

2022/2023 Annual Plan and Budget Report



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Mayor's Introduction

I am pleased to present Latrobe Council's 2022/23 Annual Plan and Budget, albeit somewhat delayed by the provision of information relating to the revaluation of properties in the municipality.

Councillors and staff have worked collaboratively to respond to our community's current challenges and opportunities whilst at the same time maintaining a strong focus on Council's strategic plan. The development of the Annual Plan and Budget have not been without their challenges and as always, meeting our community's expectations and Council's capacity to fund projects is a balancing act. Delivery of our Annual Plan and Budget continues to frame and secure Latrobe Council's financial viability moving forward.



The budgeted result is for an operating surplus of \$12.2 million and a relatively small underlying surplus of \$49,000, after removing non-recurrent and capital items such as grants to fund capital expenditure [\$10.2 million] and developer contributions of subdivision infrastructure assets [\$2 million]. It is pleasing that Council is able to budget for an underlying surplus despite the rising costs of providing services, many well above the CPI inflation rate. The additional cost of servicing the loan associated with the construction of the Latrobe Flood Mitigation Project and the operating costs of the Latrobe Hydrotherapy Pool have both been included.

Major Works listed in the budget include:

Roads

- Squeaking Point Road (Frankford Road to Appleby Road) - reconstruct and widen 1.3km of rural road where possible and practical, \$600,000
- Tarleton Road - localised reconstruction, \$386,000
- Upgrade Darling Street as part of Port Sorell Caravan Park entrance redevelopment, \$200,000
- Consult on, design and implement works to mitigate against flooding within the overland flow path in Sankey Street, Hawley, \$800,000
- Upgrade the Port Sorell Main Road / Alexander Street existing roundabout town entry to improve amenity, including the installation of kerb, improved drainage, and vegetation, \$222,000

Footpaths

- Bells Parade to River Road Pathway - Link to Coastal Pathway, \$96,000
- Footpath/cycling track along foreshore of the Hawley Esplanade, \$956,000

Stormwater

- Latrobe Flood Mitigation Project - 2022/23 stage, \$9,267,000 (total project budget now in the order of \$15m)

Buildings

- Banksia Facilities redevelopment - 2022/23 stage, \$3,865,000
- Latrobe Recreation Ground facilities redevelopment - 2023 stage, \$1,993,020

Mayor's Introduction

Parks & Reserves/Land Improvements

- Port Sorell Caravan Park refurbishment, \$1,870,000
- Alberta Street land development works, \$582,000

In setting the general rates Council has budgeted for a 6.2% increase in line with inflation and Council's Financial Management Strategy. An expected 2.5% increase in rate revenue from the continued growth within the municipality is also a component of the budget strategy. The funds received from the extra growth have been allocated to fund planning for the future including studies on stormwater management, planning, public open space and for a Latrobe CBD Master Plan. Council will allow a discount of 1% where rates are paid in full by the due date of the first instalment.

Elected members have carefully considered the potential impact of the recent revaluation of properties in our Local Government Area and have responded by capping rate increases at a maximum of 6.2% for individual property owners. The only exceptions will be where a property has undergone significant development and the value of that improvement has been included as a component of the revaluation (for example, from vacant land to now having a residence constructed on it).

Discussion and deliberation around the Council table during the budget process has been challenging and I thank my fellow elected members for their efforts in the preparation of what is a fiscally responsible budget, responding to and catering for the current needs and future objectives of the community we are elected to serve.

I also wish to publicly thank and acknowledge the efforts and contribution of our General Manager - Mr Gerald Monson, Team Leader Finance - Mr Andrew Cock and the Council team for their collective dedication and diligence during the preparation and ultimate delivery of Latrobe Council's 2022/23 Annual Plan and Budget.



Mayor Peter Freshney

The Council



Mayor Peter Freshney

M: 0417 287 006

E: mayorfreshney@latrobe.tas.gov.au

Term of Office:
2011 – 2022

Committee Membership:

- Port Sorell Advisory Committee
- Cradle Coast Authority Chief Representative
- LGAT Annual and General Meeting Representative
- LGAT General Management Committee
- Premier's Local Government Council
- Mersey Leven Emergency Management Committee
- TasWater Owner Representatives Committee
- General Manager's Evaluation Group
- Municipal Alliances Committee
- Latrobe High School Liaison Officer
- St Patrick's School Liaison Officer
- St Patrick's Child Care Board of Management



Deputy Mayor Graeme Brown AFSM

M: 0417 598 116

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Term of Office:
2014 – 2022

Committee Membership:

- Axeman's Hall of Fame Management Committee
- Latrobe Cemetery Committee
- Latrobe and Districts Youth Centre Management Committee
- Latrobe Council Audit Panel Member
- Australia Day Awards Committee
- General Manager's Evaluation Group
- Municipal Alliances Committee
- Wild Mersey Mountain Bike Trails Advisory Committee
- Review of Council Owned Land Committee
- Pardoe District Fire Committee
- Latrobe Primary School Liaison Officer



Councillor Michael McLaren

P: 6426 2777

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Term of Office:
1999 – 2002 &
2003 – 2022

Committee Membership:

- Axeman's Hall of Fame Management Committee
- Bells Parade Development Committee
- Elderly Persons Units Advisory Committee
- Latrobe Tree Planting Committee
- Dulverton Regional Waste Management Authority Representative Committee
- General Manager's Evaluation Committee
- Municipal Alliances Committee
- Review of Council Owned Land Committee
- Latrobe National Trust
- Latrobe Neighbourhood Watch
- Rubicon Coast and Landcare Group



Councillor Garry Sims

M: 0419 139 053

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Term of Office: 1994 – 2022



Councillor Gerrad Wicks

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Term of Office: 2014 – 2022



Councillor Lesley Young AO

M: 0419 326 250

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Term of Office: 2009 – 2022

Committee Membership:

- Banksia Facilities Management Committee
- Port Sorell Performing Arts Development Hub
- Elderly Persons Units Advisory Committee
- Moriarty Hall Committee
- Australia Day Awards Committee
- Community Development Grants Committee
- Andrews Creek Primary School Liaison Officer

Committee Membership:

- Bells Parade Development Committee
- Latrobe Cemetery Committee
- Latrobe Sport and Recreation Committee
- Port Sorell Caravan Park Management Committee
- Australia Day Awards Committee
- Community Development Grants Committee
- Kings Park Working Group

Committee Membership:

- Banksia Facilities Management Committee
- Latrobe and Districts Youth Centre Committee
- Latrobe Council Audit Panel Member
- Community Development Grants Committee
- Kentish and Latrobe Community Road Safety Partnership Committee
- Kings Park Working Group
- Sassafras Primary School Liaison Officer
- Latrobe Council Economic Development Committee
- Latrobe Memorial Hall and Hamilton Hub Advisory Special Committee



Councillor Vonette Mead

M: 0407 055 180

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Term of Office: 2018 – 2022



Councillor Sommer Metske

M: 0409 622 710

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Term of Office: 2018 – 2022



Councillor Shayne Allison

M: 0409 792 648

E: crallison@latrobe.tas.gov.au

Term of Office: 2018 – 2022

Committee Membership:

- Latrobe Sport and Recreation Management Committee
- Port Sorell Caravan Park Management Committee
- Wild Mersey Mountain Bike Trails Advisory Committee
- Review of Council Owned Land Committee
- Geneva School Liaison Officer
- Latrobe Council Economic Development Committee

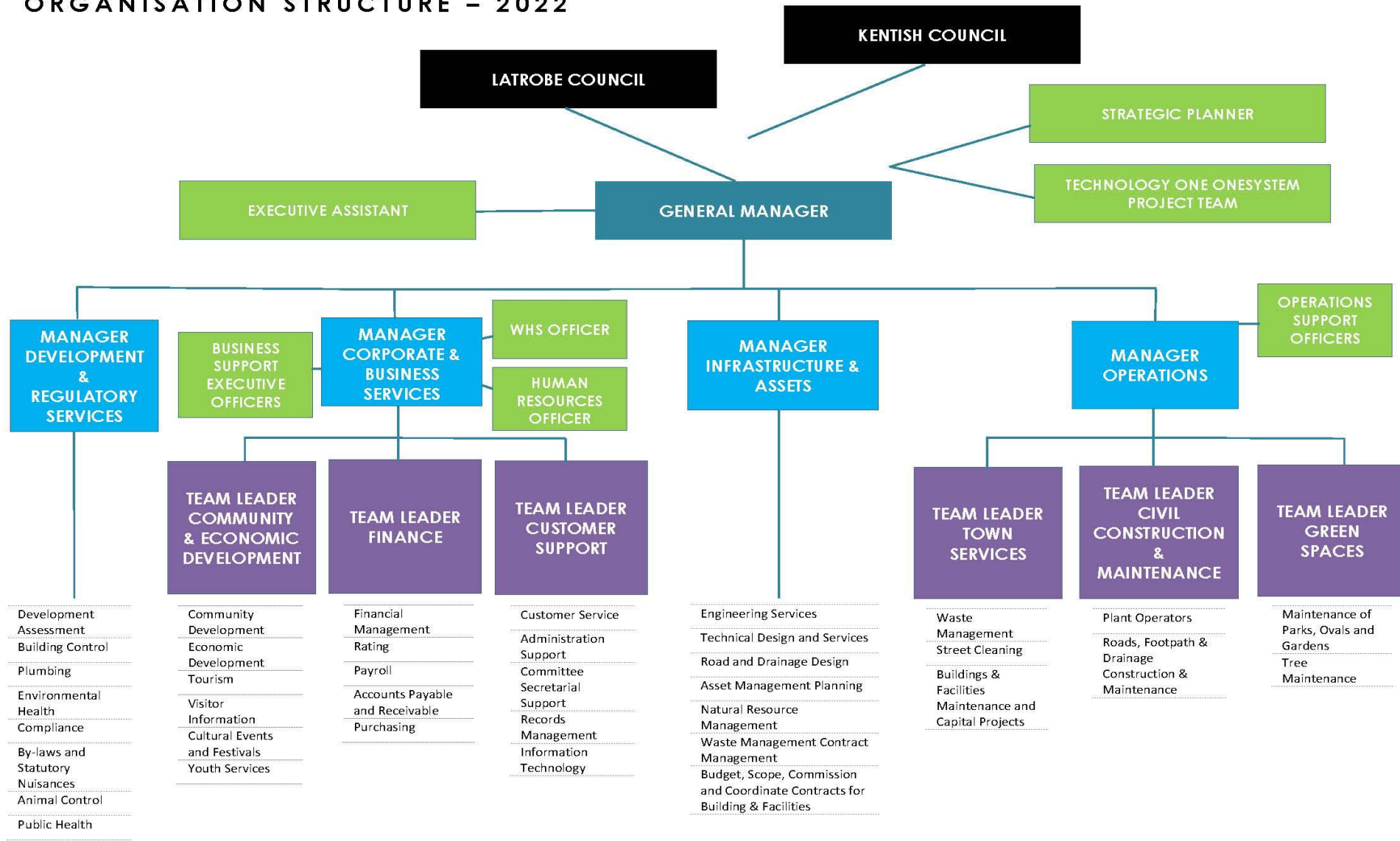
Committee Membership:

- Banksia Facilities Management Committee
- Latrobe Tree Planting Committee
- Port Sorell Memorial Hall Controlling Authority
- Australia Day Awards Committee
- Port Sorell Primary School Liaison Officer
- Latrobe Council Economic Development Committee

Committee Membership:

- Port Sorell Performing Arts Development Hub
- Port Sorell Advisory Committee
- Community Development Grants Committee
- Kentish and Latrobe Community Road Safety Partnership Committee
- Review of Council Owned Land Committee
- Cement Australia Railton Community Consultation Committee
- Port Sorell History Group Liaison Officer
- Port Sorell Men's Shed Liaison Officer

ORGANISATION STRUCTURE - 2022



Budget Process

This section lists the budget processes undertaken in order to adopt the budget in accordance with the *Local Government Act 1993* and *Regulations* .

The first step in the budget process is for council staff to prepare a first draft of the annual budget in accordance with the *Local Government Act 1993* and submit the draft to Council for discussion, amendment and eventual adoption. The budget must be adopted by an absolute majority and must be adopted before 31 August and not more than one month before the start of the relevant financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The key dates for the budget process are summarised below.

Budget Process		Timing
1	Commence drafting estimates/ consult with community	January/February
2	Workshops with Council	March – July
3	Budget adopted and rates and charges set by Council	July
4	Advertise new rates and charges within 21 days	July
5	Provide Director of Local Government with a copy of the rating resolution and annual plan	July

General Manager's Summary



The main focus of this budget is delivering the priority projects highlighted in the council's strategic plan. Latrobe, despite the proposed increase which is above inflation, remains one of the lowest rating councils in the State. Council has agreed on a 6.2% rate increase for 2022/23 which, along with an estimated 2.5% of new rates from growth, will help fund the almost \$25 million capital works program and ensure that Council can service the debt that will help deliver significant projects such as the \$15 million Latrobe Flood Mitigation Scheme. Council has agreed to borrow \$5 million towards the project which is considered appropriate as the asset will be to the benefit of both current and future property owners (an intergenerational asset).

The council has set the rates on the new property values which have generally increased substantially since the last valuation in 2016. However, industrial and commercial properties have not increased to the same extent, and this has made setting of the rates very challenging. In order to limit rate increases Council has agreed, that unless a property has been revalued because of improvements, the maximum rate increase will be 6.2%. Several other councils that have been revalued have set a maximum increase much higher which has resulted in some properties in those areas having substantial rate increases above their advertised general rate increase.

Council continues to seek efficiencies through further resource sharing. The majority of savings generated from efficiencies gained up to this point have been reinvested into new technology and plant and equipment, to modernise Council operations. This will enable Council to better cope with increased community expectations on the range and quality of services provided. Key budget information is provided in the following pages regarding the rate increase, operating result, service levels, cash and investments, capital works, financial position, financial sustainability and key strategic activities of the council.

I take this opportunity to thank all Council employees who are working tirelessly to deliver a high level of service during extremely challenging times. We are delivering a record capital works program during a period of supply chain difficulties, a rapid increase in the cost of goods and services, and a shortage of specialist skills and resources.

1 Rates

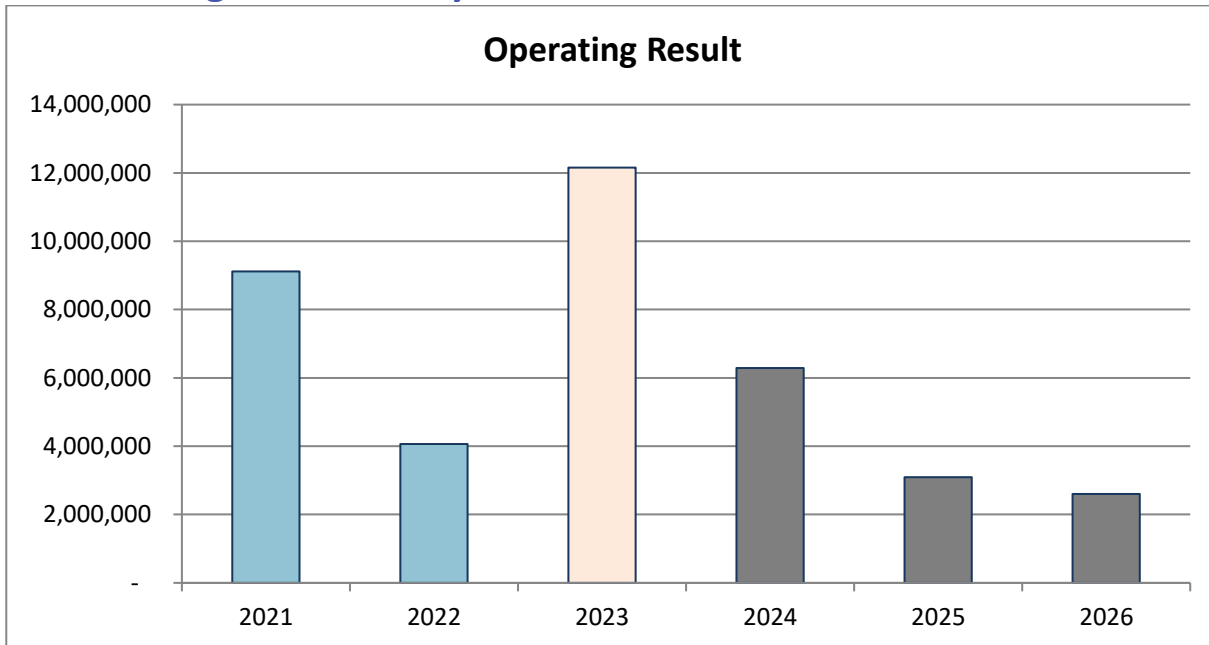
In setting general rates Council has allowed for a 5.2% increase in line with inflation to March 2022 plus an additional 1.0% increase in line with Council's Financial Management Strategy. Council will offer a discount of 1.0% for early payment of rates, an increase from 0.75% in 2021/22.

After allowing for new rates collected due to building growth (2.5%), the general rate income will increase by approximately 8.7%.

The Local Government Association of Tasmania (LGAT) Council Cost Index for 2021 is 4.1% (2021, 0.95%) however, inflation is expected to increase potentially to 6.5% during 2022/23.

2 Operating Result

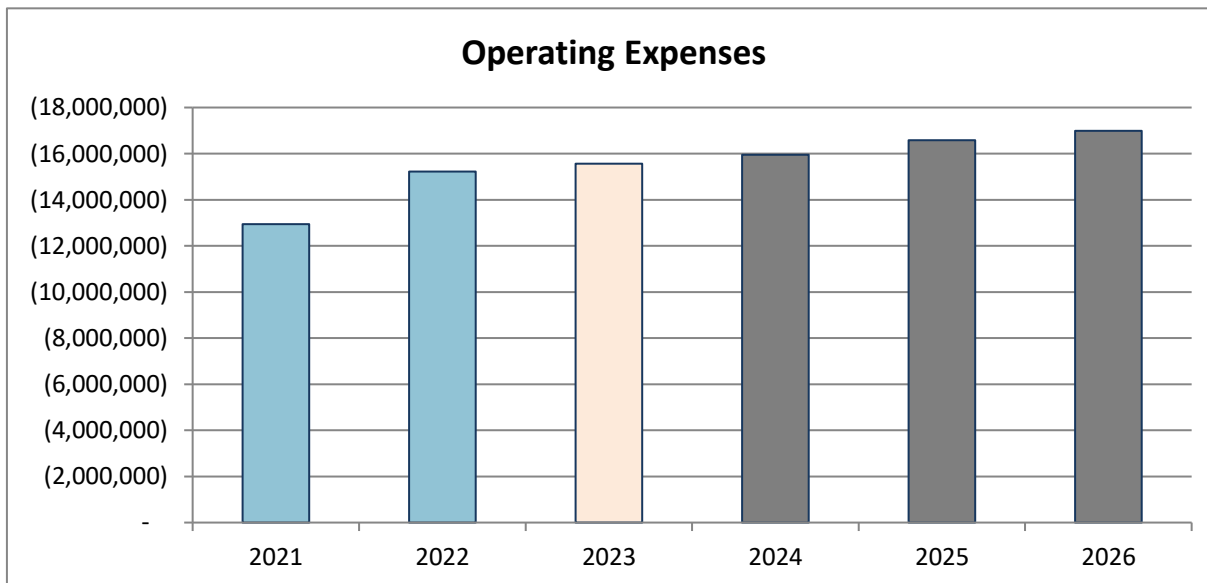
General Manager's Summary



The budgeted operating result for 2022/23 is a surplus of \$12.157 million, an increase of \$8.092 million on the forecast surplus for 2021/22 of \$4.065 million. The variance is mainly due to the increased grants for delivery of capital works.

The budgeted 2022/23 underlying surplus is estimated to be \$49,000, an improvement of \$188,000 on the forecast \$139,000 underlying deficit for 2021/22. The underlying result is discussed in section 7 of this summary.

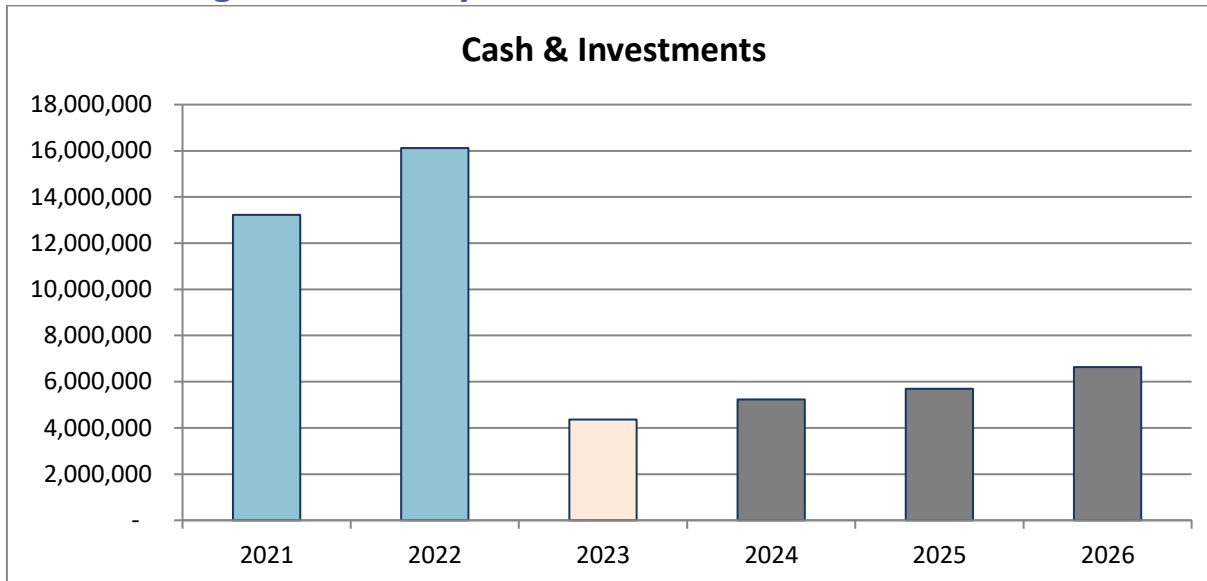
3 Operating Expenses



The 2022/23 operating expenses required to deliver services are budgeted to be \$15.564 million which is a 2.24% increase on the forecast expenditure for 2021/22.

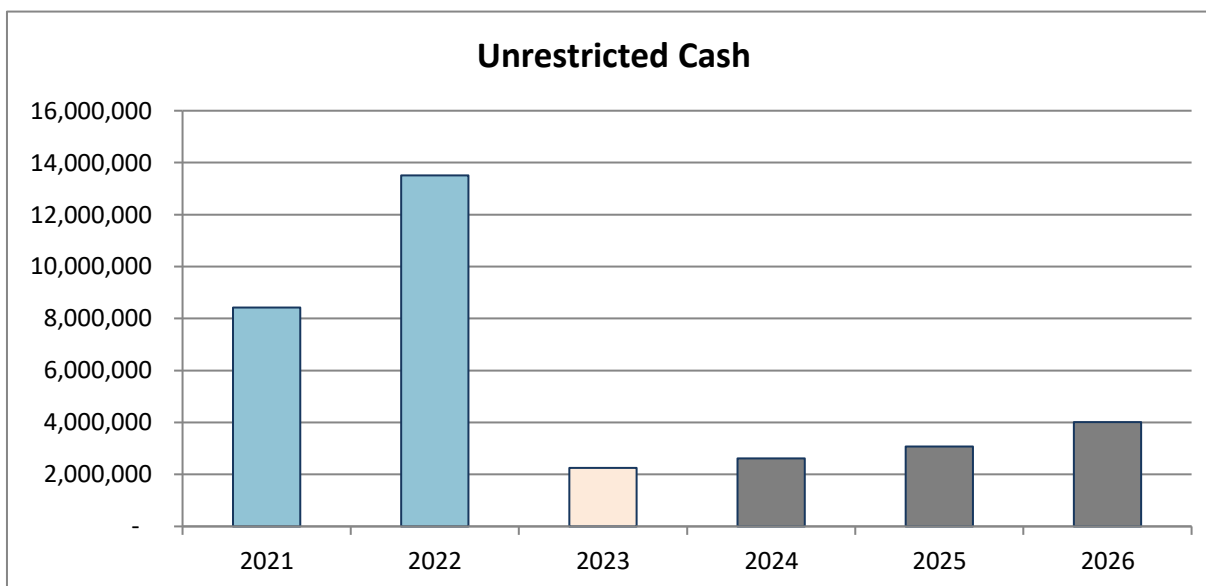
4 Cash & Investments

General Manager's Summary



Cash and investments are budgeted to decrease by \$11.756 million to \$4.363 million as at 30 June 2023.

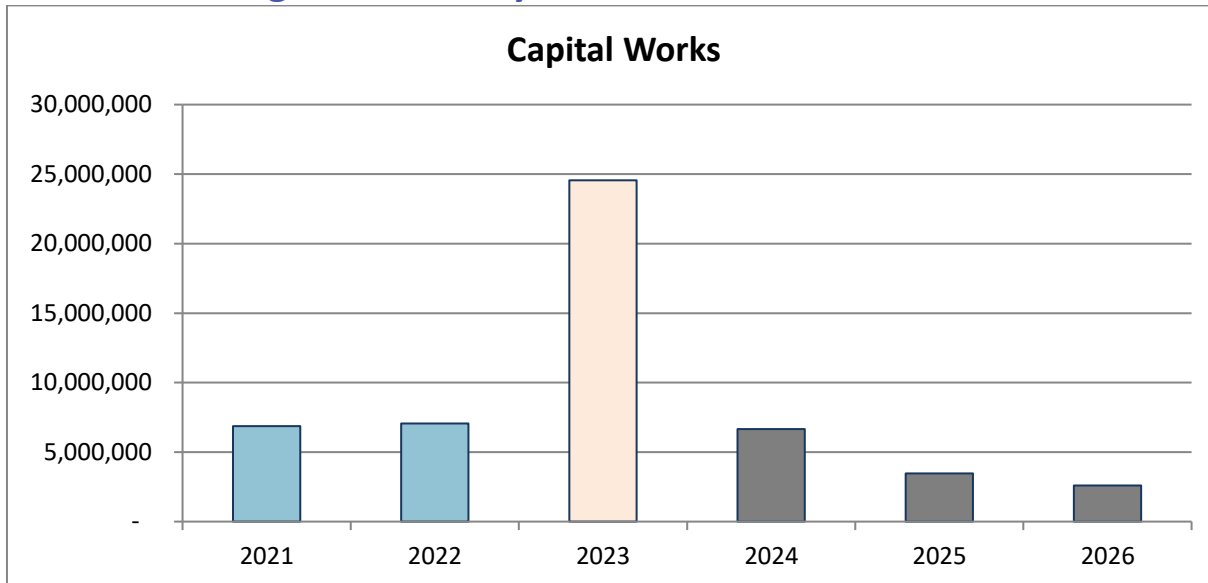
Cash and Investments After Restrictions



After allowing for the cash required to meet obligations such as repayment of deposits and bonds, employee entitlements and unspent specific purpose grants, unrestricted cash is estimated to reduce to \$2.252 million at the end of 2022/23. The surplus funds currently held are budgeted to be expended and the future trend prediction will be addressed in the Long Term Financial Management Plan.

5 Capital Works

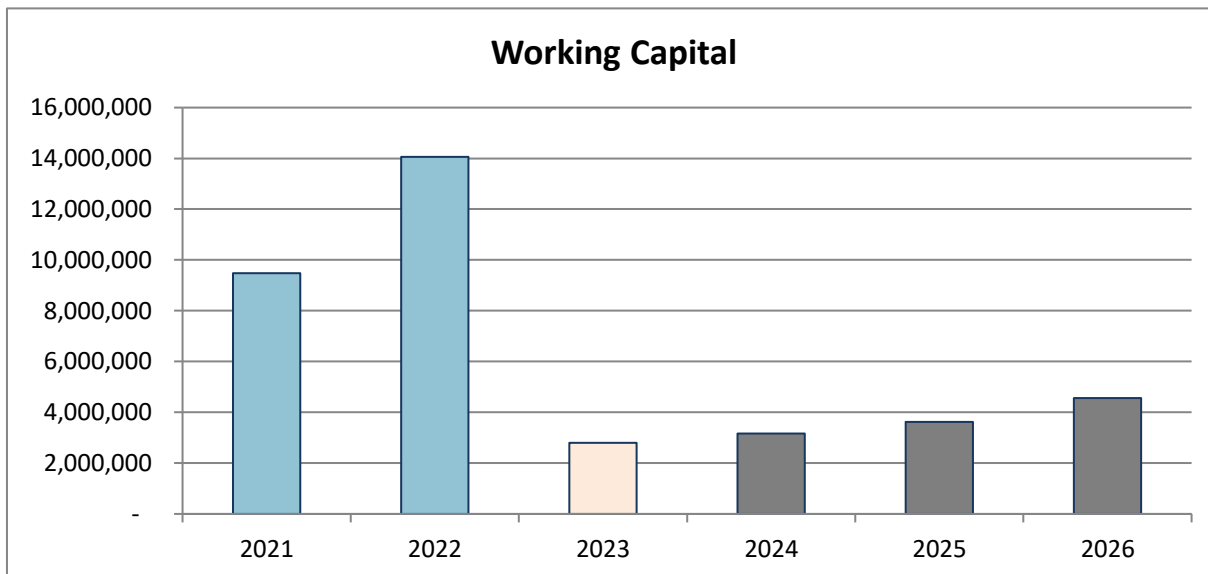
General Manager's Summary



The Capital Works program for the 2022/23 financial year is budgeted to be \$24.555 million, which includes \$7.059 million of projects carried forward from the 2021/22 financial year.

Of the \$24.555 million in capital funding required, \$3.144 million will come from Council operations, \$9.72 million from specific purpose capital grants and contributions, \$5 million from carried forward loan borrowings and \$.477 million will come from cash reserves for projects carried forward.

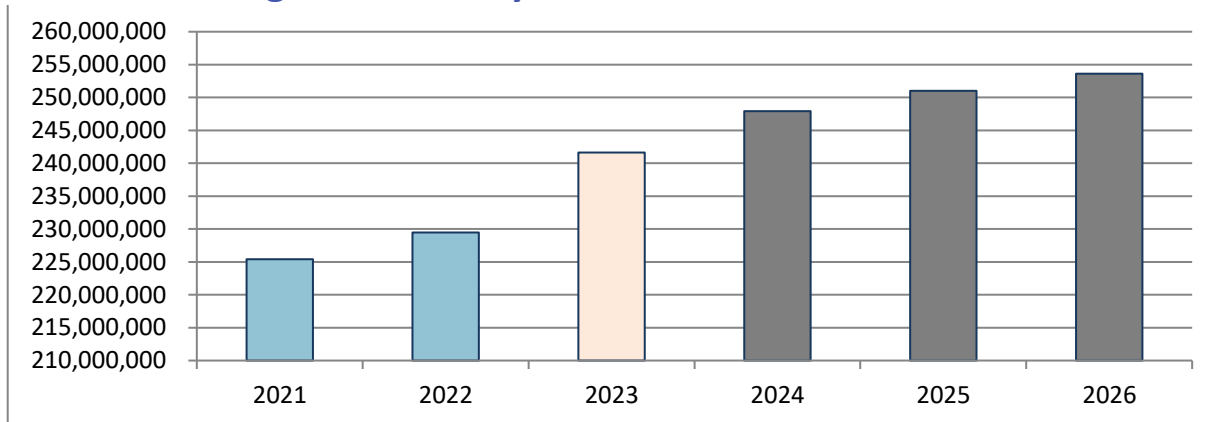
6 Financial Position



Working Capital is the excess of Council's current assets over its current liabilities and indicates Council's ability to meet its financial obligations in the short term. Working capital is reducing and the trend will be addressed in the Long Term Financial Management Plan.

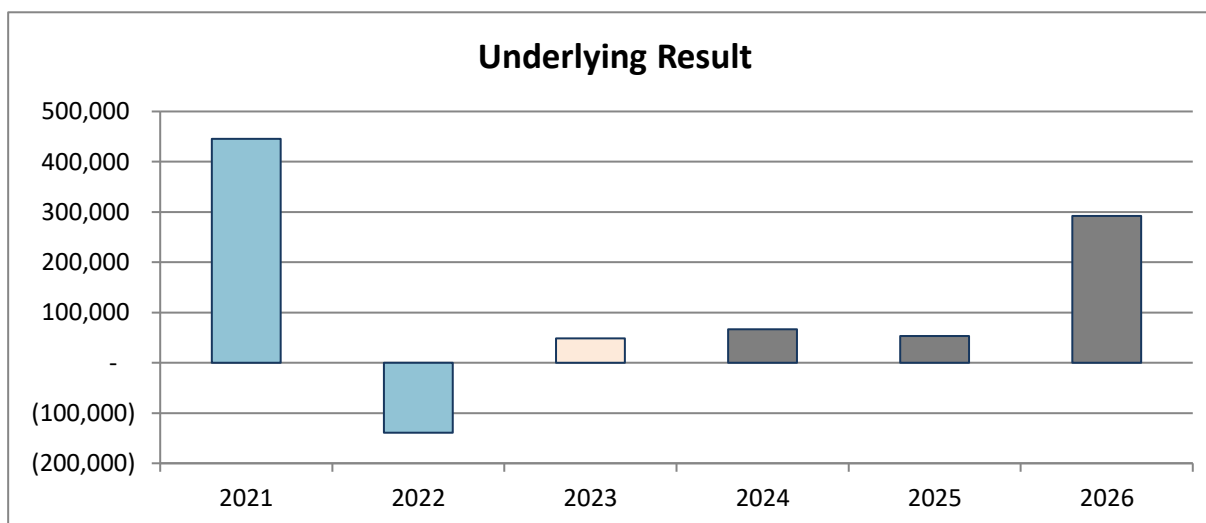


General Manager's Summary



Council's budgeted net assets as at 30 June 2023 are budgeted to be \$241.628 million.

7 Financial Sustainability



The underlying result is the net operating result for the year adjusted for non-recurring or one-off amounts such as capital grants and contributions specifically for new and upgraded assets, subdivision assets received and gain on sale of surplus assets. Council's policy is to aim over the medium to longer term to achieve a small underlying surplus as a buffer against risk and uncertainty.

The underlying result has also been adjusted for Commonwealth Financial Assistance Grants received in advance.

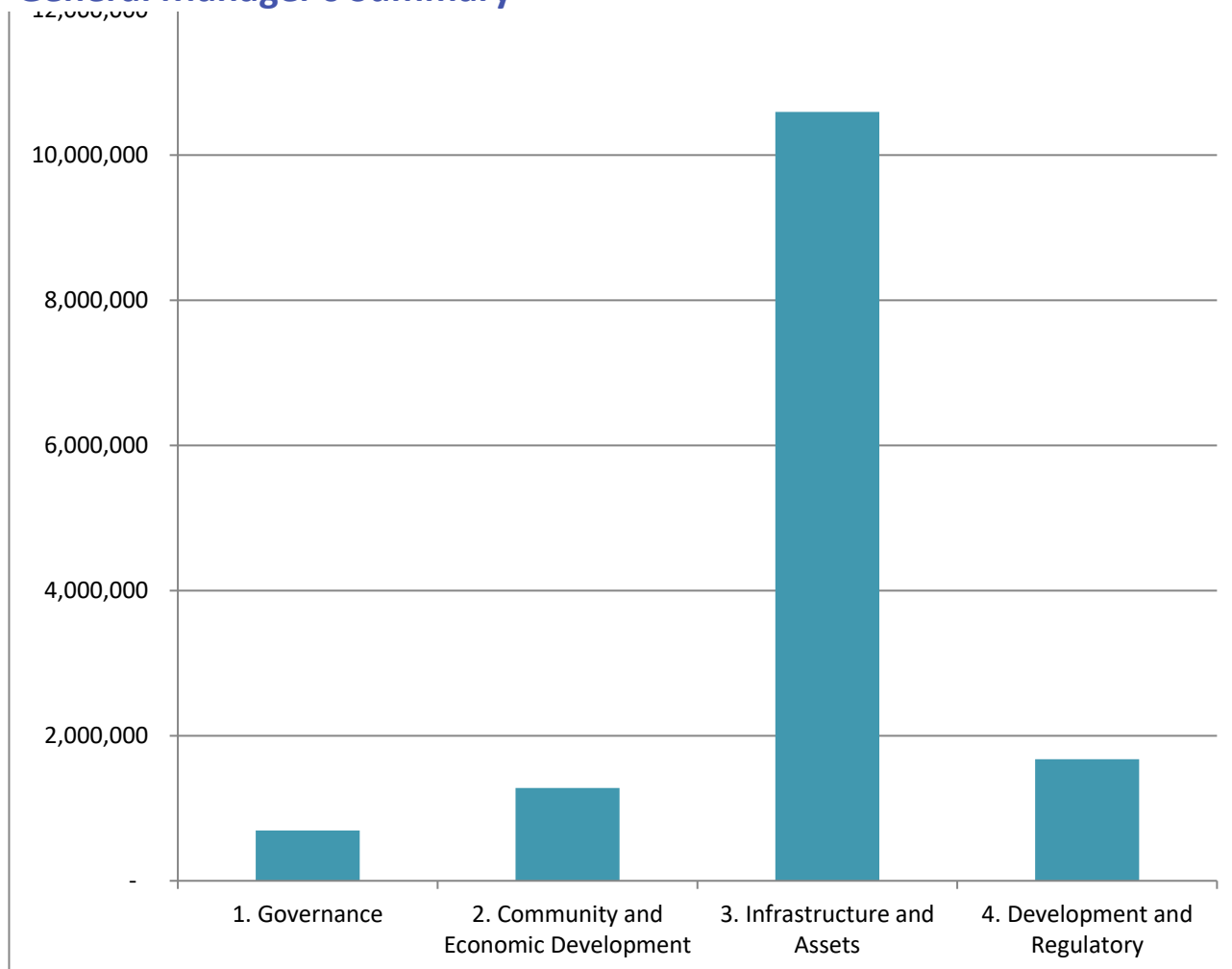
The 2022/23 budgeted underlying result is a surplus of \$49,000, an improvement of \$188,000 on the 2021/22 forecast underlying deficit of \$139,000.

The 2021/22 forecast underlying result has been impacted by once-off costs due to changes in accounting rules relating to investment in cloud-based computing systems.

8 Strategic Objectives

Net Cost of Strategic Objectives

General Manager's Summary



The Annual Budget includes a range of activities and initiatives that will contribute to achieving the strategic objectives specified in Council’s Strategic Plan.

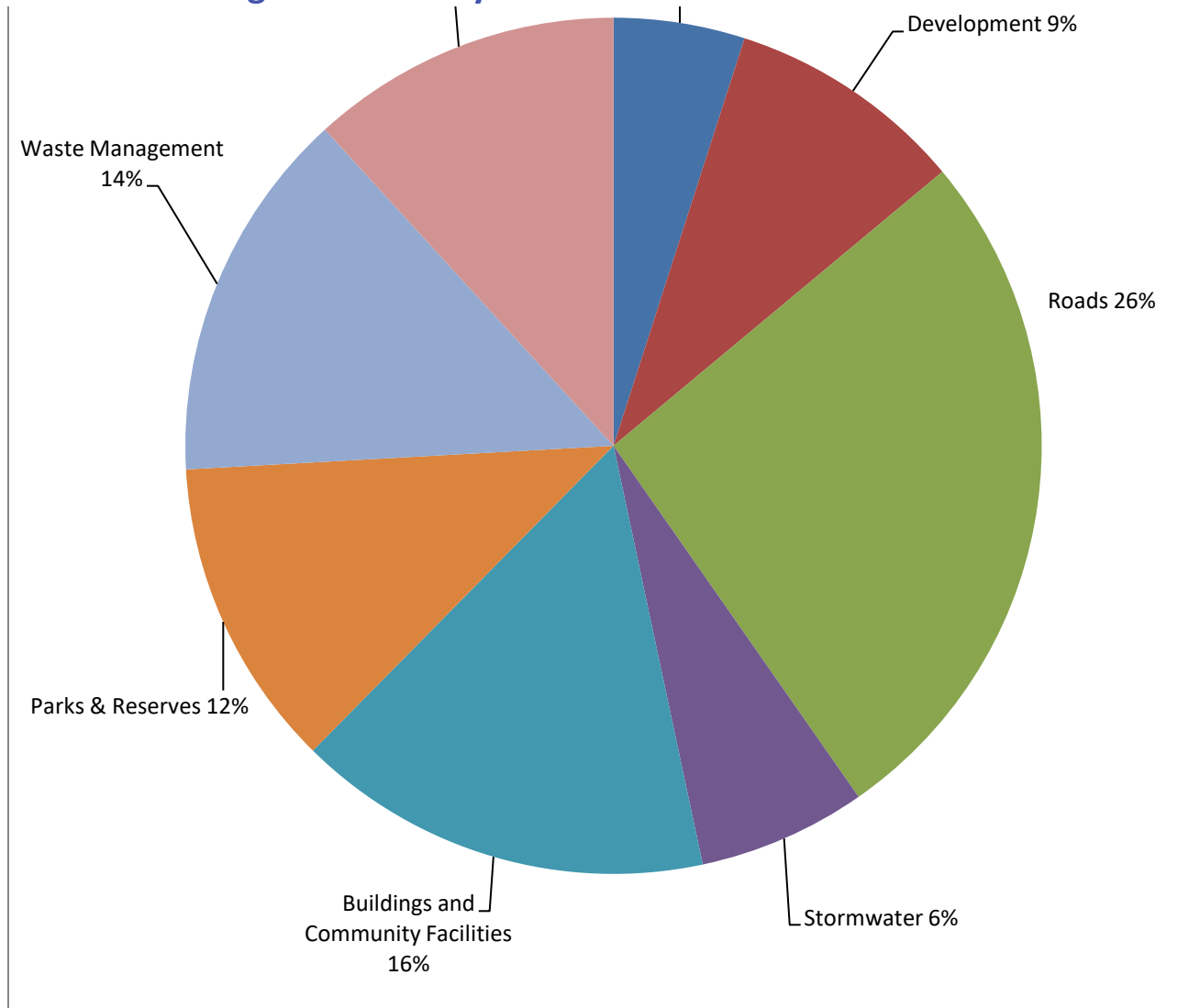
The above graph shows the level of funding allocated in the estimates to achieve the strategic objectives as set out in the Annual Plan detailed in the Overview and Annual Plan section of this document.

9 Where Rates are Spent

The following chart provides an indication of how Council allocates its expenditure across the services that it delivers.



General Manager's Summary



This budget has been developed through a detailed review of operations and resources and management endorses them as financially responsible. More detailed budget information is available throughout this document.

The Annual Plan and Budget is recommended to Council for approval.

Gerald Monson
General Manager



Latrobe Council Overview & Annual Plan

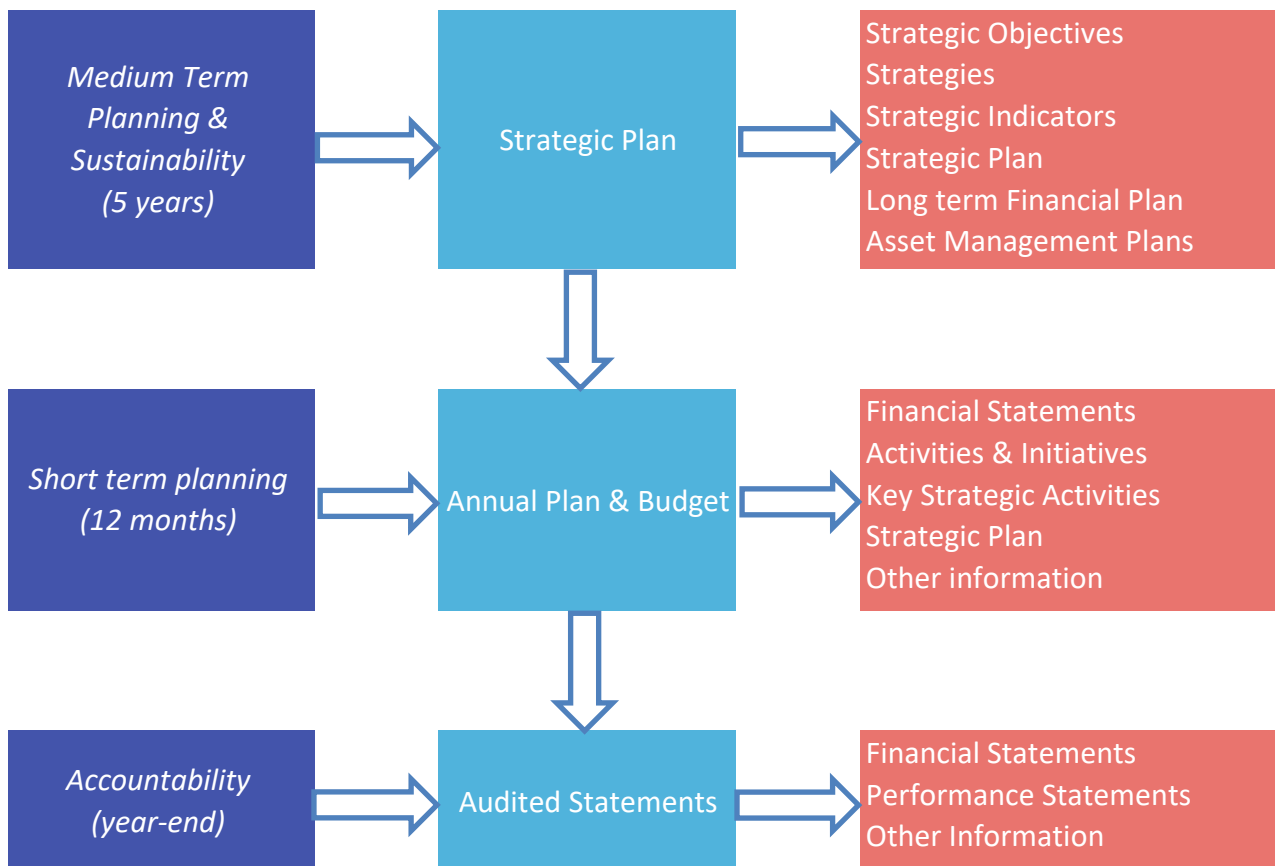
Overview

1 Linkage to the Strategic Plan

This section describes how the annual budget links to the achievement of the Council’s current strategic plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term and short term.

1.1 Strategic Planning Framework

The Strategic Plan summarises Council’s objectives and strategies. The Annual Budget is then framed within the Strategic Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Strategic Plan. The diagram below depicts the strategic planning framework for Council.



The budget has been developed within an overall planning framework which guides the Council in identifying and meeting community needs and aspirations over the long term (ten year financial plan), converting these into medium term (Strategic Plan) and short term (Annual Plan and Annual Budget) objectives, strategies, initiatives, activities and resource requirements and then holding itself accountable (Audited Financial Statements).

Linkage to the Strategic Plan

Our Vision and Values

Our Vision

Latrobe is a friendly and welcoming community recognised for:

- The high quality of life that is enjoyed by our residents and visitors within an attractive built environment.
- The preservation of the rural character and rich soils of the area which enables agriculture to be a key component of our economy.
- The uniquely beautiful natural environment including the seaside settlement areas.
- An efficient, responsive, and adaptive Council which provides strong, visionary, and consultative leadership.

Our Values

These are the values which will guide Council's choices and actions as we implement our vision for the future.

Leadership – committed to providing the highest standard of leadership and performance.

Community Participation – encourages and values the contributions made by each person.

Lifestyle and Environment – committed to providing, encouraging, and promoting the area's natural advantages and developed attributes which enhances our quality of life.

Employee Management – values the contribution of our staff and is committed to ensuring their ongoing well-being and development.

Asset Management – committed to effective and efficient management of all our infrastructure assets.

Regional Co-operation – to work collaboratively and co-operatively with our neighbours.

1.2 Strategic Objectives

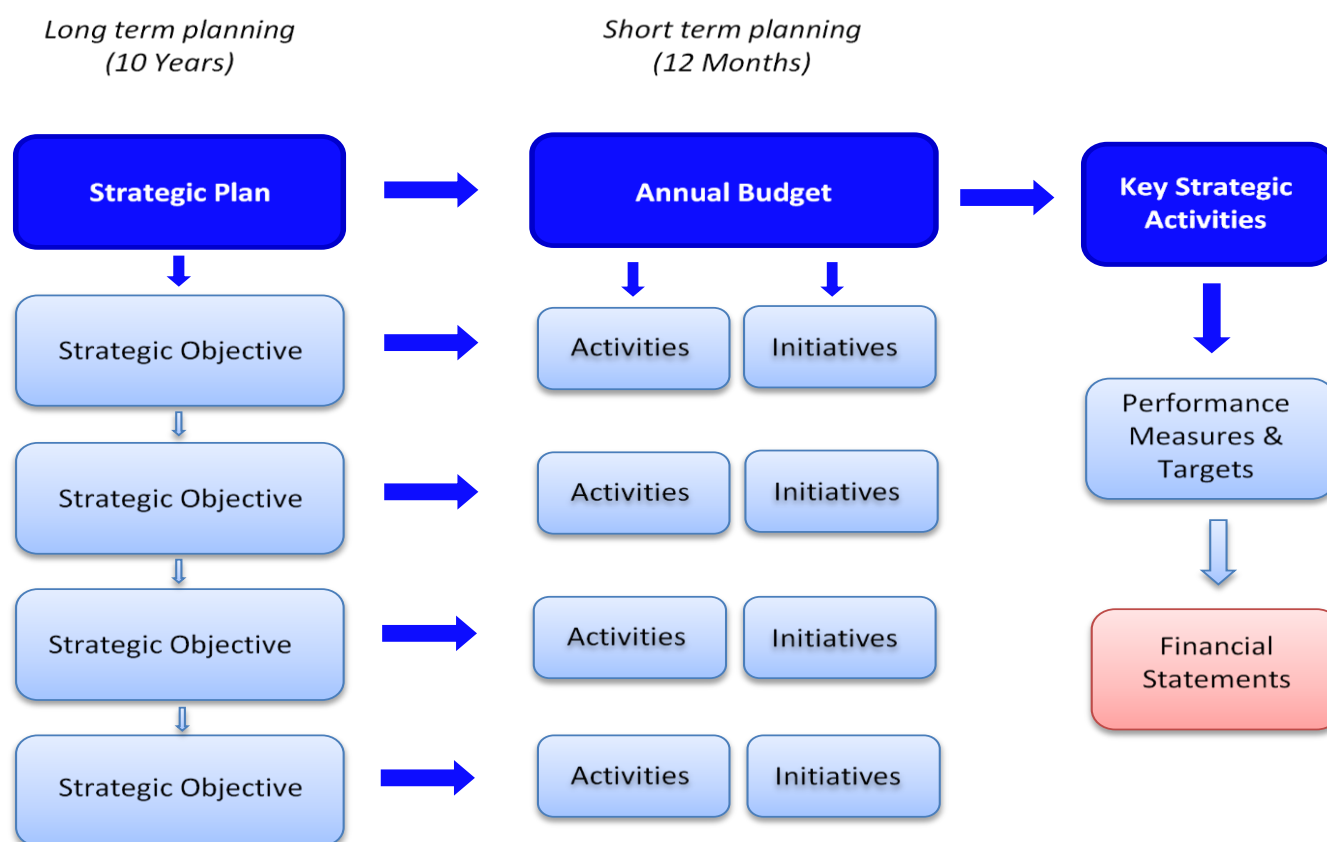
Council's Strategic Plan consists of strategic objectives grouped under the following themes:

1. Governance
2. Community and Economic Development
3. Infrastructure and Assets
4. Development and Regulatory

The objectives and strategies outlined in the Strategic Plan aim to make Latrobe a better place to live, work and visit by encouraging community wellbeing, economic growth and good governance, and enhancing our natural and built environments.

2 Activities, Initiatives and Key Strategic Activities

This section provides a description of the activities and initiatives to be funded in the budget for the 2022/23 year and how these will contribute to achieving the strategic objectives specified in the Strategic Plan. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the budget and the Strategic Plan is shown below.



3 Priority Projects

Four major infrastructure projects have been prioritised within the 2020-2030 strategy due to their significance in enhancing the economic and social well-being of the Latrobe community. Collaboration with other levels of government and with the private sector will be critical to Council's success.

- Latrobe Flood Protection and Stormwater Plan
- Wild Mersey Mountain Bike Trail
- Port Sorell Caravan Park Upgrade
- Banksia Facilities Centre Redevelopment

Each of these projects are included in the 2022/23 Capital Works Program and detail of the progress expected during 2022/23 to deliver these projects is provided in the following sections of this report.

Latrobe Flood Protection and Stormwater Plan



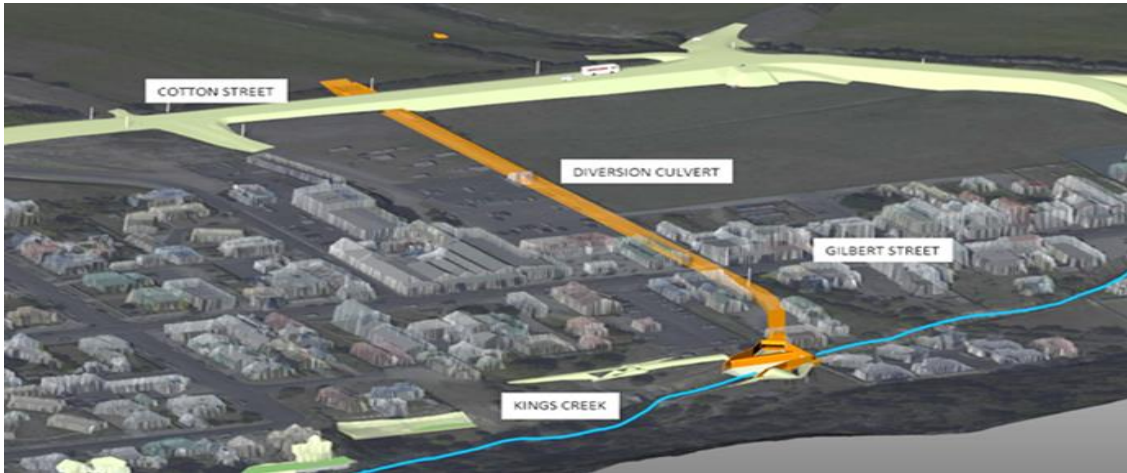
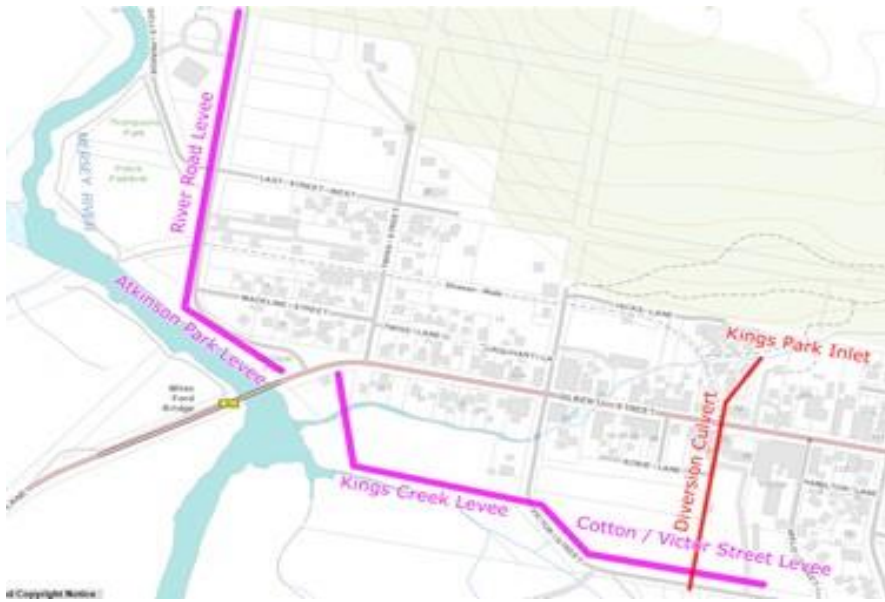
The severity of the June 2016 flood event and its impact on Latrobe caused a high level of concern in the community regarding flood protection of the township.

Council engaged consultants to undertake a flood analysis and to develop options to protect the town from future flooding. Council initially agreed to implement a recommendation identified in the Minimising Flood Risk in Latrobe – Hydraulic Modelling and Levee Options Assessment Report to protect properties from Mersey River floodwaters, while at the same time increasing the flow capacity of Kings Creek by lowering friction losses and the raising of containment walls.

Following a tender process late in 2020, Council selected a preferred contractor (BridgePro), who also provided an alternative bid, which Council ultimately accepted. The alternative will see the reconstruction of Cotton Street to act as a levee bank and peak flows in Kings Creek diverted through a large culvert from Kings Park, across Gilbert St, through the Station Square carpark and discharge outside the Cotton Street levee. This negated the need to install concrete flood barriers along the lower sections of Kings Creek and behind Kobie Lane. A pump station for the lower section of Kings Creek will discharge locally-collected stormwater to a flooded Mersey River. The levee on River Road remains part of the project.

Works Planned for 2022/23

It is planned that construction will start in July and be completed in the 2022/23 financial year.



Wild Mersey Mountain Bike Trail



Council is continuing in partnership with Kentish Council to deliver the Wild Mersey mountain bike experience, building on Tasmania's growing reputation as an international mountain biking destination.

Offering a variety of trail experiences suitable for riders of all abilities, the trail network provides unrivalled experiences taking in spectacular mountain and river views through our part of Tasmania's unique wilderness.

With the ongoing promotion of the Wild Mersey mountain bike trails into key markets, and connection between the trail network and the Coastal Pathway, Latrobe's tourism and business sector will be well positioned to leverage off the increasing cycle-tourism market to deliver benefits for our local community.

Works Planned for 2022/23

During the 2022/23 year the Wild Mersey trail network will be completed, with the final 30km expected to be opened late 2022. In an exciting addition to the project, the installation of Australia's longest pedestrian suspension bridge, being 147m long, will be constructed 10m above the Mersey River, creating a significant visitor attractor for the Latrobe area.

Port Sorell Caravan Park Upgrade



The Port Sorell Caravan Park is located on the foreshore of the Rubicon Estuary and has been operating for over 30 years.

Council resumed operational management of the Park in 2018 and worked through several licencing, risk and compliance issues which had been identified. The advanced age of the building was a major concern, with several amenities blocks and the office area identified as requiring upgrading to meet legislative standards.

A Master Plan developed provides the direction for the continued operation of the site and identified the need for significant capital upgrades of the Park's amenities and accommodation options.

The redevelopment of the Park represents an opportunity for Council to capitalise on the popularity of the site, and further reinforce Port Sorell as a destination for visitors to the North West of Tasmania into the future.

Works Planned for 2022/23

Stage 1 of the Port Sorell Caravan Park Redevelopment was completed in August 2021. Stage 2 will be completed in 2022/23 and includes the construction of a new caretakers residence and the installation of underground assets to power additional sites. The main entrance to the Park will change from Meredith Street to Darling Street to improve traffic flow and safety through the Park.

Banksia Facilities Centre Redevelopment



The Banksia Facilities Centre was initially leased by the Council from the State Government in 2006, eventually being transferred to Council's ownership in 2016.

In 2017, Council commissioned a review of the property and community consultation to identify the future direction of the site.

In 2019, Council accepted a report which detailed the functions of the camp which were to be retained, while allowing improved access to the community through reorientated layout.

The refurbishment of Camp Banksia will result in improved accommodation options, as well as investing in active and passive recreational facilities accessible to the wider community.

The Banksia Centre will be expanded to cater for performing arts and community functions, together with maintaining existing meeting rooms and recreational spaces. This project will result in a significant capital investment, cumulating in several years of research and community feedback.

The revamped Camp Banksia will see a modern, user-designed sport and recreational camp with a renewed focus on local participation, while at the same time maintaining its appeal to the wider Tasmanian and interstate user groups.

Works Planned for 2022/23

Implementation and construction of the Banksia Facilities Centre Master Plan commenced in late April 2022 after Seasonal Workers vacated the site. Built across several stages, the project will see the construction of two new camp accommodation blocks sleeping seventy-six, and play spaces for community and camp use. The existing Banksia Centre will be modified to create an exhibition space for the local history group and the Performing Arts Centre upgraded to better accommodate overflow from use of the stadium, with seating for 200. Given the scale of works involved across the site it is anticipated the redeveloped camp will open again during early 2023.

Activities, Initiatives and Key Strategic Activities

Strategic Category 1 – Governance

Governance

- We will maintain an organisation that places customers and the community at the heart of our service delivery
- We will establish a strong governance framework that is transparent, accountable, and employs evidence-based decision making
- We will deliver long-term financial and economic programs focused on improving our financial sustainability
- We will use technology to streamline and enhance our service delivery

Strategic Objective 1.1 – Advocacy and Leadership

Provide leadership and advocacy on behalf of our community

Key Strategies	Performance Measure
Engage with State, Regional and Local Government bodies to promote local projects and development opportunities and resolve strategic issues affecting the municipal area	Relationships maintained
Support the retention and upgrading of the Mersey Community Hospital	Facility retained
Support the retention and continued upgrading of the services provided through the Devonport Airport	Airport retained and flights increased
Support the North West of Tasmania being recognised as a renewable energy hub, including the Battery of the Nation project	North West recognised as a renewable energy hub
Lobby for, and encourage the continued improvement of National Broadband Network services and mobile phone coverage in the Council area	NBN rollout increased and mobile phone services improved
Advocate for and promote the provision of a range of high quality education and life-long learning opportunities in the municipal area	Quality education provided
Lobby Governments for funding, services and infrastructure important to the community, including upgrading the Devonport to Launceston section of the Bass Highway	Infrastructure improvements
Seek to expand the range of medical and family services available within the Latrobe municipal area	Expanded services
Work with representatives of the agricultural sector to attract and retain seasonal workers	Seasonal workers attracted to the area

Strategic Objective 1.2 – Governance

Provide consistent, accountable, transparent and effective governance

Activities, Initiatives and Key Strategic Activities

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Elected Members	Facilitation of Council elections, management of Council meetings and minutes, elected members allowance, seminars and training.	422,492	-
		(100)	-
		422,392	-
Executive Management	Provision of general management services and executive support. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.		

Initiatives – Operating

- Continue to align business processes across Kentish and Latrobe Councils so wherever possible there is a single way of doing things that is common across both Councils to allow the most efficient sharing of services and resources across the Councils.
- Commence to leverage new analytics provided by the OneSystem Project in respect to HR, training and development to provide Council greater visibility of tracking against budgets, KPI's and staffing metrics.
- Review existing delegation manuals across the organisation.
- Implement a single process for the compilation and distribution of documents to elected members.
- Deliver governance training to key staff as part of the training and development plan.
- Work with the Tasmanian Electoral Commission to facilitate Local Government elections for the municipality in October 2022.
- Provide induction and training to any newly elected Councillors.
- Participate in the State Government's Local Government Reform process.
- Issue six editions of the Cradle Coast and Country newsletter to all residents providing updates on Council activities.

Key Strategies	Performance Measure
Promote the professional development of elected members	Training provided

Activities, Initiatives and Key Strategic Activities

Promote awareness of Council's Code of Conduct to elected members	No Code of Conduct complaints
Participate in relevant State and regional initiatives and partnership agreements	Council participation
Utilise the Annual Report and Annual General Meeting to promote achievements of the council	Achievements promoted
Examine specific service delivery options between Council and other providers.	Options examined
Engage in efficient resource sharing as an alternative to amalgamation with other Councils	Resource sharing opportunities advanced
Communicate the rationale and outcome of Council's decisions, policies and activities through appropriate communication channels	Decisions and activities communicated
Deliver consistent and open community engagement, including where appropriate, community participation through established Council Committees	Community consulted on key initiatives
Ensure Council information meets community and stakeholder interests, is accessible, easy to understand and complies with legislative requirements	Accessibility to information is maintained

Strategic Objective 1.3 – Financial Management

Ensure the long-term financial viability of the council

Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Financial Services	Issuing certificates to facilitate real estate transactions within the Municipality and investing cash reserves held by Council. Meeting financial obligations of Council including Land Tax, Fringe Benefits Tax and audit. Costs for this function are generally allocated as overhead transfers to the various service function cost centres of Council.	271,374	201,778
		(264,000)	-
		7,374	201,778

Initiatives - Operating

- Facilitate internal audit activities as required by Council's Audit Panel (\$10,000).
- Prepare and begin implementation of a roadmap for implementation of additional OneSystem modules across the life of a new software as a service (SaaS) agreement with TechnologyOne.

Activities, Initiatives and Key Strategic Activities

Initiatives - Capital

- Update various IT equipment and services and replace administration fleet vehicles (\$74,051).

Key Strategies	Performance Measure
Achieve an underlying surplus over the medium to long term	Underlying surplus achieved
Maintain fair and equitable rating levels	Positive result when benchmarked against other councils
Maintain a Financial Management Strategy which is aligned to Asset Management Plans and other strategic documents	Strategy developed and reviewed annually
Support the activities of the Independent Audit Panel	Audit Panel meetings convened
Implement a technology system which is fully integrated throughout Council's operations	TechnologyOne system fully implemented
Receive an unqualified annual audit report	Unqualified audit report received

Strategic Objective 1.4 – Employee Development

Develop opportunities for skilled, experienced, and motivated staff

Activities

Core Function	Description
People and Safety	Provision of human resource services including training and development, staff uniforms and immunisations. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.

Initiatives - Operating

- Commence development of a workforce development and succession plan. This process will incorporate feedback from the recent staff survey, which in turn will require a response to be scoped and costed.
- \$60,000 has been allocated for staff training subject to training needs analysis and scoping led by Council's Human Resources Officer.
- Continue to develop a leadership development program for senior management and team leaders.
- Complete changes to HR and payroll processes and systems to integrate changes from the new Enterprise Agreement, which will also help with the implementation of Councils' new analytics capabilities and associated reporting.

Key Strategies	Performance Measure
Provide and maintain adequate staff and resource levels to meet changing needs	Staffing resources maintained
Identify and provide appropriate training and encourage the personal development of all employees	Training plan completed
Develop and review staff policies	Policies reviewed

Activities, Initiatives and Key Strategic Activities

Develop and retain in-house skills through Council's Workforce Development Plan and Succession Plan	Plans maintained
Encourage commitment to Council's customer service charter	Number of customer complaints
Undertake staff performance reviews	Performance reviews completed

Strategic Objective 1.5 – Risk Management

Committed to risk management and building community capacity and resilience

Activities

Core Function	Description
Risk Management	Development and monitoring of Council's Risk Management Plan. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.

Initiatives - Operating

- Review Council's Risk Management Policy and Risk Management Framework.
- Implement associated operational changes to ensure that the objectives of the Policy & Framework are considered at an operational level via reference in Council reports and memos.
- Ensure greater visibility of operational integration and consideration of the Risk Management Policy and Framework during internal and external audits.
- Complete review of Council's Corporate Risk Register and develop and monitor risk control improvement plans.

Key Strategies	Performance Measure
Adopt the Tasmanian Disaster Resilience Strategy and develop an action plan to achieve local outcomes	Action Plan adopted
Develop a Risk Management Framework aligned with ISO 31000	Framework developed on time and accepted by Council

Activities, Initiatives and Key Strategic Activities

Maintain and improve risk management systems and culture as a core organisational focus	CMP assessment shows an annual improvement
Integrate risk management principles into all business practices and establish risk-based decision making	Risk-based decision making is demonstrated
Improve the level of compliance each year of the strategy with relevant legislative requirements and internal policies	Improvements identified
Provide internal and external audit functions as required to review Council's performance, risk management, financial governance and reporting	Audits completed
Investigate and share climate change mitigation and adaptation initiatives with the community	Community informed and engaged
Maintain bushfire management plans for the municipal area	Plans reviewed and updated
Implement actions relating to Latrobe contained in the 2017 'Review into the Tasmanian Floods of June and July 2016'	Actions implemented
Implement the Latrobe Flood Mitigation Report recommendations	Funding secured; recommendations implemented

Strategic Category 2 – Community and Economic Development

Activities, Initiatives and Key Strategic Activities

Community and Economic Development

- We will support a vibrant, caring, resilient and inclusive community
- We will build a strong local economy focused on improving local employment opportunities
- We will provide and maintain a broad range of services and facilities for the community to use
- We will host and support events that foster and enhances community pride and involvement

Strategic Objective 2.1 – Business Development

Identify, promote, and support business and economic development opportunities

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Economic Development	Facilitation of economic development within the municipality.	370,861	-
		-	-
		370,861	-
Port Sorell Caravan Park	Management and maintenance of the Caravan Park facility including building and grounds maintenance and management of lease agreements with commercial operators.	348,111	2,044,913
		(500,250)	-
		(152,139)	2,044,913

Initiatives - Operating

- Support the recently established joint Business Association with the Kentish municipality businesses (KaLIBA), \$34,490. Council aims to partner with the group to drive economic development opportunities, such as collaborating on event planning and delivery.
- Develop a joint Open Space Sport and Recreation Plan (including strategies for accommodating cycling and walking) with Kentish Council, \$70,000.
- Work in partnership with the West by North West regional tourism organisation to grow the tourism profile of the Latrobe Municipality.
- Investigate options to secure the long-term future of the Latrobe Market.
- Scope an Expressions of Interest document for development of a Public Arts Strategy.
- Develop a marketing plan for Wild Mersey Mountain Bike Trails.
- Finalise the operational plan for the Latrobe Hydrotherapy Pool.

Activities, Initiatives and Key Strategic Activities

- Develop a Food Van Policy for Council's consideration.
- Support implementation of a ParkRun for Bells Parade (expected to commence in August).

Initiatives – Capital

- Complete Stage 2 of the Port Sorell Caravan Park Redevelopment including construction of a new caretakers residence and installation of underground assets to power additional sites. The main entrance to the Park will change from Meredith Street to Darling Street to improve traffic flow and safety through the Park (\$1,869,913).
- Port Sorell Caravan Park upgrades per the Park's Master Plan, \$175,000.

Key Strategies	Performance Measure
Implement the Latrobe Economic Development Strategy	Plan implemented
Actively promote the municipal area as an ideal location to conduct business and commerce	Promotion undertaken
Support and assist developers in identifying and managing opportunities for business growth and development	Support provided
Develop a plan to enhance the Latrobe CBD retail precinct, including Station Square	Plan developed and agreed
Support the establishment of industrial precincts in the Council area	Site identified and strategy developed
Support business networking and opportunities for collaboration within the municipal area	Support provided

Strategic Objective 2.2 – Tourism

Promote, develop, and support tourism activities

Activities

Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Visitor Information Centres	Provision of information and services to tourists. Provision of a "White I" visitor information service to tourists. Budgeted costs include an overhead allocation based on normal operations. The actual overheads applied may be less due to COVID-19 closures.	105,567	-
		-	-
		105,567	-
Tourist Facilities and Services	Marketing the municipality as a tourist destination. Promotion, development and support for tourism in the Municipality. Costs for this function are generally recorded in the economic development cost centre.		

Initiatives – Operating

- Work with KaLIBA on a joint approach to marketing the region.
- Implement a new funding agreement with KaLIBA, that includes KPI's for promoting the local tourism economy.
- Continue working with West by North West on promoting the region in addition to exploring grant opportunities.
- Consider the long-term future of the Latrobe Visitor Information Centre.
- Develop a plan for the future use of Sherwood Hall and closer integration with the adjacent Australian Axeman's Hall of Fame.
- Work with Latrobe tourism operators and organisations, plus state and regional tourism stakeholders, to develop a diverse and robust tourism industry through product development, industry development, marketing and lobbying.

Key Strategies	Performance Measure
Actively participate and encourage tourism operators to support the West by North West tourism organisation and their initiatives	Participation

Activities, Initiatives and Key Strategic Activities

Provide guidance and support to tourism initiatives developed by the local industry	Support provided
Leverage Port Sorell as the gateway to Narawntapu National Park	Gateway promoted
Provide sustainable visitor information and interpretive services and infrastructure	Services provided
Maintain a policy on overnight low-cost, self-contained camping areas within the municipal area	Policy maintained
Support the development of appropriate short-term visitor accommodation	Encourage investment in short-term accommodation
Support opportunities for improvements to mobile communication reception in the area, including provision of Wi-Fi where appropriate	Expansion supported
Complete construction of the Wild Mersey Mountain Bike Trail project	Construction completed
Develop a modern Latrobe-Port Sorell tourism focused website	New website developed

Strategic Objective 2.3 – Culture, Festivals and Events

Work with the community to facilitate and celebrate festivals, events and culture

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Cultural Events	Facilitation of arts and cultural events within the Municipality.	112,238	-
		-	-
		112,238	-

Initiatives – Operating

- Support for ANZAC Day celebrations.
- Support the organisation and promotion of Australia Day events.
- Continue to support Latrobe businesses in the development of Chocolate Winterfest, Latrobe as a major event for the Latrobe municipality.

Activities, Initiatives and Key Strategic Activities

- Complete a curator space at the Hall of Fame to allow for the storage and rotation of exhibits and travelling exhibitions.

Key Strategies	Performance Measure
Promote local arts, history and culture through local, regional and state tourism channels	Increased awareness
Support the development of local/regional/state/national events calendar which includes a range of diverse events which encourages community participation and increased overnight visitors	Events calendar established and maintained

Strategic Objective 2.4 – Community Facilities/Services

Provide a range of quality community facilities and services which engage and empower the community to participate

Activities

Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Community Development	Empowering the community and fostering social inclusion and equality to effect positive outcomes at the grass roots level for the benefit of the community as a whole.	132,992	-
		-	-
		132,992	-
Community Grants	Provision of financial assistance to community organisations to encourage high levels of engagement within the community.	90,371	-
		-	-
		90,371	-
Community Participation and Contributions	Engaging with the community to ensure that the vision and services of Council meet the needs and expectations of the community.	82,367	-
		-	-
		82,367	-
Youth Services	Engaging youth within the community. Costs for this function are generally recorded in the community development cost centre.		

Initiatives – Operating

- Continue the publication of Council Coast and Country newsletter to engage with the community.
- Support and promotion of a youth skateboard competition.
- Continue Council's Volunteer Recognition Program.

Key Strategies	Performance Measure
Improve community facilities at Port Sorell, to meet needs	Facilities improved
Continue to improve walkways and cycleways within the municipal area	Walkways and cycleways improved

Activities, Initiatives and Key Strategic Activities

Support completion of the North West Coastal Pathway, including extensions to Port Sorell	Bikeways included in plans
Incorporate the Port Sorell History Group's collection as part of the Banksia Facility Redevelopment	Collection included as part of the redevelopment
Support and encourage youth participation and engagement in sport and local activities	Support provided
Support ongoing strategies within the Tasmanian Plan for Positive Ageing which are relevant for the Latrobe community	Initiatives identified and support provided
Encourage volunteers through the recognition and celebration of their valuable contribution	Volunteerism recognised
Support schools in their efforts to provide adequate and safe car and bus parking infrastructure	Safe parking infrastructure at all schools
Support local opportunities in the health and human services sectors that arise from the Mersey Community Hospital being situated in the municipal area	Support provided
Create conservation management plans and incentive policies for heritage assets	Plans and policies adopted
Support local community groups to provide activities and programs that reduce social isolation and encourage diversity of participation, including via the Council Community Grants Program	Community Grants distributed
Support the affordable housing needs of elderly residents and other vulnerable members of the community	Effective management of assets
Develop a long term plan for the Latrobe Cemetery	Plan adopted

Strategic Objective 2.5 – Emergency Response and Recovery

Be prepared to respond to emergency situations and assist in the community recovery

Activities

Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Emergency Response and Recovery	Maintain preparedness, respond to emergency situations and assist in the community recovery.	18,104	-
		-	-
		18,104	-
State Emergency Service	In partnership with Devonport Council, Latrobe Council provides resources and support to Mersey State Emergency Service.	18,772	92,144
		(8,866)	-
		9,906	92,144

Initiatives – Operating

- Continue the implementation of the Latrobe Council COVID-19 Community Action Plan.
- Integrate consideration of the strategic risk register into daily decision making.
- Advocate for solutions to local mobile black spots.
- Advocate for access to the State Emergency Service radio network when responding to a significant event where telecommunications services are disrupted.

Key Strategic Activities

Key Strategies	Performance Measure
Protect community assets in an emergency by having access to available resources when required	Preparedness to respond when necessary
Monitor Council's Community Recovery Plan to ensure the resources can be made available to assist the community during an emergency recovery response	Community Recovery Plan reviewed regularly
Remain an active participant in the Mersey Leven Emergency Management Committee	Participation in the activities of the Committee

Strategic Category 3 – Infrastructure and Assets

Activities, Initiatives and Key Strategic Activities

Infrastructure and Assets

- We will support our growing population through the provision of modern public infrastructure
- We will improve liveability, health and the quality of life of our residents through a range of recreational opportunities and quality open spaces
- We will build and maintain streetscapes that have unique and a welcoming sense of place
- We will seek opportunities to reduce the amount of waste going to landfill

Strategic Objective 3.1 – Roads

Provide a safe and well-maintained road network that caters for all road users

Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Management of road network	Includes maintenance, renewal and upgrade of road pavement and seal, footpaths, kerb and channel, bridges, major culverts and car parks.	3,751,058	4,560,237
		(843,167)	(1,203,186)
		2,907,891	3,357,051

Initiatives – Operating

- Further integrate the sharing of equipment and other resources into the normal operating practices of Kentish and Latrobe Council workforces.

Initiatives - Capital

The 2022/23 roads capital program is included in Appendix B to this Annual Plan and Budget and includes the following highlights:

- Undertake the annual road resealing program. \$350,000
- Complete the reconstruction of Tarleton Road between Seymour Street and Jowetts Lane. \$386,375
- Commence the construction of a shared path parallel to Hawley Esplanade. \$956,000
- Upgrade the Port Sorell Main Road / Alexander Street roundabout including improved drainage, kerb and channel and improved visual amenity. \$221,850
- Upgrade Darling Street, Port Sorell to support the relocation of the Caravan Park entry. \$200,000

Activities, Initiatives and Key Strategic Activities

- Upgrade Squeaking Point Road between Frankford Road and Applebys Road. \$600,000
- Create an overland flow path within the Sankey Street road reserve to minimise stormwater entering private properties. \$800,000
- Construct kerb and channel infills in Hamilton Street, Latrobe. \$195,240
- Extend the River Road coastal pathway into Bells Parade. \$95,875

Key Strategies	Performance Measure
Maintain an updated Transport Services Asset Management Plan	Plan adopted and reviewed biannually
Prepare parking, pedestrian, and traffic management plans for the key retail areas	Plan adopted
Ensure there is off-street car parking maintained adjacent to commercial districts	Car parking availability is maintained and improved
Respond to evolving vehicle and transport requirements including the provision of electric vehicle recharging stations	New opportunities explored and implemented where viable
Maintain a policy of free car parking availability in all commercial areas	Provision of free parking is maintained
Lobby other levels of government for the continued safety and access upgrades on key roads which service the Latrobe area	Road upgrades are progressed
Incorporate shared pathways into transport options including the Coastal Pathway	Shared pathways are constructed and maintained

Strategic Objective 3.2 – Stormwater

Develop and improve the system for stormwater reticulation and disposal

Activities

Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Management of Stormwater Scheme	Includes maintenance, renewal and upgrade of stormwater collection and storage assets in the Latrobe area.	904,623	9,406,056
		(35,938)	(5,000,000)
		868,685	4,406,056

Initiatives – Operating

- Continue to develop a stormwater model for Latrobe township and review the Port Sorell Model.

Initiatives – Capital

- Construct the Kings Creek culvert diversion from Kings Park to Cotton Street and build the Cotton Street and River Road levees to complete the Latrobe flood levees project. \$9,267,056
- Investigate options to reduce stormwater ponding adjacent Poyston Creek in the Port Sorell Golf Course. \$25,000
- Increase storage capacity in the Sankey Street detention basin. \$84,000

Key Strategies	Performance Measure
Develop and adopt a Stormwater Strategy in accordance with the Urban Drainage Act 2013	Plan adopted and reviewed biannually
Develop and implement the Latrobe Flood Mitigation project	Flood mitigation measures successfully implemented
Prepare and implement a Stormwater Asset Management Plan, with a focus on the industrial estate areas	Plan adopted
Develop a Port Sorell-specific stormwater management strategy	Plan adopted
Upgrade and extend the stormwater reticulation system in consultation with TasWater	Areas identified and upgrades undertaken
Develop a policy to improve the open drains and creeks in all townships	Policy developed and improvement priorities progressed

Strategic Objective 3.3 – Building and Community Facilities

Manage Council-owned buildings and facilities for the benefit of the community

Activities

Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Banksia Facilities Centre (Banksia Centre)	Management and maintenance of the Banksia Centre including building and grounds maintenance and operations.	159,681	3,865,000
		(30,000)	-
		129,681	3,865,000
Banksia Facilities Centre (Camp Banksia)	Management and maintenance of the Camp Banksia Facility including building and grounds maintenance and operations.	140,614	43,677
		(20,000)	(3,500,000)
		120,614	(3,456,323)
Other Halls and Community Centres	Management and maintenance of the halls and community centres including building and grounds maintenance and operations.	153,977	49,182
		(28,000)	-
		125,977	49,182
Sport and Recreation Facilities	Management and maintenance of sport & recreation facilities including building and grounds maintenance and operations for the basketball stadium, squash courts and swimming pool.	384,452	2,284,045
		(75,400)	(500,000)
		309,052	1,784,045
Public Amenities and Facilities	Management and maintenance of streetlighting, public toilets and other public amenities.	446,350	50,409
		-	-
		446,350	50,409
Elderly Persons Units	Management and maintenance of 60 Elderly Persons Units including building and grounds maintenance and operations.	461,751	269,000
		(629,000)	-
		(167,249)	269,000
Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Museums	Management and maintenance of museums including building and grounds maintenance.	94,355	-
		(17,546)	-

Activities, Initiatives and Key Strategic Activities

		76,809	-
General Buildings	Management and maintenance of general buildings and grounds maintenance.	200,728	49,109
		(26,999)	-
		173,729	49,109
Healthcare Buildings	Management and maintenance of healthcare buildings.	197,027	-
		(60,000)	-
		137,027	-
Operations Buildings	Management and maintenance of the complex including building and grounds maintenance and operations. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.		100,000
			-
			100,000

Initiatives – Operating

- Improve the operation and utilisation of the Latrobe Hydrotherapy Pool.

Initiatives – Capital

The 2022/23 buildings capital program is included in Appendix B to this Annual Plan and Budget and includes the following highlights:

- Continue construction of the Banksia Facilities Centre Master Plan projects including accommodation upgrades and new recreation, exhibition, performing arts and play spaces. \$3,865,000
- Progress the design and upgrade of the change room facilities under the grandstand at the Latrobe Recreation Ground. \$1,993,020
- Refurbish the Latrobe Elderly Person Units as they become vacated. \$269,000
- Progress redevelopment concept planning for the Latrobe Youth Centre. \$28,572

Key Strategic Activities

Key Strategies	Performance Measure
Update and maintain a Buildings and Community Facilities Asset Management Plan	Plan adopted and reviewed biannually
Review Council's disability access plan	Review completed biannually
Redevelop Banksia Facilities Centre in line with the Banksia Facilities Centre Master Plan 2019	Works completed

Activities, Initiatives and Key Strategic Activities

Identify and implement low energy and low emission upgrades in Council facilities	Improvements implemented
Implement an electronic control access system for major facilities	Systems installed
Investigate future sporting and recreational needs and plan infrastructure and/or access arrangements and consolidation of sports within designated precincts	Facilities improved
Own and operate the Port Sorell Caravan Park and upgrade the facilities offered to improve the visitor experience and provide increased financial performance	Capital improvements completed on time and on budget

Strategic Objective 3.4 – Parks and Reserves

Maintain parks and reserves for community use

Activities

Core Function	Description	Expenditure (Revenue) Net Cost (\$)	Capital Expenditure (Capital Grants) Net Cost (\$)
Parks and Reserves	Includes management and maintenance of trees, gardens, open space, playgrounds, amenities and land improvements in town parks and reserves.	1,669,303	489,262
		(7,000)	(17,000)
		1,662,303	472,262

Initiatives – Capital

The 2022/23 parks and reserves capital program is included mainly as land improvements in Appendix B to this Annual Plan and Budget and includes the following highlights:

- Develop a playground in the Bradshaw Street open park space. \$30,000
- Update play equipment at the Panatana Park playground. \$50,000
- Continue to work with the Latrobe Tennis Club to obtain funding and improve the playing surface. \$207,469
- Complete the Warrawee Reserve high level mountain bike bridge over the Mersey River and relocate the existing bridge to Bells Parade. \$71,263
- Replace street bins and install recycling bins in central business areas. \$50,000

Activities, Initiatives and Key Strategic Activities

- Complete Wild Mersey mountain bike trails in Warrawee Reserve.

\$133,423

Key Strategies	Performance Measure
Update and maintain a Parks and Reserves Asset Management Plan	Plan reviewed biannually
Progress improvements to both Kings Park and Shearwater Park in line with the development plans	Improvements completed
Implement the Bells Parade Development Plan including heritage landscape renovations, interpretive signage and improvements to Pig Island access and usage	Plan implemented
Continue implementing the Bosworth Park Master Plan 2018 recommendations	Plan implemented

Strategic Objective 3.5 – Natural Resource Management

Integrate NRM principles into Council's operational environment

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Natural Resource Management	Development and implementation of weed management strategies. Assistance to groups such as Latrobe Landcare, Rubicon Coast Landcare and Port Sorell Region Landcare Group to protect and preserve the natural environment and resources within the Municipality.	23,364	-
		-	-
		23,364	-

Initiatives – Operating

- Establish a "Friends of Rubicon Estuary" group to work with Council to improve the natural values of the Rubicon Estuary.

Key Strategies	Performance Measure
Support and assist local NRM groups and the community to deliver approved projects	Projects delivered
Support preparation of a Rubicon Estuary Management Plan, including removal of rice grass	Plan prepared
Develop a coastal inundation risk management strategy, including flexible coastal adaptation pathways for the Port Sorell community and the Rubicon Estuary	Strategy completed

Activities, Initiatives and Key Strategic Activities

Work with State Government and relevant agencies in relation to environmental flows, health and biodiversity of the Mersey River	Healthy river system
Maintain a weed management strategy and action plan	Weed control implemented

Strategic Objective 3.6 – Waste Management

Provide responsible waste management services

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Waste Management Services	Contribution to the running costs of the Spreyton Waste Transfer Station to provide waste disposal services to the Latrobe community, provision of household garbage collection and kerbside recycling services and provision of waste disposal services to the Port Sorell community. Includes transactions relating to Council's ownership share in Dulverton Waste Management Authority.	2,007,620	467,520
		(2,091,062)	(17,000)
		(83,442)	450,520

Initiatives – Operating

- Progress the implementation of a food and organics (FOGO) collection service.

Initiatives – Capital

- Undertake, investigate and program priority rehabilitation works as more becomes known about the former Port Sorell landfill site. \$185,177
- Formalise Tip Shop operations and associated resource recovery with the Port Sorell Lions Club. \$32,343

Key Strategies	Performance Measure
Review all waste management services for the municipal area and implement strategy changes, as appropriate	Review completed
Rehabilitate the Port Sorell landfill site to align with future land use plans, including potential for the construction of a modern transfer station	Rehabilitation plan implemented

Activities, Initiatives and Key Strategic Activities

Monitor feasibility of organics waste collection, including as a regional or sub-regional partnership and maintain green waste disposal services and infrastructure	Reduced organics in landfill
Participate in regional waste management projects and activities	Participation in activities
Identify illegal dumping hotspots and encourage community reporting of dumped waste	Reduced incidence of dumping
Focus on the delivery of safe, cost effective, innovative and convenient waste management services including options for improved recycling and reuse opportunities	Efficient delivery of waste services

Strategic Category 4 – Development and Regulatory

Development and Regulatory

- We will encourage land use and development strategies which create a connected, sustainable, and accessible community
- We will be guided by contemporary planning and development guidelines which seek a balance between economic, social, and environmental considerations
- We will encourage the broader use of energy efficient technologies in the community, as part of future development strategies

Strategic Objective 4.1 – Planning and Building Services

Effectively manage land use planning and building services

Activities, Initiatives and Key Strategic Activities

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Planning Services	Processing planning applications and providing advice and making decisions about development proposals which require a planning permit. Monitoring Council's planning scheme and processing amendments where necessary. Preparing major policy documents shaping the future of the towns within the Municipality.	815,070	-
		(338,500)	-
		476,570	-
Land Development	Facilitation of land release to ensure demand for property within the municipality is met and to attract future ratepayers to the region.	4,458	582,169
		(9,600)	-
		(5,142)	582,169
Building and Plumbing Services	Providing statutory building and plumbing services to the Municipality including processing of building and plumbing approvals, monitoring compliance and investigating complaints and illegal works.	527,080	-
		(400,900)	-
		126,180	-

Initiatives – Operating

- Undertake a supply and demand analysis to support local strategic planning.
- Undertake a stormwater study to inform the Port Sorell Strategic Plan.
- Contribute to the review of the Cradle Coast Regional Land Use Strategy to ensure long term there is sufficient zoned land for a range of purposes.
- Provide statutory planning services to West Coast Council.
- Undertake actions required for finalising the new State-wide Planning Scheme.
- Deliver a masterplan for Latrobe Central Business District to guide future development and address associated issues such as parking.

Key Strategic Activities

Key Strategies	Performance Measure
Administer the Planning Scheme to manage development and land use	Plan administered

Activities, Initiatives and Key Strategic Activities

Work with other levels of government and regional stakeholders on regional development and planning issues	Input into regional issue
Implement the recommendations of the Port Sorell and Environs Strategic Plan Review 2019	Staged implementation plan finalised
Continue to promote community awareness of the Latrobe Heritage precinct	Awareness increased
Meet Council's statutory building and plumbing services requirements	Requirements met
Invigorate and extend the Latrobe township business centre	Business land and services provided
Implement the new Latrobe Planning Scheme as part of the Tasmanian Planning Scheme Framework	Planning Scheme implemented

Strategic Objective 4.2 – Health Services

Promote and maintain public health standards.

Activities

Core Function	Description	\$	\$
		Expenditure (Revenue) Net Cost	Capital Expenditure (Capital Grants) Net Cost
Health Services	Protecting the community's health and well-being across a range of activities including infectious disease control, places of assembly, public health risk, water quality, environmental protection, food surveillance, development assessment, and community recovery.	148,841	-
		(28,100)	-
		120,741	-

Activities, Initiatives and Key Strategic Activities

Initiatives – Operating

- Administer school-based immunisation program which is carried out in conjunction with the Department of Health.
- Co-ordinate food safety training for local businesses and organisations.

Key Strategic Activities

Key Strategies	Performance Measure
Maintain a municipal area Health Plan which incorporates monitoring, reporting and regulatory compliance	Plan reviewed annually
Promote healthy eating and lifestyle activities	Promotion provided
Conduct inspection of food premises to ensure a high level of food safety	Inspections conducted
Undertake compliance, education and licencing to ensure public health and environmental standards are maintained	Environmental standards maintained
Undertake assessments of proposed on-site waste water disposal systems and monitor existing systems to ensure compliance with environmental standards	Environmental standards met
Continue recreational water sampling program during the summer	Samples tested

Strategic Objective 4.3 – Animal Control and Regulatory Services

Encourage and recognise responsible animal ownership

Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Animal Control	Registration of cats and dogs within the Municipality, monitoring of compliance with regulations covering domestic animals and management of stray animals within the Municipality.	158,777	-
		(90,500)	-
		68,277	-
Regulatory Services	Identification of fire risks within the Municipality and issuing of Fire Abatement Notices.	21,171	-

Activities, Initiatives and Key Strategic Activities

		(750)	-
		20,421	-

Key Strategies	Performance Measure
Promote responsible dog ownership including compliance with the Dog Control Act and Council's Dog Management Policy	Compliance achieved
Promote responsible cat ownership	Cats voluntarily registered
Implement compliance requirements with regulations covering domestic animals and stray animals	Compliance achieved
Identify fire risks within the Municipality and issue Fire Abatement Notices where required	Risks identified and Abatement Notices issued

Reconciliation with Budget Operating Result

	Net Cost (Revenue) \$	Expenditure \$	Revenue \$
1. Governance	429,766	693,866	(264,100)
2. Community and Economic Development	770,266	1,279,382	(509,116)
3. Infrastructure and Assets	6,790,791	10,594,903	(3,804,112)
4. Development and Regulatory	807,047	1,675,397	(868,350)
Total Activities and Initiatives	8,797,871	14,243,549	(5,445,678)
Other Non-attributable	(962,622)		
Deficit Before Funding Sources	7,835,249		
Rates and Charges	(7,762,054)		
Capital Grants & Contributions	(12,230,186)		
Deficit/(Surplus) for the Year	(12,156,991)		

3 Budget Influences

3.1 Snapshot of Latrobe Council

The Latrobe Municipality covers an area of 600.5 square kilometres at the eastern end of the North West Coast of Tasmania. The Council area includes the towns/ localities of Latrobe, Tarleton, Wesley Vale, Moriarty, Northdown, Thirlstane, Port Sorell, Shearwater, Hawley Beach, Squeaking Point, Harford, Sassafras and Merseylea.

Population - 11,961

Property Profile

As at 30 June 2022 the Municipality will have an estimated 6,707 rateable properties (2021: 6,579) distributed as follows:

Property Type	Number of Properties June 2021	Number of Properties June 2022
Commercial	120	121
Industrial	90	92
Primary Production	466	468
Public Institution	49	49
Quarrying/Mining	3	2
Residential	5,180	5,296
Sporting/Recreation	27	26
Vacant Land	644	653
Totals	6,579	6,707

Road Network

As at 30 June 2022, the Municipality had 229 kilometres of sealed roads, 60 kilometres of unsealed roads and 35 bridges/major culverts.

3.2 External Influences

In preparing the 2022/23 budget, a number of influences have been taken into account as they may significantly impact the services delivered by Council in the budget period. These include:

- The economic climate and its impact on ratepayers and Council interest income.
- The effects of COVID-19 on the community has been reflected in decisions of the Council.
- Increasing construction costs and rising operational costs. The Local Government Association of Tasmania (LGAT) Council cost index increase for the calendar year 2021 is 4.1% (2020, 0.95%). CPI inflation for the year to March 2022 is estimated at 5.2%.

Budget Influences

3.3 Internal Influences

- The main internal influence which is expected to impact on the preparation of the 2022/2023 budget is the resource-sharing arrangements between Kentish and Latrobe Councils which include the sharing of all management and where appropriate all staff and plant across the two councils to maximise efficiencies.
- Council's Enterprise Agreement includes an allowance for wage increases of 3.75% for 2022/23.
- The estimated cost of the rehabilitation of the Port Sorell Waste Transfer Station. Although the capital expenditure estimated for the 2022/2023 year is \$185,000 (including carried-forward expenditure), a provision for the future of approximately \$13.7 million has been raised and the assumption has been made that these funds will be expended in future years, reducing cash reserves, increasing liabilities and reducing working capital.

3.4 Budget Principles

In response to these influences and in the interests of responsible and sustainable financial management, the following key budget principles are used to guide resource allocation decisions:

- Identify new non-rate revenue opportunities to support existing activities where possible.
- Review provision of services for opportunities to increase efficiency and quality.
- All new initiatives and capital works are justified with alignment to Council's Strategic Plan.
- Services provided are actively reviewed to ensure service levels match community needs.
- The long term financial strategy and principles provide a firm foundation for business decisions and resource allocation.

3.5 Legislative Requirements

The *Local Government Act 1993* (the Act), requires Council to prepare and adopt an Annual Plan and budget for each financial year. The budget is required to include estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. The first step in the budget process is for Officers to prepare a draft of the annual estimates in accordance with the Act and submit the draft to Council for discussion, amendment and eventual adoption. The budget must be adopted by an absolute majority and adopted before 31 August, but not more than one month before the start of the relevant financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The 2022/23 estimates, which are included in this report are for the year 1 July 2022 to 30 June 2023 and are prepared in accordance with the Act. The estimates include a budgeted Statement of Comprehensive Income, Balance Sheet and Statement of Cash Flows and Budgeted Capital Works. The Annual Plan and Budget has been prepared for the year ended 30 June 2023 taking into account the Accounting Standards and other mandatory professional reporting requirements, and in accordance with the Act. They also include detailed information about the rates and charges to be levied, the Capital Works Program to be undertaken and other financial information required by Council in order to make an informed decision about the adoption of the budget.



Latrobe Council Budget Analysis

4 Analysis of Operating Budget

This section analyses the expected revenues and expenses of Council for the 2022/23 year.

4.1 Operating Revenue

		Forecast 2021/22	Budget 2022/23	Variance	Variance %
Recurrent Income					
Rates and charges	4.1.1	8,800,636	9,588,993	788,357	9.0%
Statutory fees and fines	4.1.2	602,099	580,900	(21,199)	-3.5%
User fees	4.1.3	1,773,686	1,560,950	(212,736)	-12.0%
Grants	4.1.4	3,058,133	1,942,033	(1,116,100)	-36.5%
Interest	4.1.5	45,246	264,250	219,004	484.0%
Other income	4.1.6	483,240	378,563	(104,677)	-21.7%
Investment revenue from water corporation	4.1.7	459,806	446,400	(13,406)	-2.9%
Share of net profits/(losses) of associates accounted for by the equity method	4.1.8	485,298	728,437	243,139	50.1%
		15,708,144	15,490,526	(217,618)	-1.4%
Capital Income					
Capital grants received specifically for new or upgraded assets	4.1.9	1,491,683	10,220,186	8,728,503	585.1%
Contributions - cash	4.1.10	87,710	10,000	(77,710)	-88.6%
Contributions - non-monetary assets	4.1.11	2,000,000	2,000,000	-	0.0%
		3,579,393	12,230,186	8,650,793	241.7%
Total Income		19,287,536	27,720,712	22,240,162	115.3%

Analysis of Operating Budget

4.1.1 Rates and Charges - (\$788,357 increase)

The Local Government Act 1993 provides the ability for Council to raise rates and charges for the purpose of providing services to the community. Rates and charges are an important income stream and it is estimated that rate revenue will represent 51% of recurrent budget income in 2022/23. Rates and charges are used to fund price increases for the goods and services used by Council and to provide the additional services required due to the growth experienced in the Municipality.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Rates and Charges				
General rate	7,297,757	7,974,045	676,288	9.3%
Waste management rates	1,082,534	1,180,000	97,466	9.0%
Fire levies	463,313	486,478	23,165	5.0%
Total Gross Rates and Charges	8,843,604	9,640,523	796,919	9.0%
Less discount for early payment	(30,995)	(38,958)	(7,963)	25.7%
Less Council rate remissions	(11,973)	(12,572)	(599)	5.0%
Net Rates and Charges	8,800,636	9,588,993	788,357	9.0%

Council's net rates and charges revenue, including fire levies, has increased by 9.0% on the 2021/22 forecast.

In setting general rates Council has allowed for a 5.2% increase in line with inflation to March 2022 plus an additional 1.0% increase in line with Council's Financial Management Strategy and 2.5% new rates from natural growth in the rates base.

The increased waste management rates allow for the increased waste management levy payable per tonne of waste disposed to landfill of \$20 per tonne (formerly \$5.50 per tonne).

The increase in the discount rate to 1.0% from 0.75%, recognising the recent increase in the RBA cash rate has seen the provision increase. The increase in remissions is an allowance to accommodate the increase in the general rate.

Analysis of Operating Budget

4.1.2 Statutory Fees and Fines - (\$21,199 decrease)

Statutory fees and fines include charges relating to Council's regulatory functions including building, planning and animal control.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Building permits and levies	192,862	178,300	(14,562)	-7.6%
Planning fees and charges	303,437	295,000	(8,437)	-2.8%
Food premise, place of assembly and water licences	17,800	17,100	(700)	-3.9%
Animal control fees and infringements	88,000	90,500	2,500	2.8%
Total Statutory Fees and Fines	602,099	580,900	(21,199)	-3.5%

The decrease in Planning and Building fees is mainly due to conservative budgeting allowing for a potential decrease in activity from the relatively high levels during 2021/22.

4.1.3 User Fees - (\$212,736 decrease)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to the users of Council's services. User fees include rental income from Council properties, income from the Port Sorell Caravan Park and other Council recreational facilities.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
User fees	1,773,686	1,560,950	(212,736)	-12.0%

The main reason for the budgeted reduction in user fees is reduced user fees for Camp Banksia during 2022/23 while the camp is closed to allow redevelopment of the site.

4.1.4 Grants - (\$1,116,100 decrease)

Operating grants include all monies received from the State and Federal Governments and other external bodies to assist with funding the delivery of Council services to ratepayers. Movements in grant funding are summarised below.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Grants Commissions – Roads Grant	1,085,910	792,282	(293,628)	-27.0%
Grants Commissions – Bridges Grant	20,976	21,396	420	2.0%
Grants Commission – Base Grant	1,420,158	1,005,102	(415,056)	-29.2%
Grants Other	531,089	123,253	(407,836)	-76.8%
Total Operating Grants	3,058,133	1,942,033	(1,116,100)	-36.5%

Budgeted Grants Commission Grants have reduced for 2022/23 due to a change in the timing of payment of these grants. In the recent past, the Commonwealth Government has been paying 50% of these grants in advance, however for the 2022/23 grants, this was increased to 75%, meaning an additional 25% of these grants were received in advance during 2021/22.

Analysis of Operating Budget

Other grants budgeted for 2022/23 are mainly interest subsidies under the State stimulus loans program. Budgeted other grants have reduced from 2021/22 because 2021/22 included \$400,000 grants from the State Government for the refurbishment and operation of the Hydrotherapy Pool at Strathdevon in Latrobe.

4.1.5 Interest - (\$219,004 increase)

The interest revenue is from money earned by Council's cash and investments.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Interest received	45,246	264,250	219,004	484.0%

The increase in estimated interest income is due to an increase in expected average interest rates for 2022/23.

4.1.6 Other Income - (\$104,677 decrease)

Other income includes a range of revenue from Council facilities, reimbursements, dividends and other contributions.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Port Sorell Caravan Park	1,044	-	(1,044)	-100.0%
Dulverton Regional Authority income tax equivalents	130,000	81,375	(48,625)	-37.4%
Dulverton Regional Authority dividends	74,250	74,250	-	0.0%
Camp Banksia	11,104	-	(11,104)	-100.0%
Elderly Persons Units - amortisation of donor fees	117,780	99,000	(18,780)	-15.9%
Other income	149,062	123,938	(25,124)	-16.9%
Total Other Income	483,240	378,563	(104,677)	-21.7%

A mixture of conservative budgeting and an expected decrease in income tax equivalents from Dulverton Regional Authority has seen a variance compared to the forecast.

Port Sorell Caravan Park and Camp Banksia income is budgeted generally as user fees per section 4.1.3 above.

Elderly Persons Units donor fee amortisation is expected to decline as donor fee arrangements are phased out.

Analysis of Operating Budget

4.1.7 Investment revenue from Water Corporation (\$13,406 decrease)

Council holds an equity investment in TasWater of 1.9%.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Investment revenue from water corporation	459,806	446,400	(13,406)	-2.9%

In accordance with its Corporate Plan, TasWater has returned to pre COVID-19 distribution levels and will also pay an extra special dividend each year for the next 4 years to replace the distributions foregone by Councils.

4.1.8 Share of net profits/(losses) of associates and joint ventures accounted for by the equity method (\$243,139 increase)

Council is a partner in the Dulverton Regional Waste Management Authority, a Joint Authority established under the Act. The primary activity of the Authority is to operate a regional landfill site at Dulverton. Other partners in this Joint Authority are Devonport City, Central Coast and Kentish Councils. Council's ownership interest in the Authority at 30 June 2021 was 11.25%.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method.	485,298	728,437	243,139	50.1%

The 2023 budgeted share of profits is based on estimates provided by Dulverton Regional Waste Management Authority.

Analysis of Operating Budget

4.1.9 Capital Grants - (\$8,728,503 increase)

Includes all capital grants received from State and Federal Governments sources that are provided specifically to fund new or upgraded assets. A detailed analysis of these grants is provided in table below.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Banksia Facilities Centre Redevelopment	-	3,500,000	3,500,000	
Tasmanian Community Fund - Port Sorell Pump Track	50,000	-	(50,000)	-100.0%
Commonwealth Roads to Recovery Program	311,061	311,064	3	0.0%
Local Road and Community Infrastructure Stimulus Grants	277,917	622,122	344,205	123.9%
Black Spot Funding - Gilbert St/Hamilton St intersection	350,000	-	(350,000)	-100.0%
Safer Rural Roads Grant Program	-	50,000	50,000	
Latrobe Flood Mitigation	-	5,000,000	5,000,000	
Vulnerable Road User Program -Hawley Esplanade Pathway	-	220,000	220,000	
Latrobe Recreation Ground Changeroom Redevelopment	500,000	500,000	-	0.0%
Axeman's Hall of Fame - AMAGA Grant	2,705	-	(2,705)	-100.0%
Cradle Coast Waste Management Group - Best Practice Improvements Grants Program		17,000	17,000	
Total Capital Grants	1,491,683	10,220,186	8,728,503	585.1%

4.1.10 Capital Contributions - (\$77,710 decrease)

Capital contributions include all monies received from community sources to fund new or upgraded assets and are detailed below.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Developer contributions	87,710	10,000	(77,710)	-88.6%
Landfill rehabilitation contribution	-	-	-	
Total Capital Contributions	87,710	10,000	(77,710)	-88.6%

Analysis of Operating Budget

4.1.11 Contributions – non-monetary assets (\$ unchanged)

Upon finalisation of subdivision developments, ownership of infrastructure assets passes to Council at no cost. The values below represent the expected values of the assets to be passed over to Council.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Subdivision assets received	2,000,000	2,000,000	-	0.0%
Total	2,000,000	2,000,000	-	0.0%

4.2 Operating Expenditure

		Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Expenses					
Employee costs	4.2.1	4,001,291	4,808,273	806,982	20.2%
Materials and contracts	4.2.2	5,981,292	4,942,726	(1,038,566)	-17.4%
Impairment of receivables	4.2.3	111,000	-	(111,000)	-100.0%
Depreciation and amortisation	4.2.4	3,726,171	3,945,258	219,087	5.9%
Finance costs	4.2.5	75,864	319,455	243,591	321.1%
Other expenses	4.2.6	1,327,056	1,548,010	220,954	16.6%
Total Expenses		15,222,674	15,563,721	341,048	2.2%

4.2.1 Employee costs (\$806,982 increase)

Employee costs include labour related expenditure such as wages, salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off and payroll tax.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Total employment costs	4,207,747	5,069,551	861,804	20.5%
Less: amounts allocated to capital	(206,456)	(261,278)	(54,822)	26.6%
Employee costs per Income Statement	4,001,291	4,808,273	806,982	20.2%

Full-Time Equivalent (FTE) Employees				
	Forecast 2021/22	Budget 2022/23	Variance	Variance %
Latrobe Employees	50.00	52.65	2.7	5.3%

Full-time-equivalent (FTE) staffing is expected to increase by 2.7 being Latrobe Council's estimated share of 3 new full-time Operations staff replacing contract labour, a FTE cadet/administration IT Officer and a 0.5 FTE cadet planner.

Analysis of Operating Budget

A 3.75% increase is allowed for employee pay rises plus a contingency of 1%. In addition, allowance has been made for 0.5% increase in SGC superannuation payments and up to 4% matched superannuation payments in accordance with Council's Enterprise Agreement.

4.2.2 Materials and Contracts (\$1,038,566 decrease)

Materials and contracts includes the purchases of goods and services in the form of consumables, payments to contractors, consultants and professional services.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Materials, repairs & maintenance	3,920,987	3,727,754	(193,233)	-4.9%
Consumables	82,053	29,055	(52,998)	-64.6%
Contracts - other infrastructure	376,478	242,300	(134,178)	-35.6%
Fuel	100,782	109,000	8,218	8.2%
Fleet Costs	122,142	108,850	(13,292)	-10.9%
Property holdings costs	269,751	271,828	2,077	0.8%
Minor Plant & Equipment	10,978	22,300	11,322	103.1%
Property maintenance and operating	40,311	46,570	6,259	15.5%
Communication	91,361	82,765	(8,596)	-9.4%
Marketing and advertising	58,672	72,383	13,711	23.4%
Legal fees	72,327	42,200	(30,127)	-41.7%
Consultants	265,712	539,490	273,778	103.0%
General expenses	547,883	413,980	(133,903)	-24.4%
IT software & maintenance	739,953	271,972	(467,981)	-63.2%
Total	6,699,389	5,980,447	(718,942)	-10.7%
Less internal cost allocations	718,097	1,037,721	319,625	44.5%
Total Materials and Contracts	5,981,292	4,942,726	(1,038,566)	-17.4%

Materials and contracts are budgeted to decrease for the 2023 financial year despite increasing prices. The decrease in the materials and contracts budget is partially due to the budgeted replacement of contractors with increased internal operations labour and also, partially due to once-off contract costs in 2022 relating to a change in the method of accounting for cloud-based computer systems. Under this change, costs that were previously being depreciated as intangible assets, were written off as contract costs in 2021/22.

The increase in consultants costs relates to various strategic studies including an open space and cycling strategy, land supply and demand strategy, Latrobe CBD Masterplan and stormwater modelling studies.

4.2.3 Impairment of debts (\$111,000 decrease)

An impairment expense is recognised when there is objective evidence that amounts owed to Council are not probable of collection. A once-off impairment has been raised in 2021/22 relating to properties with over 3 years rates outstanding that have been deemed as unlikely to be recoverable through sale of the properties. No impairment is expected for 2022/23.

4.2.4 Depreciation and amortisation - (\$219,087 increase)

Depreciation is an accounting measure which attempts to measure the decline in value of Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase in depreciation is attributed to the acquisition of subdivisions and the capitalisation of capital projects.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
<i>Property</i>				
Land Improvements	268,137	273,500	5,363	2.0%
Buildings	659,070	762,465	103,395	15.7%
<i>Plant & Equipment</i>				
Plant & Equipment	400,581	408,592	8,011	2.0%
Computers & telecommunications	73,396	74,864	1,468	2.0%
<i>Infrastructure</i>				
Roads, bridges and footpaths	1,816,823	1,962,169	145,346	8.0%
Drainage	417,719	463,668	45,949	11.0%
Intangibles (software)	90,445	-	(90,445)	-100.0%
Total Depreciation & Amortisation	3,726,171	3,945,258	219,087	5.9%

Council's land and buildings, roads and bridges and drainage assets will be revalued as at 30 June 2022 to allow for price increases (inflation). Budget depreciation has been increased to allow for the expected increase in valuation.

Intangibles (software) depreciation has ceased in the 2022/23 budget due to a change in the accounting treatment of Council's cloud-based computer systems. These costs are now budgeted as materials and contracts in the year they are incurred and are treated as prepayments to the extent that they relate to system functionality to be delivered contractually in future years.

Analysis of Operating Budget

4.2.5 Finance costs (\$243,591 increase)

Finance costs relate to interest charged by financial institutions on funds borrowed. Finance costs are partly offset by interest subsidies under the State stimulus loans program included in section 4.1.4 above. Council undertook a new loan of \$5m in June 2022 to fund the Latrobe Flood Mitigation. The increased budgeted interest relates to this new loan.

4.2.6 Other Expenses (\$220,954 increase)

Other expenses relates to a range of unclassified items including contributions to regional bodies and community groups, land tax, valuation fees as well as expense allocation adjustments. The most significant increase is for payment of the state fire commission levy. This cost is offset by revenue collected.

	Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
Audit costs	49,400	45,600	(3,800)	-7.7%
Councillors' allowances	166,700	174,577	7,877	4.7%
Councillors' expenses	3,998	10,000	6,002	150.1%
Bank Fees	9,603	10,000	397	4.1%
Election and electoral roll expenses	5,172	102,500	97,328	1882.0%
Electricity & Gas	153,497	203,145	49,648	32.3%
Fire Levies	434,733	454,986	20,253	4.7%
Insurance	164,538	156,635	(7,903)	-4.8%
Donations & Contributions	56,383	71,279	14,896	26.4%
Property Management Fees	210	500	290	138.7%
Subscriptions & Memberships	142,809	147,450	4,641	3.3%
Land Tax	135,981	167,137	31,156	22.9%
Statutory registrations and Licence fees	4,033	4,200	167	4.1%
Total	1,327,056	1,548,010	220,954	16.6%

Increased councillor expenses includes increased allowance for training and development costs. Increased election costs budgeted for 2022/23 are to allow for the costs of the local government elections in October 2022 including an estimate allowance for the increased cost of recently introduced compulsory voting.

Budgeted electricity cost has increased to allow for a 12% increase in price following a decision by the Economic Regulator in June 2022 plus an allowance for additional electricity usage, mainly due to Council taking over the operation of the Hydrotherapy Pool at Strathdevon in Latrobe.

The increase in donations and contributions reflects an expected increase in activity of community groups after the removal of COVID-19 restrictions that have impacted activities over the past two financial years. The increase in budgeted land tax is due to the revaluation by the Valuer-General of all property in the Latrobe Municipality.

Analysis of Operating Budget

4.3 Underlying Result

The underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other once-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or once-off items of revenues and expenses which can often mask the operating result.

Forecast 2021/22	Budget 2022/23	Variance \$	Variance %
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Net Operating Result for the year	4,064,863	12,156,991	8,092,128	199.1%
Capital grants received specifically for new or upgraded assets	(1,491,683)	(10,220,186)	(8,728,503)	585.1%
Contributions - cash	(87,710)	(10,000)	77,710	-88.6%
Contributions - non-monetary assets	(2,000,000)	(2,000,000)	-	0.0%
Grants received in advance - current year	(1,532,791)	(1,411,092)	121,699	-7.9%
This year's grants included in prior years income	908,178	1,532,791	624,613	68.8%
Underlying Result	(139,143)	48,504	187,647	-134.9%

The budgeted underlying result for the 2022/23 year is estimated to be a surplus of \$48,504 compared to a forecast deficit of \$139,143 for 2021/22. The forecast 2022 result is impacted by once-off changes in accounting rules relating to investment in cloud-based computing systems.

Analysis of Cash Flows

This section analyses the expected cash flows from the operating, investing and financial activities of the Council for the 2022/23 year. Estimating cash flows for the Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- Operating Activities – refers to the cash generated or used in the normal service delivery function of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- Investing Activities – refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- Financing Activities – refers to cash generated or used in the financing of Council functions and include borrowing from financial institutions. These activities also include the principal component of loan repayments for the year.

Analysis of Cash Flows

5.1 Budgeted Cash Flow Statement

5.1.1 Cash Flows from Operating Activities (\$496,673 decreased inflow)

	Forecast 2021/22	Budget 2022/23	Variance \$
Rates	8,800,636	9,588,993	788,357
Statutory fees and fines	602,099	580,900	(21,199)
User charges and other fines	1,773,686	1,560,950	(212,736)

Grants	3,058,133	1,942,033	(1,116,100)
Interest	45,246	264,250	219,004
Investment revenue from water corporation	408,990	307,688	(101,302)
Other receipts	459,806	446,400	(13,406)
Share of Profits of Associates (Dulverton Waste Management)	74,250	70,875	(3,375)
Payments to suppliers	(6,178,336)	(4,942,726)	1,235,610
Payments to employees (including redundancies)	(4,001,291)	(4,808,273)	(806,982)
Finance costs	(75,864)	(319,455)	(243,591)
Other payments	(1,327,056)	(1,548,010)	(220,954)
Net cash provided by (or used in) operating activities	3,640,299	3,143,625	(496,673)

Analysis of Cash Flows

5.1.1 Cash Flows from Operating Activities (\$496,673 decreased inflow)

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to estimate cash flows available from operating activities as set out in the following table:

	Forecast 2021/22	Budget 2022/23	Variance \$
Surplus/(Deficit)	4,064,863	12,156,991	8,092,128
Non-cash Items			

Depreciation and amortisation	3,726,171	3,945,258	219,087
Non - cash distribution - Dulverton	(485,298)	(728,437)	(243,139)
Capital grants specifically for new/upgrading Assets	(1,491,683)	(10,220,186)	(8,728,503)
Capital Contributions - cash	(87,710)	(10,000)	77,710
Physical resources received free of charge	(2,000,000)	(2,000,000)	-
Increase in inventories	(105,000)	-	105,000
Decrease in payables	(1,300,000)	-	1,300,000
Decrease in intangibles	707,956	-	(707,956)
Decrease in receivables	611,000	-	(611,000)
Total non-cash items	(424,564)	(9,013,365)	(8,588,801)
Net Cash provided by Operating Activities	3,640,299	3,143,625	(496,673)

5.1.2 Cash Flows from Investing Activities (\$9,326,295 decreased outflow)

The increase in cash outflows from investing activities is mainly due to increased payments for property, plant and equipment combined. This is caused by increased carried forward projects from 2021/22.

	Forecast 2021/22	Budget 2022/23	Variance \$
Payments for property, infrastructure, plant and equipment	(7,058,583)	(24,554,501)	(17,495,917)
Capital grants	700,000	-	(700,000)
Capital grants	772,854	9,720,186	8,947,332
Contributions	87,710	10,000	(77,710)

Net Cash provided by (or used in) Investing Activities	(5,498,020)	(14,824,315)	(9,326,295)
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5.1.3 Cash Flows from Financing Activities (4,824,848 decreased inflow)

	Forecast 2021/22	Budget 2022/23	Variance \$
Proceeds from interest bearing loans and borrowings	5,000,000	-	(5,000,000)
Repayment of interest bearing loans and borrowings	(250,000)	(74,848)	175,152
Net cash provided by (or used in) financing activities	4,750,000	(74,848)	(4,824,848)

5.1.4 Net Increase (Decrease) in Cash (\$11,755,537 decrease)

Overall, total cash and investments are forecast to decrease by \$11.18 million to \$5.15 million at 30 June 2023.

Net increase/(decrease) in cash and cash equivalents	2,892,279	(11,755,537)	(14,647,816)
Cash and cash equivalents at the beginning of the financial year	13,226,959	16,119,238	2,892,279
Cash and cash equivalents at the end of the financial year	16,119,238	4,363,701	(11,755,537)

6 Analysis of Capital Budget

This section analyses the planned capital expenditure for the 2022/23 year and the source of funding for the capital budget.

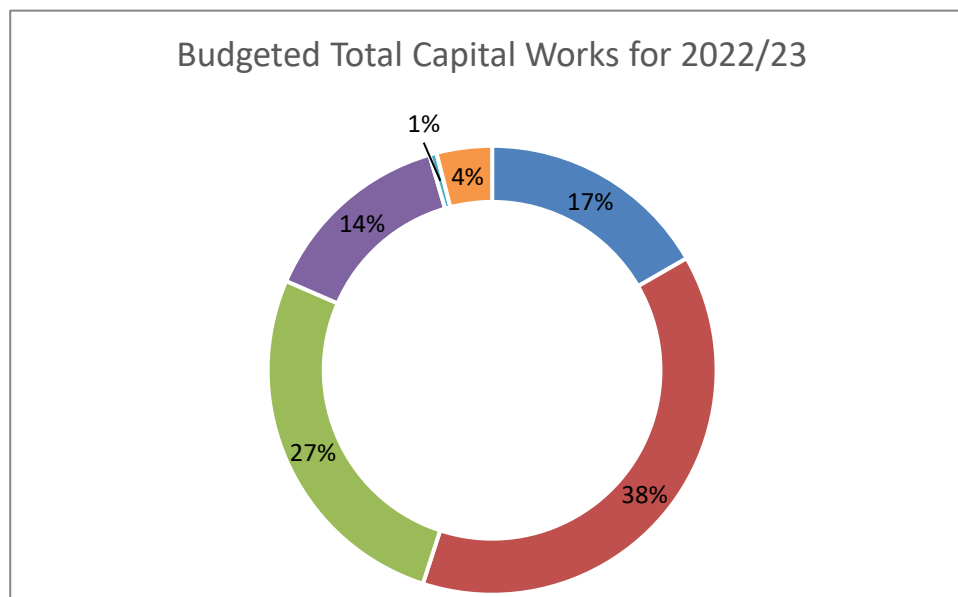
6.1 Capital Works

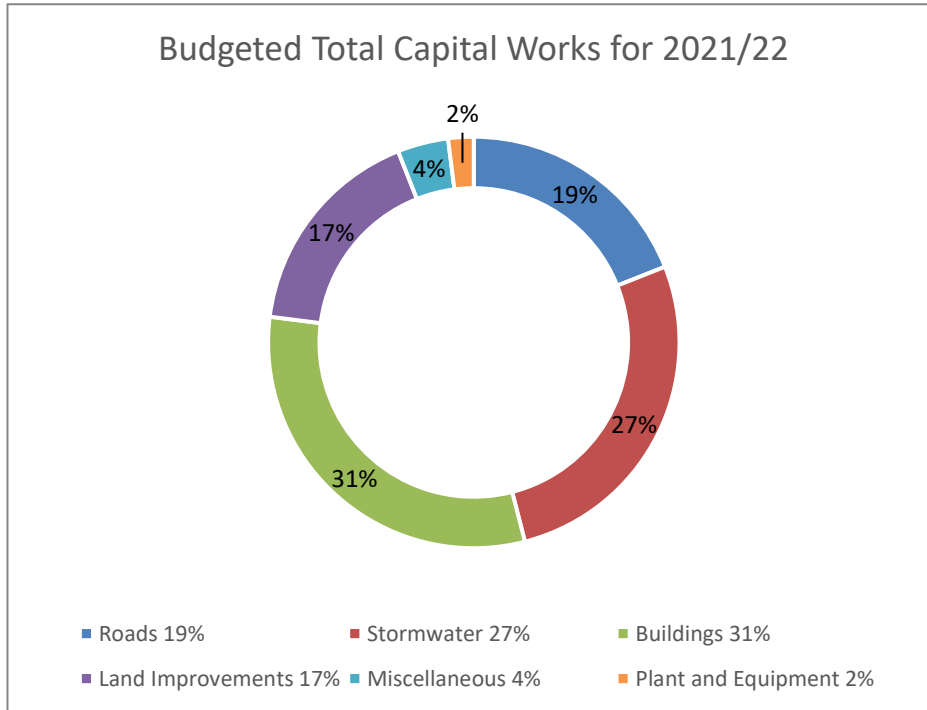
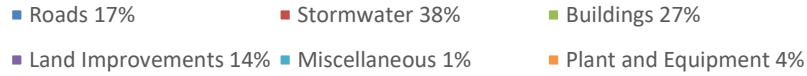
	Forecast 2021/22	Budget 2022/23	Variance \$
Works Carried Forward 6.1.1			
Roads	1,616,986	1,808,660	191,674
Stormwater	2,200,108	1,083,220	(1,116,888)
Buildings	304,496	1,286,090	981,594
Land Improvements	790,993	1,615,822	824,829
Plant and Equipment	29,402	419,674	390,272

Total Works Carried Forward	4,941,985	6,213,466	1,271,481
New Works			
Roads	641,390	2,288,535	1,647,146
Stormwater	-	8,322,836	8,322,836
Buildings	556,067	5,223,942	4,667,876
Land Improvements	160,099	1,818,634	1,658,536
Miscellaneous	577,540	-	(577,540)
Plant and Equipment	181,504	687,087	505,583
Total New Works	2,116,599	18,341,035	16,224,436
Total Capital Works	7,058,583	24,554,501	17,495,917
Represented by:			
Asset Renewal 6.1.2	3,317,534	6,623,657	3,306,123
New Assets / Upgrades 6.1.2	3,741,049	17,930,844	14,189,795
Total Capital Works	7,058,583	24,554,501	17,495,918

The Works Carried-Forward 2021/22 forecast are projects carried-forward from 2020/21 to 2021/22. The 2022/23 budget are projects carried-forward from 2021/22 to 2022/23. The relatively large amount of carried-forward projects is due to scoping, design and consultation delays and high demand for contractors and materials.

Analysis of Capital Budget





Analysis of Capital Budget

6.1.1 Carried-Forward Works (\$6.21 million)

At the end of the financial year there are projects that are either incomplete or not commenced due to planning issues, weather delays, extended consultation and high demand for contractors and materials. For the 2021/22 year it is forecast that total of \$6.21 million of capital works will be incomplete and be carried-forward into the 2022/23 financial year. The significant carried forward projects are noted below:

• Latrobe Flood Mitigation Project	\$1,083,220
• Banksia Facilities Redevelopment	\$984,483
• Hawley Esplanade Footpath	\$948,397
• Land Development Alberta St/Cotton St	\$582,169
• Port Sorell Caravan Park Refurbishment	\$497,944
• Tarleton Road-Localised Reconstruction	\$386,375
• Port Sorell Main Rd/Alexander St Roundabout	\$221,850
• Latrobe Tennis Club Court and Fence Upgrades	\$207,469
• Latrobe Recreation Ground Facilities Redevelopment	\$144,043
• Nissan Truck-10 Yard Tip Truck	\$133,642

- Squeaking Point Road Safety Improvements

\$100,076

6.1.2 Asset Renewal (\$6.6 million) and New Assets/Upgrades (\$17.9 million)

A distinction is made between expenditure on new and upgraded assets and expenditure on asset renewals.

Expenditure on asset renewal is expenditure on an existing asset which maintains the service potential or extends the useful life of the asset.

Expenditure on new or upgraded assets results in new assets or increased service potential in existing assets and will result in an additional burden for the future operation, maintenance and capital renewal.

Appendix B includes additional detail regarding the classification of 2022/23 capital works.

Analysis of Capital Budget

6.2 Funding Sources

		Forecast 2021/22	Budget 2022/23	Variance \$
External				
Grants for New/Upgraded Assets	6.2.1	1,491,683	10,220,186	8,728,503
Capital Contributions	6.2.2	87,710	10,000	-77,710
New borrowings carried forward	6.2.4	1,838,891	5,000,000	3,161,109
Total External Funding		3,418,284	15,230,186	11,811,902
Internal				
Cash and Investments	6.2.5	-	6,180,689	6,180,689
Operating	6.2.6	3,640,299	3,143,625	-496,673
Total Internal Funding		3,640,299	9,324,315	5,684,016
Total Funding Sources		7,058,583	24,554,501	17,495,918

6.2.1 Grants – Capital \$10,220,186

Capital grants include all monies received from State and Federal Government sources for the purpose of funding the Capital Works Program. Capital grants are not budgeted unless grant approval has been confirmed. Details of these grants are provided in section 4.1.9 of this document.

6.2.2 Capital Contributions \$10,000

Capital contributions include all monies received from community sources for the purpose of funding the Capital Works Program.

6.2.3 New Borrowings

Council has not budgeted to take up any new borrowings to fund capital projects in 2022/23.

6.2.4 New Borrowings Carried-Forward \$5,000,000

New borrowings of \$5 million were drawn down in June 2021/22 to fund Council's contribution to the Latrobe Flood Mitigation project during 2022/23.

6.2.5 Cash and Investments \$6,180,689

Council plans to draw on cash reserves to partly fund the Capital Works Program and deliver the priority projects in Council's Strategic Plan.

6.2.6 Operations \$3,143,625

Council generates cash from its operating activities which is used as a funding source for the Capital Works Program. It is forecast that \$3.14 million will be generated from operations to fund the 2022/23 Capital Works Program. Refer to section 5 'Estimated Cash Position' for more information on funds from operations.

7 Analysis of Budgeted Financial Position

7.1 Estimated Balance Sheet

		Forecast 2021/22	Budget 2022/23	Variance \$
Assets	7.1.1			
Current assets				
Cash and cash equivalents		16,118,942	4,363,405	(11,755,537)
Trade and other receivables		213,329	213,329	-
Inventories		211,361	211,361	-
Other assets		123,558	123,558	-
Total current assets		16,667,190	4,911,653	(11,755,537)
Non-current assets				
Investment in associates accounted for using the equity method		2,889,603	3,618,040	728,437
Investment in water corporation		29,000,873	29,000,873	-
Property, infrastructure, plant and equipment		208,197,985	230,807,228	22,609,243
Right-of-use assets		21,323	21,323	-
Total non-current assets		240,109,784	263,447,464	23,337,680

TOTAL ASSETS		256,776,974	268,359,117	11,582,143
Liabilities	7.1.2			
Current liabilities				
Trade and other payables		314,805	314,805	-
Trust funds and deposits		447,685	447,685	-
Provisions		1,263,731	1,263,731	-
Lease liabilities		6,664	6,664	-
Contract liabilities		500,000	-	(500,000)
Interest-bearing loans		74,848	78,614	3,766
Total current liabilities		2,607,732	2,111,498	(496,234)
Non-current liabilities				
Trust funds and deposits		153,986	153,986	-
Provisions		13,355,299	13,355,299	-
Lease liabilities		13,328	13,328	-
Interest bearing loans		11,175,152	11,096,538	(78,614)
Total non-current liabilities		24,697,765	24,619,151	(78,614)
TOTAL LIABILITIES		27,305,498	26,730,650	(574,848)
Net Assets	7.1.3	229,471,477	241,628,468	12,156,991

Analysis of Budgeted Financial Position

		Forecast 2021/22	Budget 2022/23	Variance \$
Equity	7.1.4			
Accumulated Surplus		112,826,944	124,983,935	12,156,991
Asset Revaluation Reserves		116,644,532	116,644,532	-
TOTAL EQUITY		229,471,476	241,628,467	12,156,991

7.1.1 Current Assets (\$11.76 million decrease) and Non-Current Assets (\$23.34 million increase)

Cash and cash equivalents are expected to decrease by \$11.76 million to partly fund the 2022/23 capital program.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all land, buildings, roads, vehicles, equipment etc. which has been built up by the Council over many years. The increase in this balance is net result of the Capital Works Program, less depreciation and asset sales, plus asset revaluations during the year.

7.1.2 Current Liabilities (\$496,234 decrease) and Non-Current Liabilities (\$78,614 decrease)

Current interest-bearing loans liabilities are those that are due for payment within 12 months and also reduces the non-current interest-bearing loan liabilities.

Current provisions are made up of provision for employee entitlements and are estimated not to change significantly. The rehabilitation provision for the Port Sorell Waste Transfer station has not expected to change this year.

7.1.3 Net Assets (\$12.16 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the estimated net worth of Council as at June 30.

7.1.4 Equity

Total equity always equals net assets and is made up of the following components:

- Asset Revaluation Reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Investment Revaluation Reserve which represents the difference between the previously recorded value of Council's investment in associates and their current valuations.
- Accumulated surplus which is the value of all net assets, less reserves that have accumulated over time.

8 Key Financial Indicators

8.1 Financial Resources

The following table summarises the estimated key financial results for the 2022/23 year as compared to the 2021/22 forecast results.

Indicator	Forecast	Budget	Projected		
	2022 \$,000	2023 \$,000	2024 \$,000	2025 \$,000	2026 \$,000
Recurrent Income	15,708	15,491	16,017	16,635	17,281
Operating Result	4,065	12,157	6,289	3,094	2,603
Underlying Operating Result	(139)	49	67	53	292
Liquid assets less total liabilities	(10,973)	(22,154)	(21,205)	(20,161)	(18,635)
Cash and Investments	16,119	4,363	5,233	5,695	6,634
Cash Flow from Operations	3,640	3,144	3,382	3,470	3,812
Capital Works	7,059	24,555	6,656	3,466	2,598
- Asset Renewal	2,114	6,624	3,677	1,952	2,296
- Asset New/ Upgrade	4,944	17,931	2,980	1,514	302
Depreciation Expense	3,726	3,945	4,044	4,145	4,249

8.2 Key Financial Indicators

The Local Government (Management Indicators) Order 2014 (S.R. 2014, No. 36) prescribes and defines the financial and asset management sustainability indicators that councils are to report in their annual financial statements.

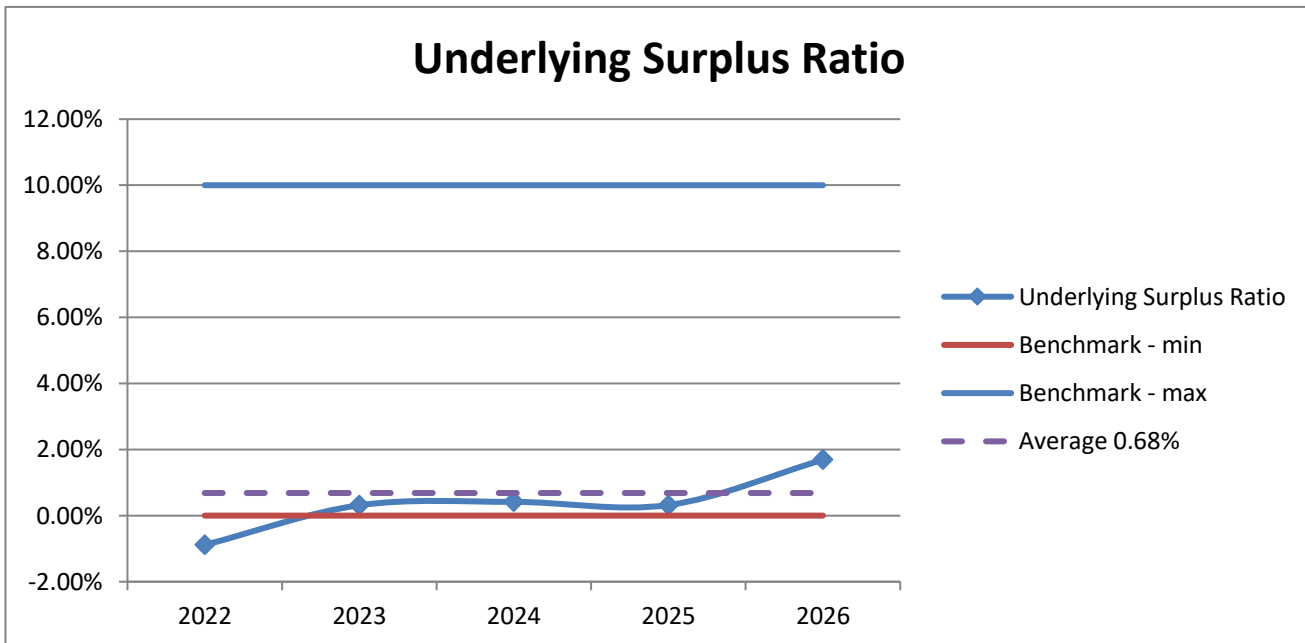
The following graphs and commentary show Council's expected performance against selected indicators over the next four years as compared to suggested benchmark results.

Key Financial Indicators

8.2.1 Underlying surplus ratio

Underlying surplus ratio means an amount that is the underlying surplus or deficit of a council for a financial year divided by the recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) of a council for the financial year.

Underlying Surplus Ratio	2022	2023	2024	2025	2026	Average
Ratio	-0.89%	0.31%	0.42%	0.32%	1.69%	0.68%
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Underlying Surplus	(139)	49	67	53	292	115
Recurrent Income	15,708	15,491	16,017	16,635	17,281	16,356



A positive ratio indicates the percentage of the Council's recurring income that is available to fund new initiatives or repay debt. It is the percentage by which major controllable sources of income and operating grants vary from day-to-day expenditure.

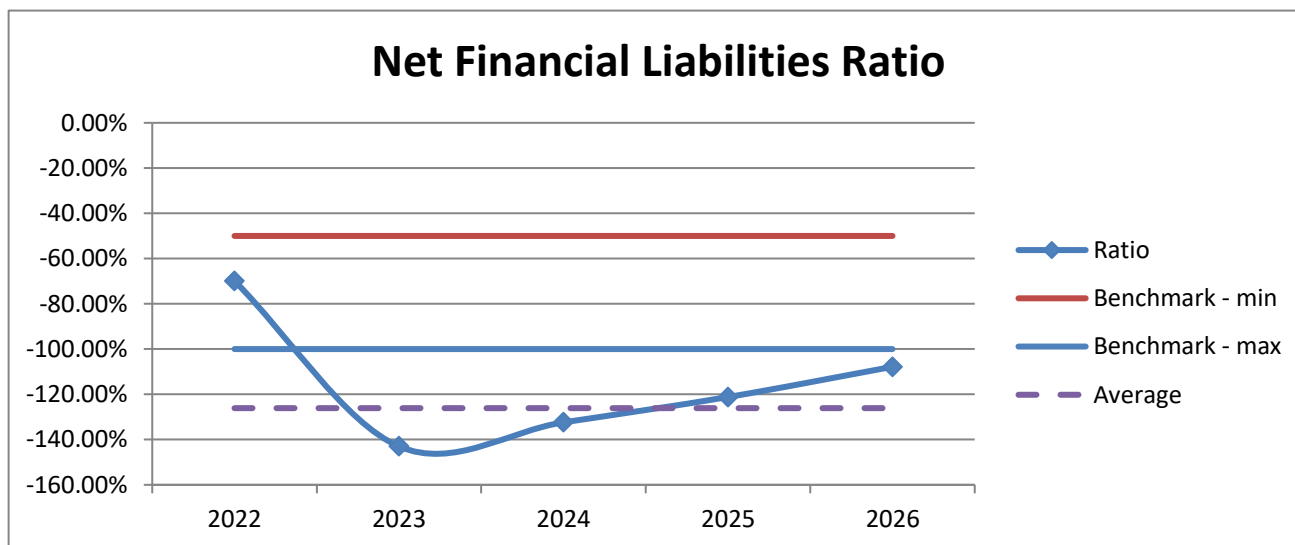
Council had a negative underlying surplus ratio in 2021/22 due mainly to once-off adjustments relating to a change in accounting treatment of investment in cloud-based computer systems. Council expects to return to a positive ratio in 2022/23. Council's aim is for this benchmark to trend towards 3 to 5% over the long term.

Key Financial Indicators

8.2.2 Net financial liabilities

Net financial ratio means an amount that is the amount of net financial liabilities of a council for a financial year divided by an amount that is the recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) of a council for the financial year.

Net Financial Liabilities Ratio	2022	2023	2024	2025	2026	Average
Ratio	-69.86%	-143.01%	-132.39%	-121.20%	-107.84%	-126.11%
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Liquid assets less total liabilities	(10,973)	(22,154)	(21,205)	(20,161)	(18,635)	(20,539)
Recurrent income	15,708	15,491	16,017	16,635	17,281	16,356



This ratio indicates Council's capacity to meet its financial obligations from its operating activities.

Council's current financial management strategy accepts debt as a legitimate funding source for new and upgraded assets.

This ratio is affected by the take up by Council of \$6.25 million of COVID-19 stimulus loans in 2020/21 and an additional \$5 million of borrowings taken up in 2021/22. While these loans put Council well outside of the benchmark range for this ratio, the \$6.25 million loans are interest-free for a three-year period, and Council intends to repay around half of these loans over the ten year term of its current long-term financial plan.

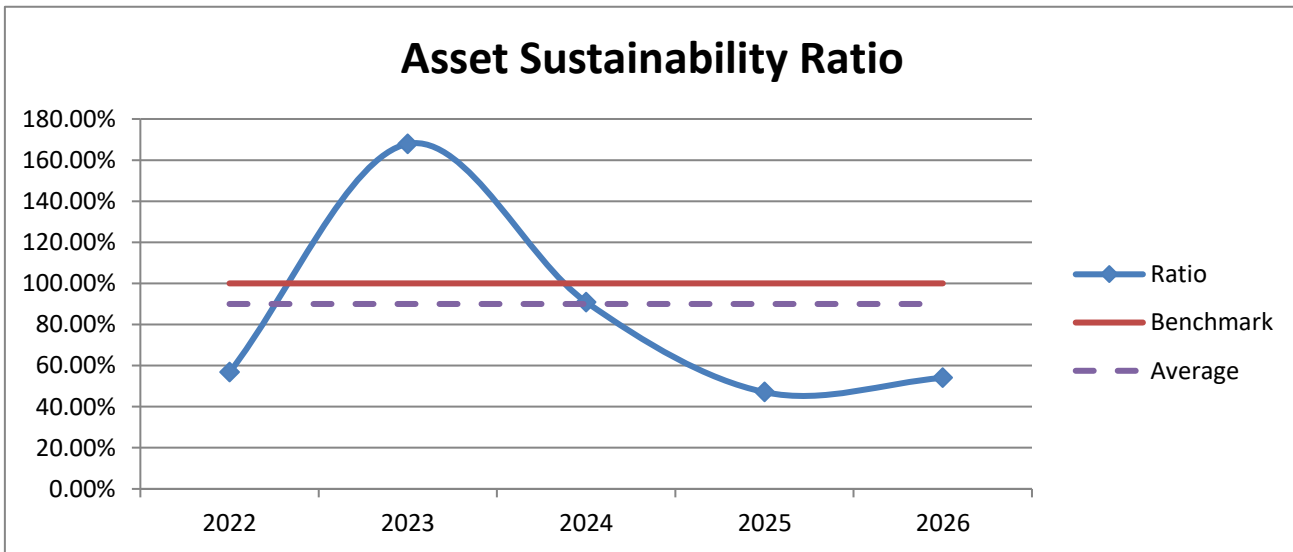
The net financial liabilities ratio indicated above is also affected by the liability for the rehabilitation of the Port Sorell Waste Transfer Station.

Key Financial Indicators

8.2.3 Asset sustainability ratio

Asset sustainability ratio means an amount that is the amount of capital expenditure by a council in a financial year on the replacement and renewal of existing council plant, equipment and infrastructure assets divided by the annual depreciation expenses of the plant, equipment and assets for the financial year.

Asset Sustainability Ratio	2022	2023	2024	2025	2026	Average
Ratio	56.74%	167.91%	90.92%	47.09%	54.04%	89.99%
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Capital expenditure on renewal of existing assets	2,114	6,624	3,677	1,952	2,296	3,637
Depreciation Expense	3,726	3,945	4,044	4,145	4,249	4,096



This ratio measures whether assets are being replaced at the rate they are wearing out.

Council's average is below the benchmark, however Council aims to match its asset renewal with actual asset demand as identified by its asset management processes rather than the long-term averages as indicated by this benchmark. It is expected that at some time in the future, Council's asset renewal expenditure will exceed the benchmark to compensate for the current below benchmark expenditure.



Annual Plan & Budget 2022/2023

**Latrobe Council
Appendices**

Appendix A - Budgeted Financial Statements

Budgeted Statement of Comprehensive Income For the Year Ending 30 June 2023

	Actual 2021	Budget 2022	Forecast Actual 2022	Budget 2023	2024	Projected 2025	2026
Income							
Recurrent Income							
Rates and charges	8,025,573	8,510,626	8,800,636	9,588,993	10,068,443	10,571,865	11,100,458
Statutory fees and fines	569,467	472,770	602,099	580,900	595,423	610,308	625,566
User fees	1,170,631	976,667	1,773,686	1,560,950	1,599,974	1,639,973	1,680,972
Grants	1,768,290	1,795,313	3,058,133	1,942,033	1,990,584	2,040,348	2,091,357
Interest	52,389	30,000	45,246	264,250	200,000	200,000	200,000
Other income	1,284,627	1,181,046	483,240	378,563	388,027	397,728	407,671
Investment revenue from Water Corporation	191,000	458,400	459,806	446,400	446,400	446,400	446,400
Share of net profits/(losses) of associates accounted for by the equity method	357,292	140,000	485,298	728,437	728,437	728,437	728,437
	13,419,269	13,564,822	15,708,144	15,490,526	16,017,287	16,635,059	17,280,861
Capital Income							
Capital grants received specifically for new or upgraded assets	648,017	9,750,547	1,491,683	10,220,186	4,222,875	1,041,000	311,000
Capital grants received specifically for renewal of assets	311,061	-	-	-	-	-	-
Contributions - cash	48,809	60,000	87,710	10,000	-	-	-
Contributions - non-monetary assets	7,632,032	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
	8,639,919	11,810,547	3,579,393	12,230,186	6,222,875	3,041,000	2,311,000
Total Income	22,059,188	25,375,369	19,287,536	27,720,712	22,240,162	19,676,059	19,591,861
Expenses							
Employee costs	(3,848,982)	(3,757,694)	(4,001,291)	(4,808,273)	(4,938,097)	(5,071,425)	(5,208,354)
Materials and services	(4,382,105)	(4,547,309)	(5,981,292)	(4,942,726)	(5,066,294)	(5,192,951)	(5,322,775)
Impairment of receivables	(3,061)	-	(111,000)	-	-	-	-
Depreciation and amortisation	(3,443,156)	(3,750,046)	(3,726,171)	(3,945,258)	(4,043,889)	(4,144,986)	(4,248,611)
Finance costs	(8,186)	(148,625)	(75,864)	(319,455)	(315,691)	(546,109)	(541,955)
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(6,688)	-	-	-	-	-	-
Other expenses	(1,249,918)	(1,358,004)	(1,327,056)	(1,548,010)	(1,586,710)	(1,626,378)	(1,667,037)
Total Expenses	(12,942,096)	(13,561,678)	(15,222,674)	(15,563,721)	(15,950,681)	(16,581,850)	(16,988,732)
Net Operating Result for the year	9,117,092	11,813,690	4,064,863	12,156,991	6,289,481	3,094,210	2,603,129

Appendix A - Budgeted Financial Statements

	Actual 2021	Budget 2022	Forecast Actual 2022	Budget 2023	2024	Projected 2025	2026
Other Comprehensive Income							
Items that will not be reclassified to surplus or deficit							
Fair value adjustments on equity investment assets	2,159,751	-	-	-	-	-	-
Total Other Comprehensive Income	2,159,751	-	-	-	-	-	-
Comprehensive Result	11,276,843	11,813,690	4,064,863	12,156,991	6,289,481	3,094,210	2,603,129
Adjustments							
Net Operating Result for the year	9,117,092	11,813,690	4,064,863	12,156,991	6,289,481	3,094,210	2,603,129
Contributions - cash	(48,809)	(60,000)	(87,710)	(10,000)			
Contributions non-monetary assets	(7,632,032)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
Grants specifically for new/ upgraded assets	(648,017)	(9,750,547)	(1,491,683)	(10,220,186)	(4,222,875)	(1,041,000)	(311,000)
Grants for renewal of assets	(311,061)	-	-	-	-	-	-
Non-operational income							
Grants received in advance - current year	(908,178)	(853,235)	(1,532,791)	(1,411,092)	-	-	-
Grants received in advance - prior year	876,510	853,235	908,178	1,532,791	-	-	-
Underlying Result	445,505	3,143	(139,143)	48,504	66,606	53,210	292,129

Appendix A - Budgeted Financial Statements

Budgeted Balance Sheet as at 30 June 2023

	Actual 2021	Original Budget 2022	Forecast 2022	Budget 2023	2024	Projected 2025	2026
Assets							
Current assets							
Cash and cash equivalents	13,226,663	6,632,170	16,118,942	4,363,405	5,233,338	5,695,299	6,633,941
Trade and other receivables	824,329	1,352,623	213,329	213,329	213,329	213,329	213,329
Inventories	106,361	94,959	211,361	211,361	211,361	211,361	211,361
Other assets	123,558	134,529	123,558	123,558	123,558	123,558	123,558
Total current assets	14,280,911	8,214,281	16,667,190	4,911,653	5,781,586	6,243,547	7,182,189
Non-current assets							
Investment in associates accounted for using the equity method	2,404,305	2,485,263	2,889,603	3,618,040	4,346,477	5,074,914	5,803,351
Investment in water corporation	29,000,873	26,841,122	29,000,873	29,000,873	29,000,873	29,000,873	29,000,873
Property, infrastructure, plant and equipment	203,565,572	220,607,348	208,197,985	230,807,228	235,419,724	236,740,966	237,090,293
Intangible assets	707,956	530,036	-	-	-	-	-
Right-of-use assets	21,323	26,654	21,323	21,323	21,323	21,323	21,323
Total non-current assets	235,700,029	250,490,423	240,109,784	263,447,464	268,788,397	270,838,076	271,915,840
Total assets	249,980,940	258,704,704	256,776,974	268,359,117	274,569,984	277,081,623	279,098,029
Liabilities							
Current liabilities							
Trade and other payables	1,614,805	1,534,297	314,805	314,805	314,805	314,805	314,805
Trust funds and deposits	447,685	487,270	447,685	447,685	447,685	447,685	447,685
Provisions	1,263,731	1,383,308	1,263,731	1,263,731	1,263,731	1,263,731	1,263,731
Lease liabilities	6,664	6,664	6,664	6,664	6,664	6,664	6,664
Contract liabilities	1,218,829	257,925	500,000	-	-	-	-
Interest - bearing loans and borrowings	250,000	184,314	74,848	78,614	582,570	586,724	586,724
Total current liabilities	4,801,714	3,853,778	2,607,732	2,111,498	2,615,454	2,619,609	2,619,609
Non-current liabilities							
Trust funds and deposits	153,986	278,799	153,986	153,986	153,986	153,986	153,986
Provisions	13,355,299	13,606,974	13,355,299	13,355,299	13,355,299	13,355,299	13,355,299
Lease liabilities	13,328	19,991	13,328	13,328	13,328	13,328	13,328
Contract liabilities	-	819,000	-	-	-	-	-
Interest - bearing loans and borrowings	6,250,000	11,065,686	11,175,152	11,096,538	10,513,969	9,927,244	9,340,520
Total non-current liabilities	19,772,613	25,790,450	24,697,765	24,619,151	24,036,582	23,449,857	22,863,133
Total liabilities	24,574,327	29,644,227	27,305,498	26,730,650	26,652,036	26,069,466	25,482,742
Net Assets	225,406,613	229,060,477	229,471,477	241,628,468	247,917,948	251,012,157	253,615,287
Equity							
Accumulated Surplus	108,762,081	117,733,873	112,826,944	124,983,935	131,273,416	134,367,625	136,970,755
Reserves	116,644,532	111,326,604	116,644,532	116,644,532	116,644,532	116,644,532	116,644,532
Total Equity	225,406,613	229,060,477	229,471,476	241,628,467	247,917,948	251,012,157	253,615,287

Appendix A - Budgeted Financial Statements

Budgeted Cash Flow Statement for the year ended as at 30 June 2023

	Actual 2021	Original Budget 2022	Forecast 2022	Budget 2023	2024	Projected 2025	2026
Cash flows from operating activities							
Rates	8,022,114	8,510,626	8,800,636	9,588,993	10,068,443	10,571,865	11,100,458
Statutory fees and fines	569,467	472,770	602,099	580,900	595,423	610,308	625,566
User charges and other fines	1,399,767	976,667	1,773,686	1,560,950	1,599,974	1,639,973	1,680,972
Grants	1,768,290	1,795,313	3,058,133	1,942,033	1,990,584	2,040,348	2,091,357
Interest	64,574	30,000	45,246	264,250	200,000	200,000	200,000
Other receipts	1,240,780	1,110,171	408,990	307,688	317,152	326,853	336,796
Share of Profits of Associates (Dulverton Waste Management)	74,250	70,875	74,250	70,875	70,875	70,875	70,875
Investment revenue from water corporation	191,000	458,400	459,806	446,400	446,400	446,400	446,400
Net GST refund/payment	972,298	-	-	-	-	-	-
Payments to suppliers	(5,669,536)	(4,547,309)	(6,178,336)	(4,942,726)	(5,066,294)	(5,192,951)	(5,322,775)
Payments to employees (including redundancies)	(3,842,183)	(3,757,694)	(4,001,291)	(4,808,273)	(4,938,097)	(5,071,425)	(5,208,354)
Finance costs	(8,186)	(148,625)	(75,864)	(319,455)	(315,691)	(546,109)	(541,955)
Other payments	(1,249,918)	(1,358,004)	(1,327,056)	(1,548,010)	(1,586,710)	(1,626,378)	(1,667,037)
Net cash provided by (or used in) operating activities	3,532,717	3,613,189	3,640,299	3,143,625	3,382,058	3,469,759	3,812,304
Cash flows from investing activities							
Payments for property, infrastructure, plant and equipment	(6,868,009)	(23,473,280)	(7,058,583)	(24,554,501)	(6,656,386)	(3,466,229)	(2,597,937)
Payments for intangibles	(232,119)	-	-	-	-	-	-
Proceeds from sale of property, infrastructure, plant and equipment	74,928	-	700,000	-	-	-	-
Capital grants	1,358,907	9,750,547	772,854	9,720,186	4,222,875	1,041,000	311,000
Contributions	48,809	60,000	87,710	10,000	-	-	-
Net Cash provided by (or used in) Investing Activities	(5,617,484)	(13,662,733)	(5,498,020)	(14,824,315)	(2,433,511)	(2,425,229)	(2,286,937)

Appendix A - Budgeted Financial Statements

	Actual 2021	Budget 2022	Forecast Actual 2022	Budget 2023	2024	Projected 2025	2026
Cash flows from financing activities							
Trust funds and deposits	(73,946)	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	(6,663)	-	-	-	-	-	-
Proceeds from interest-bearing loans and borrowings	6,250,000	5,000,000	5,000,000	-	-	-	-
Repayment of interest-bearing loans and borrowings	-	(250,000)	(250,000)	(74,848)	(78,614)	(582,570)	(586,724)
Net cash provided by (or used in) financing activities	6,169,391	4,750,000	4,750,000	(74,848)	(78,614)	(582,570)	(586,724)
Net increase/(decrease) in cash and cash equivalents	4,084,624	(5,299,544)	2,892,279	(11,755,537)	869,934	461,960	938,642
Cash and cash equivalents at the beginning of the financial year	9,142,335	11,931,789	13,226,959	16,119,238	4,363,701	5,233,634	5,695,595
Cash and cash equivalents at the end of the financial year	13,226,959	6,632,245	16,119,238	4,363,701	5,233,634	5,695,595	6,634,237

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

Road base and seal

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Darling Street Upgrades	Upgrade Darling Street as part of Caravan Park entrance redevelopment		200,000	200,000	15,181
Reseals - Annual reseal allocation	Reseal list to be determined	350,000		350,000	-
Bus stop upgrades - priority site(s) - Year 1	Endorsed Community Road Safety Committee recommendation for an annual allocation of \$15k to \$50k.		20,000	20,000	-
Squeaking Point Road (Frankford Road to Applebys Road)	Reconstruct and widen 1.3km of rural road where possible and practical	450,000	150,000	600,000	-
Tarleton Road Widening	Complete 2022 project	39,006		39,006	39,006
Tarleton Road - Localised Reconstruction		386,375		386,375	386,375
Squeaking Point Road Safety Improvements		25,019	75,057	100,076	100,076
Total Road Base and Seal		1,250,400	445,057	1,695,457	540,638

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

Footpaths

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Footpath - Bells Pde to River Road Pathway	Link to Coastal Pathway		95,875	95,875	-
Hawley Esplanade Footpath	Footpath/cycling track along foreshore of the Esplanade		956,000	956,000	948,397
Total Footpaths		0	1,051,875	1,051,875	948,397

Kerb & Channel

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Hamilton St - Kerb & Channel	Construct K&C from existing at Thomas St to existing near Reibey St, 320m		89,727	89,727	-
Hamilton St - Kerb & Channel	Reconstruct K&C from Cotton St to Thomas St (Eastern side)		105,513	105,513	-
Percival St - Moriarty Rd to past Stephensons on eastern side, 150m	Construct new kerb with associated road widening and stormwater works		72,773	72,773	72,773
Port Sorell Main Rd / Alexander Street existing roundabout	Upgrade town entry amenity including the installation of kerb, improved drainage, and vegetation.	44,370	177,480	221,850	221,850
Sankey Street, Hawley - address flood issues	Design and implement solution Hawley Esplanade at junction		800,000	800,000	-
Total Kerb & Channel		44,370	1,245,493	1,289,863	294,623

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

Car Parks

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Port Sorell Surf Life Saving Club - carpark	Asphalt carpark and re-linemark following upgrade of Hawley shared path adjacent site.	35,000		35,000	-
Car Park - South Esplanade		25,000		25,000	25,002
Total Car Parks		60,000	0	60,000	25,002

Stormwater

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Gilbert Street/Hamilton Street junction stormwater works	Form manhole bases & reline stormwater main across Gilbert St currently with open joints	30,000		30,000	-
Latrobe Flood Mitigation Project - 2022/23 stage	Total project budget now in the order of \$15m		9,267,056	9,267,056	1,083,220
Port Sorell Golf Course - Stormwater Study		12,500	12,500	25,000	-
Sankey Street - stormwater detention basin	Complete prior to subdivision completion.		84,000	84,000	-
Total Stormwater		42,500	9,363,556	9,406,056	1,083,220

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

Buildings

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Banksia Facilities redevelopment - 2022/23 stage	Including Camp Banksia redevelopment	1,288,333	2,576,667	3,865,000	984,483
Camp Banksia Bunks	Purchase 65 bunk beds for redeveloped Camp Banksia		43,677	43,677	-
EPU Annual refurbishments - vacated units		224,000		224,000	-
EPU Refurbishment - annual shower replacements	Replace Terrazzo Showers	15,000		15,000	13,229
EPU Refurbishment - annual air conditioning installation		15,000		15,000	-
EPU Boundary Fence - Laura Street	Upgrade and extend boundary fence	7,500	7,500	15,000	-
Latrobe Depot Truck Shed - Enclose front of sign shed	Enclose front of sign shed, & roller door, upgrade lighting & power points		20,000	20,000	-
Latrobe Recreation Ground facilities Redevelopment - 2023 stage		1,993,020		1,993,020	144,043
Port Sorell Caravan Park - upgrades	Priority upgrades from Master Plan	175,000		175,000	-
Building Latrobe Recreation Ground - Access Control System		5,391	10,781	16,172	16,172
Building Latrobe Youth Centre Redevelopment Concept Designs			28,572	28,572	28,572
Public Amenities Priority Works		50,409		50,409	50,409
Port Sorell Memorial Hall - Side Door Air Lock			25,455	25,455	25,455
Men's Shed and adjacent storage area	Nature strip works		23,727	23,727	23,727
Total Buildings		3,773,653	2,736,379	6,510,032	1,286,090

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

Land Improvements

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
Bradshaw Street - Chromy Estate Playground	Basic residential (pocket) park and landscaping - no toilet		30,000	30,000	-
Freers Beach accesses adjacent Shearwater Park	Install access(s) suitable for paddle craft similar to recent upgrades		17,841	17,841	-
Panatana playground	Provide playground upgrade and fencing	50,000		50,000	-
Port Sorell Landfill Site	Priority remedial actions	185,177		185,177	35,177
Port Sorell Waste Transfer Station	Design, scope etc for new site and use of existing	50,000		50,000	-
Wild Mersey Mountain Bike Trails	Allowance for completion of the Wild Mersey trails		133,423	133,423	-
Latrobe CBD Bins	Replace street bins and install recycling bins		50,000	50,000	34,598
Building Port Sorell Waste Transfer Station Temporary Upgrade	Temporary building upgrade		32,343	32,343	32,343
PSAC Memorials - Seat or Signage			7,590	7,590	7,590
Port Sorell Caravan Park Refurbishment			1,869,913	1,869,913	497,944
Bosworth Park - Learn to Ride Bike Path			37,258	37,258	37,258
Port Sorell Drinking Fountains			6,165	6,165	6,165
Bells Parade Interpretation Signage			10,757	10,757	10,757
Port Sorell History Project-Interpretive Signs			15,465	15,465	15,465
Latrobe Depot - New Automated Entry Gate			29,109	29,109	29,109
Land Latrobe Tennis Club Court & Fence Upgrades		207,469		207,469	207,469
Land Perkins Park Cricket Net Upgrades		9,703	29,109	38,812	38,812
Land Information Bay, Alexander St - Refresh		9,703		9,703	9,703
Wild Mersey MTB Bridge	complete 2022 project		71,263	71,263	71,263
Land Development Alberta St/Cotton St			582,169	582,169	582,169
Total Land Improvements		512,052	2,922,405	3,434,457	1,615,822

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

IT equipment and software

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
IT Printer replacements (Latrobe share)		3,163		3,163	2,695
IT Server/switch/ups replacement (Latrobe share)		25,744		25,744	-
IT Video conferencing upgrades (Latrobe share)			28,463	28,463	-
IT WAN installation - 3 sites			12,938	12,938	12,938
Laptop PC replacements (Latrobe share)		19,550		19,550	5,394
Replace or re-gas chairs in Council Chambers		10,000		10,000	-
I-pad replacements (Latrobe share)		21,940		21,940	21,940
Wi-Fi access point replacement		5,930		5,930	5,930
Total IT equipment and software		86,327	41,401	127,727	48,896

Plant and Equipment

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2021/22
110hp Tractor replacement	2022 project 108096	51,400		51,400	51,400
3 Yard Tip Truck - L56		80,000		80,000	-
4x2 Extra Cab Diesel Ute - L70		65,000		65,000	24,258
4x2 Extra Cab Diesel Ute - L72		21,000		21,000	-
72" Ride On Mower - L77		25,000		25,000	-
7x4 Single Axle Trailer PI 513		4,500		4,500	-
8x5 Tandem Trailer PI 512		8,000		8,000	-
Cricket Wicket Roller		40,000		40,000	-
Industrial vac/blower	2022 project 108100		10,297	10,297	10,297
Nissan Truck	10 Yard Tip Truck - Civil	183,642		183,642	133,642
Plant 1	Community Services	15,000		15,000	-
Plant 5	General Manager	22,000		22,000	-
Plant 56 (L55?)	Services - Truck (Tipper)	100,000		100,000	63,070

Appendix B - Budgeted Capital Works for the Year Ending 30 June 2023

Plant 6	Planning and Regulatory Services	15,000		15,000	-
Plant 75	Parks - Chipper	40,000		40,000	24,258
Plant 77	Parks Mower	22,000		22,000	-
Plant 9	Manager Development Regulatory Services	22,000		22,000	-
Replace 2.5t roller - L19		40,000		40,000	-
SES 2008 ute replacement	Should be funded under SES MOU. Share costs 50/50 with DCC.	28,763	14,381	43,144	-
SES 4x4	Ford Ranger 2008 model	49,000		49,000	-
Waste Truck including bin lifter	2022 project 108142		100,000	100,000	41,537
Replace Pool Vehicle	Ford Ranger 2x2	22,051		22,051	22,317
Total Plant and Equipment		854,356	124,678	979,034	370,778
<hr/>					
Total		6,623,657	17,930,844	24,554,501	6,213,466

Appendix C - Rates Resolution 2022/2023

That in accordance with the provisions of Part 9 of the *Local Government Act 1993*, (“the Act”) and the *Fire Service Act 1979*, the following Rates and Charges are made for the period 1 July 2022 to 30 June 2023:

1. DEFINITIONS

- 1.1 “AAV” means the assessed annual value as defined in the Act.
- 1.2 “general land” has the same meaning as it does in the Fire Service Act, 1979.
- 1.3 “land” means a parcel of land within the Latrobe Council municipal area which is shown as being separately assessed in the valuation list.
- 1.4 “valuation list” means a valuation list as defined in the Valuation of Land Act 2001 (as amended).
- 1.5 The singular includes the plural and the plural includes the singular.

2. EXEMPTIONS

The exemptions provided in Section 87 (1), Section 93 (4) and Section 94 (4) of the Act apply.

3. RATES AND CHARGES

- 3.1 That pursuant to Section 90 of the Local Government Act, 1993 Council makes the following **General Rate** on all rateable land (excluding land which is exempt pursuant to the provision of Section 87) within the municipal area of Latrobe of 5.5904 cents in the dollar on the AAV of the land, with a minimum payable in respect of that rate of \$316.
 - (a) Pursuant to Section 107, by reason of the use or predominant use of any land, or the non-use of any land, Council declares by absolute majority that the **General Rate shall be varied** as follows:
 - i) Land used for primary production purposes a General Rate of 5.5904 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$330;
 - ii) Land used for industrial or commercial purposes a General Rate of 8.3856 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$599;
 - iii) Land used for utility/public purposes a General Rate of 8.3856 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$316.
- 3.2 Pursuant to Section 88A of the Act, Council by absolute majority, sets a maximum percentage increase in the General Rate in respect of the

Appendix C - Rates Resolution 2022/2023

entirety of all rateable land within the municipal area and fixes the condition which applies in order for a ratepayer to qualify for the maximum percentage increase as follows;

- (a) the maximum percentage increase is 6.2%; and
- (b) the maximum percentage increase does not apply where rateable land was the subject of a supplementary valuation pursuant to the Valuation of Land Act 2001 at any time since 1 July 2021.

3.3 Pursuant to Section 94 Council makes a **Waste Management Service Charge** (garbage removal) in respect of all lands to which Council makes available a garbage removal service of:

- (a) \$207.48 for one 240 litre mobile garbage bin and one recycle bin;
- (b) \$195.31 for one 140 litre mobile garbage bin and one recycle bin.

3.4 Pursuant to Section 93A Council makes a **Fire Service Rate** which the Council declares by an absolute majority to be varied as follows:

- (a) 0.2884 cents in the dollar of the AAV for land within the Latrobe and Port Sorell Volunteer Brigade Rating District with a minimum payable in respect of that rate of \$44; and
- (b) 0.2866 cents in the dollar of the AAV for general land with a minimum payable in respect of that rate of \$44.

4. GENERAL RATE REMISSION

Pursuant to Section 129 (3) of the Act, Council by absolute majority grants a remission with respect to rateable land as follows:

- (i) Rates remission = $A - (B \times 1.10)$, where;

A = the General Rate on the land calculated under Section 3 of this resolution

B = the net General Rate levied for the 2021/2022 financial year

In the event that the land was the subject of a supplementary valuation under the Valuation of Land Act 2001 in the 2021/2022 financial year, B = the General Rate that would have been levied on the land as if the supplementary valuation had applied for the full 2021/2022 financial year.

- (ii) If the result of the calculation at 4 (i) is a negative amount, then no remission is allowable.
- (iii) The calculation of the remission is exclusive of the additional rates payable on the land arising from any supplementary valuation of that land taking effect during the 2022/2023 financial year.

Appendix C - Rates Resolution 2022/2023

5. PAYMENT OPTIONS

- 5.1 All rates and charges made by the preceding clauses are payable by either:
- (1) one sum due to be paid on or before the 31 August 2022; or
 - (2) four instalments being:
 - (a) a first instalment of one fourth of all the rates and charges on or before 31 August 2022;
 - (b) a second instalment of one fourth of all rates and charges on or before 31 October 2022;
 - (c) a third instalment of one fourth of all rates and charges on or before 28 February 2023;
 - (d) a fourth instalment of one fourth of all rates and charges on or before 30 April 2023.
- 5.2 For the purpose of Clause 5.1(2), the first, second, third and fourth instalments are to be calculated to the nearest whole cent, and in respect of half a cent to the nearest largest whole cent.
- 5.3 If a ratepayer fails to pay any instalment within 21 days of the date on which rates are due, the ratepayer is to immediately pay the full amount of the unpaid rates and charges for the financial year.
- 5.4 A discount on the current year rates and charges of 1.00 per cent on any rate and charge specified in a rate notice will apply where all rates and charges, including arrears are paid in full on or before 31 August 2022.

6. SUPPLEMENTARY RATES

- (1) If a supplementary valuation is made of any land prior to 30 June 2023 the General Manager may at his discretion, adjust the amount payable in respect of any rate for that land for that financial year.
- (2) If a rate notice is issued by the General Manager under clause 6(1), the amount shown as payable on that notice is due to be paid within 30 days of the date on which that notice issued.

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
ANIMAL CONTROL					
Registration (by due date)					
Domestic dog	Annual	Exempt	\$ 53.00	\$ -	\$ 53.00
#Working/#purebred/#greyhound/**hunting dog	Annual	Exempt	\$ 29.00	\$ -	\$ 29.00
#Dog that has completed accredited training course	Annual	Exempt	\$ 29.00	\$ -	\$ 29.00
Dog owned by pensioner (one only)	Annual	Exempt	\$ 20.00	\$ -	\$ 20.00
#Sterilised dog	Annual	Exempt	\$ 23.50	\$ -	\$ 23.50
*Declared restricted breed dog	Annual	Exempt	\$ 138.50	\$ -	\$ 138.50
Dangerous dog	Annual	Exempt	\$ 292.00	\$ -	\$ 292.00
#Guide dog/Medical alert dog	No charge				No Charge
Registration (after due date)					
Domestic dog	Annual	Exempt	\$ 58.00	\$ -	\$ 58.00
#Working/#purebred/#greyhound/**hunting dog	Annual	Exempt	\$ 34.00	\$ -	\$ 34.00
#Dog that has completed accredited training course	Annual	Exempt	\$ 34.00	\$ -	\$ 34.00
Dog owned by pensioner (one only)	Annual	Exempt	\$ 25.00	\$ -	\$ 25.00
#Sterilised dog	Annual	Exempt	\$ 28.50	\$ -	\$ 28.50
*Declared restricted breed dog	Annual	Exempt	\$ 143.50	\$ -	\$ 143.50
Dangerous dog	Annual	Exempt	\$ 297.00	\$ -	\$ 297.00
#Guide dog/Medical alert dog	No charge				No charge
# on provision of evidence					
* as defined in the Dog Control Act 2000					
** must be a current financial member of an authorised or approved association					
New dogs registered after 31/12/22 will be 50% pro-rata fee					
New dogs registered after 31/03/23 will be 25% pro-rata fee					

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
Kennel Licences					
Application for kennel licence		Exempt	\$ 87.50	\$ -	\$ 87.50
Renewal of existing kennel licence	Annual	Exempt	\$ 41.50	\$ -	\$ 41.50
Replacement tag		Taxable	\$ 5.00	\$ 0.50	\$ 5.50
Dog complaint deposit		Exempt	\$ 26.50	\$ -	\$ 26.50
Purchase of dangerous dog sign		Taxable	\$ 63.64	\$ 6.36	\$ 70.00
Purchase of dangerous dog collar - small		Taxable	\$ 52.73	\$ 5.27	\$ 58.00
Purchase of dangerous dog collar - medium		Taxable	\$ 57.73	\$ 5.77	\$ 63.50
Purchase of dangerous dog collar - large		Taxable	\$ 60.45	\$ 6.05	\$ 66.50
Purchase of dangerous dog collar X large		Taxable	\$ 62.73	\$ 6.27	\$ 69.00
Dog Obedience Classes		Taxable	\$ 26.36	\$ 2.64	\$ 29.00
Voluntary cat registration					
General cat registration	Annual	Exempt	\$ 10.50	\$ -	\$ 10.50
Cat owned by pensioner	Annual	Exempt	\$ 5.50	\$ -	\$ 5.50
Neutered cat	Annual	Exempt	\$ 3.00	\$ -	\$ 3.00

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
BUILDING & PLUMBING FEES					
Category 4 Building Works - issue of building and demolition permits (includes issue of Completion Certificates)					
Class 1 Dwelling					
Permit Authority, single dwelling	Per application	Exempt	\$ 385.00	\$ -	\$ 385.00
Permit Authority multiple dwelling plus 50% Permit Authority fee per additional unit		Exempt	\$ 331.00	\$ -	\$ 331.00
Class 10 Shed/Garage					
Permit Authority	Per application	Exempt	\$ 304.50	\$ -	\$ 304.50
Class 2 to 9 Commercial/Industrial					
Permit Authority	Per application	Exempt	\$ 497.50	\$ -	\$ 497.50
Building administration levy 0.1% of estimated cost of works BCIT levy (Training) 0.2% of estimated cost of works					
Category 3 Building Works - Notifications (registration and record keeping)					
Class 1 Dwelling	Per application	Exempt	\$ 331.00	\$ -	\$ 331.00
Class10 Shed		Exempt	\$ 219.00	\$ -	\$ 219.00
Class 2 - 9 Commercial/Industrial		Exempt	\$ 219.00	\$ -	\$ 219.00
Building administration levy 0.1% of estimated cost of works					
BCIT levy (Training) 0.2% of estimated cost of works					
Low risk building works (record keeping)					
Receiving Form 80 and associated plans	No charge				No charge
Category 3 and Category 4 Plumbing Works, Issue of Certificate of Likely Compliance (plumbing)/Plumbing Permit					
Includes plumbing proposal assessment and issue of Completion Certificates					
Class 1 Dwelling					
Permit Authority & Plumbing Surveyor - sewer and stormwater drainage & water reticulation, single dwelling					
- Roof drainage/plumbing (includes 1 mandatory inspection)	Per application	Exempt	\$ 278.50	\$ -	\$ 278.50
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 829.50	\$ -	\$ 829.50
- With sanitary facilities - unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 1,129.00	\$ -	\$ 1,129.00
Any additional inspections		Exempt	\$ 112.00	\$ -	\$ 112.00

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
Multiple dwellings-as for single dwelling plus \$400 for each additional unit					
Class 10 Shed/Garage					
Permit Authority & Plumbing Surveyor - sewer and stormwater drainage & water reticulation					
- Roof drainage (includes 1 mandatory inspection)		Exempt	\$ 273.00	\$ -	\$ 273.00
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 609.50	\$ -	\$ 609.50
- With sanitary facilities-unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 796.50	\$ -	\$ 796.50
Any additional inspection		Exempt	\$ 112.00	\$ -	\$ 112.00
Class 2 - 9 - Commercial/Industrial					
Permit Authority and Plumbing Surveyor < 500m2 floor area					
		Exempt	\$ 497.50	\$ -	\$ 497.50
Permit Authority and Plumbing Surveyor >500m2 floor area					
		Exempt	\$ 829.50	\$ -	\$ 829.50
Plus mandatory inspections					
- Roof drainage only (includes 1 mandatory inspection)		Exempt	\$ 112.00	\$ -	\$ 112.00
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 331.00	\$ -	\$ 331.00
- With sanitary facilities - unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 796.50	\$ -	\$ 796.50
Any additional inspection		Exempt	\$ 112.00	\$ -	\$ 112.00
Low Risk Plumbing Works (record keeping)					
- Review Form 80 and associated plans	No charge	Exempt			No charge
Permit Extension					
Approval for extension of time to complete Category 3 plumbing works-per application					
		Exempt	\$ 59.00	\$ -	\$ 59.00
Approval for extension of time to complete Category 4 plumbing works-per application					
		Exempt	\$ 112.00	\$ -	\$ 112.00

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
Variation to approvals					
Notice of variation to works or change in building surveyor, builder, plumber or other responsible person		Exempt	\$ 59.00	\$ -	\$ 59.00
Permit of Substantial compliance					
Application for Permit of Substantial Compliance - (illegal works)	Double applicable fee	Exempt			
Building Certificate					
Application for Building Certificate - Class 10		Exempt	\$ 166.00	\$ -	\$ 166.00
Application for Building Certificate - Class 1		Exempt	\$ 331.00	\$ -	\$ 331.00
Additional functions					
Consent to building on land - S 79 Building Act 2016		Exempt	\$ 444.50	\$ -	\$ 444.50
Statement of satisfaction for contaminated land-S14 & 58(4) Regulations 2016		Exempt	\$ 225.50	\$ -	\$ 225.50
Consent to build over or near a drain - S 73 Building Act 2016		Exempt	\$ 225.50	\$ -	\$ 225.50
Consent to occupy a non-dwelling building-S308 Building Act, 2016		Exempt	\$ 225.50	\$ -	\$ 225.50
Consent to fence off unbuilt land - S309 Building Act, 2016		Exempt	\$ 225.50	\$ -	\$ 225.50
Consent from Environmental Health Officer, S3,70,157,182,216 Building Act 2016		Exempt	\$ 166.00	\$ -	\$ 166.00
Additional Services					
Providing copies of records, including search - plus print costs for hard copies		Taxable	\$ 24.09	\$ 2.41	\$ 26.50
Registration of backflow prevention device - per notification		Exempt	\$ 59.00	\$ -	\$ 59.00
Advice of intention to perform protection works OR lodgement of plans for protection works-per notification		Exempt	\$ 59.00	\$ -	\$ 59.00
Inspections and issue of occupancy/completion certificates-expired permits	Recovery of contract Building Surveyor's fee				
Cancellation of Permit within 12 months of lodgement	Refund 50% of Council's fees				

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
CEMETERY FEES					
Lawn Cemetery					
Reservation for future burial	Per unit	Taxable	\$ 256.82	\$ 25.68	\$ 282.50
Purchase of plot for immediate burial	Per unit	Taxable	\$ 358.64	\$ 35.86	\$ 394.50
Interment fee for reserved plot or second burial	Per unit	Taxable	\$ 113.64	\$ 11.36	\$ 125.00
Columbarium					
Reservation for future ashes placement	Per unit	Taxable	\$ 50.00	\$ 5.00	\$ 55.00
Ashes placement for reserved space	Per unit	Taxable	\$ 256.82	\$ 25.68	\$ 282.50
Purchase of space for immediate placement	Per unit	Taxable	\$ 306.82	\$ 30.68	\$ 337.50
Memorial Garden					
Reservation for future ashes placement	Per unit	Taxable	\$ 50.00	\$ 5.00	\$ 55.00
Ashes placement for reserved space	Per unit	Taxable	\$ 256.82	\$ 25.68	\$ 282.50
Purchase of space for immediate placement	Per unit	Taxable	\$ 306.82	\$ 30.68	\$ 337.50
Interment of ashes in existing grave	Per unit	Taxable	\$ 113.64	\$ 11.36	\$ 125.00
Replacement of existing or placement of additional plaque	Per unit	Taxable	\$ 113.64	\$ 11.36	\$ 125.00
ELDERLY PERSONS HOME UNIT RENTAL					
(per fortnight)					
Founder Donors					
One person – one bedroom	Fortnight	Input Taxed	\$ 275.00	\$ -	\$ 275.00
Two people – one bedroom	Fortnight	Input Taxed	\$ 281.00	\$ -	\$ 281.00
One person – two bedroom	Fortnight	Input Taxed	\$ 244.00	\$ -	\$ 244.00
Two people – two bedroom	Fortnight	Input Taxed	\$ 249.00	\$ -	\$ 249.00
Market Rent					
One Bedroom (reviewed with upgrades)	Fortnight	Input Taxed	\$ 390.00	\$ -	\$ 390.00
Two Bedrooms (reviewed with upgrades)	Fortnight	Input Taxed	\$ 530.00	\$ -	\$ 530.00
Hamilton St units 1-7*	Fortnight	Input Taxed			Capped at \$570
*Based on Centrelink Income and % of market rent					

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
ENGINEERING FEES					
Stormwater connections					
Main in block/adjoining block <1.5m deep	Cost Recovery	Taxable			Cost Recovery
Main in block/adjoining block >1.5m deep	Cost Recovery	Taxable			Cost Recovery
Road crossing/under road bore	Cost Recovery	Taxable			Cost Recovery
Construction of manhole (<1.5m deep)	Cost Recovery	Taxable			Cost Recovery
Crossover bond		Taxable if forfeited	\$ 545.45	\$ 54.55	\$ 600.00
ENVIRONMENTAL HEALTH					
Registration of Food Business					
- Charity/Not for Profit	No charge				
- Temporary, 3 or more events		Exempt	\$ 58.50	\$ -	\$ 58.50
Temporary 1 day/event		Exempt	\$ 27.50	\$ -	\$ 27.50
- Seasonal		Exempt	\$ 81.50	\$ -	\$ 81.50
- School Canteen		Exempt	\$ 81.50	\$ -	\$ 81.50
- Low risk		Exempt	\$ 116.50	\$ -	\$ 116.50
- Moderate risk		Exempt	\$ 174.50	\$ -	\$ 174.50
- High risk		Exempt	\$ 231.50	\$ -	\$ 231.50
- Inspection request		Taxable	\$ 158.64	\$ 15.86	\$ 174.50
Public Health Risk Activity Registration-Body Piercing		Exempt	\$ 116.50	\$ -	\$ 116.50
Public Health Risk Activity Registration-Tattooing		Exempt	\$ 174.50	\$ -	\$ 174.50
Place of assembly licence		Exempt	\$ 116.50	\$ -	\$ 116.50
Place of assembly licence – specific events		Exempt	\$ 58.00	\$ -	\$ 58.00
Pools and spas-water sampling-excluding analysis fee		Taxable	\$ 422.27	\$ 42.23	\$ 464.50
Water supply sampling – excluding analysis fee		Taxable	\$ 52.73	\$ 5.27	\$ 58.00
Registration Private water supplier - low		Exempt	\$ 56.00	\$ -	\$ 56.00
Registration Private water supplier - high		Exempt	\$ 112.00	\$ -	\$ 112.00
Water cartage licence annual inspection fee		Exempt	\$ 168.00	\$ -	\$ 168.00
Issue of Environmental Protection Notice (minimum fee \$370)	Hourly	Taxable	\$ 116.36	\$ 11.64	\$ 128.00
Regulated system					

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
FACILITY HIRE					
Banksia Centre					
Community Hall/Stadium – per hour		Taxable	\$ 19.09	\$ 1.91	\$ 21.00
Per 4 hour block - morning/afternoon/evening		Taxable	\$ 67.27	\$ 6.73	\$ 74.00
Per day		Taxable	\$ 201.82	\$ 20.18	\$ 222.00
Performing Arts Facility-per hour		Taxable	\$ 17.27	\$ 1.73	\$ 19.00
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 57.73	\$ 5.77	\$ 63.50
Per day		Taxable	\$ 115.45	\$ 11.55	\$ 127.00
Meeting room 1 or 2-per hour		Taxable	\$ 15.91	\$ 1.59	\$ 17.50
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 48.18	\$ 4.82	\$ 53.00
Per day		Taxable	\$ 96.36	\$ 9.64	\$ 106.00
Meeting rooms 1 and 2 combined-per hour		Taxable	\$ 28.64	\$ 2.86	\$ 31.50
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 96.36	\$ 9.64	\$ 106.00
Per day		Taxable	\$ 192.27	\$ 19.23	\$ 211.50
Kitchen facilities-per hour		Taxable	\$ 10.45	\$ 1.05	\$ 11.50
Per 4 hour block – morning/afternoon/evening		Taxable	\$ 38.64	\$ 3.86	\$ 42.50
Per day		Taxable	\$ 115.45	\$ 11.55	\$ 127.00
Latrobe & Districts Youth Centre					
Squash/racquetball courts – per hour					
Per Court		Taxable	\$ 11.82	\$ 1.18	\$ 13.00
Per Court by affiliates		Taxable	\$ 8.64	\$ 0.86	\$ 9.50
Multipurpose room					
Affiliates – per hour		Taxable	\$ 7.73	\$ 0.77	\$ 8.50
Non-affiliates – per hour		Taxable	\$ 14.55	\$ 1.45	\$ 16.00
Meeting room – per session					
Affiliates		Taxable	\$ 7.27	\$ 0.73	\$ 8.00
Non-affiliates		Taxable	\$ 13.64	\$ 1.36	\$ 15.00
Latrobe Memorial Hall					
Facility hire fees separately listed					
Stage equipment - per day		Taxable	\$ 100.91	\$ 10.09	\$ 111.00
Stage equipment - per session		Taxable	\$ 35.00	\$ 3.50	\$ 38.50
Piano		Taxable	\$ 55.45	\$ 5.55	\$ 61.00
Event board advertising		Taxable	\$ 19.55	\$ 1.95	\$ 21.50

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
Port Sorell Memorial Hall					
Hourly rate		Taxable	\$ 15.00	\$ 1.50	\$ 16.50
Per day		Taxable	\$ 56.36	\$ 5.64	\$ 62.00
Hire trestle tables – each		Taxable	\$ 6.36	\$ 0.64	\$ 7.00
Hire chairs (per 10)		Taxable	\$ 10.45	\$ 1.05	\$ 11.50
Reserves, Parks & Gardens					
Bell's Parade bark hut BBQ area or rotunda - per 2 hours, non-commercial event		Taxable	\$ 48.18	\$ 4.82	\$ 53.00
Bell's Parade - commercial event			By negotiation		
Bell's Parade - bond (refundable)			\$ 48.18	\$ 4.82	\$ 53.00
Roadside Vendor permit (Free for charitable/community organisations)		Exempt	\$ 116.50	\$ -	\$ 116.50
MISCELLANEOUS ADMINISTRATION FEES					
Photocopying, black and white – A4 per page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, black and white – A3 per page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, colour - per A4 page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, colour - per A3 page		Taxable	\$ 0.91	\$ 0.09	\$ 1.00
Facsimile - per fax		Taxable	\$ 4.55	\$ 0.45	\$ 5.00
Laminating - per page		Taxable	\$ 3.64	\$ 0.36	\$ 4.00
Section 132 - rates certificate (30 fee units)		Exempt	\$ 51.00	\$ -	\$ 51.00
Section 337 - Council land information certificate (132.5 fee units)		Exempt	\$ 225.25	\$ -	\$ 225.25

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
PLANNING FEES					
Development/ Use					
Provision of a certificate for no permit required proposals		Exempt	\$ 75.00	\$ -	\$ 75.00
Signs		Exempt	\$ 219.00	\$ -	\$ 219.00
Minor Residential (Dwelling extensions/outbuildings/associated use & demolitions)		Exempt	\$ 331.00	\$ -	\$ 331.00
Major residential – new dwelling		Exempt	\$ 455.00	\$ -	\$ 455.00
Multiple dwelling development – up to 4 units		Exempt	\$ 829.50	\$ -	\$ 829.50
Multiple dwelling development – over 4 units		Exempt	\$ 1,658.00	\$ -	\$ 1,658.00
Agricultural shed – Rural resource zone (storage purposes only)		Exempt	\$ 331.00	\$ -	\$ 331.00
Commercial/Industrial – expansion to existing (less than \$50,000) and change of use		Exempt	\$ 556.50	\$ -	\$ 556.50
Commercial/Industrial – minor change of use		Exempt	\$ 213.50	\$ -	\$ 213.50
Minor Commercial/Industrial (up to \$500,000)		Exempt	\$ 829.50	\$ -	\$ 829.50
Major Commercial/Industrial (over \$500,000)		Exempt	\$ 1,658.00	\$ -	\$ 1,658.00
Visitor Accommodation application(in accordance with Interim Planning Directive No. 6)		Exempt	\$ 270.00	\$ -	\$ 270.00
Retrospective application for unapproved development- plus normal fee		Exempt	\$ 158.50	\$ -	\$ 158.50
Discretionary applications:					
Notification and assessment costs					
All use and development (including demolition) unless Level 2 activity		Exempt	\$ 348.00	\$ -	\$ 348.00
Level 2 Activity	Cost recovery				
Subdivision					
Application not requiring road development (plus amount per lot below)		Exempt	\$ 609.50	\$ -	\$ 609.50
Application requiring road development (plus amount as per lot as below)		Exempt	\$ 775.50	\$ -	\$ 775.50
Services areas - per lot		Exempt	\$ 55.00	\$ -	\$ 55.00
Non-serviced areas – per lot		Exempt	\$ 166.00	\$ -	\$ 166.00
Engineering assessment fee – plus \$80 per lot		Exempt	\$ 400.00	\$ -	\$ 400.00
Engineering works compliance (applied wherever new infrastructure is to be vested in Council)					
Development cost not exceeding \$25,000		Exempt	\$ 1,106.50	\$ -	\$ 1,106.50
Development cost exceeding \$25,000 - The greater of \$1,000 or 1.5% of assessed value of engineering works		Exempt			

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
Administration fees					
Use of corporate seal and Part V agreements		Exempt	\$ 224.50	\$ -	\$ 224.50
Petition to amend sealed plan (plus cost recovery where a hearing is required)		Exempt	\$ 224.50	\$ -	\$ 224.50
Adhesion orders and amendments to sealed plans		Exempt	\$ 166.00	\$ -	\$ 166.00
Landscape and pavement bond - per square metre of site area or 100% of estimated cost (minimum of \$2,000)		Outside scope - Taxable if forfeited	\$ 48.64	\$ 4.86	\$ 53.50
Amendment of permit		Exempt	\$ 158.50	\$ -	\$ 158.50
Amendment of permit - subdivision		Exempt	\$ 264.50	\$ -	\$ 264.50
Extension of permit		Exempt	\$ 122.50	\$ -	\$ 122.50
Payment in lieu of parking provision – per space		Exempt	\$ 5,530.00	\$ -	\$ 5,530.00
Strata Development administration fees					
Certificate of approval, amendment, consolidation or cancellation of stratum plan		Exempt	\$ 224.50	\$ -	\$ 224.50
Certificate of approval, amendment, consolidation of stratum plan with engineering referral		Exempt	\$ 343.00	\$ -	\$ 343.00
Certificate of approval staged development scheme		Exempt	\$ 385.00	\$ -	\$ 385.00
Variation to staged development scheme		Exempt	\$ 331.00	\$ -	\$ 331.00
Planning Scheme Amendments					
Assessment by Council per application (not including Tasmanian Planning Commission lodgement fee and notification costs)		Exempt	\$ 2,764.50	\$ -	\$ 2,764.50

Latrobe Council					
Appendix D - Fees and Charges Schedule 2022/2023					
	Fee Basis	GST Code	Fee	GST	GST Inc
TRANSFER STATION - PORT SORELL					
General or green waste					
up to 0.5m3	m3	Taxable	\$ 12.73	\$ 1.27	\$ 14.00
0.5m3 to 1.5m3	m3	Taxable	\$ 18.18	\$ 1.82	\$ 20.00
1.5m3 to 2m3	m3	Taxable	\$ 23.64	\$ 2.36	\$ 26.00
Over 2m3 – per m3	m3	Taxable	\$ 19.09	\$ 1.91	\$ 21.00
Cardboard					
	No charge				
0.5m3 to 2m3	m3	Taxable	\$ 7.73	\$ 0.77	\$ 8.50
2m3 to 4m3	m3	Taxable	\$ 13.64	\$ 1.36	\$ 15.00
Tyres					
Car or motorcycle	Per unit	Taxable	\$ 7.27	\$ 0.73	\$ 8.00
4WD and light truck up to 9.5t GVM	Per unit	Taxable	\$ 13.64	\$ 1.36	\$ 15.00
Truck, earthmover and tractor (Cut in half)	Per unit	Taxable	\$ 27.27	\$ 2.73	\$ 30.00
Other					
Steel including motor vehicle bodies	No charge		No charge		No charge
Clean fill – per m3	m3	Taxable	\$ 30.91	\$ 3.09	\$ 34.00
Mattresses	Per unit	Taxable	\$ 12.73	\$ 1.27	\$ 14.00
Sale of mulched ground cover material - per m3	m3	Taxable	\$ 22.73	\$ 2.27	\$ 25.00
WILD MERSEY MTB TRAILS					
Event with 25 people or less attend	Per Event	Taxable	No charge		No charge
Event with 26 to 50 people attend	Per Event	Taxable	No charge		No charge
Event with over 50 people, \$50 administration fee plus \$5 per person per event	Per Event	Taxable	No charge		No charge
For an event that has no fee to attend	Per Event	Taxable	No charge		No charge

Appendix D - Fees and Charges Schedule 2022/2023

Latrobe Memorial Hall			Fee*	
Bond (refundable)	Damage	Meeting / Activity only - low risk	Nil	
		Function / Event (no alcohol) – medium risk	\$159	
		Function / Event (alcohol sold or consumed) – high risk	\$423	
	Key deposit		\$27	
Hire Charge (per booking)	Hall only	Meeting / Activity only	Per hour (minimum 2 hour)	\$16
			Per day	\$64
		Function / Event	Per hour (minimum 4 hour)	\$27
			Per day	\$170
	Ancillary Room(s)	Meeting / Activity only	Per hour (minimum 2 hour)	\$11
			Per day	\$43
		Function / Event	Per hour (minimum 4 hour)	\$21
			Per day	\$106
	Kitchen	Per hour (minimum 2 hour)	\$13	
		Per day	\$53	
	Entire facility	Per hour (minimum 2 hour)	\$85	
		Per day	\$318	
Pre-event setup – day or night before		Per hour	\$37	
Public Liability Insurance	Meeting / low risk activity only		\$6	
	Function / Event (no alcohol) / medium risk activity		\$16	
	Function / Event (alcohol sold or consumed) / high risk activity		\$53	
Cancellation Fee	Less than 14 days' notice		Equal to hire fee	
	Less than 24 hours		Equal to bond (damage)	
Remissions	Not for profit or local community groups		50% discount on hire charge	
Latrobe Hydrotherapy Pool			Fee*	
Hire Charge (per booking)	1 Hour Session		\$10.00	
Hamilton Hub			Fee*	
Hire Charge (per booking)	Meeting / Activity Only	Per hour (minimum 2 hour)	\$10.50	
		Per day	\$45.00	
	Function / Event	Per hour (minimum 4 hour)	\$22.00	
		Per day	\$110.00	
Port Sorell Caravan Park			Fee*	
Semi-permanent Annual Licence	Sewer Connection		\$2,890.00	
	No Sewer Connection		\$2,740.00	
Powered Site	Per day		\$37.50	
Unpowered Site	Per day		\$26.50	

* GST included in all hire charges