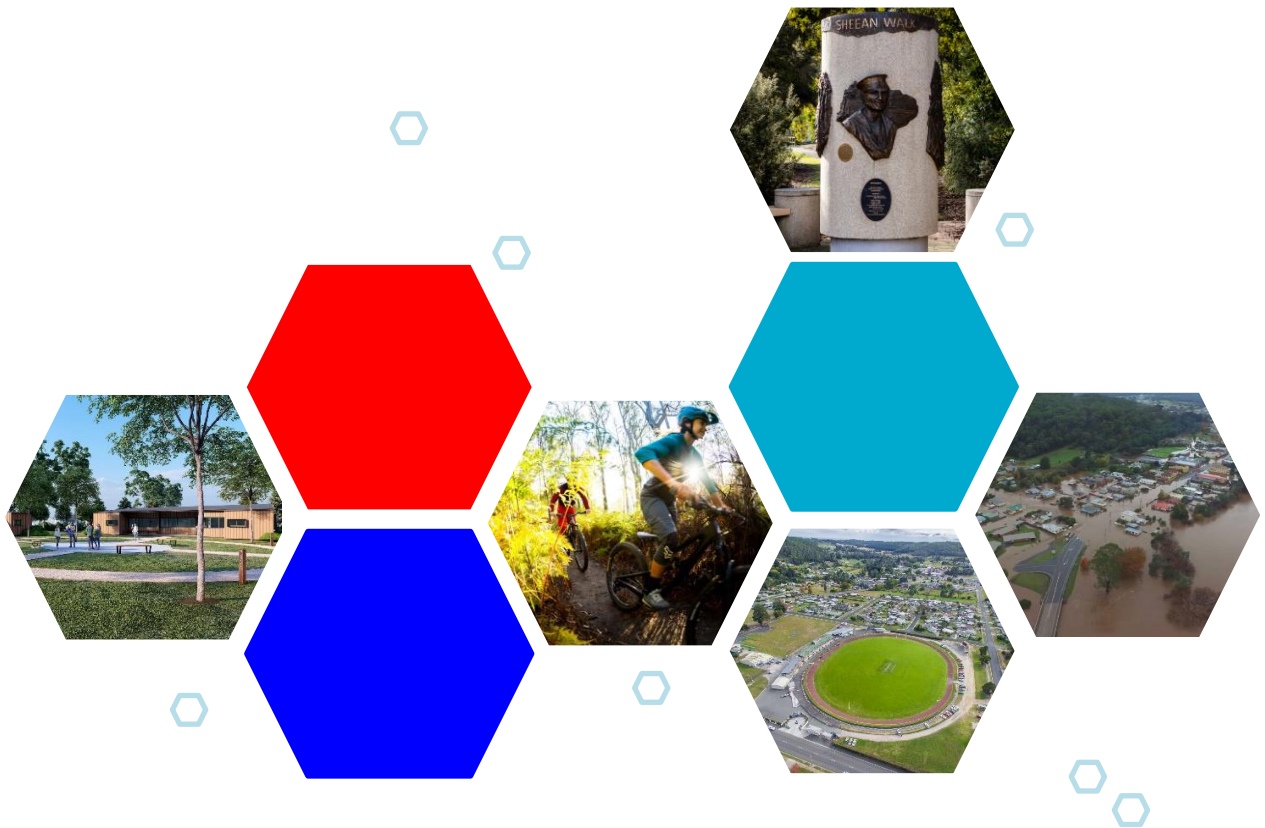


---

## 2021/2022 Annual Plan and Budget Report



*Preserving the past*

*Promoting the present*

*Planning for the future*



## Table of Contents

Mayor's Introduction	1
The Council	3
Organisational Chart	6
Budget Process	7
General Manager's Summary	8
<b>Overview and Annual Plan</b>	
1 Linkage to strategic plan and priority projects	16
2 Activities, initiatives & key strategic activities	23
3 Budget influences	48
<b>Budget Analysis</b>	
4 Analysis of operating budget	52
5 Analysis of budgeted cash position	61
6 Analysis of capital budget	65
7 Analysis of budgeted financial position	69
8 Key financial indicators	72
<b>Appendices</b>	
A Budgeted financial statements	77
B Capital works program	82
C Long term financial management plan schedules	89
D Rates resolution	92
E Fees and charges schedule	95

## Mayor's Introduction

To say we live in challenging times is very much an understatement and in particular when it comes to the development of Council's budget and associated Capital Works program. Expenditure on capital works in the 2021/2022 financial year is budgeted to be a record almost \$22 million and includes a significant carry over from the previous financial year of just under 11.5 million dollars. There are of course sound reasons for such a large carry over amount but it is becoming increasingly obvious that budgeting for a capital works program is one thing, but actually delivering on the construction of those projects is a completely different challenge altogether.



Consulting Engineers and Architects with spare capacity are like the proverbial hens teeth, while at the same time construction companies are in the midst of a glut of projects and struggling to manage the volume of work generated predominately by the Federal & State Governments' continuing efforts to stimulate the economy. There are new and significant risks associated with the delivery of major projects across the sector and contractor availability is just the tip of the iceberg.

In last year's Annual Plan & Budget Report I outlined Council's planned response to the extraordinary challenges posed by the COVID-19 pandemic. Council's 2021/22 Annual Plan and Budget is very much a continuation of that response and has been developed with the aim of delivering the infrastructure required to support our ever expanding community while at the same time progressing a number of multi-year projects that have long been awaited. I am pleased to present our Council's 2021/22 Annual Plan and associated Budget which Council believes strikes a balance between responding to our current challenges and maintaining a strong longer term financial position.

After two successive underlying deficit's, Council has this year budgeted to deliver an underlying surplus of just over \$3,000 but with a significant reduction in cash reserves for the foreseeable future. The return to an underlying surplus is a year earlier than previously planned and is a very pleasing outcome.

Construction works are expected to commence on the \$14.2 million Latrobe Flood Mitigation Project, the \$5.3 million Banksia Facilities Centre Redevelopment, the \$1.5 million upgrade of Tarleton Road and associated footpath and stormwater infrastructure and the \$956,000 Hawley Esplanade Pedestrian and Cycling Pathway. This is in addition to continuing work on delivering projects such as the \$2.5 million redevelopment of the iconic Port Sorell Caravan Park and completion of the final components of the Wild Mersey mountain bike experience. We will also continue to deliver on the provision and maintenance of parks, playgrounds, roads and reserves across the municipality. Council has agreed to borrow an additional \$5 million during 2021/22 to ensure that the Latrobe Flood Mitigation Project can proceed. Whilst this commitment will impact on future spending we have consciously decided to apply inter-generational funding principles to this project which will clearly benefit current and future generations.

In framing the next financial year's budget, elected members have supported a general rate increase of 4.1% which follows on from a 0% increase in the previous financial year. Despite this increase, Latrobe Council maintains its position as one of the lowest rating Councils in Tasmania on a rates per rateable property basis.

The budget process has been both extensive and demanding and I thank elected members for their concerted efforts in the preparation of what we believe is a robust and appropriate response to the needs and aspirations of the community we are elected to serve.

I also wish to publicly thank and acknowledge the efforts and contribution of our General Manager, Gerald Monson and his team for their collective perseverance, professionalism and contribution to this process.

A handwritten signature in black ink, appearing to read 'Peter Freshney', written in a cursive style.

**Mayor Peter Freshney**

## The Council



Mayor Peter Freshney

Term of Office:  
2011 – 2022

### Committee Membership:

- Port Sorell Advisory Committee
- Cradle Coast Authority Representatives Group
- LGAT Annual and General Meeting Representative
- Mersey Leven Emergency Management Committee
- TasWater Owner Representatives Committee
- General Manager's Evaluation Group
- Municipal Alliances Committee
- Latrobe High School Liaison Officer
- St Patrick's School Liaison Officer

M: 0417 287 006

E: [mayorfreshney@latrobe.tas.gov.au](mailto:mayorfreshney@latrobe.tas.gov.au)



Deputy Mayor Graeme Brown AFSM

Term of Office:  
2014 – 2022

### Committee Membership:

- Axeman's Hall of Fame Management Committee
- Latrobe Cemetery Committee
- Latrobe and Districts Youth Centre Management Committee
- Latrobe Council Audit Panel Member
- Australia Day Awards Committee
- General Manager's Evaluation Group
- Municipal Alliances Committee
- Wild Mersey Mountain Bike Trails Advisory Committee
- Review of Council Owned Land Committee
- Pardoe District Fire Committee
- Latrobe Primary School Liaison Officer

M: 0417 598 116

E: [crbrown@latrobe.tas.gov.au](mailto:crbrown@latrobe.tas.gov.au)



Councillor Michael McLaren

Term of Office:  
1999 – 2002 &  
2003 – 2022

### Committee Membership:

- Axeman's Hall of Fame Management Committee
- Bells Parade Development Committee
- Elderly Persons Units Advisory Committee
- Latrobe Tree Planting Committee
- Dulverton Regional Waste Management Authority Representative Committee
- General Manager's Evaluation Committee
- Municipal Alliances Committee
- Review of Council Owned Land Committee
- Latrobe National Trust
- Latrobe Neighbourhood Watch
- Rubicon Coast and Landcare Group

P: 6426 2777

E: [crmclaren@latrobe.tas.gov.au](mailto:crmclaren@latrobe.tas.gov.au)



Councillor Garry Sims

Term of Office: 1994 – 2022



Councillor Gerrad Wicks

Term of Office: 2014 – 2022



Councillor Lesley Young AO

Term of Office: 2009 – 2022

Committee Membership:

- Banksia Facilities Management Committee
- Port Sorell Performing Arts Development Hub
- Elderly Persons Units Advisory Committee
- Moriarty Hall Committee
- Australia Day Awards Committee
- Community Development Grants Committee
- Andrews Creek Primary School Liaison Officer

Committee Membership:

- Bells Parade Development Committee
- Latrobe Cemetery Committee
- Latrobe Sport and Recreation Committee
- Port Sorell Caravan Park Management Committee
- Australia Day Awards Committee
- Community Development Grants Committee
- Kings Park Working Group

Committee Membership:

- Banksia Facilities Management Committee
- Latrobe and Districts Youth Centre Committee
- Latrobe Council Audit Panel Member
- Community Development Grants Committee
- Kentish and Latrobe Community Road Safety Partnership Committee
- Kings Park Working Group
- Sassafras Primary School Liaison Officer
- Latrobe Council Economic Development Committee

M: 0419 139 053  
E: [csims@latrobe.tas.gov.au](mailto:csims@latrobe.tas.gov.au)

M: 0488 325 590  
E: [cwicks@latrobe.tas.gov.au](mailto:cwicks@latrobe.tas.gov.au)

M: 0419 326 250  
E: [cryoung@latrobe.tas.gov.au](mailto:cryoung@latrobe.tas.gov.au)



Councillor Vonette Mead

Term of Office: 2018 – 2022

Committee Membership:

- Latrobe Sport and Recreation Management Committee
- Port Sorell Caravan Park Management Committee
- Wild Mersey Mountain Bike Trails Advisory Committee
- Review of Council Owned Land Committee
- Geneva School Liaison Officer
- Latrobe Council Economic Development Committee

M: 0407 055 180

E: [crmead@latrobe.tas.gov.au](mailto:crmead@latrobe.tas.gov.au)



Councillor Sommer Metske

Term of Office: 2018 – 2022

Committee Membership:

- Banksia Facilities Management Committee
- Latrobe Tree Planting Committee
- Port Sorell Memorial Hall Controlling Authority
- Australia Day Awards Committee
- Port Sorell Primary School Liaison Officer
- Latrobe Council Economic Development Committee

M: 0409 622 710

E: [crmetske@latrobe.tas.gov.au](mailto:crmetske@latrobe.tas.gov.au)



Councillor Shayne Allison

Term of Office: 2018 – 2022

Committee Membership:

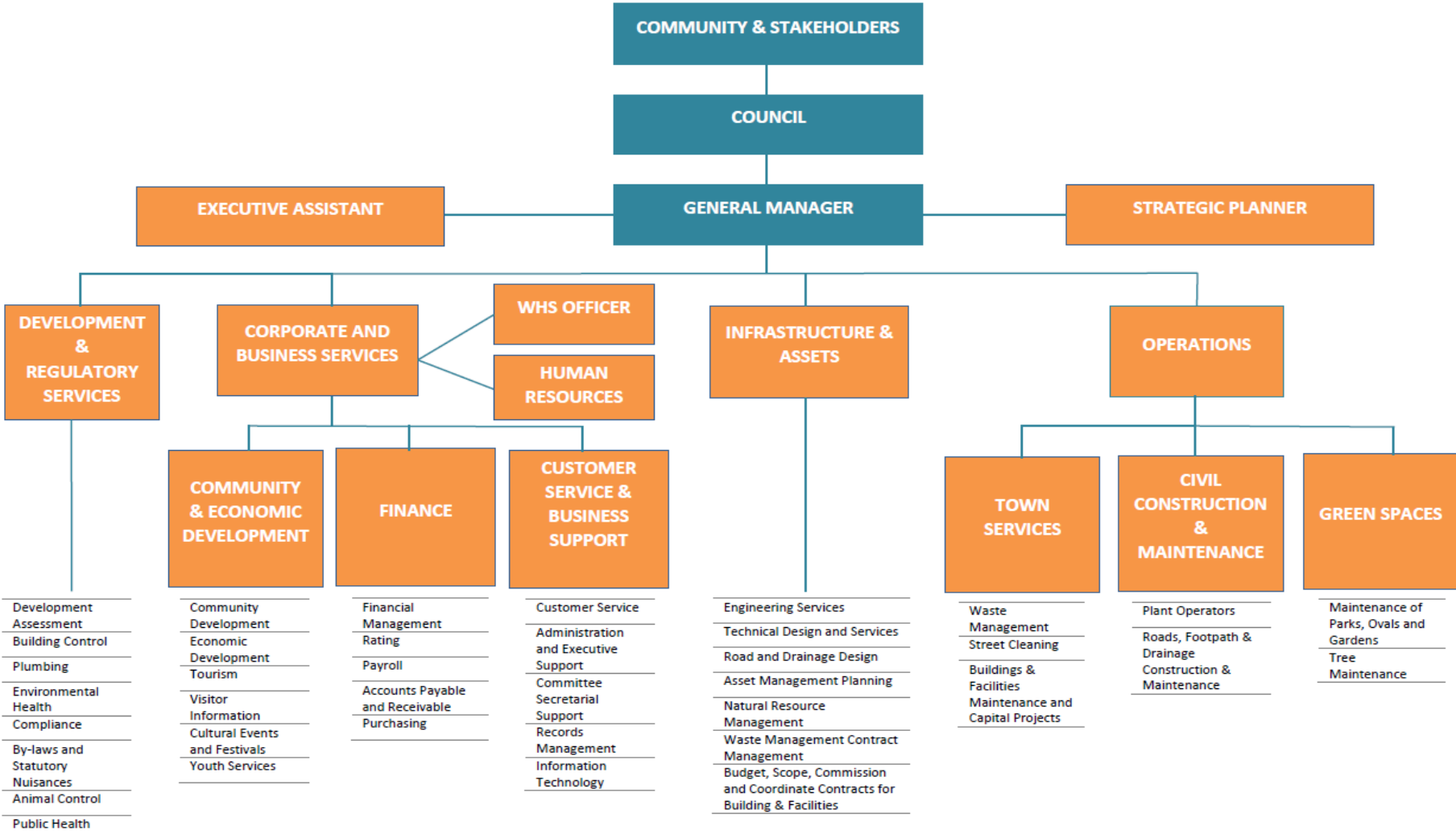
- Port Sorell Performing Arts Development Hub
- Port Sorell Advisory Committee
- Community Development Grant Committee
- Kentish and Latrobe Community Road Safety Partnership Committee
- Review of Council Owned Land Committee
- Cement Australia Railton Community Consultation Committee
- Port Sorell History Group Liaison Officer
- Port Sorell Men’s Shed Liaison Officer

M: 0409 792 648

E: [crallison@latrobe.tas.gov.au](mailto:crallison@latrobe.tas.gov.au)



# Organisational Chart



## Budget Process

This section lists the budget processes undertaken in order to adopt the budget in accordance with the *Local Government Act 1993* and *Regulations*.

The first step in the budget process is for officers to prepare a first draft of the annual budget in accordance with the *Local Government Act 1993* and submit the draft to Council for discussion, amendment and eventual adoption. The budget must be adopted by an absolute majority and must be adopted before 31 August and not more than one month before the start of the relevant financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The key dates for the budget process are summarised below.

Budget Process		Timing
1	Commence drafting estimates/ consult with community	January/February
2	Workshops with Council	March – June
3	Budget adopted and rates and charges set by Council	June
4	Advertise new rates and charges within 21 days	July
5	Provide Director of Local Government with a copy of the rating resolution and annual plan	July

## General Manager's Summary



The main focus of this budget is delivering the record capital expenditure program to help drive the local economy forward from the impacts of the Covid 19 pandemic. It will continue to be challenging to source skilled labour and expertise to deliver the numerous significant projects that council began during 2020/21 and will begin during 2021/22. Latrobe remains one of the lowest rating Councils in the State and while there was a zero rate increase last year, Council has agreed on a 4.1% rate increase for 2021/22 which, along with an estimated 2% of new rates from growth, will help fund the almost \$22 million capital works program and ensure that council can service the debt that will help deliver significant works such as the Latrobe Flood Mitigation Project.

Council continues to seek efficiencies through further resource sharing and by taking opportunities to contribute to regional development. The majority of savings generated from efficiencies gained up to this point have been reinvested into new technology, plant and equipment, to modernise Council operations. This will enable Council to better cope with increased community expectations on the range and quality of services provided. Key budget information is provided in the following pages regarding the rate increase, operating result, service levels, cash and investments, capital works, financial position, financial sustainability and key strategic activities of the Council.

I take this opportunity to thank all council employees who are working tirelessly to deliver a high level of service during extremely challenging times.

### 1 Rates

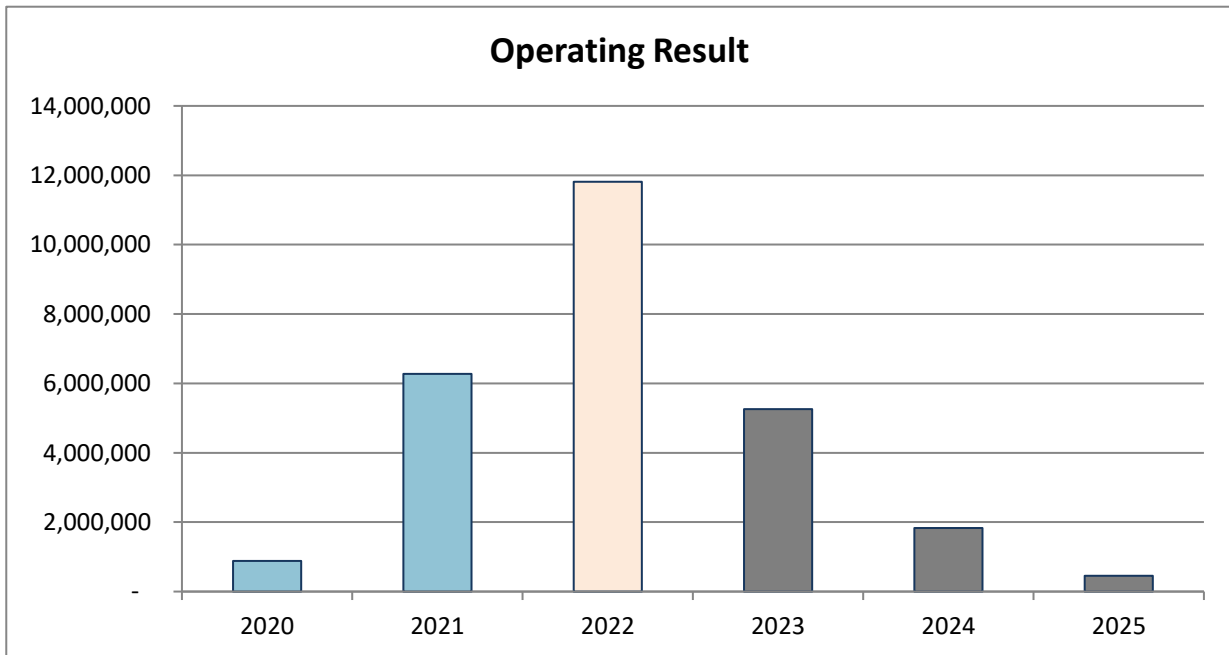
After a zero rate rise last year, a general rate increase of 4.1% was applied in 2021/22. Council will offer a discount of 0.75% for early payment of rates a reduction from 1.0% in 2021/22.

After allowing for new rates collected due to building growth (2.0%), the general rate income will increase by approximately 6.1%.

The Local Government Association of Tasmania (LGAT) Council Cost Index for 2021 is 0.95% (2020, 2.18%) however, inflation is expected to increase potentially to 3.5% during 2021/22.

# General Manager's Summary

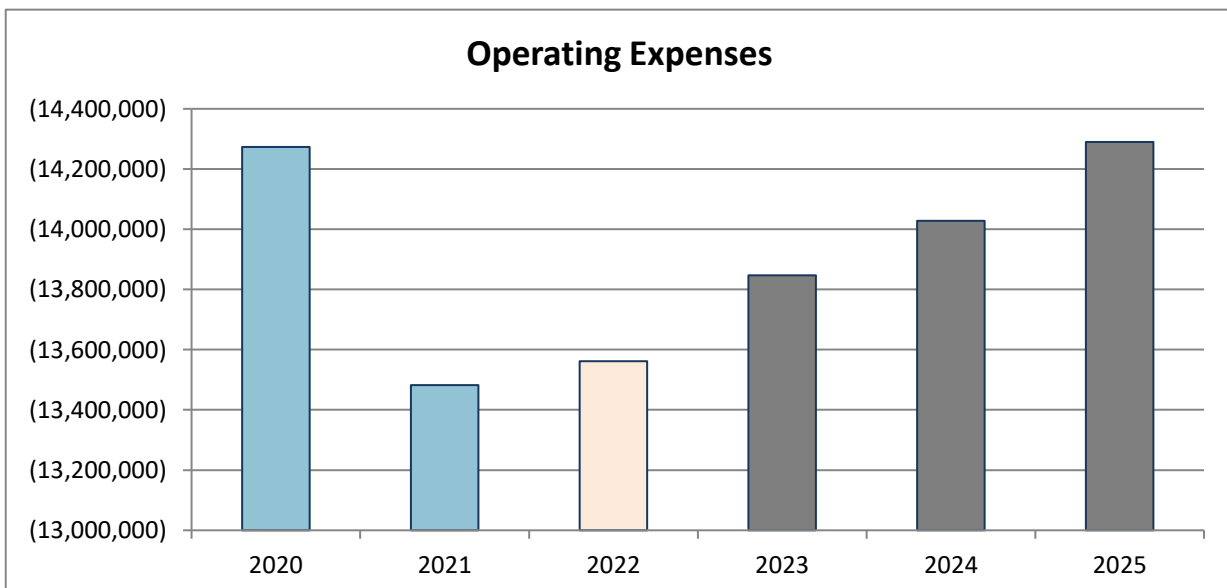
## 2 Operating Result



The budgeted operating result for 2021/22 is a surplus of \$11.814 million, an increase of \$5.538 million on the forecast surplus for 2020/21 of \$6.275 million. The variance is mainly due to the increased grants for delivery of capital works.

The budgeted 2021/22 underlying deficit is estimated to be \$3,000, an improvement of \$612,000 on the forecast \$609,000 underlying deficit for 2020/21. The underlying result is discussed in section 7 of this summary.

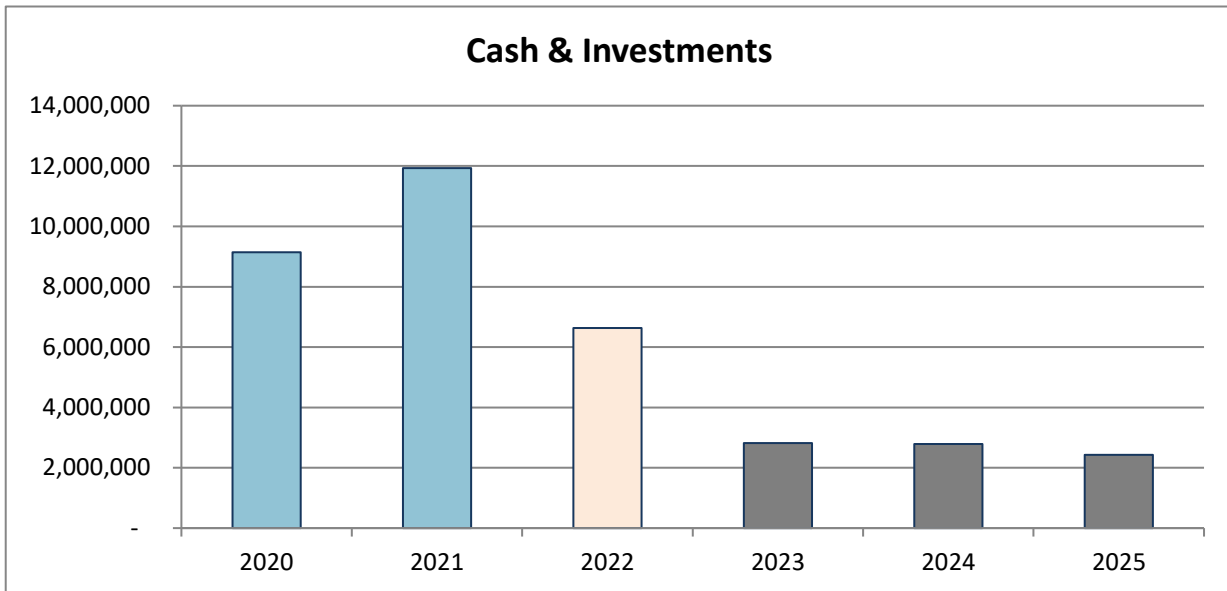
## 3 Operating expenses



The 2021/22 operating expenses required to deliver services are budgeted to be \$13.562 million which is a 0.59% increase on the forecast expenditure for 2021/22.

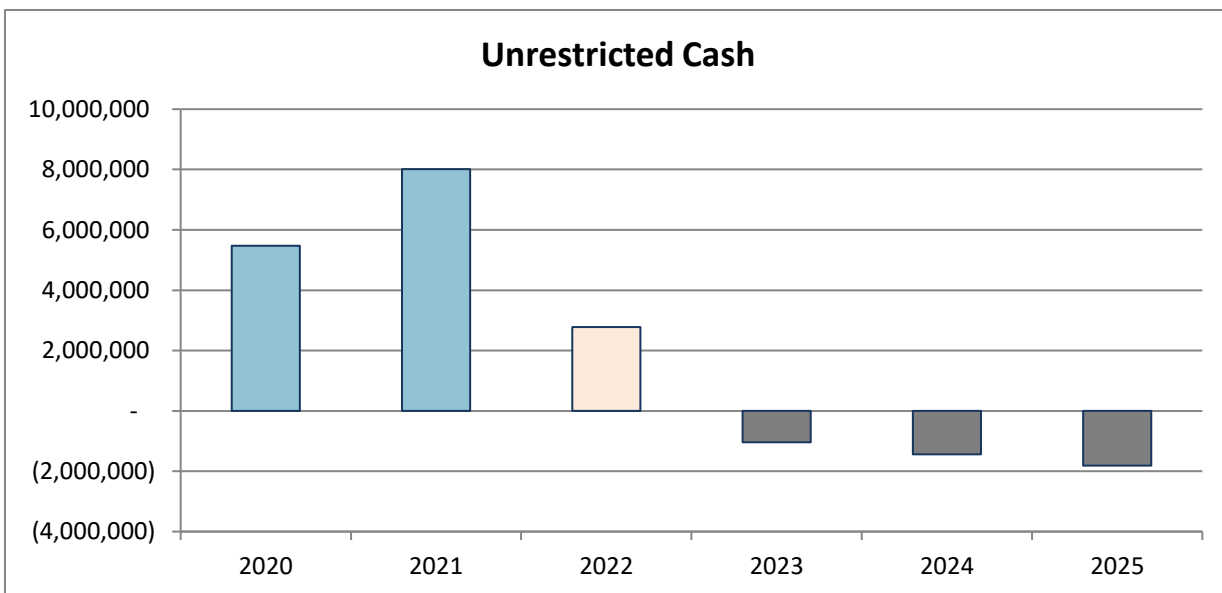
# General Manager's Summary

## 4 Cash Investments



Cash and investments are budgeted to decrease by \$5.300 million to \$6.632 million as at 30 June 2022.

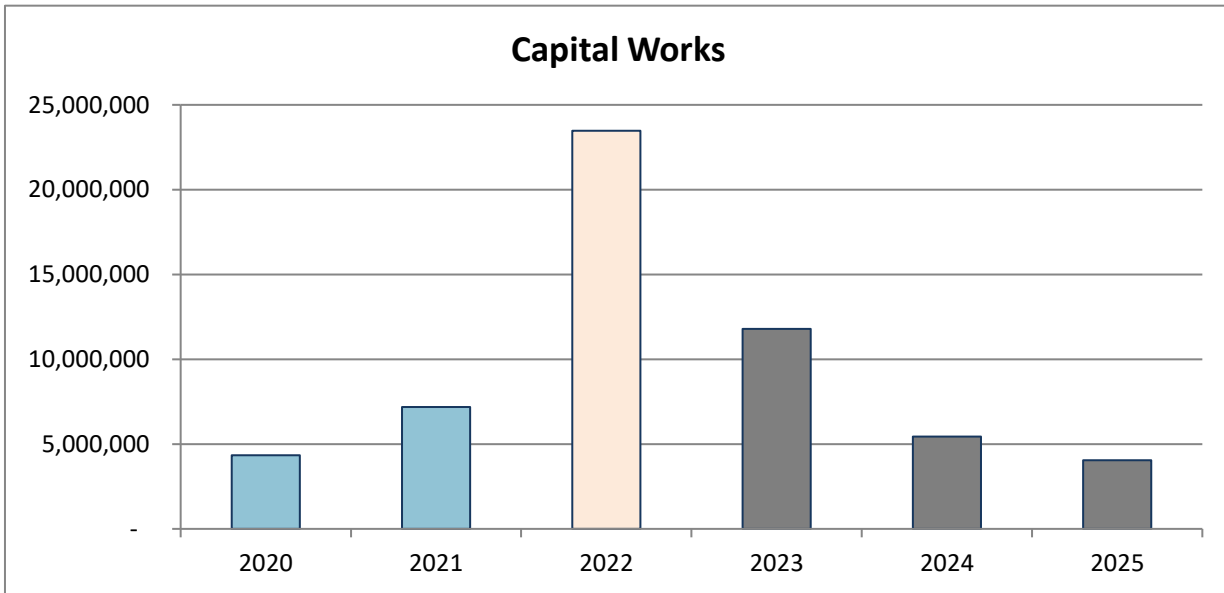
### Cash and investments after restrictions



After allowing for the cash required to meet obligations such as repayment of deposits and bonds, employee entitlements and unspent specific purpose grants, unrestricted cash is estimated to reduce to \$2.778 million at the end of 2021/22. The surplus funds currently held are budgeted to be expended and the future trend prediction will be addressed in the Long Term Financial Management Plan.

## General Manager's Summary

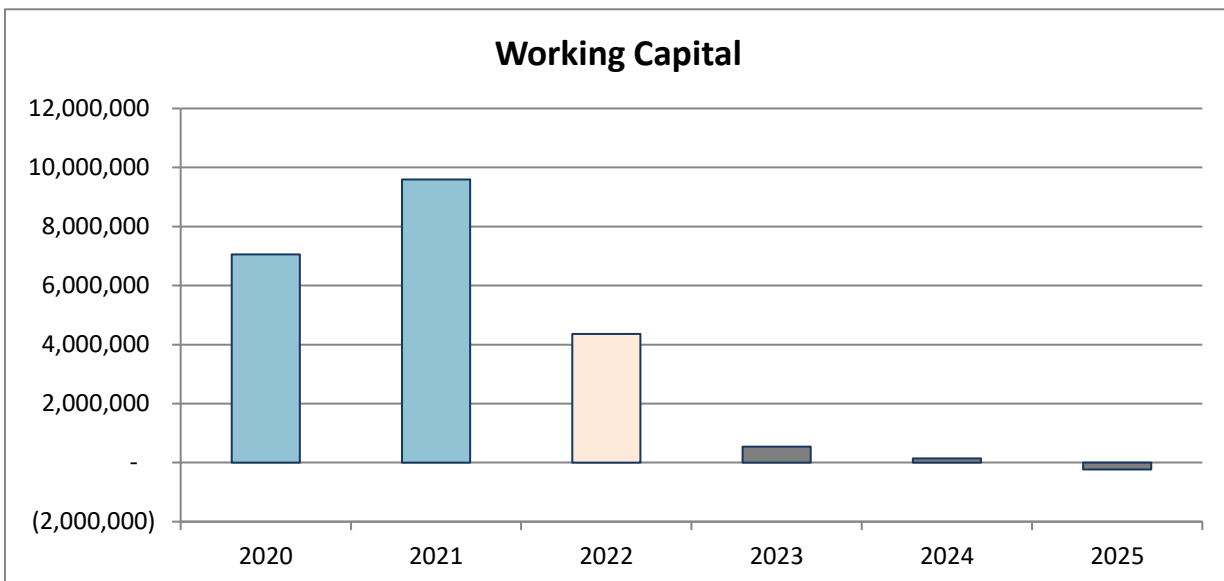
### 5 Capital Works



The Capital Works program for the 2021/22 financial year is budgeted to be \$23.473 million, which includes \$11.476 million of projects carried forward from the 2020/21 financial year.

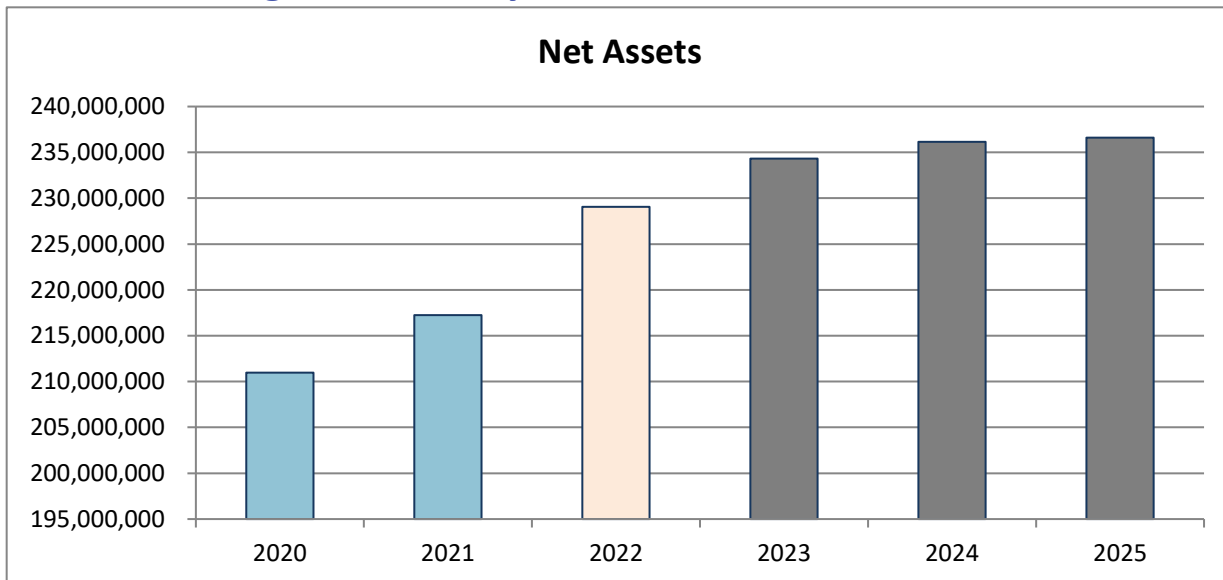
Of the \$23.473 million in capital funding required, \$3.613 million will come from Council operations, \$9.810 million from specific purpose capital grants and contributions, \$2.260 million from cash reserves for projects carried forward and \$7.789 million will come from new and carried forward loan borrowings.

### 6 Financial Position



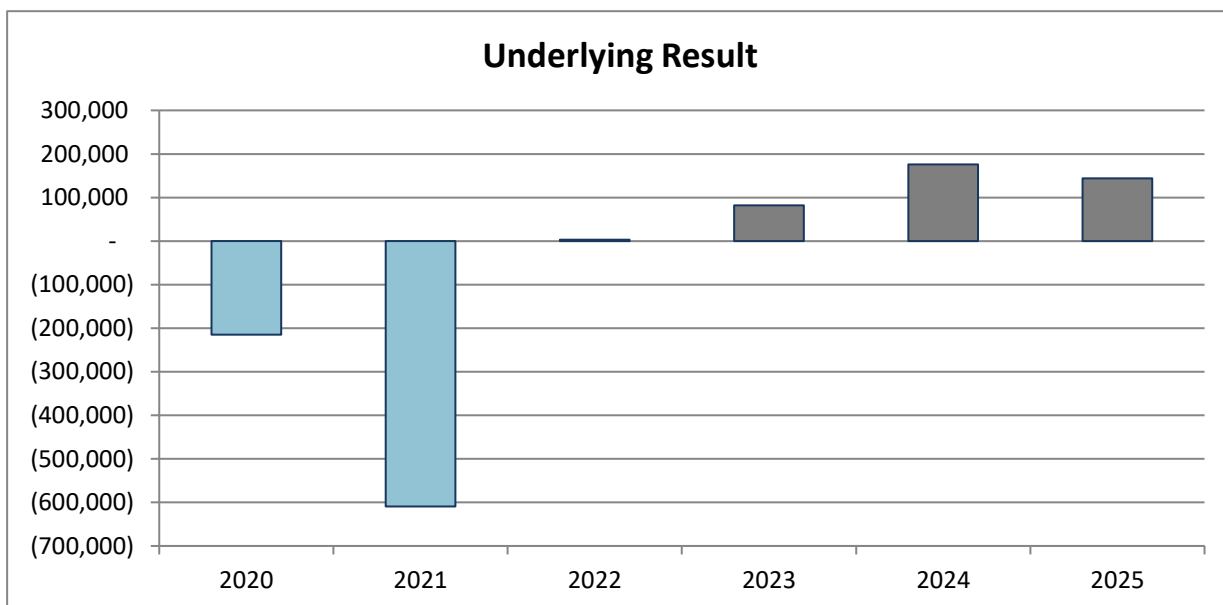
Working Capital is the excess of Council's current assets over its current liabilities and indicates Council's ability to meet its financial obligations in the short term. Working capital is reducing and the trend will be addressed in the Long Term Financial Management Plan.

## General Manager's Summary



Council's budgeted net assets as at 30 June 2022 are budgeted to be \$229.060 million.

## 7 Financial Sustainability



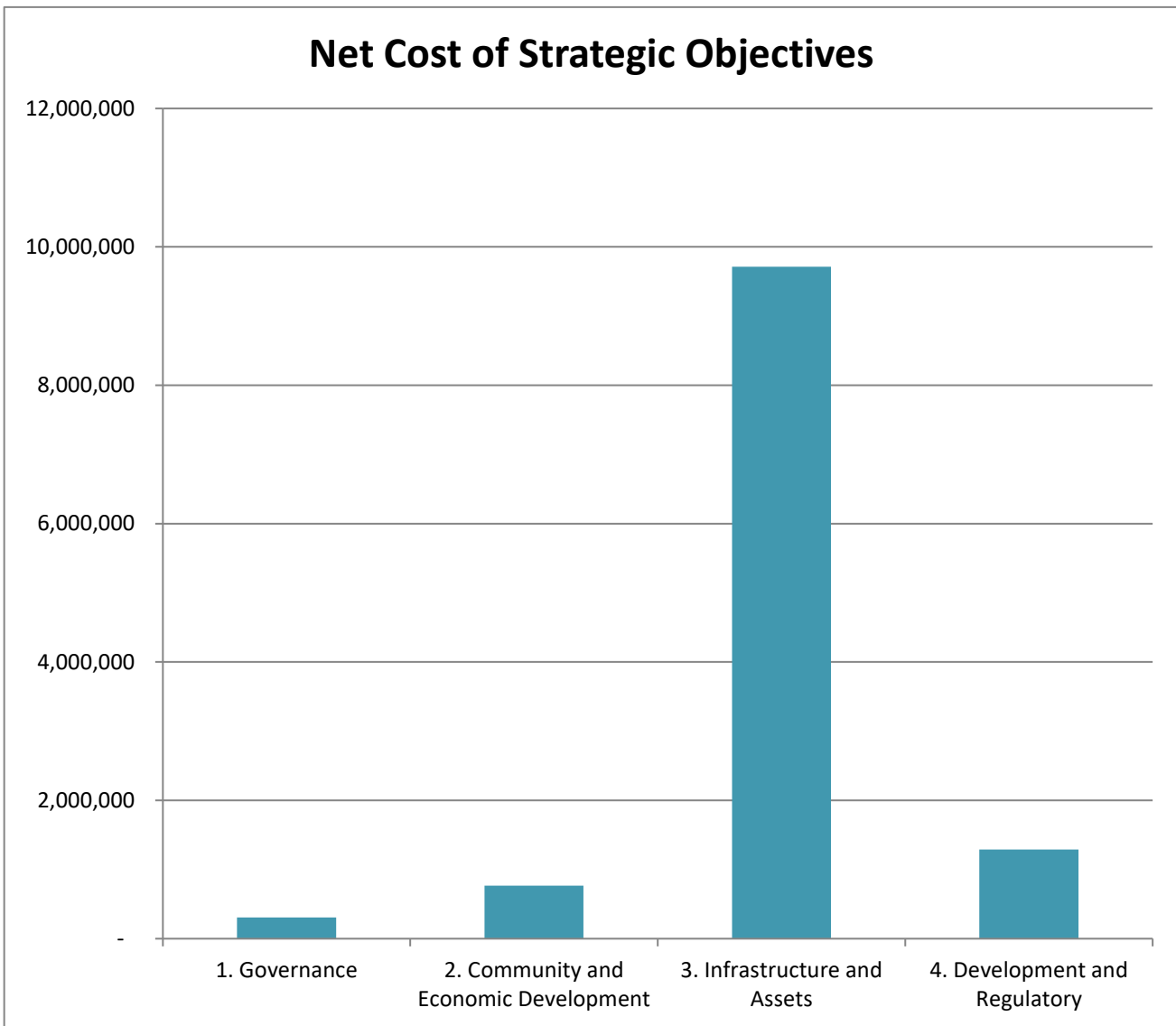
The underlying result is the net operating result for the year adjusted for non-recurring or one-off amounts such as capital grants and contributions specifically for new and upgraded assets, subdivision assets received and gain on sale of surplus assets. Council's policy is to aim over the medium to longer term to achieve a small underlying surplus as a buffer against risk and uncertainty.

The underlying result has also been adjusted for Commonwealth Financial Assistance Grants received in advance.

The 2021/22 budgeted underlying result is a surplus of \$3,000 an improvement of \$612,000 on the 2020/21 forecast underlying deficit of \$609,000.

# General Manager's Summary

## 8 Strategic Objectives



The Annual Budget includes a range of activities and initiatives that will contribute to achieving the strategic objectives specified in Council's Strategic Plan.

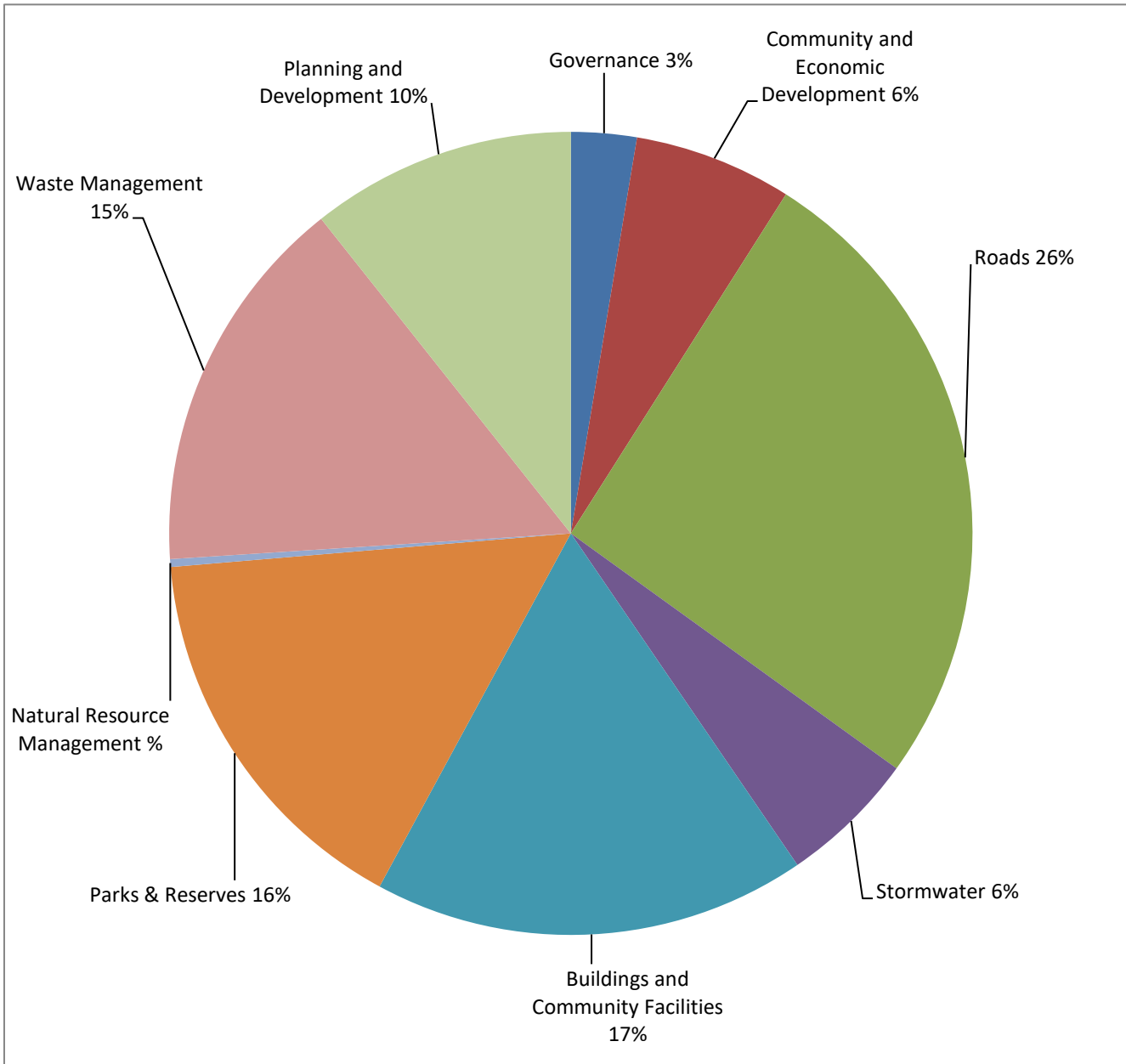
The above graph shows the level of funding allocated in the estimates to achieve the strategic objectives as set out in the Annual Plan detailed in the Overview and Annual Plan section of this document.



# General Manager's Summary

## 9 Where Rates Spent

The following chart provides an indication of how Council allocates its expenditure across the services that it delivers.



This budget has been developed through a detailed review of operations and resources and management endorses them as financially responsible. More detailed budget information is available throughout this document.

The Annual Plan and Budget is recommended to Council for approval.

**Wes Young**  
**Acting General Manager**  
**(on behalf of Gerald Monson)**



---

# Latrobe Council Overview & Annual Plan

## Overview

### 1 Linkage to the Strategic Plan

This section describes how the annual budget links to the achievement of the Council's current strategic plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term and short term.

#### 1.1 Strategic Planning Framework

The Strategic Plan summarises Council's objectives and strategies. The Annual Budget is then framed within the Strategic Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Strategic Plan. The diagram below depicts the strategic planning framework for Council.



The budget has been developed within an overall planning framework which guides the Council in identifying and meeting community needs and aspirations over the long term (ten year financial plan), converting these into medium term (Strategic Plan) and short term (Annual Plan and Annual Budget) objectives, strategies, initiatives, activities and resource requirements and then holding itself accountable (Audited Financial Statements).

## Linkage to the Strategic Plan

### Our Vision and Values

#### **Our Vision**

Latrobe is a friendly and welcoming community which is recognised for:

- The high quality of life that is enjoyed by our residents and visitors within an attractive built environment.
- The preservation of the rural character and rich soils of the area which enables agriculture to be a key component of our economy.
- The uniquely beautiful natural environment including the seaside settlement areas.
- An efficient, responsive, and adaptive Council which provides strong, visionary, and consultative leadership.

#### **Our Values**

These are the values that guide our choice and behaviour as we seek to implement our vision for the area.

**Leadership** – committed to provide the highest standard of community leadership and performance.

**Community participation** – encourages and values the contribution made by each person.

**Lifestyle and Environment** – committed to providing, encouraging, and promoting the area's natural advantages and developed attributes which enhances our quality of life.

**Employee Management** – values the contribution of our staff and is committed to ensuring their ongoing well-being and development.

**Asset Management** – committed to effective and efficient management of all our infrastructure assets.

**Regional Co-operation** – to work collaboratively and cooperatively with our neighbours.

## 1.2 Strategic Objectives

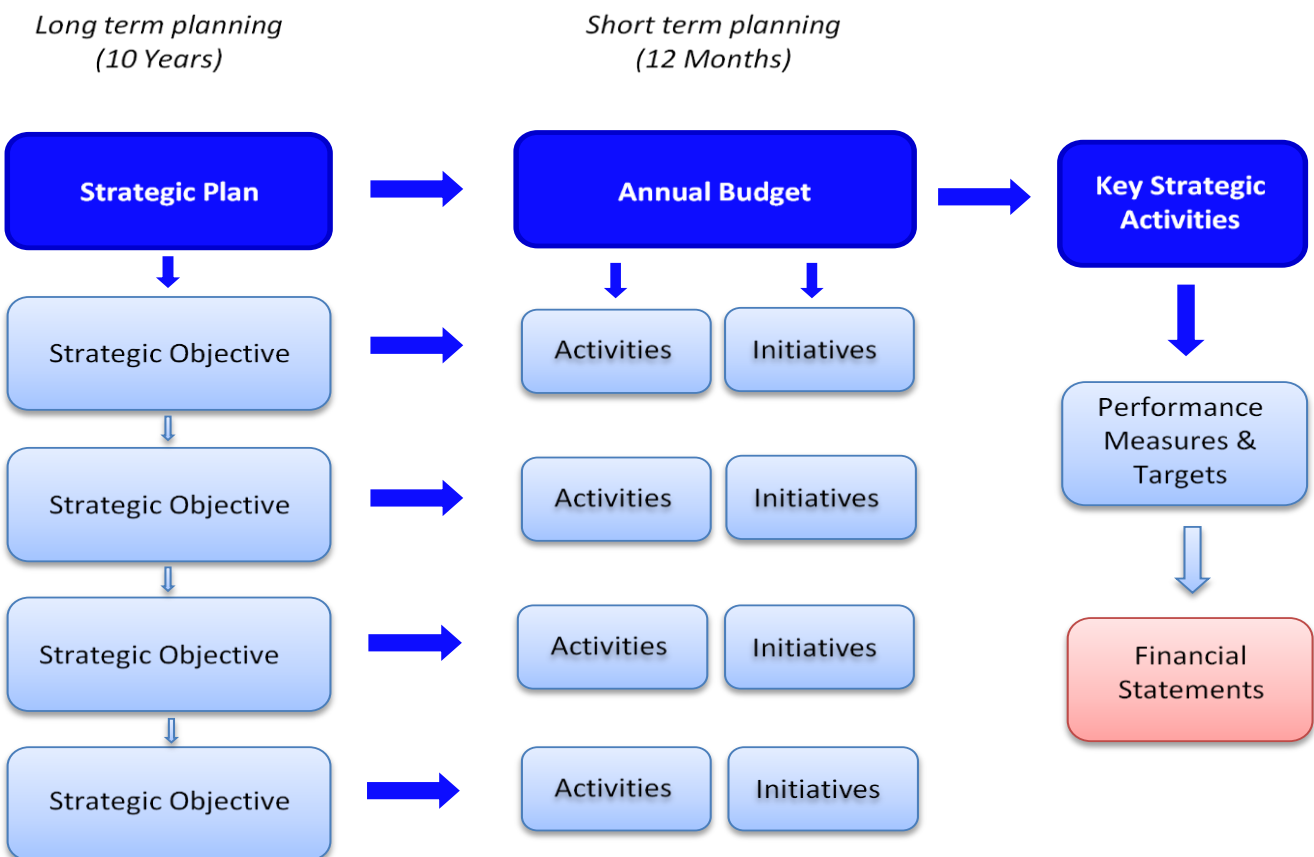
Council’s strategic plan consists of strategic objectives grouped under the following themes:

1. Governance
2. Community and Economic Development
3. Infrastructure and Assets
4. Development and Regulatory

The objectives and strategies outlined in the strategic plan aim to make Latrobe a better place to live, work and visit by encouraging community wellbeing, economic growth and good governance, and enhancing our natural and built environments.

## 2 Activities, Initiatives and Key Strategic Activities

This section provides a description of the activities and initiatives to be funded in the budget for the 2021/22 year and how these will contribute to achieving the strategic objectives specified in the strategic plan. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the budget and the Strategic Plan is shown below.



### 3 Priority Projects

Four major infrastructure projects have been prioritised within the 2020-2030 strategy due to the significance in enhancing the economic and social wellbeing of the Latrobe community. Collaboration with other levels of government and with the private sector will be critical to Council's success.

- Latrobe Flood Protection and Stormwater Plan
- Wild Mersey Mountain Bike Trail
- Port Sorell Caravan Park Upgrade
- Banksia Facilities Centre Redevelopment

Each of these projects are included in the 2021/22 capital works program and detail of the progress expected during 2021/22 to deliver these projects is provide in the following sections of this report.

#### Latrobe Flood Protection and Stormwater Plan

The severity of the June 2016 flood event and its impact on Latrobe caused a high level of concern in the community regarding flood protection of the township.

Council engaged consultants to undertake a flood analysis and to develop options to protect the town from future flooding. Council has determined to implement a recommendation identified in the Minimising Flood Risk in Latrobe – Hydraulic Modelling and Levee Options Assessment Report to protect properties from Mersey River floodwaters, while at the same time increasing the flow capacity of Kings Creek by lowering friction losses and the raising of containment walls.

Following a tender process late in 2020 Council selected a preferred contractor who also provided an alternative bid that is being further explored prior to being in a position to progress to construction.

#### **Works Planned for 2021/22**

Subject to furthering of the alternative bid proposal it is planned that a significant proportion of the construction will commence in the 2021/22 financial year.



## **Wild Mersey Mountain Bike Trail**

Council is continuing in partnership with Kentish Council to deliver the Wild Mersey mountain bike experience, building on Tasmania's growing reputation as an international mountain biking destination.

Offering a variety of trail experiences suitable for riders of all abilities, the trail network provides unrivalled experiences taking in spectacular mountain and river views through our part of Tasmania's unique wilderness.

With the ongoing promotion of the Wild Mersey mountain bike trails into key markets, and connection between the trail network and the Coastal Pathway, Latrobe's tourism and business sector will be well positioned to leverage off the increasing cycle-tourism market to deliver benefits for our local community.

### **Works Planned for 2021/22**

Over the following 12 months the Wild Mersey trail network will be completed with the final 30kms expected to be opened late 2021. A beginners skill track and additional 2kms of trails are to be constructed in the Warrawee Reserve. In an exciting addition to the project, the installation of Australia's largest pedestrian suspension bridge will be completed creating a significant visitor attractor for the Latrobe municipality.



## Port Sorell Caravan Park Upgrade

The Port Sorell Caravan Park is located on the foreshore of the Rubicon Estuary and has been operating for over 30 years.

Council resumed operational management of the Park in 2018 and worked through several licencing, risk and compliance issues which had been identified. The advanced age of the building was a major concern, with several amenities blocks and the office area identified as requiring upgrading to meet legislative standards.

A Master Plan developed provides the direction for the continued operation of the site and identified the need for significant capital upgrades of the Park's amenities and accommodation options.

The redevelopment of the Park represents an opportunity for Council to capitalise on the popularity of the site, and further reinforce Port Sorell as a destination for visitors to the North West of Tasmania into the future.

### **Works Planned for 2021/22**

With Stage 1 of the Port Sorell Caravan Park Redevelopment to be completed by August 2021, works will now start on the next stage. Stage 2 includes the construction of a new caretakers residence and reception area and ten new modern cabins. The main entrance to the Park will change from Meredith Street to Darling Street to improve traffic flow and safety through the Park.





## **Banksia Facilities Centre Redevelopment**

Banksia Facilities Centre was initially leased by the Council from the State Government in 2006, eventually being transferred to Council's ownership in 2016.

In 2017 Council commissioned a review of the property and community consultation to identify the future direction of the site.

In 2019, Council accepted a report which detailed the functions of the camp which were to be retained, while allowing improved access to the community through reorientated layout.

The refurbishment of Camp Banksia will result in improved accommodation options, as well as investing in active and passive recreational facilities accessible to the wider community.

The Banksia Centre will be expanded to cater for performing arts and community functions, together with maintaining existing meeting rooms and recreational spaces. This project will result in a significant capital investment, cumulating in several years of research and community feedback.

The revamped Camp Banksia will see a modern, user designed sport and recreational camp with a renewed focus on local participation, while at the same time maintaining its appeal to the wider Tasmanian and interstate user groups.

### **Works Planned for 2021/22**

Implementation of the Banksia Facilities Centre Master Plan will commence during 2021/22. Built across several stages, the project will see the construction of new camp accommodation and new play spaces for community and camp use. The Banksia Centre will be modified to create an exhibition space and the performing arts centre upgraded to better accommodate performances with seating for 200. Given the scale of works involved across the site it is anticipated the redeveloped camp will open again during late 2022.



## Activities, Initiatives and Key Strategic Activities

### Strategic Category 1 – Governance

#### Governance

- We will maintain an organisation that places customers and the community at the heart of our service delivery
- We will establish a strong governance framework that is transparent, accountable, and employs evidence-based decision making
- We will deliver long-term financial and economic programs focused on improving our financial sustainability
- We will use technology to streamline and enhance our service delivery

### Strategic Objective 1.1 – Advocacy and Leadership

Provide leadership and advocacy on behalf of our community

Key Strategies	Performance Measure
Engage with State, Regional and Local Government bodies to promote local projects and development opportunities and resolve strategic issues affecting the municipal area	Relationships maintained
Support the retention and upgrading of the Mersey Community Hospital	Facility retained
Support the retention and continued upgrading of the services provided through the Devonport Airport	Airport retained and flights increased
Support the North West of Tasmania being recognised as a renewable energy hub, including the Battery of the Nation project	North west recognised as a renewable energy hub
Lobby for and encourage the continued improvement of National Broadband Network services and mobile phone coverage in the Council area	NBN rollout increased and mobile phone services improved
Advocate for and promote the provision of a range of high quality education and life-long learning opportunities in the municipal area	Quality education provided
Lobby Governments for funding, services and infrastructure important to the community, including upgrading the Devonport to Launceston section of the Bass Highway	Infrastructure improvements
Seek to expand the range of medical and family services available within the Latrobe municipal area	Expanded services
Work with representative of the agricultural sector to attract and retain seasonal workers	Seasonal workers attracted to the area

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 1.2 – Governance

Provide consistent, accountable, transparent and effective governance

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Elected Members	Facilitation of Council elections, management of Council meetings and minutes, elected members allowance, seminars and training.	293,016	-
		-	-
		<b>293,016</b>	-
Executive Management	Provision of general management services and executive support. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.		

#### Initiatives – Operating

- Continue to align business processes across Kentish and Latrobe Councils so wherever possible there is a single way of doing things that is common across both Councils to allow the most efficient sharing of services and resources across the Councils.

Key Strategies	Performance Measure
Promote the professional development of elected members	Training provided
Promote awareness of Council's Code of Conduct to elected members.	No Code of Conduct complaints
Participate in relevant State and regional initiatives and partnership agreements	Council participation
Utilise the Annual Report and Annual General Meeting to promote achievements of the council	Achievements promoted
Examine specific service delivery options between Council and other providers.	Options examined
Engage in efficient resource sharing as an alternative to amalgamation with other Councils	Resource sharing opportunities advanced
Communicate the rationale and outcome of Council's decisions, policies and activities through appropriate communication channels	Decisions and activities communicated
Deliver consistent and open community engagement, including where appropriate, community participation through established Council Committees	Community consulted on key initiatives
Ensure Council information meets community and stakeholder interests, is accessible, easy to understand and complies with legislative requirements	Accessibility to information is maintained

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 1.3 – Financial Management

Ensure the long-term financial viability of the council

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Financial Services	Issuing certificates to facilitate real estate transactions within the Municipality and investing cash reserves held by Council. Meeting financial obligations of Council including Land Tax, Fringe Benefits Tax and audit. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.	15,000	872,334
		(30,000)	-
		<b>(15,000)</b>	<b>872,334</b>

#### Initiatives - Operating

- Included an allowance of \$10,000 for internal audit activities, if required by recommendation of Council's Audit Panel.
- Allowed for an additional \$91,000 once-off expenditure in 2021/22 for the cost of municipal revaluations to determine updated property values to for rating purposes for the 2022/23 rating year.

#### Initiatives - Capital

- A capital budget of \$734,000 has been allowed for the next stage of the OneSystem project implementing a common TechnologyOne property and rates and regulatory services IT system across both Latrobe and Kentish Councils.
- The balance of the capital expenditure shown above is for updating Councils computer network and phone system together with annual workstation replacements and general IT equipment replacements to ensure Councils IT systems remain modern and fit for purpose.

Key Strategies	Performance Measure
Achieve an underlying surplus over the medium to long term	Underlying surplus achieved
Maintain fair and equitable rating levels	Positive result when benchmarked against other councils
Maintain a Financial Management Strategy which is aligned to Asset Management Plans and other strategic documents	Strategy developed and reviewed annually
Support the activities of the Independent Audit Panel	Audit Panel meetings convened
Implement a technology system which is fully integrated throughout Council's operations	TechnologyOne system fully implemented
Receive an unqualified annual audit report	Unqualified audit report received

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 1.4 – Employee Development

Develop opportunities for skilled, experienced, and motivated staff

#### Activities

Core Function	Description
People and Safety	Provision of human resource services including training and development, staff uniforms and immunisations. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.

#### Initiatives - Operating

- Continue development of workforce development and succession plans.
- Continue to develop a leadership development program for senior management and team leaders.

Key Strategies	Performance Measure
Provide and maintain adequate staff and resource levels to meet changing needs.	Staffing resources maintained
Identify and provide appropriate training and encourage development of all employees.	Training plan completed
Develop and review staff policies	Policies reviewed
Develop and retain in-house skills through Council's Workforce Development Plan and Succession Plan	Plans maintained
Encourage commitment to Council's customer service charter	Number of customer complaints
Undertake staff performance reviews	Performance reviews completed

### Strategic Objective 1.5 – Risk Management

Committed to risk management and building community capacity and resilience

#### Activities

Core Function	Description
Risk Management	Development and monitoring of Council's Risk Management Plan. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.

#### Initiatives - Operating

- Review Council's Risk Management Policy and Risk Management Framework.
- Complete review of Council's corporate risk register and develop and monitor risk control improvement plans.

## Activities, Initiatives and Key Strategic Activities

Key Strategies	Performance Measure
Adopt the Tasmanian Disaster Resilience Strategy and develop an action plan to achieve local outcomes	Action Plan adopted
Develop a Risk Management Framework aligned with ISO 31000	Framework developed on time and accepted by Council
Maintain and improve risk management systems and culture as a core organisational focus	CMP assessment shows an annual improvement
Integrate risk management principles into all business practices and establish risk-based decision making	Risk-based decision making is demonstrated
Improve the level of compliance each year of the strategy with relevant legislative requirements and internal policies	Improvements identified
Provide internal and external audit functions to review Council's performance, risk management, financial governance and reporting	Audits completed
Investigate and share climate change mitigation and adaptation initiatives with the community	Community informed and engaged
Maintain bushfire management plans for the municipal area	Plans reviewed and updated
Implement actions relating to Latrobe contained in the 2017 'Review into the Tasmanian Floods of June and July 2016'	Actions implemented
Implement the Latrobe Flood Mitigation Report recommendations	Funding secured; recommendations implemented

## Activities, Initiatives and Key Strategic Activities

### Strategic Category 2 – Community and Economic Development

#### Community and Economic Development

- We will support a vibrant, caring, resilient and inclusive community
- We will build a strong local economy focused on improving local employment opportunities
- We will provide and maintain a broad range of services and facilities for the community to use
- We will host and support events that foster and enhances community pride and involvement

### Strategic Objective 2.1 – Business Development

Identify, promote, and support business and economic development opportunities

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Economic Development	Facilitation of economic development within the municipality.	296,214	-
		-	-
		<b>296,214</b>	-
Port Sorell Caravan Park	Management and maintenance of the Caravan Park facility including building and grounds maintenance and management of lease agreements with commercial operators.	94,653	2,183,811
		(400,000)	-
		<b>(305,347)</b>	<b>2,183,811</b>

#### Initiatives - Operating

- Support for the creation of a joint Business Association with the Kentish municipality businesses, \$50,000.
- Developing a joint Biking and Walking Strategy with Kentish Council, \$20,000.
- Supporting work in partnership with the West by North West regional tourism organisation.

#### Initiatives – Capital

- Port Sorell Caravan Park Refurbishment - Implement Master Plan. \$2,183,811

## Activities, Initiatives and Key Strategic Activities

Key Strategies	Performance Measure
Continue the implementation of the Latrobe Economic Development Strategy	Initiatives and actions implemented
Actively promote the Municipality as an ideal location to conduct business and commerce	Promotion undertaken
Support and assist developers in identifying and managing opportunities for business growth and development	Support provided
Develop a plan to enhance the Latrobe CBD retail precinct, including Station Square	Plan developed and agreed
Support the establishment of industrial precincts in the Council area	Site identified and strategy developed
Support business networking and opportunities for collaboration within the municipal area	Support provided

### Strategic Objective 2.2 – Tourism

Promote, develop, and support tourism activities

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Visitor Information Centres	Provision of information and services to tourists. Provision of a "White I" visitor information service to tourist. Budgeted costs include an overhead allocation based on normal operations. The actual overheads applied may be less due to Covid-19 closures.	60,497	9,588
		-	-
		<b>60,497</b>	<b>9,588</b>
Tourist Facilities and Services	Marketing the municipality as a tourist destination. Promotion, development and support for tourism in the Municipality. Costs for this function are generally recorded in the economic development cost centre		

#### Initiatives – Operating

- Provide support to businesses to assist in the recovery from COVID-19.
- Work with Latrobe tourism operators and organisations, plus state and regional tourism stakeholders, to develop a diverse and robust tourism industry through product development, industry development, marketing and lobbying.

#### Initiatives - Capital

- Alexander Street Information Bay- Refresh and update. \$9,588



## Activities, Initiatives and Key Strategic Activities

Key Strategies	Performance Measure
Actively participate and encourage tourism operators to support the West by North West tourism organisation and their initiatives	Participation
Provide guidance and support to tourism initiatives developed by the local industry	Support provided
Leverage Port Sorell as the gateway to Narawntapu National Park	Gateway promoted
Provide sustainable visitor information and interpretive services and infrastructure	Services provided
Maintain a policy on overnight low-cost self-contained camping areas within the municipal area	Policy maintained
Support the development of appropriate short term visitor accommodation	Encourage investment in short-term accommodation
Support the expansion of Wi-Fi networks	Expansion supported
Complete construction of the Wild Mersey Mountain Bike Trail	Construction completed
Develop a modern Latrobe-Port Sorell tourism focussed website	New website developed

### Strategic Objective 2.3 – Culture, Festivals and Events

Work with the community to facilitate and celebrate festivals, events and culture

#### Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Cultural Events	Facilitation of arts and cultural events within the Municipality.	73,283	-
		-	-
		<b>73,283</b>	-

#### Initiatives – Operating

- Support for ANZAC Day celebrations.
- Support the organisation and promotion of Australia Day events.
- Continue to support Latrobe businesses in the development of Chocolate Winterfest, Latrobe as a major event for the Latrobe municipality.
- Support the organisation and promotion of the Sheean 80th Anniversary service and potential Victoria Cross Exhibition.

## Activities, Initiatives and Key Strategic Activities

Key Strategies	Performance Measure
Promote local arts, history and culture through local, regional and state tourism channels	Increased awareness
Support the development of local/regional/state/national events calendar which includes a range of diverse events which encourages community participation and increased overnight visitors	Events calendar established and maintained

### Strategic Objective 2.4 – Community Facilities/Services

Provide a range of quality community facilities and services which engage and empower the community to participate

#### Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Community Development	Empowering the community and fostering social inclusion and equality to effect positive outcomes at the grass roots level for the benefit of the community as a whole.	65,700	-
		-	-
		<b>65,700</b>	-
Community Grants	Provision of financial assistance to community organisations to encourage high levels of engagement within the community.	83,684	-
		-	-
		<b>83,684</b>	-
Community Participation and Contributions	Engaging with the community to ensure that the vision and services of council meet the needs and expectations of the community.	55,439	-
		-	-
		<b>55,439</b>	-
Youth Services	Engaging youth within the community. Costs for this function are generally recorded in the community development cost centre		

#### Initiatives – Operating

- Continue the publication of Council Coast and Country newsletter to engage with the community.
- Support and promotion of a youth skateboard competition.

## Activities, Initiatives and Key Strategic Activities

Key Strategies	Performance Measure
Improve community facilities at Port Sorell, to meet needs	Facilities improved
Continue to improve walkways and cycleways within the municipal area	Walkways and cycleways improved
Support completion of the North West Coastal Pathway, including extensions to Port Sorell	Bikeways included in plans
Incorporate the Port Sorell History Group's collection as part of the Banksia Facilities Centre Redevelopment	Collection included as part of the redevelopment
Support and encourage youth participation and engagement in sport and local activities	Support provided
Support ongoing strategies within the Tasmanian Plan for Positive Ageing which are relevant for the Latrobe community	Initiatives identified and support provided
Encourage volunteers through the recognition and celebration of their valuable contribution	Volunteerism recognised
Support schools in their efforts to provide adequate and safe car and bus parking infrastructure	Safe parking infrastructure at all schools
Support local opportunities in the health and human services sectors that arise from the Mersey Community Hospital being situated in the municipal area	Support provided
Create conservation management plans and incentive policies for heritage assets	Plans and policies adopted
Support local community groups to provide activities and programs that reduce social isolation and encourage diversity of participation, including via the Council Community Grants Program	Community Grants distributed
Support the affordable housing needs of elderly residents and other vulnerable members of the community	Effective management of assets
Develop a long term plan for the Latrobe Cemetery	Plan adopted

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 2.5 – Emergency Response and Recovery

Be prepared to respond to emergency situations and assist in the community recovery

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Emergency Response and Recovery	Maintain preparedness, respond to emergency situations and assist in the community recovery	18,782	-
		-	-
		<b>18,782</b>	-
State Emergency Service	In partnership with Devonport Council, Latrobe Council provides resources and support to Mersey State Emergency Service	19,953	-
		-	-
		<b>19,953</b>	-

#### Initiatives – Operating

- Continue the implementation of the Latrobe Council COVID-19 Community Action Plan

#### Key Strategic Activities

Key Strategies	Performance Measure
Protect community assets in an emergency by having access to available resources when required	Preparedness to respond when necessary
Monitor Council's Community Recovery Plan to ensure the resources can be made available to assist the community during an emergency recovery response	Community Recovery Plan reviewed regularly
Remain an active participant in the Mersey Leven Emergency Management Committee	Participation in the activities of the Committee

## Activities, Initiatives and Key Strategic Activities

### Strategic Category 3 – Infrastructure and Assets

#### Infrastructure and Assets

- We will support our growing population through the provision of modern public infrastructure
- We will improve liveability, health and the quality of life of our residents through a range of recreational opportunities and quality open spaces
- We will build and maintain streetscapes that have unique and a welcoming sense of place
- We will seek opportunities to reduce the amount of waste going to landfill

### Strategic Objective 3.1 – Roads

Provide a safe and well-maintained road network that caters for all road users

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Management of road network	Includes maintenance, renewal and upgrade of road pavement and seal, footpaths, kerb and channel, bridges and major culverts and car parks.	3,135,046	5,017,754
		(831,380)	(2,407,547)
		<b>2,303,666</b>	<b>2,610,207</b>

#### Initiatives – Operating

- Further integrate the sharing of equipment and other resources into the normal operating practices of Kentish and Latrobe Council workforces.

#### Initiatives - Capital

The 2021/22 roads capital program is included in Appendix B to this Annual Plan and Budget and includes the following highlights:

- |  |             |
|--|-------------|
| • Tarleton Road Widening - Widening and relocation of stormwater drain | \$1,273,666 |
| • Tarleton Road - Localised Reconstructions                            | \$382,000   |
| • Hawley Esp. Pedestrian & Cycling Facilities                          | \$956,000   |

## Activities, Initiatives and Key Strategic Activities

- Port Sorell Main Road / Alexander Street existing roundabout - Upgrade town entry amenity including the installation of kerb, improved drainage, and vegetation \$224,279
- Darling Street - Upgrades as part of Caravan Park entrance redevelopment \$200,000
- Stanley Street to South Stanley Street Connection - Connect Stanley Street from Paulownia Street to Benny Street \$123,976
- Reseal Gilbert Street Asphalt Parking Lane - Hamilton Street to Victor Street \$121,768
- Joyce Street Footpath - Hugh Street North to existing footpath, 360m \$116,769
- Hamilton Street - Reconstruct kerb and channel from Cotton Street to Thomas Street (Eastern side) \$105,513
- Bells Parade to River Road Pathway - Link to Coastal Pathway \$95,875

Key Strategies	Performance Measure
Update and maintain an updated Transport Services Asset Management Plan	Plan adopted and reviewed biannually
Prepare parking, pedestrian, and traffic management plans for the key retail areas	Plan adopted
Ensure there is off-street car parking maintained adjacent to commercial districts	Car parking availability is maintained and improved
Respond to evolving vehicle and transport requirements including the provision of electric vehicle recharging stations	New opportunities explored and implemented where viable
Maintain a policy of free car parking availability in all commercial areas	Provision of free parking is maintained
Lobby other levels of government for the continued safety and access upgrades on key roads which service the Latrobe area	Road upgrades are progressed
Incorporate shared pathways into transport options including the Coastal Pathway	Shared pathways are constructed and maintained

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 3.2 – Stormwater

Develop and improve the system for stormwater reticulation and disposal

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Management of Stormwater Scheme	Includes maintenance, renewal and upgrade of stormwater collection and storage assets in the Latrobe area.	666,094	6,261,932
		(71,875)	(3,203,000)
		<b>594,219</b>	<b>3,058,932</b>

#### Initiatives – Operating

- Continue to develop a stormwater model for Latrobe township.

#### Initiatives – Capital

- Latrobe Flood Mitigation Project - Implement works identified by Entura design undertaken in 2019/20 \$6,134,056
- Port Sorell Golf Course - Increase channel capacity Pitcairn Street to outfall \$95,875
- Sankey Street - Drainage improvements at the junction of Hawley Esplanade \$32,000

Key Strategies	Performance Measure
Develop and adopt a Stormwater Strategy in accordance with the Urban Drainage Act 2013	Plan adopted and reviewed biannually
Develop and implement the Latrobe Flood Mitigation project	Flood mitigation measures successfully implemented
Prepare and implement a Stormwater Asset Management Plan, with a focus on the industrial estate areas	Plan adopted
Develop a Port Sorell specific stormwater management strategy	Plan adopted
Upgrade and extend the stormwater reticulation system in consultation with TasWater	Areas identified and upgrades undertaken
Develop a policy to improve the open drains and creeks in all townships	Policy developed and improvement priorities progressed

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 3.3 – Building and Community Facilities

Manage Council owned buildings and facilities for the benefit of the community

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Banksia Facilities Centre (Banksia Centre)	Management and maintenance of the Banksia Centre including building and grounds maintenance and operations.	209,033	-
		(31,000)	-
		<b>178,033</b>	-
Banksia Facilities Centre (Camp Banksia)	Management and maintenance of the Camp Banksia facility including building and grounds maintenance and operations.	238,710	5,051,005
		(396,927)	(4,000,000)
		<b>(158,217)</b>	<b>1,051,005</b>
Other Halls and Community Centres	Management and maintenance of the halls and community centres including building and grounds maintenance and operations.	190,481	656,359
		(20,200)	-
		<b>170,281</b>	<b>656,359</b>
Sport & Recreation Facilities	Management and maintenance of sport & recreation facilities including building and grounds maintenance and operations for the basketball stadium, squash courts and swimming pool.	349,254	1,006,793
		(58,250)	-
		<b>291,004</b>	<b>1,006,793</b>
Public Amenities and Facilities	Management and maintenance of public toilets and other public amenities .	276,021.15	50,000.00
		(300)	-
		<b>275,721</b>	<b>50,000</b>
Elderly Persons Units	Management and maintenance of 60 Elderly Persons Units including building and grounds maintenance and operations.	414,312	149,569
		(544,000)	-
		<b>(129,688)</b>	<b>149,569</b>



## Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Museums	Management and maintenance of museums including building and grounds maintenance.	122,201	-
		-	-
		<b>122,201</b>	-
General Buildings	Management and maintenance of general buildings and grounds maintenance.	173,672	108,893
		(44,584)	-
		<b>129,088</b>	<b>108,893</b>
Healthcare Buildings	Management and maintenance of healthcare buildings.	140,455	250,000
		(60,000)	-
		<b>80,455</b>	<b>250,000</b>
Operations Buildings	Management and maintenance of the complex including building and grounds maintenance and operations. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.		

### Initiatives – Operating

- Engage a curator and upgrade displays at Axemans Hall of Fame, \$17,500

### Initiatives – Capital

The 2021/22 buildings capital program is included in Appendix B to this Annual Plan and Budget and includes the following highlights:

- |   |             |
|---|-------------|
| • Banksia Facilities Centre - Banksia Facilities Centre site redevelopment  | \$5,007,328 |
| • Latrobe Recreation Ground - Changeroom design and engineering concepts  | \$45,187    |
| • Latrobe Recreation Ground - Changeroom redevelopment, subject to grant funding  | \$852,226   |
| • Latrobe Memorial Hall - Redevelop the Latrobe Memorial Hall to accommodate the Latrobe Federal Band                     | \$497,027   |
| • Latrobe Hydrotherapy Pool   | \$250,000   |
| • Elderly Person Units - Annual vacated unit refurbishments   | \$106,528   |
| • Hamilton Hub Upgrades - Install access control, security, Wi-Fi, furniture, deck, door, fence, car park and landscaping | \$84,104    |
| • Latrobe Youth Centre - Redevelopment concept designs  | \$42,611    |

## Activities, Initiatives and Key Strategic Activities

### Key Strategic Activities

Key Strategies	Performance Measure
Update and maintain a Buildings and Community Facilities Asset Management Plan	Plan adopted and reviewed biannually
Review Council's disability access plan	Review completed biannually
Redevelop Banksia Facilities Centre in line with the Banksia Facilities Centre Master Plan 2019	Works completed
Identify and implement low energy and low emission upgrades in Council facilities	Improvements implemented
Implement an electronic control access system for major facilities	Systems installed
Investigate future sporting and recreational needs and plan infrastructure and/or access arrangements and consolidation of sports within designated precincts	Facilities improved
Own and operate the Port Sorell Caravan Park and upgrade the facilities offered to improve the visitor experience and provide increased financial performance	Capital improvements completed on time and on budget

### Strategic Objective 3.4 – Parks and Reserves

Maintain parks and reserves for community use

#### Activities

Core Function	Description	Expenditure (Revenue) Net Cost (\$)	Capital Expenditure (Capital Grants) Net Cost (\$)
Parks & Reserves	Includes management and maintenance of trees, gardens, open space, playgrounds, amenities and land improvements in town parks and reserves.	1,904,910	1,673,285
		(52,000)	(90,000)
		<b>1,852,910</b>	<b>1,583,285</b>

#### Initiatives – Operating

- Develop an Open Space Sport and Recreation Plan for the municipality, \$50,000
- Bells Parade - \$10,000 pa for next 2 years to rectify a number of dead/dying trees in the precinct
- Atkinson/Thompson's Parks - \$5,000pa for next 2 years to address trees for risk assessment
- Install seat shelters at Bosworth Park dog park, \$8,500

## Activities, Initiatives and Key Strategic Activities

### Initiatives – Capital

The 2021/22 parks and reserves capital program is included mainly as land improvements in Appendix B to this Annual Plan and Budget and includes the following highlights:

• Sheean Memorial - Construct memorial (including land acquisition)	\$315,000
• Alberta Street Land Purchase	\$298,279
• Latrobe Tennis Courts - Dig out and replace court subgrade and surface. Extend fence line to current standards	\$205,000
• Bosworth Park - "Learn to ride" bike path, hill, plantings, shelters & BBQs	\$182,915
• Wild Mersey MTB - Bridge - New bridge above 2016 flood level	\$161,044
• Latrobe CBD Bins - Replace street bins and install recycling bins	\$141,416
• Wild Mersey MTB - Additional trails in Warrawee and skills park	\$133,423
• Port Sorell - Mini Pump track - Location to be determined	\$50,789

Key Strategies	Performance Measure
Update and maintain a Parks and Reserves Asset Management Plan	Plan reviewed biannually
Progress improvements to both Kings Park and Shearwater Park in line with the development plans	Improvements completed
Implement the Bells Parade Development Plan including heritage landscape renovations, interpretive signage and improvements to the Pig Island access and usage	Plan implemented
Continue implementing the Bosworth Park Master Plan 2018 recommendations	Plan implemented

### Strategic Objective 3.5 – Natural Resource Management

Integrate NRM principles into Council's operational environment

#### Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Natural Resource Management	Development and implementation of weed management strategies. Assistance to groups such as Latrobe Landcare, Rubicon Coast Landcare and Port Sorell Region Landcare Group to protect and preserve the natural environment and resources within the Municipality.	37,988	-
		-	-
		<b>37,988</b>	-

## Activities, Initiatives and Key Strategic Activities

Key Strategies	Performance Measure
Support and assist local NRM groups and the community to deliver approved projects	Projects delivered
Support preparation of a Rubicon Estuary Management Plan, including removal of rice grass	Plan prepared
Develop a coastal inundation risk management strategy, including flexible coastal adaptation pathways for the Port Sorell community and the Rubicon Estuary	Strategy completed
Work with State Government and relevant agencies in relation to environmental flows, health and biodiversity of the Mersey River	Healthy river system
Maintain a weed management strategy and action plan	Weed control implemented

### Strategic Objective 3.6 – Waste Management

Provide responsible waste management services

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Waste Management Services	Contribution to the running costs of the Spreyton Waste Transfer Station to provide waste disposal services to the Latrobe community, provision of household garbage collection and kerbside recycling services and provision of waste disposal services to the Port Sorell community.	1,853,763	181,959
		(1,481,935)	-
		<b>371,828</b>	<b>181,959</b>

## Activities, Initiatives and Key Strategic Activities

### Initiatives – Capital

- Port Sorell Landfill Site - Priority remedial actions \$150,000
- Port Sorell Waste Transfer Station - Temporary improvements to recycling facilities pending site rehabilitation \$31,958

Key Strategies	Performance Measure
Review all waste management services for the municipal area and implement strategy changes, as appropriate	Review completed
Rehabilitate the Port Sorell landfill site to align with future land use plans, including potential for the construction of a modern Transfer Station	Rehabilitation plan implemented
Monitor feasibility of organics waste collection, including as a regional or sub-regional partnership and maintain green waste disposal services and infrastructure	Reduced organics in landfill
Participate in regional waste management projects and activities	Participation in activities
Identify illegal dumping hotspots and encourage community reporting of dumped waste	Reduced incidence of dumping
Focus on the delivery of safe, cost effective, innovative and convenient waste management services including options for improved recycling and reuse opportunities	Efficient delivery of waste services

## Activities, Initiatives and Key Strategic Activities

### Strategic Category 4 – Planning and Development

#### Development and Regulatory

- We will encourage land use and development strategies which create a connected, sustainable, and accessible community
- We will be guided by contemporary planning and development guidelines which seek a balance between economic, social, and environmental considerations
- We will encourage the broader use of energy efficient technologies in the community, as part of future development strategies

### Strategic Objective 4.1 – Planning and Building Services

Effectively manage land use planning and building services

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Planning Services	Processing planning applications and providing advice and making decisions about development proposals which require a planning permit. Monitoring Council's planning scheme and processing amendments where necessary. Preparing major policy documents shaping the future of the towns within the Municipality.	566,842	-
		(345,000)	-
		<b>221,842</b>	-
Land Development	Facilitation of land release to ensure demand for property within the municipality is met and to attract future ratepayers to the region.	5,543	-
		(8,608)	-
		<b>(3,065)</b>	-
Building and Plumbing Services	Providing statutory building and plumbing services to the Municipality including processing of building and plumbing approvals, monitoring compliance and investigating complaints and illegal works.	426,894	-
		(328,700)	-
		<b>98,194</b>	-

## Activities, Initiatives and Key Strategic Activities

### Initiatives – Operating

- Complete Latrobe Industrial Estate Master plan
- Provide statutory planning services for West Coast Council
- Undertake actions required for finalising the new Statewide Planning Scheme
- Introduce drone technology for plumbing inspections

### Key Strategic Activities

Key Strategies	Performance Measure
Administer the Planning Scheme to manage development and land use	Plan administered
Work with other levels of government and regional stakeholders on regional development and planning issues	Input into regional issue
Implement the recommendations of the Port Sorell and Environs Strategic Plan Review 2019	Staged implementation plan finalised
Continue to promote community awareness of the Latrobe Heritage precinct	Awareness increased
Meet Council's statutory building and plumbing services requirements	Requirements met
Invigorate and extend the Latrobe township business centre	Business land and services provided
Implement the new Latrobe Planning Scheme as part of the Tasmanian Planning Scheme Framework	Planning Scheme implemented

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 4.2 – Health Services

Promote and maintain public health standards.

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Health Services	Protecting the community's health and well-being across a range of activities including infectious disease control, places of assembly, public health risk, water quality, environmental protection, food surveillance, development assessment, and community recovery.	130,815	-
		(23,770)	-
		<b>107,045</b>	-

#### Initiatives – Operating

- Administer school based immunisation program which is carried out in conjunction with Department of Health.
- Co-ordinate food safety training for local businesses and organisations.

#### Key Strategic Activities

Key Strategies	Performance Measure
Maintain a municipal area Health Plan which incorporates monitoring, reporting and regulatory compliance	Plan reviewed annually
Promote healthy eating and lifestyle activities	Promotion provided
Conduct inspection of food premises to ensure a high level of food safety	Inspections conducted
Undertake compliance, education and licencing to ensure public health and environmental standards are maintained	Environmental standards maintained
Undertake assessments of proposed on-site waste water disposal systems and monitor existing systems to ensure compliance with environmental standards	Environmental standards met
Continue recreational water sampling program during the summer	Samples tested



## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 4.3 – Animal Control and Regulatory Services

Encourage and recognise responsible animal ownership

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Animal Control	Registration of cats and dogs within the municipality, monitoring of compliance with regulations covering domestic animals and management of stray animals within the Municipality.	139,339	-
		(89,150)	-
		<b>50,189</b>	-
Regulatory Services	Identification of fire risks within the Municipality and issuing of Fire Abatement Notices.	20,360	-
		(450)	-
		<b>19,910</b>	-

#### Initiatives – Operating

- Introduce a range of factsheets to promote and raise awareness of responsible dog ownership.

Key Strategies	Performance Measure
Promote responsible dog ownership including compliance with the Dog Control Act 2000 and Council's Dog Management Policy	Compliance achieved
Promote responsible cat ownership	Cats voluntarily registered
Implement compliance requirements with regulations covering domestic animals and stray animals	Compliance achieved
Identify fire risks within the municipality and issue Fire Abatement Notices where required	Risks identified and Abatement Notices issued

## Activities, Initiatives and Key Strategic Activities

### Reconciliation with Budget Operating Result

	Net Cost (Revenue) \$	Expenditure \$	Revenue \$
1. Governance	278,016	308,016	(30,000)
2. Community and Economic Development	368,206	768,206	(400,000)
3. Infrastructure and Assets	6,179,492	9,711,942	(3,532,451)
4. Development and Regulatory	494,115	1,289,793	(795,678)
<b>Total Activities and Initiatives</b>	<b>7,319,828</b>	<b>12,077,956</b>	<b>(4,758,129)</b>
Other Non-attributable	(464,106)		
<b>Deficit Before Funding Sources</b>	<b>6,855,722</b>		
Rates and Charges	(6,858,865)		
Capital Grants & Contributions	(11,810,547)		
<b>Deficit/(Surplus) for the Year</b>	<b>(11,813,690)</b>		

## 3 Budget Influences

### 3.1 Snapshot of Latrobe Council

The Latrobe Municipality covers an area of 600.5 square kilometres at the eastern end of the North West Coast of Tasmania. The Council area includes the towns/ localities of Latrobe Tarleton, Wesley Vale, Moriarty, Northdown, Thirlstane, Port Sorell, Shearwater, Hawley Beach, Squeaking Point, Harford, Sassafras and Merseylea.

**Population - 11,961**

#### Property Profile

As at 30 June 2021 the municipality will have an estimated 6,579 rateable properties (2020: 6,430) distributed as follows:

Property Type	Number of Properties June 2020	Number of Properties June 2021
Commercial	120	120
Industrial	83	90
Primary Production	465	466
Public Institution	53	49
Quarrying/ Mining	3	3
Residential	4,994	5,180
Sporting/ Recreation	28	27
Vacant Land	684	644
<b>Totals</b>	<b>6,430</b>	<b>6,579</b>

#### Road Network

As at 30 June 2021, the municipality had 229 kilometres of sealed roads, 60 kilometres of unsealed roads and 35 bridges/ major culverts.

### 3.2 External Influences

In preparing the 2021/22 Budget, a number of influences have been taken into account as they may significantly impact the services delivered by Council in the budget period. These include:

- The economic climate and its impact on ratepayers and Council interest income
- The effects of COVID-19 on the community has been reflected in decisions of the Council.
- Increasing construction costs and rising operational costs. The Local Government Association of Tasmania (LGAT) Council cost index increase for the year 2021 is 0.95% (2020, 2.18%).

## Budget Influences

### 3.3 Internal Influences

- The main internal influence which is expected to impact on the preparation of the 2021/2022 budget is the resource-sharing arrangements between Kentish and Latrobe Councils which include the sharing of all management and where appropriate all staff and plant across the two councils to maximise efficiencies.
- Council's Enterprise Bargaining Agreement is currently under negotiation, an allowance of a wage increase of 1.5% has been included in 2021/22.
- The estimated cost of the rehabilitation of the Port Sorell Waste Transfer Station. Although the capital expenditure estimated for the 2021/2022 year is \$100,000, a provision for the future of approximately \$13.7 million has been raised and the assumption has been made that these funds will be expended in future years, reducing cash reserves, increasing liabilities and reducing working capital.

### 3.4 Budget Principles

In response to these influences and in the interests of responsible and sustainable financial management, the following key budget principles are used to guide resource allocation decisions:

- Identify new non-rate revenue opportunities to support existing activities where possible.
- Review provision of services for opportunities to increase efficiency and quality.
- All new initiatives and capital works are justified with alignment to Council's strategic plan.
- Services provided are actively reviewed to ensure service levels match community needs.
- The long term financial strategy and principles provide a firm foundation for business decisions and resource allocation.

### 3.5 Legislative Requirements

The *Local Government Act 1993* (the Act), requires Council to prepare and adopt an Annual Plan and budget for each financial year. The budget is required to include estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. The first step in the budget process is for officers to prepare a draft of the annual estimates in accordance with the Act and submit the draft to Council for discussion, amendment and eventual adoption. The budget must be adopted by an absolute majority and adopted before 31 August, but not more than one month before the start of the relevant financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The 2021/22 estimates, which are included in this report are for the year 1 July 2021 to 30 June 2022 and are prepared in accordance with the Act. The estimates include a budgeted Statement of Comprehensive Income, Balance Sheet and Statement of Cash Flows and Budgeted Capital Works. The Annual Plan and Budget has been prepared for the year ended 30 June 2022 taking into account the Accounting Standards and other mandatory professional reporting requirements, and in accordance with the Act. They also include detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information required by Council in order to make an informed decision about the adoption of the budget.



# Latrobe Council Budget Analysis

## 4 Analysis of Operating Budget

This section analyses the expected revenues and expenses of Council for the 2021/22 year.

### 4.1 Operating Revenue

		Forecast 2020/21	Budget 2021/22	Variance	Variance %
<b>Recurrent Income</b>					
Rates and charges	4.1.1	7,993,800	8,510,626	516,826	6.5%
Statutory fees and fines	4.1.2	515,377	472,770	(42,607)	-8.3%
User fees	4.1.3	996,402	976,667	(19,735)	-2.0%
Grants	4.1.4	1,775,372	1,795,313	19,941	1.1%
Interest	4.1.5	50,111	30,000	(20,111)	-40.1%
Other income	4.1.6	1,103,651	1,181,046	77,395	7.0%
Investment revenue from water corporation	4.1.7	191,000	458,400	267,400	140.0%
Share of net profits/(losses) of associates accounted for by the equity method	4.1.8	224,000	140,000	(84,000)	-37.5%
		<b>12,849,713</b>	<b>13,564,822</b>	<b>715,109</b>	<b>5.6%</b>
<b>Capital Income</b>					
Capital grants received specifically for new or upgraded assets	4.1.9	857,260	9,750,547	8,893,287	1037.4%
Contributions - cash	4.1.10	50,510	60,000	9,490	18.8%
Contributions - non-monetary assets	4.1.11	6,000,000	2,000,000	(4,000,000)	-66.7%
		<b>6,907,770</b>	<b>11,810,547</b>	<b>4,902,777</b>	<b>71.0%</b>
<b>Total Income</b>		<b>19,757,483</b>	<b>25,375,369</b>	<b>19,106,000</b>	<b>96.7%</b>

## Analysis of Operating Budget

### 4.1.1 Rates and Charges - (\$516,826 increase)

The *Local Government Act 1993* provides the ability for Council to raise rates and charges for the purpose of providing services to the community. Rates and charges are an important income stream and it is estimated that rate revenue will represent 63% of recurrent budget income in 2021/22. Rates and charges are used to fund price increases for the goods and services used by Council and to provide the additional services required due to the growth experienced in the Municipality.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
<b>Rates and Charges</b>				
General rate	6,679,962	7,087,439	407,477	6.1%
Waste management rates	940,000	1,035,000	95,000	10.1%
Fire levies	425,458	433,320	7,862	1.8%
<b>Total Gross Rates and Charges</b>	<b>8,045,420</b>	<b>8,555,759</b>	<b>510,339</b>	<b>6.3%</b>
Less discount for early payment	(38,500)	(24,133)	14,367	-37.3%
Less council rate remissions	(13,120)	(21,000)	(7,880)	60.1%
<b>Net Rates and Charges</b>	<b>7,993,800</b>	<b>8,510,626</b>	<b>516,826</b>	<b>6.5%</b>

Council's net rates and charges revenue, including fire levies, has increased by 6.5% on the 2020/21 forecast.

In setting general rates Council has allowed for a 1.1% increase in line with inflation to March 2021 plus an additional 3.0% increase and 2% new rates from natural growth in the rates base.

\$58,000 of the budgeted increase in waste management rates relates to an expected increase in the waste management levy payable per tonne of waste disposed to landfill from \$5.50 per tonne to \$20 per tonne for part of the 2021/22 financial year. This levy increase accounts for 6% of the 10.1% increase in waste management rates.

The reduction in the discount rate to 0.75% from 1.0%, recognising the current low RBA cash rate has seen the provision decrease. The increase in remissions is an allowance to accommodate the increase in the general rate and any requests under Council's hardship policy.



## Analysis of Operating Budget

### 4.1.2 Statutory Fees and Fines - (\$42,607 decrease)

Statutory fees and fines include charges relating to Council's regulatory functions including building, planning and animal control.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Building permits and levies	76,600	66,000	(10,600)	-13.8%
Planning fees and charges	331,000	300,000	(31,000)	-9.4%
Food premise, place of assembly and water licences	18,277	17,770	(507)	-2.8%
Animal control fees and infringements	89,500	89,000	(500)	-0.6%
<b>Total Statutory Fees and Fines</b>	<b>515,377</b>	<b>472,770</b>	<b>(42,607)</b>	<b>-8.3%</b>

The decrease in Planning and Building fees is mainly due to conservative budgeting allowing for a potential decrease in activity from the high levels during 2020/21.

### 4.1.3 User Fees - (\$19,735 decrease)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to the users of Council's services. User fees include rental income from Council properties, income from the Port Sorell Caravan Park and other Council recreational facilities.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
User fees	996,402	976,667	(19,735)	-2.0%

Conservative budgeting has allowed for a potential decrease in activity from the high levels during 2020/21.

### 4.1.4 Grants - (\$19,941 increase)

Operating grants include all monies received from the State and Federal Governments and other external bodies to assist with funding the delivery of Council services to ratepayers. Movements in grant funding are summarised below.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Grants Commissions – Roads Grant	778,447	779,606	1,159	0.1%
Grants Commissions – Bridges Grant	20,000	18,774	(1,226)	-6.1%
Grants Commission – Base Grant	959,690	911,058	(48,632)	-5.1%
Grants Other	17,235	85,875	68,640	398.3%
<b>Total Operating Grants</b>	<b>1,775,372</b>	<b>1,795,313</b>	<b>19,941</b>	<b>1.1%</b>

The budget assumes that the Financial Assistance Grant prepayment will continue in line with past practice. Based on the advance payments received in June 2021, a small decrease has been estimated for the Grants Commission Grants.

Other grants are mainly interest subsidies under the State stimulus loans program. The increase in other grants is due the stimulus loans being drawn down late in the 2021 financial.

## Analysis of Operating Budget

### 4.1.5 Interest - (\$20,111 decrease)

The interest revenue is from money earned by Council's cash and investments.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Interest received	50,111	30,000	(20,111)	-40.1%

The reduction in estimated interest income is due to a decrease in expected average interest rates and a budgeted decline in cash and investments as capital projects are paid for.

### 4.1.6 Other Income - (\$77,395 increase)

Other income includes a range of revenue from Council facilities, reimbursements, dividends and other contributions.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Port Sorell Caravan Park	350,000	400,000	50,000	14.3%
Dulverton Regional Authority income tax equivalents	184,995	144,810	(40,185)	-21.7%
Camp Banksia	271,431	387,427	115,996	42.7%
Elderly Persons Units - amortisation of donor fees	123,034	114,000	(9,034)	-7.3%
Other income	174,191	134,809	(39,382)	-22.6%
<b>Total Other Income</b>	<b>1,103,651</b>	<b>1,181,046</b>	<b>77,395</b>	<b>7.0%</b>

Overall Other Income is estimated to increase for 2021/22, mainly due to expected increased activity at the Port Sorell Caravan Park and Camp Banksia.

### 4.1.7 Investment revenue from Water Corporation (\$267,400 increase)

Council holds an equity investment in TasWater of 1.9%.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Investment revenue from water corporation	191,000	458,400	267,400	140.0%

TasWater Corporate Plan 2020-2026 indicates their intention to return to pre COVID-19 distribution levels from 2021/22 and also pay an extra special dividend each year for the next 5 years to replace the distributions foregone by Councils.

## Analysis of Operating Budget

### 4.1.8 Share of net profits/(losses) of associates and joint ventures accounted for by the equity method (\$84,000 decrease)

Council is a partner in the Dulverton Regional Waste Management Authority, a Joint Authority established under the *Local Government Act*. The primary activity of the Authority is to operate a regional landfill site at Dulverton. Other partners in this Joint Authority are Devonport City, Central Coast and Kentish Councils. Council's ownership interest in the Authority at 30 June 2021 was 11.25%.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method.	224,000	140,000	(84,000)	-37.5%

### 4.1.9 Capital Grants - (\$8,893,287 increase)

Includes all capital grants received from State and Federal Governments sources that are provided specifically to fund new or upgraded assets. A detailed analysis of these grants is provided in table below.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Port Sorell Heritage Grant	10,000	-	(10,000)	-100.0%
Banksia Facilities Centre Redevelopment	-	4,000,000	4,000,000	
Commonwealth Roads to Recovery Program	311,064	311,064	-	0.0%
Local Road and Community Infrastructure Stimulus Grant -Hawley Esp. Pathway	-	622,122	622,122	
Teddy Sheean Memorial Redevelopment	-	50,000	50,000	
Black Spot Funding - Gilbert St/Hamilton St intersection	-	350,000	350,000	
Latrobe Flood Mitigation	340,000	3,203,000	2,863,000	842.1%
Capital Loan Interest Refund	4,000	-	(4,000)	-100.0%
Local Road and Community Infrastructure Stimulus Grant-Tarleton Rd	155,531	513,300	357,769	230.0%
Department of State Growth-Latrobe Bus Stop Upgrades	36,665	-	(36,665)	-100.0%
Rural Road Grant Program-Squeaking Point Rd	-	50,000	50,000	
Vulnerable Road User Program-Moriarty Rd Footpath	-	30,000	30,000	

## Analysis of Operating Budget

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Local Road and Community Infrastructure Stimulus Grant-Stanley St	-	311,061	311,061	
Vulnerable Road User Program-Hawley Esp. Pathway	-	220,000	220,000	
Cradle Coast Waste Management-Latrobe Bin Upgrade	-	90,000	90,000	
<b>Total Capital Grants</b>	<b>857,260</b>	<b>9,750,547</b>	<b>8,893,287</b>	<b>1037.4%</b>

### 4.1.10 Capital Contributions - (\$9,490 increase)

Capital contributions include all monies received from community sources to fund new or upgraded assets and are detailed below.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Developer contributions	50,510	10,000	(40,510)	-80.2%
Landfill rehabilitation contribution	-	50,000	50,000	
<b>Total Capital Contributions</b>	<b>50,510</b>	<b>60,000</b>	<b>9,490</b>	<b>18.8%</b>

### 4.1.11 Contributions – non-monetary assets (\$4.0m decrease)

Upon finalisation of subdivision developments, ownership of infrastructure assets passes to Council at no cost. The values below represent the expected values of the assets to be passed over to Council.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Subdivision assets received	4,000,000	2,000,000	(2,000,000)	-50.0%
Coastal Pathway	2,000,000	-	(2,000,000)	
<b>Total</b>	<b>6,000,000</b>	<b>2,000,000</b>	<b>(4,000,000)</b>	<b>-66.7%</b>

## 4.2 Operating Expenditure

		Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
<b>Expenses</b>					
Employee costs	4.2.1	4,035,414	3,757,694	(277,720)	-6.9%
Materials and contracts	4.2.2	4,507,965	4,547,309	39,344	0.9%
Depreciation and amortisation	4.2.3	3,673,316	3,750,046	76,730	2.1%
Finance costs	4.2.4	-	148,625	148,625	
Other expenses	4.2.5	1,265,591	1,358,004	92,413	7.3%
<b>Total Expenses</b>		<b>13,482,286</b>	<b>13,561,679</b>	<b>79,392</b>	<b>0.6%</b>

## Analysis of Operating Budget

### 4.2.1 Employee costs (\$277,720 decrease)

Employee costs include labour related expenditure such as wages, salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off and payroll tax.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Total employment costs	4,239,210	4,218,219	(20,991)	-0.5%
Less: amounts allocated to capital	(203,796)	(460,525)	(256,729)	126.0%
<b>Employee costs per Income Statement</b>	<b>4,035,414</b>	<b>3,757,694</b>	<b>(277,720)</b>	<b>-6.9%</b>

Full-Time Equivalent (FTE) Employees				
	Forecast 2020/21	Budget 2021/22	Variance	Variance %
Latrobe Employees	43.80	54.20	10.4	23.7%

Full time equivalent staffing is expected to increase by 10.4 with 3 new full-time Operations staff replacing contract labour, a planned new regulatory services Compliance Officer position and one new Business Support Officer position. The remaining increase in FTE relates to filling currently vacant positions and providing backfill staffing for staff involved in the OneSystem IT system implementation project.

A 1.5% increase is allowed for employee pay rises plus a contingency of 1%. In addition, allowance has been made for 0.5% increase in superannuation payments. The change in employee cost is also impacted by a budgeted increase in the amount of Latrobe employee labour expected to be charged directly to Kentish Council.

### 4.2.2 Materials and Contracts (\$39,344 increase)

Materials and contracts includes the purchases of goods and services in the form of consumables, payments to contractors, consultants and professional services.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Materials, repairs & maintenance	1,469,639	1,685,531	215,892	14.7%
Consumables	48,297	8,400	(39,897)	-82.6%
Contracts - other infrastructure	763,101	819,381	56,280	7.4%
Dog pound costs	69,290	69,290	-	0.0%
Fuel	91,662	95,000	3,338	3.6%
Fleet Costs	135,782	183,153	47,371	34.9%
Property holdings costs	275,711	265,174	(10,537)	-3.8%
Minor Plant & Equipment	12,545	29,000	16,455	131.2%
Property maintenance and operating	272,865	385,261	112,396	41.2%
Communication	111,245	111,818	573	0.5%
Marketing and advertising	48,287	82,380	34,093	70.6%

## Analysis of Operating Budget

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Operating lease payments - property	7,636	7,700	64	0.8%
Legal fees	120,968	37,420	(83,548)	-69.1%
Consultants	223,502	284,008	60,506	27.1%
General expenses	415,293	432,530	17,237	4.2%
IT software & maintenance	269,968	264,360	(5,608)	-2.1%
Waste management contracts	554,834	582,500	27,666	5.0%
Other contracts & services	54,468	125,230	70,762	129.9%
<b>Total</b>	<b>4,945,093</b>	<b>5,468,136</b>	<b>523,043</b>	<b>10.6%</b>
less internal cost allocations	437,128	920,827	483,699	110.7%
<b>Total Materials and Contracts</b>	<b>4,507,965</b>	<b>4,547,309</b>	<b>39,344</b>	<b>0.9%</b>

Changes to the finance system and Council's organisational structure have resulted in some changes in classification of expenditure in the 2022 budget when compared to where the expenditure was classified in the 2021 forecast year.

The increase in materials, repairs & maintenance includes increased costs for maintenance of the Wild Mersey mountain bike trails. The increase in property maintenance and operating costs relates mainly to the costs for the Latrobe Hydrotherapy Pool to be operated by Council during 2021/22.

### 4.2.3 Impairment of debts (no change)

An impairment expense is recognised when there is objective evidence that amounts owed to Council are not probable of collection. No impairment allowance has been made in this budget.

### 4.2.4 Depreciation and amortisation - (\$76,730 increase)

Depreciation is an accounting measure which attempts to measure the decline in value of Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase in depreciation is attributed to the acquisition of subdivisions and the capitalisation of capital projects.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
<i>Property</i>				
Land Improvements	196,056	202,106	6,050	3.1%
Buildings	755,738	759,886	4,148	0.5%
<i>Plant &amp; Equipment</i>				
Plant & Equipment	406,341	424,417	18,076	4.4%
Computers & telecommunications	85,794	102,180	16,386	19.1%
<i>Infrastructure</i>				
Roads, bridges and footpaths	1,755,465	1,780,499	25,034	1.4%
Drainage	375,378	382,413	7,036	1.9%
Intangibles (software)	98,544	98,544	-	0.0%
<b>Total Depreciation &amp; Amortisation</b>	<b>3,673,316</b>	<b>3,750,046</b>	<b>76,730</b>	<b>2.1%</b>

## Analysis of Operating Budget

### 4.2.5 Finance costs (\$148,625 increase)

Finance costs relate to interest charged by financial institutions on funds borrowed. Finance costs are partly offset by interest subsidies under the State stimulus loans program included in section 4.1.4 above. Council plans to undertake new loan borrowings of \$5m for 2021/22 to fund the Latrobe Flood Mitigation.

### 4.2.6 Other Expenses (\$92,413 increase)

Other expenses relates to a range of unclassified items including contributions to regional bodies and community groups, land tax, valuation fees as well as expense allocation adjustments. The most significant increase is for payment of the state fire commission levy. This cost is offset by revenue collected.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Audit costs	61,410	34,890	(26,520)	-43.2%
Councillors' allowances	162,800	166,700	3,900	2.4%
Councillors' expenses	5,465	5,680	215	3.9%
Bank Fees	13,703	13,800	97	0.7%
Election and electoral role expenses	4,720	5,000	280	5.9%
Electricity & Gas	194,958	212,172	17,214	8.8%
Fire Levies	415,153	433,320	18,167	4.4%
Insurance	90,989	129,662	38,673	42.5%
Donations & Contributions	53,916	87,750	33,834	62.8%
Property Management Fees	2,229	-	(2,229)	-100.0%
Subscriptions & Memberships	134,575	136,950	2,375	1.8%
Land Tax	122,081	128,260	6,179	5.1%
Statutory registrations and License fees	3,594	3,820	226	6.3%
<b>Total</b>	<b>1,265,591</b>	<b>1,358,004</b>	<b>92,413</b>	<b>7.3%</b>

Audit fees forecast in 2020/21 are higher than usual due to once-off additional audit costs relating to the transfer to the new TechnologyOne finance system. Donations and contributions are budgeted to be higher in 2021/22 due to a portion of community grants and donations being carried forward from 2020/21.

## Analysis of Operating Budget

### 4.3 Underlying Result

The underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other once-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or once-off items of revenues and expenses which can often mask the operating result.

	Forecast 2020/21	Budget 2021/22	Variance \$	Variance %
Net Operating Result for the year	6,275,197	11,813,690	5,538,494	88.3%
Capital grants received specifically for new or upgraded assets	(857,260)	(9,750,547)	(8,893,287)	1037.4%
Contributions - cash	(50,510)	(60,000)	(9,490)	18.8%
Contributions - non-monetary assets	(6,000,000)	(2,000,000)	4,000,000	-66.7%
Grants received in advance - current year	(853,235)	(853,235)	-	0.0%
This year's grants included in prior years income	876,510	853,235	(23,275)	-2.7%
<b>Underlying Result</b>	<b>(609,298)</b>	<b>3,143</b>	<b>612,441</b>	<b>-100.5%</b>

The budgeted underlying result for the 2021/22 year is estimated to be a surplus of \$3,143 compared to a forecast deficit of \$609,298 for 2020/21.

## Analysis of Cash Flows

This section analyses the expected cash flows from the operating, investing and financial activities of the

The analysis is based on three main categories of cash flows:

- Operating Activities – refers to the cash generated or used in the normal service delivery function of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- Investing Activities – refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- Financing Activities – refers to cash generated or used in the financing of Council functions and include borrowing from financial institutions. These activities also include the principal component of loan repayments for the year.



## Analysis of Cash Flows

### 5.1 Budgeted Cash Flow Statement

#### 5.1.1 Cash Flows from Operating Activities (\$796,466 increased inflow)

	Forecast 2020/21	Budget 2021/22	Variance \$
Rates	7,993,800	8,510,626	516,826
Statutory fees and fines	515,377	472,770	(42,607)
User charges and other fines	996,402	976,667	(19,735)
Grants	1,775,372	1,795,313	19,941
Interest	50,111	30,000	(20,111)
Investment revenue from water corporation	1,029,401	1,110,171	80,770
Other receipts	191,000	458,400	267,400
Share of Profits of Associates (Dulverton Waste Management)	74,250	70,875	(3,375)
Payments to suppliers	(4,507,965)	(4,547,309)	(39,344)
Payments to employees (including redundancies)	(4,035,414)	(3,757,694)	277,720
Finance costs	-	(148,625)	(148,625)
Other payments	(1,265,591)	(1,358,004)	(92,413)
<b>Net cash provided by (or used in) operating activities</b>	<b>2,816,743</b>	<b>3,613,189</b>	<b>796,446</b>

## Analysis of Cash Flows

### 5.1.1 Cash Flows from Operating Activities (\$796,466 increased inflow)

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to estimate cash flows available from operating activities as set out in the following table:

	Forecast 2020/21	Budget 2021/22	Variance \$
<b>Surplus/(Deficit)</b>	6,275,197	11,813,690	5,538,494
<b>Non-cash Items</b>			
Depreciation and amortisation	3,673,316	3,750,046	76,730
Non- cash Distribution - Dulverton	(224,000)	(140,000)	84,000
Capital Grants specifically for New/Upgrading Assets	(857,260)	(9,750,547)	(8,893,287)
Capital Contributions - cash	(50,510)	(60,000)	(9,490)
Physical resources received free of charge	(6,000,000)	(2,000,000)	4,000,000
<b>Total non-cash items</b>	<b>(3,458,454)</b>	<b>(8,200,501)</b>	<b>(4,742,047)</b>
<b>Net Cash provided by Operating Activities</b>	<b>2,816,743</b>	<b>3,613,189</b>	<b>796,446</b>

### 5.1.2 Cash Flows from Investing Activities (\$7.39m increased outflow)

The increase in cash outflows from investing activities is mainly due to increased payments for property, plant and equipment combined. This is caused by increased carried forward projects from 2020/21.

	Forecast 2020/21	Budget 2021/22	Variance \$
Payments for property, infrastructure, plant and equipment	(7,185,136)	(23,473,280)	(16,288,144)
Capital grants	857,260	9,750,547	8,893,287
Contributions	50,510	60,000	9,490
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(6,277,366)</b>	<b>(13,662,733)</b>	<b>(7,385,367)</b>

## Analysis of Cash Flows

### 5.1.3 Cash Flows from Financing Activities (\$1.25m decreased inflow)

	Forecast 2020/21	Budget 2021/22	Variance \$
Proceeds from interest bearing loans and borrowings	6,250,000	5,000,000	(1,250,000)
<b>Net cash provided by (or used in) financing activities</b>	<b>6,250,000</b>	<b>5,000,000</b>	<b>(1,250,000)</b>

### 5.1.4 Net Increase (Decrease) in Cash (\$5.05 million decrease)

Overall, total cash and investments are forecast to decrease by \$5.05 million to \$6.88 million at 30 June 2022.

Net increase/(decrease) in cash and cash equivalents	2,789,377	(5,299,544)	(8,088,921)
Cash and cash equivalents at the beginning of the financial year	9,142,412	11,931,789	2,789,377
<b>Cash and cash equivalents at the end of the financial year</b>	<b>11,931,789</b>	<b>6,882,245</b>	<b>(5,049,544)</b>

## 6 Analysis of Capital Budget

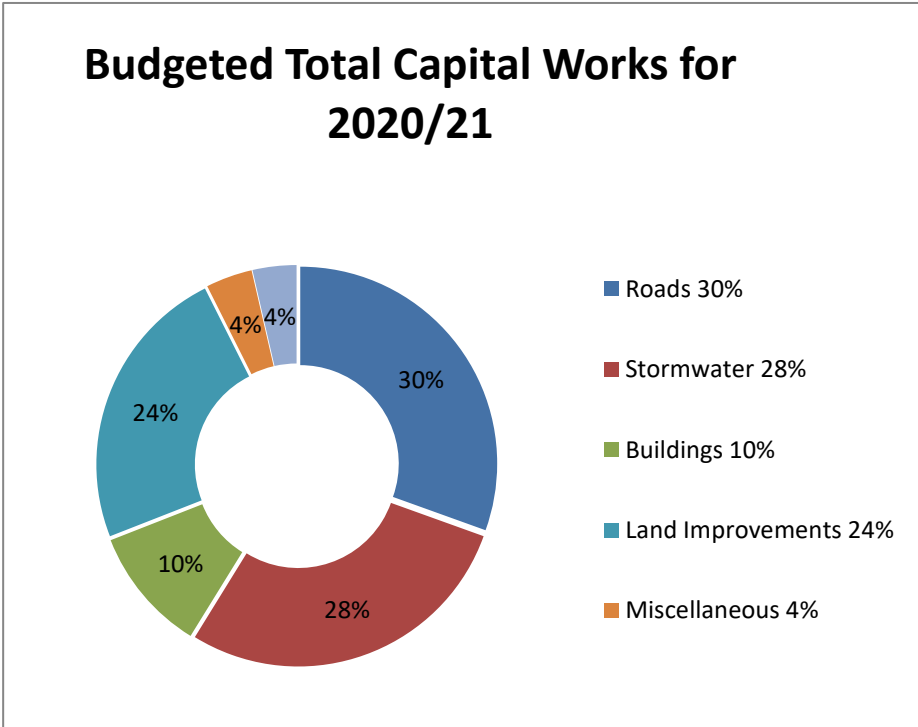
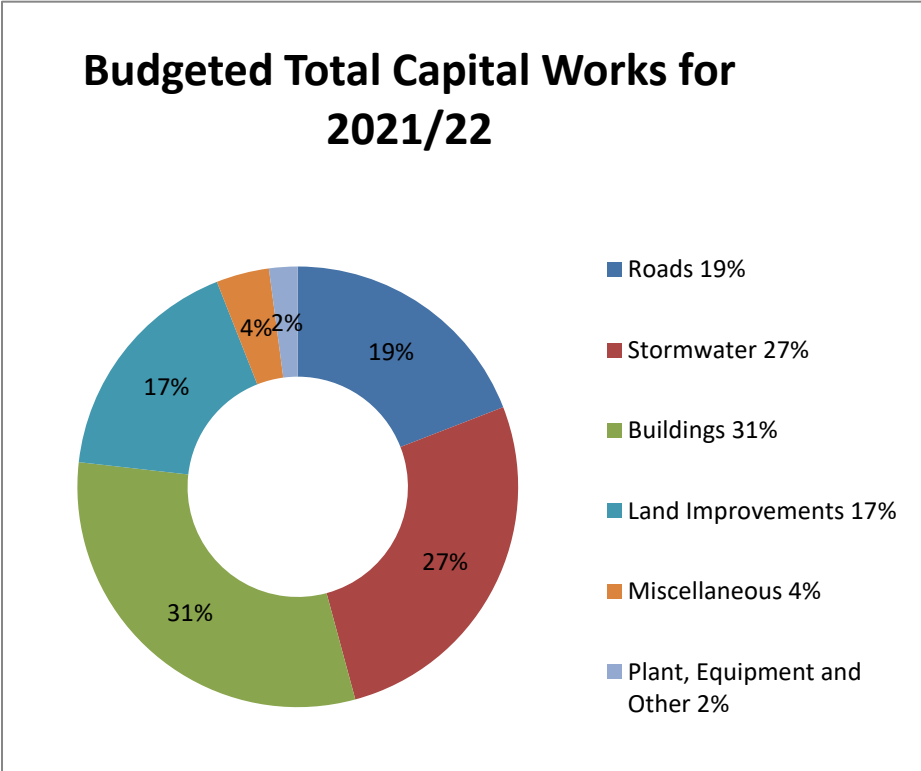
This section analyses the planned capital expenditure for the 2021/22 year and the source of funding for the capital budget.

### 6.1 Capital Works

		Forecast 2020/21	Budget 2021/22	Variance \$
<b>Works Carried Forward</b>	6.1.1			
Roads		1,492,660	2,575,421	1,082,761
Stormwater		206,082	4,241,687	4,035,605
Buildings		35,141	1,304,496	1,269,355
Land Improvements		218,518	2,917,477	2,698,959
Miscellaneous		91,001	122,000	30,999
Plant and Equipment		50,789	315,362	264,573
<b>Total Works Carried Forward</b>		<b>2,094,190</b>	<b>11,476,443</b>	<b>9,382,253</b>
<b>New Works</b>				
Roads		1,536,468	1,911,152	374,685
Stormwater		818,453	2,020,245	1,201,792
Buildings		654,618	5,971,318	5,316,700
Land Improvements		1,264,311	1,127,969	(136,341)
Miscellaneous		439,950	790,282	350,332
Plant and Equipment		377,147	175,870	(201,276)
<b>Total New Works</b>		<b>5,090,947</b>	<b>11,996,837</b>	<b>6,905,890</b>
<b>Total Capital Works</b>		<b>7,185,136</b>	<b>23,473,280</b>	<b>16,288,143</b>
Represented by:				
Asset Renewal	6.1.2	2,155,541	5,770,954	3,615,414
New Assets / Upgrades	6.1.2	5,029,595	17,702,325	12,672,730
<b>Total Capital Works</b>		<b>7,185,136</b>	<b>23,473,280</b>	<b>16,288,144</b>

The Works Carried Forward 2020/21 forecast are projects carried forward from 2019/20 to 2020/21, the 2021/22 budget are projects carried forward from 2020/21 to 2021/22. The large increase in carried forward projects is due to scoping, design and consultation delays and high demand for contractors and materials.

# Analysis of Capital Budget



## Analysis of Capital Budget

### 6.1.1 Carried Forward Works (\$11.48 million)

At the end of the financial year there are projects that are either incomplete or not commenced due to planning issues, weather delays, extended consultation and high demand for contractors and materials. For the 2020/21 year it is forecast that total of \$11.48 million of capital works will be incomplete and be carried forward into the 2021/22 financial year. The significant carried forward projects are noted below:

## Analysis of Capital Budget

### 6.1.2 Asset Renewal (\$5.8 million) and New Assets/ Upgrades (\$17.7 million)

A distinction is made between expenditure on new and upgraded assets and expenditure on asset renewals.

Expenditure on asset renewal is expenditure on an existing asset which maintains the service potential or extends the useful life of the asset.

Expenditure on new or upgraded assets results in new assets or increased service potential in existing assets and will result in an additional burden for the future operation, maintenance and capital renewal.

Appendix B includes additional detail regarding the classification of 2021/22 capital works.

### 6.2 Funding Sources

		Forecast 2020/21	Budget 2021/22	Variance \$
<b>External</b>				
Grants for New/Upgraded Assets	6.2.1	857,260	9,750,547	8,893,287
Capital Contributions	6.2.2	50,510	60,000	9,490
New borrowings	6.2.3	3,460,623	5,000,000	1,539,377
New borrowings carried forward	6.2.4	-	2,789,377	2,789,377
<b>Total External Funding</b>		<b>4,368,393</b>	<b>17,599,924</b>	<b>13,231,531</b>
<b>Internal</b>				
Cash and Investments	6.2.5	-	2,260,167	2,260,167
Operating	6.2.6	2,816,743	3,613,189	796,446
<b>Total Internal Funding</b>		<b>2,816,743</b>	<b>5,873,356</b>	<b>3,056,613</b>
<b>Total Funding Sources</b>		<b>7,185,136</b>	<b>23,473,280</b>	<b>16,288,144</b>

#### 6.2.1 Grants – Capital \$9,750,547

Capital grants include all monies received from State and Federal Government sources for the purpose of funding the capital works program. Capital grants are not budgeted unless grant approval has been confirmed. Details of these grants are provided in section 4.1.9 of this document.

#### 6.2.2 Capital Contributions \$60,000

Capital contributions include all monies received from community sources for the purpose of funding the capital works program.

## Analysis of Capital Budget

### 6.2.3 New Borrowings

Council will take up a \$5 million loan to fund the Latrobe Flood Mitigation project.

### 6.2.4 New Borrowings carried Forward

New borrowings of \$6.25 million were drawn down in 2020/21, with \$3.46 million used to fund capital works in 2021 and the balance of \$2.79 carried forward for expenditure on capital works in 2021/22.

### 6.2.5 Cash and Investments

Council plans to draw on cash reserves to partly fund the record capital works program planned to stimulate the local economy and deliver the priority projects in Council's strategic plan.

### 6.2.6 Operations

Council generates cash from its operating activities which is used as a funding source for the capital works program. It is forecast that \$3.61 million will be generated from operations to fund the 2021/22 capital works program.

Refer to section 5 'Estimated Cash Position' for more information on funds from operations.

## 7 Analysis of Budgeted Financial Position

### 7.1 Estimated Balance Sheet

		Forecast 2020/21	Budget 2021/22	Variance \$
<b>Assets</b>	7.1.1			
<b>Current assets</b>				
Cash and cash equivalents		11,931,714	6,632,170	(5,299,544)
Trade and other receivables		1,352,623	1,352,623	-
Inventories		94,959	94,959	-
Other assets		134,529	134,529	-
<b>Total current assets</b>		<b>13,513,825</b>	<b>8,214,281</b>	<b>(5,299,544)</b>
<b>Non-current assets</b>				
Investment in associates accounted for using the equity method		2,345,263	2,485,263	140,000
Investment in water corporation		26,841,122	26,841,122	-
Property, infrastructure, plant and equipment		198,884,114	220,607,348	21,723,234
Intangible assets		530,036	530,036	-
Right-of-use assets		26,654	26,654	-
<b>Total non-current assets</b>		<b>228,627,189</b>	<b>250,490,423</b>	<b>21,863,234</b>
<b>TOTAL ASSETS</b>		<b>242,141,014</b>	<b>258,704,704</b>	<b>16,563,690</b>



## Analysis of Budgeted Financial Position

<b>Liabilities</b>	7.1.2			
<b>Current liabilities</b>				
Trade and other payables		1,534,297	1,534,297	-
Trust funds and deposits		487,270	487,270	-
Provisions		1,383,308	1,383,308	-
Lease liabilities		6,664	6,664	-
Contract liabilities		257,925	257,925	-
Interest bearing loans		250,000	184,314	(65,686)
<b>Total current liabilities</b>		<b>3,919,464</b>	<b>3,853,778</b>	<b>(65,686)</b>
<b>Non-current liabilities</b>				
Trust funds and deposits		278,799	278,799	-
Provisions		13,606,974	13,606,974	-
Lease liabilities		19,991	19,991	-
Contract liabilities		819,000	819,000	-
Interest bearing loans		6,250,000	11,065,686	4,815,686
<b>Total non-current liabilities</b>		<b>20,974,764</b>	<b>25,790,450</b>	<b>4,815,686</b>
<b>TOTAL LIABILITIES</b>		<b>24,894,227</b>	<b>29,644,227</b>	<b>4,750,000</b>
<b>Net Assets</b>	7.1.3	<b>217,246,787</b>	<b>229,060,477</b>	<b>11,813,690</b>
<b>Equity</b>	7.1.4			
Accumulated Surplus		105,920,183	117,733,873	11,813,690
Asset Revaluation Reserves		111,326,604	111,326,604	-
<b>TOTAL EQUITY</b>		<b>217,246,787</b>	<b>229,060,477</b>	<b>11,813,690</b>

### 7.1.1 Current Assets (\$5.3 million decrease) and Non-Current Assets (\$21.9 million increase)

Cash and cash equivalents are expected to decrease by \$5.3 million.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all land, buildings, roads, vehicles, equipment etc. which has been built up by the Council over many years. The increase in this balance is net result of the capital works program less depreciation and asset sales plus asset revaluations during the year.

### 7.1.2 Current Liabilities (\$65,686 decrease) and Non-Current Liabilities (\$4.8 million increase)

Current financial liabilities are those that are due for settlement within 12 months and are not expected to change significantly.

Current Provisions are made up of provision for employee entitlements and are estimated not to change significantly. The rehabilitation provision for the Port Sorell Waste Transfer station has not expected to change this year. New loan borrowings are included in this budget.

## Analysis of Budgeted Financial Position

### 7.1.3 Net Assets (\$11.81 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the estimated net worth of Council as at June 30.

### 7.1.4 Equity

Total equity always equals net assets and is made up of the following components:

- Asset Revaluation Reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Investment Revaluation Reserve which represents the difference between the previously recorded value of Council's investment in associates and their current valuations.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time.

## 8 Key Financial Indicators

### 8.1 Financial Resources

The following table summarises the estimated key financial results for the 2021/22 year as compared to the 2020/21 forecast results.

Indicator	Forecast	Budget	Projected		
	2021 \$,000	2022 \$,000	2023 \$,000	2024 \$,000	2025 \$,000
Recurrent Income	12,850	13,565	13,929	14,204	14,434
Operating Result	6,275	11,814	5,259	1,832	455
Underlying Operating Result	(609)	3	82	176	144
Liquid assets less total liabilities	(11,610)	(21,659)	(24,470)	(24,311)	(24,112)
Cash and Investments	11,932	6,632	2,819	2,787	2,428
Cash Flow from Operations	2,817	3,613	3,804	3,945	3,935
Capital Works	7,185	23,473	11,791	5,442	4,047
- Asset Renewal	2,114	5,771	3,677	1,952	2,296
- Asset New/ Upgrade	5,071	17,702	8,115	3,490	1,751
Depreciation Expense	3,673	3,750	3,865	3,915	3,940

### 8.2 Key Financial Indicators

The Local Government (Management Indicators) Order 2014 (S.R. 2014, No. 36) prescribes and defines the financial and asset management sustainability indicators that councils are to report in their annual financial statements.

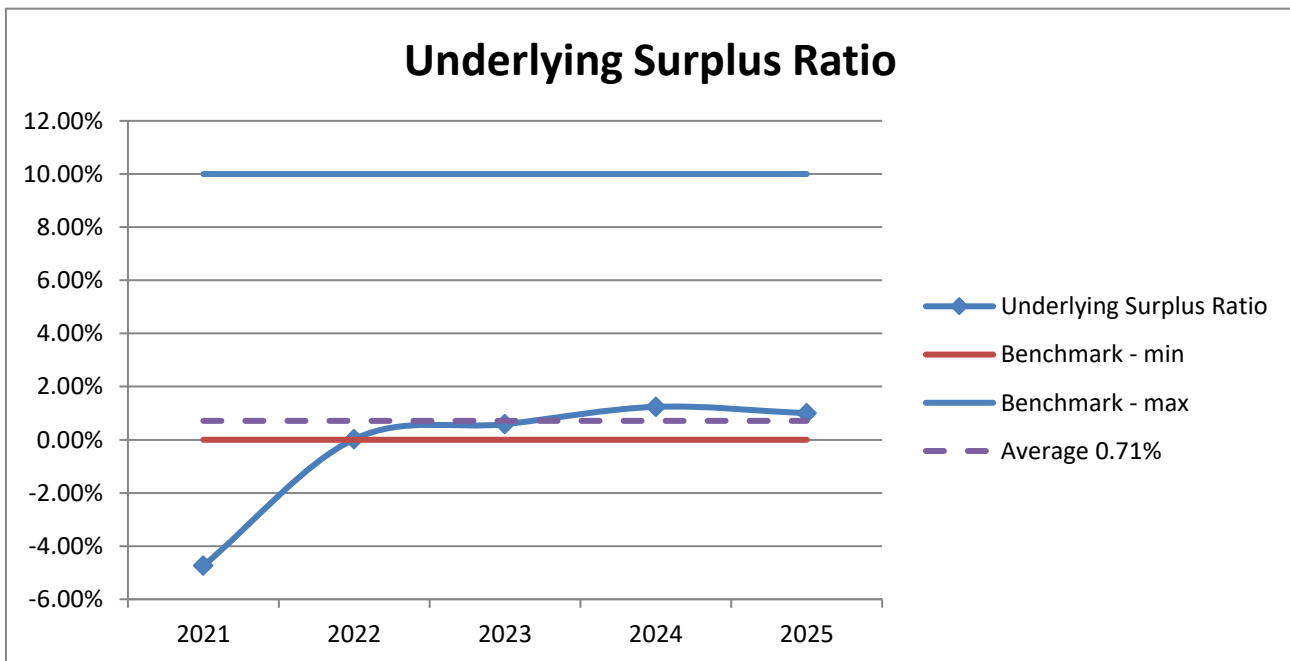
The following graphs and commentary show Council's expected performance against selected indicators over the next four years as compared to suggested benchmark results.

## Key Financial Indicators

### 8.2.1 Underlying surplus ratio

Underlying surplus ratio means an amount that is the underlying surplus or deficit of a council for a financial year divided by the recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) of a council for the financial year.

<b>Underlying Surplus Ratio</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Average</b>
Ratio	-4.74%	0.02%	0.59%	1.24%	1.00%	0.71%
	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>
Underlying Surplus	(609)	3	82	176	144	101
Recurrent Income	12,850	13,565	13,929	14,204	14,434	14,033



A positive ratio indicates the percentage of the Council's recurring income that is available to fund new initiatives or repay debt. It is the percentage by which major controllable sources of income and operating grants vary from day to day expenditure.

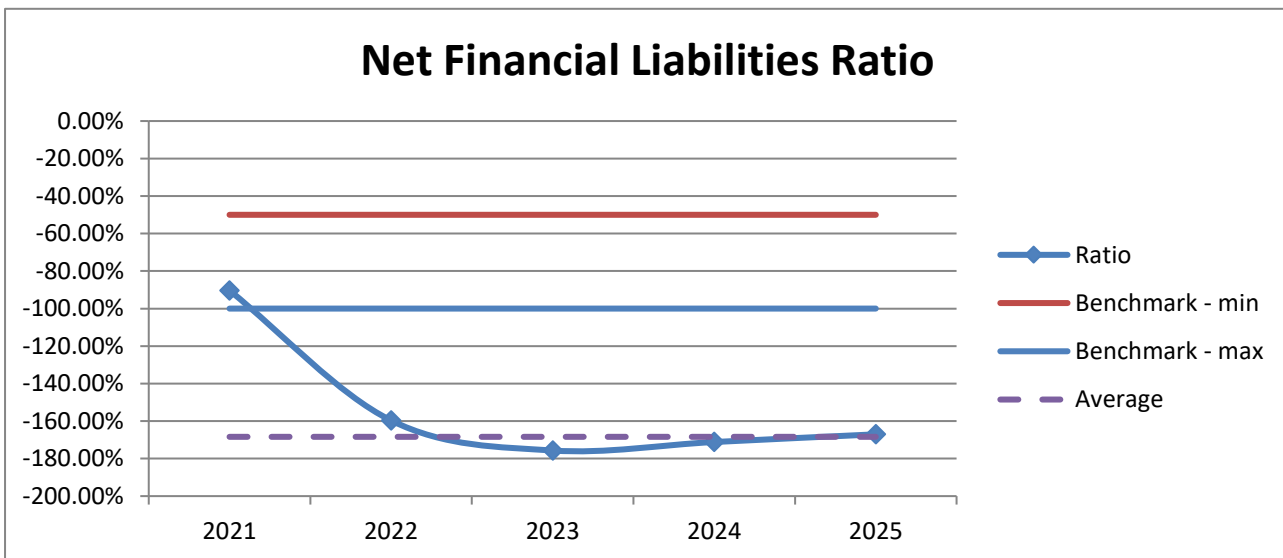
Council had a negative underlying surplus ratio in 2020/21 due to costs and reduced revenue related to COVID-19, however, Council expect to return to a positive ration in 2021/22. Council's aim is for this benchmark to trend towards 5% over the long term.

## Key Financial Indicators

### 8.2.2 Net financial liabilities

Net financial ratio means an amount that is the amount of net financial liabilities of a council for a financial year divided by an amount that is the recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) of a council for the financial year.

<b>Net Financial Liabilities Ratio</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Average</b>
Ratio	-90.35%	-159.67%	-175.68%	-171.16%	-167.05%	-168.39%
	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>
Liquid assets less total liabilities	(11,610)	(21,659)	(24,470)	(24,311)	(24,112)	(23,638)
Recurrent income	12,850	13,565	13,929	14,204	14,434	14,033



This ratio indicates Council's capacity to meet its financial obligations from its operating activities.

Council's current financial management strategy accepts debt as a legitimate funding source for new and upgraded assets.

This ratio is affected by the take up by Council of \$6.25 million of Covid-19 stimulus loans in 2020/21 and an additional \$5 million of borrowings planned in 2021/22. While these loans put Council well outside of the benchmark range for this ratio, the \$6.25 million loans are interest free for a three-year period, and Council intends to repay around half of these loans over the ten year term of its current long-term financial plan.

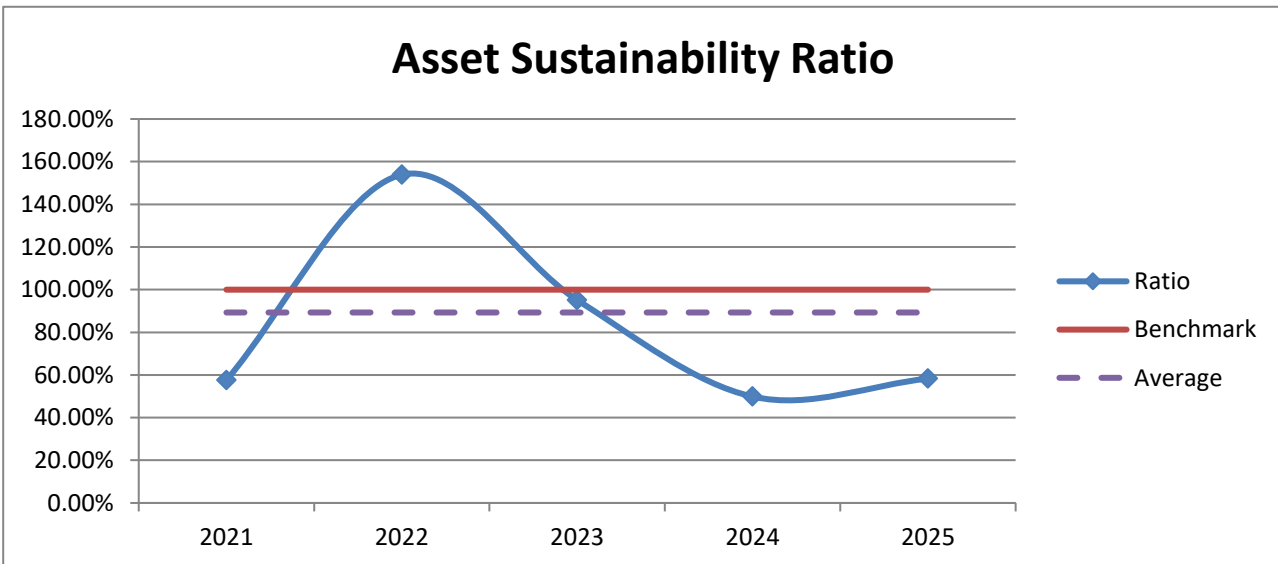
The net financial liabilities ratio indicated above is also affected by the liability for the rehabilitation of the Port Sorell Waste Transfer Station.

## Key Financial Indicators

### 8.2.3 Asset sustainability ratio

Asset sustainability ratio means an amount that is the amount of capital expenditure by a council in a financial year on the replacement and renewal of existing council plant, equipment and infrastructure assets divided by the annual depreciation expenses of the plant, equipment and assets for the financial year.

Asset Sustainability Ratio	2021	2022	2023	2024	2025	Average
Ratio	57.56%	153.89%	95.14%	49.86%	58.27%	89.29%
	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>
Capital expenditure on renewal of existing assets	2,114	5,771	3,677	1,952	2,296	3,424
Depreciation Expense	3,673	3,750	3,865	3,915	3,940	3,868



This ratio measures whether assets are being replaced at the rate they are wearing out.

Council's average is below the benchmark, however Council aims to match its asset renewal with actual asset demand as identified by its asset management processes rather than the long term averages as indicated by this benchmark. It is expected that at some time in the future, Council's asset renewal expenditure will exceed the benchmark to compensate for the current below benchmark expenditure.



Annual Plan & Budget 2021/2022

**Latrobe Council  
Appendices**

## Appendix A - Budgeted Financial Statements

### Budgeted Statement of Comprehensive Income For the Year Ending 30 June 2022

	Actual 2020	Budget 2021	Forecast Actual 2021	Budget 2022	2023	Projected 2024	2025
<b>Income</b>							
<b>Recurrent Income</b>							
Rates and charges	7,744,403	7,811,987	7,993,800	8,510,626	8,776,000	9,040,000	9,313,000
Statutory fees and fines	330,180	282,000	515,377	472,770	483,000	493,000	503,000
User fees	1,118,601	939,282	996,402	976,667	976,000	976,000	991,000
Grants	1,733,789	1,753,000	1,775,372	1,795,313	1,819,000	1,819,000	1,747,000
Contributions - cash	-	-	-	-	-	-	-
Interest	163,662	97,500	50,111	30,000	15,000	15,000	15,000
Other income	1,167,872	927,483	1,103,651	1,181,046	1,259,000	1,257,000	1,258,000
Investment revenue from Water Corporation	191,000	-	191,000	458,400	458,000	458,000	458,000
Share of net profits/(losses) of associates accounted for by the equity method	289,818	300,000	224,000	140,000	143,000	146,000	149,000
	<b>12,739,325</b>	<b>12,111,252</b>	<b>12,849,713</b>	<b>13,564,822</b>	<b>13,929,000</b>	<b>14,204,000</b>	<b>14,434,000</b>
<b>Capital Income</b>							
Capital grants received specifically for new or upgraded assets	157,776	2,431,125	857,260	9,750,547	5,177,000	1,656,000	311,000
Capital grants received specifically for renewal of assets	311,061	-	-	-	-	-	-
Contributions - cash	638,840	30,000	50,510	60,000	-	-	-
Contributions - non-monetary assets	1,309,377	6,000,000	6,000,000	2,000,000	-	-	-
	<b>2,417,054</b>	<b>8,461,125</b>	<b>6,907,770</b>	<b>11,810,547</b>	<b>5,177,000</b>	<b>1,656,000</b>	<b>311,000</b>
<b>Total Income</b>	<b>15,156,379</b>	<b>20,572,377</b>	<b>19,757,483</b>	<b>25,375,369</b>	<b>19,106,000</b>	<b>15,860,000</b>	<b>14,745,000</b>
<b>Expenses</b>							
Employee costs	(4,133,750)	(3,656,266)	(4,035,414)	(3,757,694)	(3,797,000)	(3,838,000)	(3,879,000)
Materials and services	(4,068,209)	(3,874,844)	(4,507,965)	(4,547,309)	(4,538,000)	(4,699,000)	(4,806,000)
Impairment of receivables	133,570	-	-	-	-	-	-
Depreciation and amortisation	(3,326,214)	(3,515,964)	(3,673,316)	(3,750,046)	(3,865,000)	(3,915,000)	(3,940,000)
Finance costs	(9,100)	-	-	(148,625)	(221,000)	(215,000)	(304,000)
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(207,637)	-	-	-	-	-	-
Increase in provision for landfill rehabilitation	(1,475,497)	-	-	-	-	-	-
Other expenses	(1,186,535)	(1,459,330)	(1,265,591)	(1,358,004)	(1,426,000)	(1,361,000)	(1,361,000)
	<b>(14,273,372)</b>	<b>(12,506,404)</b>	<b>(13,482,286)</b>	<b>(13,561,679)</b>	<b>(13,847,000)</b>	<b>(14,028,000)</b>	<b>(14,290,000)</b>
<b>Net Operating Result for the year</b>	<b>883,007</b>	<b>8,065,973</b>	<b>6,275,197</b>	<b>11,813,690</b>	<b>5,259,000</b>	<b>1,832,000</b>	<b>455,000</b>



## Appendix A - Budgeted Financial Statements

	Actual 2020	Budget 2021	Forecast Actual 2021	Budget 2022	2023	Projected 2024	2025
<b>Other Comprehensive Income</b>							
<b>Items that will not be reclassified to surplus or deficit</b>							
Fair value adjustments on equity investment assets	(8,112,891)	-	-	-	-	-	-
Net asset revaluation increment/(decrement)	14,950,656	-	-	-	-	-	-
Share of other comprehensive income of associates and joint ventures accounted for by the equity method	18,648	-	-	-	-	-	-
	<b>6,856,413</b>	-	-	-	-	-	-
<b>Items that may be reclassified to surplus or deficit</b>							
Revaluation - Investment in TasWater	-	-	-	-	-	-	-
<b>Total Other Comprehensive Income</b>	<b>6,856,413</b>	-	-	-	-	-	-
<b>Comprehensive Result</b>	<b>7,739,420</b>	<b>8,065,973</b>	<b>6,275,197</b>	<b>11,813,690</b>	<b>5,259,000</b>	<b>1,832,000</b>	<b>455,000</b>
<b>Adjustments</b>							
Net Operating Result for the year	883,007	8,065,973	6,275,197	11,813,690	5,259,000	1,832,000	455,000
Contributions - cash	(638,840)	(30,000)	(50,510)	(60,000)	-	-	-
Contributions non-monetary assets	(1,309,377)	(6,000,000)	(6,000,000)	(2,000,000)	-	-	-
Grants specifically for new/ upgraded assets	(157,776)	(2,431,125)	(857,260)	(9,750,547)	(5,177,000)	(1,656,000)	(311,000)
Grants for renewal of assets	(311,061)	-	-	-	-	-	-
Non-operational income	(195,952)	-	-	-	-	-	-
Grants received in advance - current year	(876,510)	(877,000)	(853,235)	(853,235)	-	-	-
Grants received in advance - prior year	843,551	877,000	876,510	853,235	-	-	-
Add non-operational expenses	72,541	-	-	-	-	-	-
Landfill rehabilitation provision	1,475,497	-	-	-	-	-	-
<b>Underlying Result</b>	<b>(214,920)</b>	<b>(395,152)</b>	<b>(609,298)</b>	<b>3,143</b>	<b>82,000</b>	<b>176,000</b>	<b>144,000</b>

## Appendix A - Budgeted Financial Statements

### Budgeted Balance Sheet as at 30 June 2022

	Actual 2020	Original Budget 2021	Forecast 2021	Budget 2022	2023	Projected 2024	2025
<b>Assets</b>							
<b>Current assets</b>							
Cash and cash equivalents	9,142,337	3,144,356	11,931,714	6,632,170	2,818,575	2,787,469	2,428,328
Trade and other receivables	1,352,623	378,958	1,352,623	1,352,623	1,352,623	1,352,623	1,352,623
Inventories	94,959	89,456	94,959	94,959	94,959	94,959	94,959
Other assets	134,529	388,823	134,529	134,529	134,529	134,529	134,529
<b>Total current assets</b>	<b>10,724,448</b>	<b>4,001,593</b>	<b>13,513,825</b>	<b>8,214,281</b>	<b>4,400,686</b>	<b>4,369,580</b>	<b>4,010,439</b>
<b>Non-current assets</b>							
Investment in associates accounted for using the equity method	2,121,263	2,409,422	2,345,263	2,485,263	2,628,263	2,774,263	2,923,263
Investment in water corporation	26,841,122	34,954,013	26,841,122	26,841,122	26,841,122	26,841,122	26,841,122
Property, infrastructure, plant and equipment	189,372,294	198,108,207	198,884,114	220,607,348	228,533,437	230,060,528	230,167,284
Intangible assets	530,036	-	530,036	530,036	530,036	530,036	530,036
Right-of-use assets	26,654	-	26,654	26,654	26,654	26,654	26,654
<b>Total non-current assets</b>	<b>218,891,369</b>	<b>235,471,642</b>	<b>228,627,189</b>	<b>250,490,423</b>	<b>258,559,512</b>	<b>260,232,603</b>	<b>260,488,359</b>
<b>Total assets</b>	<b>229,615,817</b>	<b>239,473,235</b>	<b>242,141,014</b>	<b>258,704,704</b>	<b>262,960,199</b>	<b>264,602,183</b>	<b>264,498,798</b>
<b>Liabilities</b>							
<b>Current liabilities</b>							
Trade and other payables	1,534,297	932,355	1,534,297	1,534,297	1,534,297	1,534,297	1,534,297
Trust funds and deposits	487,270	380,335	487,270	487,270	487,270	487,270	487,270
Provisions	1,383,308	1,406,504	1,383,308	1,383,308	1,383,308	1,383,308	1,383,308
Lease liabilities	6,664	-	6,664	6,664	6,664	6,664	6,664
Contract liabilities	257,925	-	257,925	257,925	257,925	257,925	257,925
Interest - bearing loans and borrowings	-	-	250,000	184,314	190,016	558,384	573,518
<b>Total current liabilities</b>	<b>3,669,464</b>	<b>2,719,194</b>	<b>3,919,464</b>	<b>3,853,778</b>	<b>3,859,480</b>	<b>4,227,848</b>	<b>4,242,982</b>
<b>Non-current liabilities</b>							
Trust funds and deposits	278,799	378,103	278,799	278,799	278,799	278,799	278,799
Provisions	13,606,974	12,621,888	13,606,974	13,606,974	13,606,974	13,606,974	13,606,974
Lease liabilities	19,991	-	19,991	19,991	19,991	19,991	19,991
Contract liabilities	819,000	-	819,000	819,000	-	-	-
Interest - bearing loans and borrowings	250,000	6,500,000	6,250,000	11,065,686	10,875,669	10,317,285	9,743,767
<b>Total non-current liabilities</b>	<b>14,974,764</b>	<b>19,499,991</b>	<b>20,974,764</b>	<b>25,790,450</b>	<b>24,781,433</b>	<b>24,223,049</b>	<b>23,649,531</b>
<b>Total liabilities</b>	<b>18,644,227</b>	<b>22,219,185</b>	<b>24,894,227</b>	<b>29,644,227</b>	<b>28,640,914</b>	<b>28,450,897</b>	<b>27,892,513</b>
<b>Net Assets</b>	<b>210,971,589</b>	<b>217,254,050</b>	<b>217,246,787</b>	<b>229,060,477</b>	<b>234,319,285</b>	<b>236,151,285</b>	<b>236,606,285</b>
<b>Equity</b>							
Accumulated Surplus	99,644,985	109,826,998	105,920,183	117,733,873	122,992,681	124,824,681	125,279,681
Reserves	111,326,604	107,427,052	111,326,604	111,326,604	111,326,604	111,326,604	111,326,604
<b>Total Equity</b>	<b>210,971,589</b>	<b>217,254,050</b>	<b>217,246,787</b>	<b>229,060,477</b>	<b>234,319,285</b>	<b>236,151,285</b>	<b>236,606,285</b>

## Appendix A - Budgeted Financial Statements

### Budgeted Cash Flow Statement for the year ended as at 30 June 2022

	Actual 2020	Original Budget 2021	Forecast 2021	Budget 2022	2023	Projected 2024	2025
<b>Cash flows from operating activities</b>							
Rates	7,656,968	7,811,987	7,993,800	8,510,626	8,776,000	9,040,000	9,313,000
Statutory fees and fines	330,180	282,000	515,377	472,770	483,000	493,000	503,000
User charges and other fines	1,269,924	939,282	996,402	976,667	976,000	976,000	991,000
Grants	1,733,789	1,753,000	1,775,372	1,795,313	1,819,000	1,819,000	1,747,000
Developer contributions	-	-	-	-	-	-	-
Interest	416,119	97,500	50,111	30,000	15,000	15,000	15,000
Other receipts	563,486	927,483	1,029,401	1,110,171	1,136,000	1,136,000	1,136,000
Share of Profits of Associates (Dulverton Waste Management)	67,500	70,875	74,250	70,875	123,000	121,000	122,000
Investment revenue from water corporation	191,000	-	191,000	458,400	458,000	458,000	458,000
Net GST refund/payment	729,907	-	-	-	-	-	-
Payments to suppliers	(5,327,000)	(3,874,844)	(4,507,965)	(4,547,309)	(4,538,000)	(4,699,000)	(4,806,000)
Payments to employees (including redundancies)	(3,931,435)	(3,656,266)	(4,035,414)	(3,757,694)	(3,797,000)	(3,838,000)	(3,879,000)
Finance costs	-	-	-	(148,625)	(221,000)	(215,000)	(304,000)
Other payments	(1,178,452)	(1,459,330)	(1,265,591)	(1,358,004)	(1,426,000)	(1,361,000)	(1,361,000)
<b>Net cash provided by (or used in) operating activities</b>	<b>2,521,986</b>	<b>2,891,687</b>	<b>2,816,743</b>	<b>3,613,189</b>	<b>3,804,000</b>	<b>3,945,000</b>	<b>3,935,000</b>
<b>Cash flows from investing activities</b>							
Payments for property, infrastructure, plant and equipment	(4,340,598)	(17,640,131)	(7,185,136)	(23,473,280)	(11,791,089)	(5,442,090)	(4,046,756)
Payments for intangibles	(42,394)	-	-	-	-	1	2
Proceeds from sale of property, infrastructure, plant and equipment	145,519	-	-	-	-	-	-
Capital grants	468,837	2,431,125	857,260	9,750,547	4,358,000	1,656,000	311,000
Contributions	638,840	30,000	50,510	60,000	-	-	-
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(3,129,796)</b>	<b>(15,179,006)</b>	<b>(6,277,366)</b>	<b>(13,662,733)</b>	<b>(7,433,089)</b>	<b>(3,786,089)</b>	<b>(3,735,754)</b>

## Appendix A - Budgeted Financial Statements

	Actual 2020	Budget 2021	Forecast Actual 2021	Budget 2022	2023	Projected 2024	2025
<b>Cash flows from financing activities</b>							
Trust funds and deposits	114,222	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	(7,000)	-	-	-	-	-	-
Proceeds from interest bearing loans and borrowings	-	6,250,000	6,250,000	5,000,000	-	-	-
Repayment of interest bearing loans and borrowings	-	-	-	(250,000)	(184,314)	(190,016)	(558,384)
<b>Net cash provided by (or used in) financing activities</b>	<b>107,222</b>	<b>6,250,000</b>	<b>6,250,000</b>	<b>4,750,000</b>	<b>(184,314)</b>	<b>(190,016)</b>	<b>(558,384)</b>
Net increase/(decrease) in cash and cash equivalents	(500,588)	(6,037,319)	2,789,377	(5,299,544)	(3,813,404)	(31,106)	(359,139)
Cash and cash equivalents at the beginning of the financial year	9,643,000	9,184,424	9,142,412	11,931,789	6,632,245	2,818,842	2,787,736
<b>Cash and cash equivalents at the end of the financial year</b>	<b>9,142,412</b>	<b>3,147,105</b>	<b>11,931,789</b>	<b>6,632,245</b>	<b>2,818,842</b>	<b>2,787,736</b>	<b>2,428,597</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### Road base and seal

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Moriarty Road - Last Street to Bass Highway	Investigate and design work re pavement rehabilitation	14,381		14,381	-
Darling Street	Upgrades as part of Caravan Park entrance redevelopment		200,000	200,000	-
Tarleton Road - Localised Reconstructions	Localised reconstructions in conjunction with project 108034	382,000		382,000	-
Squeaking Point Road Safety Improvements	Per approved Rural Road application	14,381	43,144	57,525	-
Warrawee Road	Road widening for car parking near Wild Mersey trailhead		35,474	35,474	-
Old Deloraine Road	Continue vegetation removal commenced in 2019/20	26,912		26,912	26,912
Reseal Gilbert Street Asphalt Parking Lane	Hamilton Street to Victor Street	121,768		121,768	121,768
Gilbert Street Traffic Management	Roundabout at Gilbert/Hamilton Street intersection		19,814	19,814	-
Stanley Street to South Stanley Street Connection	Connect Stanley Street from Paulownia Street to Benny Street	123,976		123,976	123,801
Tarleton Road Widening	Widening and relocation of stormwater drain	1,273,666		1,273,666	1,273,666
Annual Reseal Allocation	Reseal list to be determined	350,000		350,000	-
<b>Total Road Base and Seal</b>		<b>2,307,084</b>	<b>298,432</b>	<b>2,605,516</b>	<b>1,546,147</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### Footpaths

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Wilmot Street	Construct new footpath from Blackwood Court to Felina Way, 260m.		43,144	43,144	-
Bells Parade to River Road Pathway	Link to Coastal Pathway		95,875	95,875	-
Moriarty Road West Side	Torquay Road to East Forth Street per VRU project		77,300	77,300	-
Hawley Esp. Pedestrian & Cycling Facilities	Initial budget in 2020/21 but scope has increased		956,000	956,000	392,443
Darling Street	Extend footpath South of subdivision		22,000	22,000	22,000
Joyce Street	Hugh Street North to existing footpath, 360m		116,769	116,769	116,769
<b>Total Footpaths</b>		<b>0</b>	<b>1,311,089</b>	<b>1,311,089</b>	<b>531,212</b>

### Kerb & Channel

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Hamilton Street	Reconstruct kerb and channel from Cotton Street to Thomas Street (Eastern side)		105,513	105,513	105,513
Percival Street	Construct 150m new kerb with associated road widening and stormwater works. Moriarty Road past Stephenson's on Eastern side		71,907	71,907	-
Hamilton Street	Reconstruct kerb and channel from Thomas Street to Reiby Street (Eastern side)		89,727	89,727	89,727
Port Sorell Main Road / Alexander Street existing roundabout	Upgrade town entry amenity including the installation of kerb, improved drainage, and vegetation		224,279	224,279	224,279
<b>Total Kerb &amp; Channel</b>		<b>0</b>	<b>491,425</b>	<b>491,425</b>	<b>419,519</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### Car Parks

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Fairway Crescent (East) - Seal Car Park		17,269		17,269	17,269
Club Drive Carpark Resurfacing	Asphalt surface, line mark	12,190		12,190	12,190
Freer Street/ Shearwater Esp. Car Park	Resurfacing & drainage upgrade	14,221		14,221	14,221
Car Park - South Esplanade	Possibly 6 spaces on foreshore side of road	24,705		24,705	24,705
Quinlan Crescent (East) - Seal Car Park		10,158		10,158	10,158
<b>Total Car Parks</b>		<b>78,543</b>	<b>0</b>	<b>78,543</b>	<b>78,543</b>

### Stormwater

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Latrobe Flood Mitigation Project	Implement works identified by Entura design undertaken in 2019/20		6,134,056	6,134,056	4,209,687
Port Sorell Golf Course	Increase channel capacity Pitcairn Street to outfall	47,938	47,938	95,875	-
Sankey Street	Drainage improvements at the junction of Hawley Esplanade		32,000	32,000	32,000
<b>Total Stormwater</b>		<b>47,938</b>	<b>6,213,994</b>	<b>6,261,932</b>	<b>4,241,687</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### Buildings

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Latrobe Recreation Ground	Key register, electronic access and online bookings	5,326	10,653	15,979	-
Latrobe Hydrotherapy Pool			250,000	250,000	-
Elderly Person Units	Replace Terrazzo Showers	24,360		24,360	8,459
Hamilton Hub Upgrades	Install access control, security, Wi-Fi, furniture, deck, door, fence, car park and landscaping		84,104	84,104	15,000
Camp Banksia-Bunk Beds	Purchase 65 bunk beds for redeveloped Camp Banksia		43,677	43,677	-
Latrobe Memorial Hall	Redevelop the Latrobe Memorial Hall to accommodate the Latrobe Federal Band		497,027	497,027	71,578
Axemen's Hall of Fame	Construct an area to allow the museum curator to manage the collection and create exhibitions		26,632	26,632	-
Port Sorell Waste Transfer Station	Temporary improvements to recycling facilities pending site rehabilitation		31,958	31,958	-
Elderly Person Units	Annual vacated unit refurbishments	106,528		106,528	-
Council Office	Concept design for redevelopment	31,958		31,958	-
Latrobe Recreation Ground	Changeroom redevelopment	852,226		852,226	-
Banksia Facilities Centre	Banksia Facilities Centre site redevelopment	600,879	4,406,449	5,007,328	1,000,000
Council Chambers	Convert mezzanine		17,699	17,699	17,699
Elderly Person Units	Replace EPU lounge room windows	18,680		18,680	18,680
Latrobe Youth Centre	Skillion roof replacement	50,789		50,789	50,789
Council Office	Re-brick North East wall face	30,473		30,473	30,473
Port Sorell Memorial Hall	Side door air lock		25,152	25,152	25,152
Latrobe Recreation Ground	Changeroom design and engineering concepts		45,187	45,187	43,222
Mens Shed and Adjacent Storage Area	Nature strip works		23,444	23,444	23,444
Latrobe Youth Centre	Redevelopment concept designs		42,611	42,611	-
Public Amenities Priority Works			50,000	50,000	-
<b>Total Buildings</b>		<b>1,721,221</b>	<b>5,554,593</b>	<b>7,275,814</b>	<b>1,304,496</b>



## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### Land Improvements

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
Latrobe Works Depot	Install automatic entry gate		28,763	28,763	-
Latrobe Tennis Courts	Dig out and replace court subgrade and surface. Extend fence line to current standards	205,000		205,000	-
Sassafras Cricket Nets	Relocate and replace gal mesh nets and frame with safer option	9,588	28,763	38,350	-
Port Sorell Landfill Site	Priority remedial actions	150,000		150,000	-
Alexander Street Information Bay	Refresh and update	9,588		9,588	-
Sheean Memorial	Construct memorial (including land acquisition)		315,000	315,000	-
Port Sorell Heritage Trail	Additional interpretive signage		19,527	19,527	11,000
Alberta Street Land Purchase			298,279	298,279	-
Kings Park	Urban design CBD lower end of Gilbert Street		49,938	49,938	35,890
Wild Mersey MTB	Additional trails in Warrawee and skills park		133,423	133,423	133,423
Wild Mersey MTB - Bridge	New bridge above 2016 flood level		161,044	161,044	161,044
Port Sorell Caravan Park Refurbishment	Implement Master Plan		2,183,811	2,183,811	2,183,811
Shearwater Park	Seats and picnic tables		15,254	15,254	15,254
Shearwater Village	Tree removal and replace pavers		7,000	7,000	7,000
PSAC Memorials	Seat or signage		2,500	2,500	2,500
Bosworth Park	"Learn to ride" bike path, hill, plantings, shelters & BBQs		182,915	182,915	182,915
Freers Beach accesses adjacent Shearwater Park	Install access(s) suitable for paddle craft similar to recent upgrades		17,841	17,841	17,841
Club Drive Street Trees	Design and install street trees giving consideration to future mountable kerb and carparking		18,918	18,918	18,918
Latrobe CBD Bins	Replace street bins and install recycling bins		141,416	141,416	81,000
Port Sorell Drinking Fountains	Installations at Vine St foreshore and pontoon carpark area		6,092	6,092	6,092
Bells Parade	Interpretation signage		10,000	10,000	10,000
Mini Pump track	Location to be determined		50,789	50,789	50,789
<b>Total Land Improvements</b>		<b>374,175</b>	<b>3,671,271</b>	<b>4,045,446</b>	<b>2,917,477</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### IT equipment and software

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
GPS Survey Equipment	Including associated hardware and software. To allow Infrastructure and Assets Department to pick up and set out ground based surveying.		29,295	29,295	-
Annual IT Workstation Replacements	30 laptops, 60 monitors and 30 docks (Latrobe share 55%)	48,337		48,337	-
iPad Replacements	30 iPad (Latrobe share 55%)	21,679		21,679	-
Uninterrupted Power Supply	Replacement for archives room	8,522		8,522	-
Server Rack	Install in archives room	8,522		8,522	-
Wide Area Network Upgrade Stage 2	Latrobe share 10 out of 19 sites	32,099		32,099	-
Large Multifunction Printer Replacement	Latrobe share 55%	2,663		2,663	-
Wi-Fi Access Point Replacement	Latrobe share 55%	5,859		5,859	-
Phone System Upgrade	Latrobe share 55%	10,653		10,653	-
OneSystem Project	Continue staged implementation	734,000		734,000	122,000
Design Software Upgrade		10,653		10,653	-
<b>Total IT equipment and software</b>		<b>882,987</b>	<b>29,295</b>	<b>912,282</b>	<b>122,000</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2022

### Plant and Equipment

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2020/21
SES 2008 Ute Replacement		43,144		43,144	-
Fleet-New Pool Vehicle			22,051	22,051	-
Fleet-Manager Vehicle	Manager Development & Regulatory Services	22,765		22,765	22,347
Plant-Truck	Town Services-Builders	62,319		62,319	-
Plant-Ute	Green Spaces	23,969		23,969	-
Plant-Small Vegetation Chipper		23,969		23,969	-
Plant-Truck	Nissan-replacement	132,052		132,052	132,052
Plant-Tractor	Replace 110hp tractor with 80hp tractor	50,789		50,789	50,789
Plant-Industrial Vac/Blower			10,174	10,174	10,174
Plant-Truck	Waste truck including bin lifter		100,000	100,000	100,000
<b>Total Plant and Equipment</b>		<b>359,006</b>	<b>132,226</b>	<b>491,232</b>	<b>315,362</b>
<b>Total</b>		<b>5,770,954</b>	<b>17,702,325</b>	<b>23,473,280</b>	<b>11,476,443</b>

Appendix C - Long-term Financial Plan - Estimated Statement of Comprehensive Income

	2020-2021 Budget - Adj '000	2020-2021 Forecast '000	2021-2022 Budget '000	2022-2023 Plan '000	2023-2024 Plan '000	2024-2025 Plan '000	2025-2026 Plan '000	2026-2027 Plan '000	2027-2028 Plan '000	2028-2029 Plan '000	2029-2030 Plan '000	2030-2031 Plan '000	2031-2032 Plan '000
<b>Recurrent income</b>													
Rates and service charges	7,812	7,994	8,511	8,776	9,040	9,313	9,593	9,882	10,179	10,486	10,801	11,125	11,460
Statutory fees and fines	282	515	473	483	493	503	513	523	533	543	553	563	573
User fees	939	996	977	976	976	991	976	976	976	976	976	976	976
Government Grants	1,753	1,775	1,795	1,819	1,819	1,747	1,747	1,747	1,747	1,747	1,747	1,747	1,747
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	98	50	30	15	15	15	15	15	15	15	15	15	15
Other revenue	744	1,104	1,036	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136
Share of net profits/(losses) of Dulverton Waste Authority accounted for by the equity method	68	-	140	143	146	149	152	155	158	161	164	167	170
Investment revenue from TasWater	-	191	458	458	458	458	458	458	458	458	458	458	458
Investment revenue from Dulverton Waste Authority	120	224	145	123	121	122	122	122	122	122	122	122	122
<b>Total recurrent income</b>	<b>11,816</b>	<b>12,850</b>	<b>13,565</b>	<b>13,929</b>	<b>14,204</b>	<b>14,434</b>	<b>14,712</b>	<b>15,014</b>	<b>15,324</b>	<b>15,644</b>	<b>15,972</b>	<b>16,309</b>	<b>16,657</b>
<b>Capital Items</b>													
Capital grants received specifically for assets	2,431	857	9,751	5,177	1,656	311	311	311	311	311	311	311	311
Contributions - Cash	30	51	60	-	-	-	-	-	-	-	-	-	-
Contributions - non-monetary	6,000	6,000	2,000	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Items</b>	<b>8,461</b>	<b>6,908</b>	<b>11,811</b>	<b>5,177</b>	<b>1,656</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>	<b>311</b>
<b>Total Income</b>	<b>20,278</b>	<b>19,757</b>	<b>25,375</b>	<b>19,106</b>	<b>15,860</b>	<b>14,745</b>	<b>15,023</b>	<b>15,325</b>	<b>15,635</b>	<b>15,955</b>	<b>16,283</b>	<b>16,620</b>	<b>16,968</b>
<b>Recurrent expenses</b>													
Employee costs	3,656	4,035	3,758	3,797	3,838	3,879	3,920	3,962	4,004	4,046	4,089	4,132	4,175
Materials and services	3,875	4,508	4,547	4,538	4,699	4,806	4,889	4,905	5,086	4,987	5,035	4,950	5,003
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	3,516	3,673	3,750	3,865	3,915	3,940	3,967	3,995	4,023	4,051	4,077	4,124	4,124
Finance costs	-	-	149	221	215	304	289	270	254	237	220	202	184
Net gain/(loss) on disposal of property, infrastructure plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase in provision for landfill rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	1,459	1,266	1,358	1,426	1,361	1,361	1,361	1,426	1,361	1,361	1,361	1,361	1,361
<b>Total expenses</b>	<b>12,506</b>	<b>13,482</b>	<b>13,562</b>	<b>13,847</b>	<b>14,028</b>	<b>14,290</b>	<b>14,426</b>	<b>14,558</b>	<b>14,728</b>	<b>14,682</b>	<b>14,782</b>	<b>14,769</b>	<b>14,847</b>
<b>Net Operating Result</b>	<b>7,771</b>	<b>6,275</b>	<b>11,814</b>	<b>5,259</b>	<b>1,832</b>	<b>455</b>	<b>597</b>	<b>767</b>	<b>907</b>	<b>1,273</b>	<b>1,501</b>	<b>1,851</b>	<b>2,121</b>
<b>Other comprehensive income</b>													
Fair value adjustments on equity investment assets													
Net asset revaluation increment/decrement													
Share of other comprehensive income of associates and joint ventures accounted for by the equity method													
Adjustment for grants received in advance		(23)											
Increase in Provision for landfill rehabilitation													
<b>Comprehensive Result - Surplus/(Deficit)</b>	<b>7,771</b>	<b>6,252</b>	<b>11,814</b>	<b>5,259</b>	<b>1,832</b>	<b>455</b>	<b>597</b>	<b>767</b>	<b>907</b>	<b>1,273</b>	<b>1,501</b>	<b>1,851</b>	<b>2,121</b>
<b>Underlying Result (Operating Surplus/(Deficit))</b>	<b>(690)</b>	<b>(609)</b>	<b>3</b>	<b>82</b>	<b>176</b>	<b>144</b>	<b>286</b>	<b>456</b>	<b>596</b>	<b>962</b>	<b>1,190</b>	<b>1,540</b>	<b>1,810</b>

Appendix C - Long-term Financial Plan - Estimated Cashflow Statement

	2020-2021 Budget	2020-2021 Forecast	2021-2022 Budget	2022-2023 Plan	2023-2024 Plan	2024-2025 Plan	2025-2026 Plan	2026-2027 Plan	2027-2028 Plan	2028-2029 Plan	2029-2030 Plan	2030-2031 Plan	2031-2032 Plan
	'000	'000	'000	'000	'000	'000	'000	'000	'000	'000	'000	'000	'000
<b>Cash Flows from Operating Activities</b>													
<b>Receipts</b>													
Rates	7,812	7,994	8,511	8,776	9,040	9,313	9,593	9,882	10,179	10,486	10,801	11,125	11,460
Statutory fees and fines	282	515	473	483	493	503	513	523	533	543	553	563	573
User fees	939	996	977	976	976	991	976	976	976	976	976	976	976
Government grants	1,753	1,775	1,795	1,819	1,819	1,747	1,747	1,747	1,747	1,747	1,747	1,747	1,747
Developer contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	98	50	30	15	15	15	15	15	15	15	15	15	15
Other receipts	744	1,029	1,036	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136
Investment revenue from TasWater	-	191	458	458	458	458	458	458	458	458	458	458	458
Share of profits of associates (Dulverton)	120	74	145	123	121	122	122	122	122	122	122	122	122
Refund of GST tax credits	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Receipts</b>	<b>11,748</b>	<b>12,626</b>	<b>13,425</b>	<b>13,786</b>	<b>14,058</b>	<b>14,285</b>	<b>14,560</b>	<b>14,859</b>	<b>15,166</b>	<b>15,483</b>	<b>15,808</b>	<b>16,142</b>	<b>16,487</b>
<b>Payments</b>													
Suppliers	3,875	4,508	4,547	4,538	4,699	4,806	4,889	4,905	5,086	4,987	5,035	4,950	5,003
Employees	3,656	4,035	3,758	3,797	3,838	3,879	3,920	3,962	4,004	4,046	4,089	4,132	4,175
Borrowing costs	-	-	149	221	215	304	289	270	254	237	220	202	184
Other payments	1,459	1,266	1,358	1,426	1,361	1,361	1,361	1,426	1,361	1,361	1,361	1,361	1,361
<b>Total Payments</b>	<b>8,990</b>	<b>9,809</b>	<b>9,812</b>	<b>9,982</b>	<b>10,113</b>	<b>10,350</b>	<b>10,459</b>	<b>10,563</b>	<b>10,705</b>	<b>10,631</b>	<b>10,705</b>	<b>10,645</b>	<b>10,723</b>
<b>Net Cash from operating activities</b>	<b>2,758</b>	<b>2,817</b>	<b>3,613</b>	<b>3,804</b>	<b>3,945</b>	<b>3,935</b>	<b>4,101</b>	<b>4,296</b>	<b>4,461</b>	<b>4,852</b>	<b>5,103</b>	<b>5,497</b>	<b>5,764</b>
<b>Cash Flows from Investing Activities</b>													
<b>Receipts</b>													
Proceeds from sale of non current assets													
Capital Grants	2,431	857	9,751	4,358	1,656	311	311	311	311	311	311	311	311
Other	30	51	60	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>													
Asset renewals	3,001	2,114	5,771	3,677	1,952	2,296	1,756	2,167	2,198	2,508	2,692	2,642	2,642
New assets	14,639	5,071	17,702	8,115	3,490	1,751	1,860	1,947	1,927	1,938	1,822	3,322	3,062
Payments for intangibles													
<b>Net Cash used in investing activities</b>	<b>(15,179)</b>	<b>(6,277)</b>	<b>(13,663)</b>	<b>(7,433)</b>	<b>(3,786)</b>	<b>(3,736)</b>	<b>(3,305)</b>	<b>(3,803)</b>	<b>(3,814)</b>	<b>(4,135)</b>	<b>(4,203)</b>	<b>(5,653)</b>	<b>(5,393)</b>
<b>Cash Flows from Financing Activities</b>													
<b>Receipts</b>													
Trust Funds and Deposits													
New loans	6,250	6,250	5,000										
<b>Payments</b>													
Trust Funds and Deposits													
Repayment of lease liabilities (principal repayments)													
Loan principal repayments			250	184	190	558	574	589	605	622	638	656	674
<b>Net Cash from (or used in) financing activities</b>	<b>6,250</b>	<b>6,250</b>	<b>4,750</b>	<b>(184)</b>	<b>(190)</b>	<b>(558)</b>	<b>(574)</b>	<b>(589)</b>	<b>(605)</b>	<b>(622)</b>	<b>(638)</b>	<b>(656)</b>	<b>(674)</b>
<b>Net Increase/(Decrease) in cash held</b>	<b>(6,171)</b>	<b>2,789</b>	<b>(5,300)</b>	<b>(3,813)</b>	<b>(31)</b>	<b>(359)</b>	<b>223</b>	<b>(96)</b>	<b>42</b>	<b>96</b>	<b>262</b>	<b>(812)</b>	<b>(302)</b>
Cash at beginning of reporting period	9,142	9,142	11,932	6,632	2,819	2,787	2,428	2,651	2,555	2,597	2,693	2,955	2,143
<b>Cash at end of reporting period</b>	<b>2,971</b>	<b>11,932</b>	<b>6,632</b>	<b>2,819</b>	<b>2,787</b>	<b>2,428</b>	<b>2,651</b>	<b>2,555</b>	<b>2,597</b>	<b>2,693</b>	<b>2,955</b>	<b>2,143</b>	<b>1,841</b>

Appendix C - Long-term Financial Plan - Estimated Statement of Financial Position

	2020-2021 Budget	2020-2021 Forecast	2021-2022 Budget	2022-2023 Plan	2023-2024 Plan	2024-2025 Plan	2025-2026 Plan	2026-2027 Plan	2027-2028 Plan	2028-2029 Plan	2029-2030 Plan	2030-2031 Plan	2031-2032 Plan
<b>Assets</b>													
<b>Current Assets</b>													
Cash and cash equivalents	2,971	11,932	6,632	2,819	2,787	2,428	2,651	2,555	2,597	2,693	2,955	2,143	1,841
Receivables	379	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353
Financial Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventories	89	95	95	95	95	95	95	95	95	95	95	95	95
Other Assets	389	135	135	135	135	135	135	135	135	135	135	135	135
<b>Total Current Assets</b>	<b>3,828</b>	<b>13,514</b>	<b>8,214</b>	<b>4,401</b>	<b>4,370</b>	<b>4,010</b>	<b>4,233</b>	<b>4,137</b>	<b>4,180</b>	<b>4,275</b>	<b>4,537</b>	<b>3,726</b>	<b>3,423</b>
<b>Non-current Assets</b>													
Financial Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Investment in associates accounted for using equity method	2,248	2,345	2,485	2,628	2,774	2,923	3,075	3,230	3,388	3,549	3,713	3,880	4,050
Investment in TasWater	34,954	26,841	26,841	26,841	26,841	26,841	26,841	26,841	26,841	26,841	26,841	26,841	26,841
Property, plant and equipment	198,108	198,884	220,607	228,533	230,061	230,167	229,816	229,935	230,037	230,431	230,868	230,708	230,288
Intangible assets		530	530	530	530	530	530	530	530	530	530	530	530
Right-of-use assets		27	27	27	27	27	27	27	27	27	27	27	27
<b>Total Non-current Assets</b>	<b>235,311</b>	<b>228,627</b>	<b>250,490</b>	<b>258,560</b>	<b>260,233</b>	<b>260,488</b>	<b>260,289</b>	<b>260,563</b>	<b>260,823</b>	<b>261,378</b>	<b>261,979</b>	<b>261,986</b>	<b>261,736</b>
<b>Total Assets</b>	<b>239,139</b>	<b>242,141</b>	<b>258,705</b>	<b>262,960</b>	<b>264,602</b>	<b>264,499</b>	<b>264,522</b>	<b>264,700</b>	<b>265,002</b>	<b>265,654</b>	<b>266,516</b>	<b>265,711</b>	<b>265,159</b>
<b>Liabilities</b>													
<b>Current Liabilities</b>													
Trade and other payables	932	1,534	1,534	1,534	1,534	1,534	1,534	1,534	1,534	1,534	1,534	1,534	1,534
Trust funds and deposits	380	487	487	487	487	487	487	487	487	487	487	487	487
Provisions	1,407	1,383	1,383	1,383	1,383	1,383	1,383	1,383	1,383	1,383	1,383	1,383	1,383
Lease liabilities		7	7	7	7	7	7	7	7	7	7	7	7
Contract liabilities		258	258	258	258	258	258	258	258	258	258	258	258
Interest bearing loans and borrowings	250	250	184	190	558	574	589	605	622	638	656	674	674
<b>Total Current Liabilities</b>	<b>2,969</b>	<b>3,919</b>	<b>3,854</b>	<b>3,859</b>	<b>4,228</b>	<b>4,243</b>	<b>4,259</b>	<b>4,275</b>	<b>4,291</b>	<b>4,308</b>	<b>4,325</b>	<b>4,343</b>	<b>4,343</b>
<b>Non-current Liabilities</b>													
Trust funds and deposits	378	279	279	279	279	279	279	279	279	279	279	279	279
Provisions	12,622	13,607	13,607	13,607	13,607	13,607	13,607	13,607	13,607	13,607	13,607	11,607	9,607
Lease liabilities		20	20	20	20	20	20	20	20	20	20	20	20
Contract liabilities		819	819	-	-	-	-	-	-	-	-	-	-
Interest bearing loans and borrowings	6,250	6,250	11,066	10,876	10,317	9,744	9,155	8,550	7,928	7,290	6,634	5,960	5,287
<b>Total Non-current Liabilities</b>	<b>19,250</b>	<b>20,975</b>	<b>25,790</b>	<b>24,781</b>	<b>24,223</b>	<b>23,650</b>	<b>23,060</b>	<b>22,455</b>	<b>21,834</b>	<b>21,195</b>	<b>20,540</b>	<b>17,866</b>	<b>15,192</b>
<b>Total Liabilities</b>	<b>22,219</b>	<b>24,894</b>	<b>29,644</b>	<b>28,641</b>	<b>28,451</b>	<b>27,893</b>	<b>27,319</b>	<b>26,730</b>	<b>26,125</b>	<b>25,503</b>	<b>24,865</b>	<b>22,209</b>	<b>19,536</b>
<b>Net Assets</b>	<b>216,920</b>	<b>217,247</b>	<b>229,060</b>	<b>234,319</b>	<b>236,151</b>	<b>236,606</b>	<b>237,203</b>	<b>237,970</b>	<b>238,877</b>	<b>240,150</b>	<b>241,651</b>	<b>243,502</b>	<b>245,623</b>
<b>Equity</b>													
Accumulated Surplus	109,535	105,920	117,734	122,993	124,825	125,280	125,877	126,644	127,551	128,824	130,325	132,176	134,297
Asset Revaluation Reserves	107,427	111,327	111,327	111,327	111,327	111,327	111,327	111,327	111,327	111,327	111,327	111,327	111,327
Other Reserves													
<b>Total Equity</b>	<b>216,962</b>	<b>217,247</b>	<b>229,060</b>	<b>234,319</b>	<b>236,151</b>	<b>236,606</b>	<b>237,203</b>	<b>237,970</b>	<b>238,877</b>	<b>240,150</b>	<b>241,651</b>	<b>243,502</b>	<b>245,623</b>

## Appendix C – Rates Resolution 2021/2022

That in accordance with the provisions of Part 9 of the *Local Government Act 1993*, (“the Act”) and the *Fire Service Act 1979*, the following Rates and Charges are made for the period 1 July 2021 to 30 June 2022:

### 1. DEFINITIONS

- 1.1 “AAV” means the assessed annual value as defined in the Act.
- 1.2 “general land” has the same meaning as it does in the Fire Service Act, 1979.
- 1.3 “land” means a parcel of land within the Latrobe Council municipal area which is shown as being separately assessed in the valuation list.
- 1.4 “valuation list” means a valuation list as defined in the Valuation of Land Act 2001 (as amended).
- 1.5 The singular includes the plural and the plural includes the singular.

### 2. EXEMPTIONS

The exemptions provided in Section 87 (1), Section 93 (4) and Section 94 (4) of the Act apply.

### 3. RATES AND CHARGES

- 3.1 That pursuant to Section 90 of the Local Government Act, 1993 Council makes the following **General Rate** on all rateable land (excluding land which is exempt pursuant to the provision of Section 87) within the municipal area of Latrobe of 6.4316 cents in the dollar on the AAV of the land, with a minimum payable in respect of that rate of \$298.
  - (a) Pursuant to Section 107, by reason of the use or predominant use of any land, or the non-use of any land, Council declares by absolute majority that the **General Rate shall be varied** as follows:
    - i) Land used for primary production purposes a General Rate of 5.8296 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$311;
    - ii) Land used for industrial or commercial purposes a General Rate of 6.8513 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$564;
    - iii) Land used for utility/public purposes a General Rate of 6.8810 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$298.

## Appendix C – Rates Resolution 2021/2022

- 3.2 Pursuant to Section 88A of the Act, Council by absolute majority, sets a maximum percentage increase in the General Rate in respect of the entirety of all rateable land within the municipal area and fixes the condition which applies in order for a ratepayer to qualify for the maximum percentage increase as follows;
- (a) the maximum percentage increase is 10%; and
  - (b) the maximum percentage increase does not apply where rateable land was the subject of a supplementary valuation pursuant to the Valuation of Land Act 2001 at any time since 1 July, 2020.
- 3.3 Pursuant to Section 94 Council makes a **Waste Management Service Charge** (garbage removal) in respect of all lands to which Council makes available a garbage removal service of:
- (a) \$192.99 for one 240 litre mobile garbage bin and one recycle bin;
  - (b) \$181.67 for one 140 litre mobile garbage bin and one recycle bin.
- 3.4 Pursuant to Section 93A Council makes a **Fire Service Rate** which the Council declares by an absolute majority to be varied as follows:
- (a) 0.3930 cents in the dollar of the AAV for land within the Latrobe and Port Sorell Volunteer Brigade Rating District with a minimum payable in respect of that rate of \$42; and
  - (b) 0.3854 cents in the dollar of the AAV for general land with a minimum payable in respect of that rate of \$42.

### 4. GENERAL RATE REMISSION

Pursuant to Section 129 (3) of the Act, Council by absolute majority grants a remission with respect to rateable land as follows:

- (i) Rates remission =  $A - (B \times 1.10)$ , where;
  - A = the General Rate on the land calculated under Section 3 of this resolution
  - B = the net General Rate levied for the 2020/2021 financial yearIn the event that the land was the subject of a supplementary valuation under the Valuation of Land Act 2001 in the 2020/2021 financial year, B = the General Rate that would have been levied on the land as if the supplementary valuation had applied for the full 2020/2021 financial year.
- (ii) If the result of the calculation at 4 (i) is a negative amount, then no remission is allowable.



## Appendix C – Rates Resolution 2021/2022

- (iii) The calculation of the remission is exclusive of the additional rates payable on the land arising from any supplementary valuation of that land taking effect during the 2021/2022 financial year.

### 5. PAYMENT OPTIONS

- 5.1 All rates and charges made by the preceding clauses are payable by either:
- (1) one sum due to be paid on or before the 31 August 2021; or
  - (2) four instalments being:
    - (a) a first instalment of one fourth of all the rates and charges on or before 31 August 2021;
    - (b) a second instalment of one fourth of all rates and charges on or before 31 October 2021;
    - (c) a third instalment of one fourth of all rates and charges on or before 28 February 2022;
    - (d) a fourth instalment of one fourth of all rates and charges on or before 30 April 2022.
- 5.2 For the purpose of Clause 5.1(2), the first, second, third and fourth instalments are to be calculated to the nearest whole cent, and in respect of half a cent to the nearest largest whole cent.
- 5.3 If a ratepayer fails to pay any instalment within 21 days of the date on which rates are due, the ratepayer is to immediately pay the full amount of the unpaid rates and charges for the financial year.
- 5.4 A discount on the current year rates and charges of 0.75 per cent on any rate and charge specified in a rate notice will apply where all rates and charges, including arrears are paid in full on or before 31 August 2021.

### 6. SUPPLEMENTARY RATES

- (1) If a supplementary valuation is made of any land prior to 30 June 2022 the General Manager may at his discretion, adjust the amount payable in respect of any rate for that land for that financial year.
- (2) If a rate notice is issued by the General Manager under clause 6(1), the amount shown as payable on that notice is due to be paid within 30 days of the date on which that notice issued.

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>ANIMAL CONTROL</b>					
<b>Registration (by due date)</b>					
Domestic dog	Annual	Exempt	\$ 50.00	\$ -	\$ 50.00
#Working/#purebred/#greyhound/**hunting dog	Annual	Exempt	\$ 27.50	\$ -	\$ 27.50
#Dog that has completed accredited training course	Annual	Exempt	\$ 27.50	\$ -	\$ 27.50
Dog owned by pensioner (one only)	Annual	Exempt	\$ 19.00	\$ -	\$ 19.00
#Sterilised dog	Annual	Exempt	\$ 22.00	\$ -	\$ 22.00
*Declared restricted breed dog	Annual	Exempt	\$ 131.00	\$ -	\$ 131.00
Dangerous dog	Annual	Exempt	\$ 276.00	\$ -	\$ 276.00
#Guide dog/Medical alert dog	No charge				No Charge
<b>Registration (after due date)</b>					
Domestic dog	Annual	Exempt	\$ 55.00	\$ -	\$ 55.00
#Working/#purebred/#greyhound/**hunting dog	Annual	Exempt	\$ 32.50	\$ -	\$ 32.50
#Dog that has completed accredited training course	Annual	Exempt	\$ 32.50	\$ -	\$ 32.50
Dog owned by pensioner (one only)	Annual	Exempt	\$ 24.00	\$ -	\$ 24.00
#Sterilised dog	Annual	Exempt	\$ 27.00	\$ -	\$ 27.00
*Declared restricted breed dog	Annual	Exempt	\$ 136.00	\$ -	\$ 136.00
Dangerous dog	Annual	Exempt	\$ 281.00	\$ -	\$ 281.00
#Guide dog/Medical alert dog	No charge				No charge
# on provision of evidence					
* as defined in the Dog Control Act 2000					
** must be a current financial member of an authorised or approved association					
New dogs registered after 31/12/20 will be 50% pro-rata fee					
New dogs registered after 31/03/21 will be 25% pro-rata fee					

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Kennel Licences</b>					
Application for kennel licence		Exempt	\$ 82.50	\$ -	\$ 82.50
Renewal of existing kennel licence	Annual	Exempt	\$ 39.00	\$ -	\$ 39.00
Replacement tag		Taxable	\$ 4.55	\$ 0.45	\$ 5.00
Dog complaint deposit		Exempt	\$ 25.00	\$ -	\$ 25.00
Purchase of dangerous dog sign		Taxable	\$ 60.00	\$ 6.00	\$ 66.00
Purchase of dangerous dog collar - small		Taxable	\$ 50.00	\$ 5.00	\$ 55.00
Purchase of dangerous dog collar - medium		Taxable	\$ 54.55	\$ 5.45	\$ 60.00
Purchase of dangerous dog collar - large		Taxable	\$ 57.27	\$ 5.73	\$ 63.00
Purchase of dangerous dog collar X large		Taxable	\$ 59.09	\$ 5.91	\$ 65.00
Dog Obedience Classes		Taxable	\$ 25.00	\$ 2.50	\$ 27.50
<b>Voluntary cat registration</b>					
General cat registration	Annual	Exempt	\$ 10.00	\$ -	\$ 10.00
Cat owned by pensioner	Annual	Exempt	\$ 5.00	\$ -	\$ 5.00
Neutered cat	Annual	Exempt	\$ 3.00	\$ -	\$ 3.00

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>BUILDING &amp; PLUMBING FEES</b>					
<b>Category 4 Building Works - issue of building and demolition permits (includes issue of Completion Certificates)</b>					
<b>Class 1 Dwelling</b>	Per application				
Permit Authority, single dwelling		Exempt	\$ 364.00	\$ -	\$ 364.00
Permit Authority multiple dwelling plus 50% Permit Authority fee per additional unit		Exempt	\$ 313.00	\$ -	\$ 313.00
<b>Class 10 Shed/Garage</b>	Per application				
Permit Authority		Exempt	\$ 288.00	\$ -	\$ 288.00
<b>Class 2 to 9 Commercial/Industrial</b>	Per application				
Permit Authority		Exempt	\$ 470.00	\$ -	\$ 470.00
<b>Building administration levy 0.1% of estimated cost of works BCIT levy (Training) 0.2% of estimated cost of works</b>					
<b>Category 3 Building Works - Notifications (registration and record keeping)</b>					
Class 1 Dwelling	Per application	Exempt	\$ 313.00	\$ -	\$ 313.00
Class10 Shed		Exempt	\$ 207.00	\$ -	\$ 207.00
Class 2 - 9 Commercial/Industrial		Exempt	\$ 207.00	\$ -	\$ 207.00
Building administration levy 0.1% of estimated cost of works					
BCIT levy (Training) 0.2% of estimated cost of works					
<b>Low risk building works (record keeping)</b>					
Receiving Form 80 and associated plans	No charge				No charge

<b>Appendix E</b>					
<b>Fees and Charges Schedule 2021/2022</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Category 3 and Category 4 Plumbing Works, Issue of Certificate of Likely Compliance (plumbing)/Plumbing Permit</b>					
<b>Includes plumbing proposal assessment and issue of Completion Certificates</b>					
<b>Class 1 Dwelling</b>					
<b>Permit Authority &amp; Plumbing Surveyor - sewer and stormwater drainage &amp; water reticulation, single dwelling</b>					
- Roof drainage/plumbing (includes 1 mandatory inspection)	Per application	Exempt	\$ 263.00	\$ -	\$ 263.00
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 784.00	\$ -	\$ 784.00
- With sanitary facilities - unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 1,067.00	\$ -	\$ 1,067.00
Any additional inspections		Exempt	\$ 106.00	\$ -	\$ 106.00
Multiple dwellings-as for single dwelling plus \$400 for each additional unit					
<b>Class 10 Shed/Garage</b>					
<b>Permit Authority &amp; Plumbing Surveyor - sewer and stormwater drainage &amp; water reticulation</b>					
- Roof drainage (includes 1 mandatory inspection)		Exempt	\$ 258.00	\$ -	\$ 258.00
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 576.00	\$ -	\$ 576.00
- With sanitary facilities-unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 753.00	\$ -	\$ 753.00
Any additional inspection		Exempt	\$ 106.00	\$ -	\$ 106.00

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Class 2 - 9 - Commercial/Industrial</b>					
Permit Authority and Plumbing Surveyor < 500m2 floor area		Exempt	\$ 470.00	\$ -	\$ 470.00
Permit Authority and Plumbing Surveyor >500m2 floor area		Exempt	\$ 784.00	\$ -	\$ 784.00
Plus mandatory inspections					
- Roof drainage only (includes 1 mandatory inspection)		Exempt	\$ 106.00	\$ -	\$ 106.00
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 313.00	\$ -	\$ 313.00
- With sanitary facilities - unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 753.00	\$ -	\$ 753.00
Any additional inspection		Exempt	\$ 106.00	\$ -	\$ 106.00
<b>Low Risk Plumbing Works (record keeping)</b>					
- Review Form 80 and associated plans	No charge	Exempt			No charge
<b>Permit Extension</b>					
Approval for extension of time to complete Category 3 plumbing works-per application		Exempt	\$ 56.00	\$ -	\$ 56.00
Approval for extension of time to complete Category 4 plumbing works-per application		Exempt	\$ 106.00	\$ -	\$ 106.00
<b>Variation to approvals</b>					
Notice of variation to works or change in building surveyor, builder, plumber or other responsible person		Exempt	\$ 56.00	\$ -	\$ 56.00
<b>Permit of Substantial compliance</b>					
Application for Permit of Substantial Compliance - (illegal works)	Double applicable fee	Exempt			
<b>Building Certificate</b>					
Application for Building Certificate - Class 10		Exempt	\$ 157.00	\$ -	\$ 157.00
Application for Building Certificate - Class 1		Exempt	\$ 313.00	\$ -	\$ 313.00

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Additional functions</b>					
Consent to building on land - S 79 Building Act 2016		Exempt	\$ 420.00	\$ -	\$ 420.00
Statement of satisfaction for contaminated land-S14 & 58(4) Regulations 2016		Exempt	\$ 213.00	\$ -	\$ 213.00
Consent to build over or near a drain - S 73 Building Act 2016		Exempt	\$ 213.00	\$ -	\$ 213.00
Consent to occupy a non-dwelling building-S308 Building Act, 2016		Exempt	\$ 213.00	\$ -	\$ 213.00
Consent to fence off unbuilt land - S309 Building Act, 2016		Exempt	\$ 213.00	\$ -	\$ 213.00
Consent from Environmental Health Officer, S3,70,157,182,216 Building Act 2016		Exempt	\$ 157.00	\$ -	\$ 157.00
<b>Additional Services</b>					
Providing copies of records, including search - plus print costs for hard copies		Taxable	\$ 22.73	\$ 2.27	\$ 25.00
Registration of backflow prevention device - per notification		Exempt	\$ 56.00	\$ -	\$ 56.00
Advice of intention to perform protection works OR lodgement of plans for protection works-per notification		Exempt	\$ 56.00	\$ -	\$ 56.00
Inspections and issue of occupancy/completion certificates-expired permits	Recovery of contract Building Surveyor's fee				
Cancellation of Permit within 12 months of lodgement	Refund 50% of Council's fees				

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>CEMETERY FEES</b>					
<b>Lawn Cemetery</b>					
Reservation for future burial	Per unit	Taxable	\$ 242.73	\$ 24.27	\$ 267.00
Purchase of plot for immediate burial	Per unit	Taxable	\$ 339.09	\$ 33.91	\$ 373.00
Interment fee for reserved plot or second burial	Per unit	Taxable	\$ 107.27	\$ 10.73	\$ 118.00
<b>Columbarium</b>					
Reservation for future ashes placement	Per unit	Taxable	\$ 47.27	\$ 4.73	\$ 52.00
Ashes placement for reserved space	Per unit	Taxable	\$ 242.73	\$ 24.27	\$ 267.00
Purchase of space for immediate placement	Per unit	Taxable	\$ 290.00	\$ 29.00	\$ 319.00
<b>Memorial Garden</b>					
Reservation for future ashes placement	Per unit	Taxable	\$ 47.27	\$ 4.73	\$ 52.00
Ashes placement for reserved space	Per unit	Taxable	\$ 242.73	\$ 24.27	\$ 267.00
Purchase of space for immediate placement	Per unit	Taxable	\$ 290.00	\$ 29.00	\$ 319.00
Interment of ashes in existing grave	Per unit	Taxable	\$ 107.27	\$ 10.73	\$ 118.00
Replacement of existing or placement of additional plaque	Per unit	Taxable	\$ 107.27	\$ 10.73	\$ 118.00
<b>ELDERLY PERSONS HOME UNIT RENTAL</b>					
<b>(per fortnight)</b>					
<b>Founder Donors</b>					
One person – one bedroom	Fortnight	Input Taxed	\$ 225.00	\$ -	\$ 225.00
Two people – one bedroom	Fortnight	Input Taxed	\$ 194.00	\$ -	\$ 194.00
One person – two bedroom	Fortnight	Input Taxed	\$ 231.00	\$ -	\$ 231.00
Two people – two bedroom	Fortnight	Input Taxed	\$ 199.00	\$ -	\$ 199.00
<b>Market Rent</b>					
One Bedroom (reviewed with upgrades)	Fortnight	Input Taxed	\$ 370.00	\$ -	\$ 370.00
Two Bedrooms (reviewed with upgrades)	Fortnight	Input Taxed	\$ 510.00	\$ -	\$ 510.00
Hamilton St units 1-3*	Fortnight	Input Taxed			Capped at \$560
Hamilton St units 4-7*	Fortnight	Input Taxed			Capped at \$570
*Based on Centrelink Income and % of market rent					



Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>ENGINEERING FEES</b>					
Stormwater connections					
Main in block/adjoining block <1.5m deep		Taxable			Cost Recovery
Main in block/adjoining block >1.5m deep		Taxable			Cost Recovery
Road crossing/under road bore	Cost recovery	Taxable			Cost Recovery
Construction of manhole (<1.5m deep)		Taxable			Cost Recovery
Crossover bond		Taxable if forfeited	\$ 500.00	\$ 50.00	\$ 550.00
<b>ENVIRONMENTAL HEALTH</b>					
Registration of Food Business					
- Charity/Not for Profit	No charge				
- Temporary, 3 or more events		Exempt	\$ 55.50	\$ -	\$ 55.50
Temporary 1 day/event		Exempt	\$ 26.00	\$ -	\$ 26.00
- Seasonal		Exempt	\$ 77.00	\$ -	\$ 77.00
- School Canteen		Exempt	\$ 77.00	\$ -	\$ 77.00
- Low risk		Exempt	\$ 110.00	\$ -	\$ 110.00
- Moderate risk		Exempt	\$ 165.00	\$ -	\$ 165.00
- High risk		Exempt	\$ 219.00	\$ -	\$ 219.00
- Inspection request		Taxable	\$ 150.00	\$ 15.00	\$ 165.00
Public Health Risk Activity Registration-Body Piercing		Exempt	\$ 110.00	\$ -	\$ 110.00
Public Health Risk Activity Registration-Tattooing		Exempt	\$ 165.00	\$ -	\$ 165.00
Place of assembly licence		Exempt	\$ 110.00	\$ -	\$ 110.00
Place of assembly licence – specific events		Exempt	\$ 55.00	\$ -	\$ 55.00
Pools and spas-water sampling-excluding analysis fee		Taxable	\$ 399.09	\$ 39.91	\$ 439.00
Water supply sampling – excluding analysis fee		Taxable	\$ 50.00	\$ 5.00	\$ 55.00
Registration Private water supplier - low		Exempt	\$ 53.00	\$ -	\$ 53.00
Registration Private water supplier - high		Exempt	\$ 106.00	\$ -	\$ 106.00
Water cartage licence annual inspection fee		Exempt	\$ 159.00	\$ -	\$ 159.00
Issue of Environmental Protection Notice (minimum fee \$370)	Hourly	Taxable	\$ 110.00	\$ 11.00	\$ 121.00
Regulated system					

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>FACILITY HIRE</b>					
<b>Banksia Centre</b>					
Community Hall/Stadium – per hour		Taxable	\$ 18.18	\$ 1.82	\$ 20.00
Per 4 hour block - morning/afternoon/evening		Taxable	\$ 63.64	\$ 6.36	\$ 70.00
Per day		Taxable	\$ 190.91	\$ 19.09	\$ 210.00
Performing Arts Facility-per hour		Taxable	\$ 16.36	\$ 1.64	\$ 18.00
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 54.55	\$ 5.45	\$ 60.00
Per day		Taxable	\$ 109.09	\$ 10.91	\$ 120.00
Meeting room 1 or 2-per hour		Taxable	\$ 15.00	\$ 1.50	\$ 16.50
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 45.45	\$ 4.55	\$ 50.00
Per day		Taxable	\$ 90.91	\$ 9.09	\$ 100.00
Meeting rooms 1 and 2 combined-per hour		Taxable	\$ 27.27	\$ 2.73	\$ 30.00
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 90.91	\$ 9.09	\$ 100.00
Per day		Taxable	\$ 181.82	\$ 18.18	\$ 200.00
Kitchen facilities-per hour		Taxable	\$ 10.00	\$ 1.00	\$ 11.00
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 36.36	\$ 3.64	\$ 40.00
Per day		Taxable	\$ 109.09	\$ 10.91	\$ 120.00
<b>Latrobe &amp; Districts Youth Centre</b>					
<u>Squash/racquetball courts – per hour</u>					
Per Court		Taxable	\$ 11.36	\$ 1.14	\$ 12.50
Per Court by affiliates		Taxable	\$ 8.18	\$ 0.82	\$ 9.00
<u>Multipurpose room</u>					
Affiliates – per hour		Taxable	\$ 7.27	\$ 0.73	\$ 8.00
Non-affiliates – per hour		Taxable	\$ 13.64	\$ 1.36	\$ 15.00
<u>Meeting room – per session</u>					
Affiliates		Taxable	\$ 6.82	\$ 0.68	\$ 7.50
Non-affiliates		Taxable	\$ 12.73	\$ 1.27	\$ 14.00

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Latrobe Memorial Hall</b>					
Facility hire fees separately listed					
Stage equipment - per day		Taxable	\$ 95.45	\$ 9.55	\$ 105.00
Stage equipment - per session		Taxable	\$ 33.18	\$ 3.32	\$ 36.50
Piano		Taxable	\$ 52.27	\$ 5.23	\$ 57.50
Event board advertising		Taxable	\$ 18.64	\$ 1.86	\$ 20.50
<b>Port Sorell Memorial Hall</b>					
Hourly rate		Taxable	\$ 14.09	\$ 1.41	\$ 15.50
Per day		Taxable	\$ 53.18	\$ 5.32	\$ 58.50
Hire trestle tables – each		Taxable	\$ 5.91	\$ 0.59	\$ 6.50
Hire chairs (per 10)		Taxable	\$ 10.00	\$ 1.00	\$ 11.00
<b>Reserves, Parks &amp; Gardens</b>					
Bell's Parade bark hut bbq area or rotunda - per 2 hours, non-commercial event		Taxable	\$ 45.45	\$ 4.55	\$ 50.00
Bell's Parade - commercial event			By negotiation		
Bell's Parade - bond (refundable)			\$ 45.45	\$ 4.55	\$ 50.00
Roadside Vendor permit (Free for charitable/community organisations)		Exempt	\$ 110.00	\$ -	\$ 110.00
<b>MISCELLANEOUS ADMINISTRATION FEES</b>					
Photocopying, black and white – A4 per page		Taxable	\$ 0.27	\$ 0.03	\$ 0.30
Photocopying, black and white – A3 per page		Taxable	\$ 0.55	\$ 0.05	\$ 0.60
Photocopying, colour - per A4 page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, colour - per A3 page		Taxable	\$ 0.91	\$ 0.09	\$ 1.00
Facsimile - per fax		Taxable	\$ 4.09	\$ 0.41	\$ 4.50
Laminating - per page		Taxable	\$ 3.64	\$ 0.36	\$ 4.00
Section 132 - rates certificate (30 fee units)		Exempt	\$ 49.50	\$ -	\$ 49.50
Section 337 - Council land information certificate (132.5 fee units)		Exempt	\$ 218.62	\$ -	\$ 218.62

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>PLANNING FEES</b>					
<b>Development/ Use</b>					
Provision of a certificate for no permit required proposals		Exempt	\$ 50.00	\$ -	\$ 50.00
Signs		Exempt	\$ 207.00	\$ -	\$ 207.00
Minor Residential (Dwelling extensions/outbuildings/associated use & demolitions)		Exempt	\$ 313.00	\$ -	\$ 313.00
Major residential – new dwelling		Exempt	\$ 430.00	\$ -	\$ 430.00
Multiple dwelling development – up to 4 units		Exempt	\$ 784.00	\$ -	\$ 784.00
Multiple dwelling development – over 4 units		Exempt	\$ 1,567.00	\$ -	\$ 1,567.00
Agricultural shed – Rural resource zone (storage purposes only)		Exempt	\$ 313.00	\$ -	\$ 313.00
Commercial/Industrial – expansion to existing (less than \$50,000) and change of use		Exempt	\$ 526.00	\$ -	\$ 526.00
Commercial/Industrial – minor change of use		Exempt	\$ 202.00	\$ -	\$ 202.00
Minor Commercial/Industrial (up to \$500,000)		Exempt	\$ 784.00	\$ -	\$ 784.00
Major Commercial/Industrial (over \$500,000)		Exempt	\$ 1,567.00	\$ -	\$ 1,567.00
Visitor Accommodation application(in accordance with Interim Planning Directive No. 6)		Exempt	\$ 255.00	\$ -	\$ 255.00
Retrospective application for unapproved development- plus normal fee		Exempt	\$ 150.00	\$ -	\$ 150.00
<b>Discretionary applications:</b>					
<b>Notification and assessment costs</b>					
All use and development (including demolition) unless Level 2 activity		Exempt	\$ 329.00	\$ -	\$ 329.00
Level 2 Activity	Cost recovery				
<b>Subdivision</b>					
Application not requiring road development (plus amount per lot below)		Exempt	\$ 576.00	\$ -	\$ 576.00
Application requiring road development (plus amount as per lot as below)		Exempt	\$ 733.00	\$ -	\$ 733.00
Services areas - per lot		Exempt	\$ 52.00	\$ -	\$ 52.00
Non-serviced areas – per lot		Exempt	\$ 157.00	\$ -	\$ 157.00
Engineering assessment fee – plus \$75 per lot		Exempt	\$ 364.00	\$ -	\$ 364.00
Engineering works compliance (applied wherever new infrastructure is to be vested in Council)					
Development cost not exceeding \$25,000		Exempt	\$ 1,046.00	\$ -	\$ 1,046.00
Development cost exceeding \$25,000 - The greater of \$1,000 or 1.5% of assessed value of engineering works		Exempt			

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Administration fees</b>					
Use of corporate seal and Part V agreements		Exempt	\$ 212.00	\$ -	\$ 212.00
Petition to amend sealed plan (plus cost recovery where a hearing is required)		Exempt	\$ 212.00	\$ -	\$ 212.00
Adhesion orders and amendments to sealed plans		Exempt	\$ 157.00	\$ -	\$ 157.00
Landscape and pavement bond - per square metre of site area or 100% of estimated cost (minimum of \$2,000)		Outside scope - Taxable if forfeited	\$ 45.91	\$ 4.59	\$ 50.50
Amendment of permit		Exempt	\$ 150.00	\$ -	\$ 150.00
Amendment of permit - subdivision		Exempt	\$ 250.00	\$ -	\$ 250.00
Extension of permit		Exempt	\$ 116.00	\$ -	\$ 116.00
Payment in lieu of parking provision – per space		Exempt	\$ 5,227.00	\$ -	\$ 5,227.00
<b>Strata Development administration fees</b>					
Certificate of approval, amendment, consolidation or cancellation of stratum plan		Exempt	\$ 212.00	\$ -	\$ 212.00
Certificate of approval, amendment, consolidation of stratum plan with engineering referral		Exempt	\$ 324.00	\$ -	\$ 324.00
Certificate of approval staged development scheme		Exempt	\$ 364.00	\$ -	\$ 364.00
Variation to staged development scheme		Exempt	\$ 313.00	\$ -	\$ 313.00
<b>Planning Scheme Amendments</b>					
Assessment by Council per application (not including Tasmanian Planning Commission lodgement fee and notification costs)		Exempt	\$ 2,613.00	\$ -	\$ 2,613.00

Appendix E					
Fees and Charges Schedule 2021/2022					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>TRANSFER STATION - PORT SORELL</b>					
<b>General or green waste</b>					
up to 0.5m3	m3	Taxable	\$ 9.09	\$ 0.91	\$ 10.00
0.5m3 to 1.5m3	m3	Taxable	\$ 13.64	\$ 1.36	\$ 15.00
1.5m3 to 2m3	m3	Taxable	\$ 18.18	\$ 1.82	\$ 20.00
Over 2m3 – per m3	m3	Taxable	\$ 14.55	\$ 1.45	\$ 16.00
<b>Cardboard</b>					
	No charge				
0.5m3 to 2m3	m3	Taxable	\$ 7.27	\$ 0.73	\$ 8.00
2m3 to 4m3	m3	Taxable	\$ 12.73	\$ 1.27	\$ 14.00
<b>Tyres</b>					
Car or motorcycle	Per unit	Taxable	\$ 7.27	\$ 0.73	\$ 8.00
4WD and light truck up to 9.5t GVM	Per unit	Taxable	\$ 13.64	\$ 1.36	\$ 15.00
Truck, earthmover and tractor (Cut in half)	Per unit	Taxable	\$ 27.27	\$ 2.73	\$ 30.00
<b>Other</b>					
Steel including motor vehicle bodies	No charge		No charge		No charge
Clean fill – per m3	m3	Taxable	\$ 29.09	\$ 2.91	\$ 32.00
Mattresses	Per unit	Taxable	\$ 10.91	\$ 1.09	\$ 12.00
Sale of mulched ground cover material - per m3	m3	Taxable	\$ 20.00	\$ 2.00	\$ 22.00
<b>WILD MERSEY MTB TRAILS</b>					
Event with 25 people or less attend	Per Event	Taxable	No charge		No charge
Event with 26 to 50 people attend	Per Event	Taxable	No charge		No charge
Event with over 50 people, \$50 administration fee plus \$5 per person per event	Per Event	Taxable	No charge		No charge
For an event that has no fee to attend	Per Event	Taxable	No charge		No charge

Appendix E			
Fees and Charges Schedule 2021/2022			
Latrobe Memorial Hall			Fee*
Bond (refundable)	Damage	Meeting / Activity only - low risk	Nil
		Function / Event (no alcohol) – medium risk	\$150
		Function / Event (alcohol sold or consumed) – high risk	\$400
	Key deposit		\$25
Hire Charge (per booking)	Hall only	Meeting / Activity only	Per hour (minimum 2 hour) \$15
			Per day \$60
		Function / Event	Per hour (minimum 4 hour) \$25
			Per day \$160
	Ancillary Room(s)	Meeting / Activity only	Per hour (minimum 2 hour) \$10
			Per day \$40
		Function / Event	Per hour (minimum 4 hour) \$20
			Per day \$100
	Kitchen		Per hour (minimum 2 hour) \$12
			Per day \$50
	Entire facility		Per hour (minimum 2 hour) \$80
			Per day \$300
		Pre-event setup – day or night before	Per hour \$35
Public Liability Insurance	Meeting / low risk activity only		\$5
	Function / Event (no alcohol) / medium risk activity		\$15
	Function / Event (alcohol sold or consumed) / high risk activity		\$50
Cancellation Fee	Less than 14 days' notice		Equal to hire fee
	Less than 24 hours		Equal to bond (damage)
Remissions	Not for profit or local community groups		50% discount on hire charge
* GST included in all hire charges			