

# Port Sorell Caravan Park

(Policy Number – L-INFPOL002)  
(Policy Type – Council)

## 1 Aim

Council owns the Port Sorell Caravan Park located at 42 Meredith Street, Port Sorell. The Caravan Park has been developed over a 10 hectare site of which 2 hectares is freehold, with the balance area leased from the Crown.

Council operates the Caravan Park as an affordable holiday accommodation destination.

## 2 Policy Statement

Council is committed to delivering an efficient, consistent, and sustainable Port Sorell Caravan Park for the benefit of both the local community and tourists visiting the area.

Council will look for new and improved opportunities which will enhance the Caravan Park's attraction to visitors, while at the same time providing an acceptable return on investment to the community.

## 3 Policy Detail

Purpose	Description
<b>Public Land</b>	The Council owned portion of the property is included on the Council's Public Lands List as provided under s.177A of the <i>Local Government Act 1993</i> . Including land on the Public Lands List provides the community with a level of protection in relation to any future Council deciding to sell or otherwise dispose of the property.
<b>Crown Land</b>	The lease from Crown Land Services is for a 10-year term expiring in March 2027. It is expected the Crown will renew the lease at expiry.
<b>Primary Purpose</b>	The Caravan Park is primarily provided for short-term holiday accommodation purposes only, although there are a number of 'semi-permanent' sites within the park.
<b>Management and Operation</b>	The Council will manage the oversight of the Caravan Park through a s.24 Special Committee, comprising of elected members staff, and a regular user of the facility .  The day to day operational activities of the Caravan Park will be undertaken by a contracted caretaker, including all bookings, enquiries, complaints, etc.
<b>Maintenance and Improvements</b>	Council will maintain the Caravan Park to an appropriate standard noting that any major maintenance and/or capital improvements are

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	considered by the Council through its normal budgetary processes and is dependent on available funding.
<b>Park Rules</b>	Council management will determine a minimum standard of Park Rules to be applied. These Rules (subject to review from time to time) are to be adhered to by all Park users.

## 4 Associated Documents and References

### 4.1 Local Government Act 1993 Reference

#### 20. *Functions and powers*

(1) *In addition to any functions of a council in this or any other Act, a council has the following functions:*

(a) *to provide for the health, safety and welfare of the community*

#### 24. *Special committees*

(1) *A council may establish, on such terms and for such purposes as it thinks fit, special committees.*

(2) *A special committee consists of such persons appointed by the council as the council thinks appropriate.*

(3) *The council is to determine the procedures relating to meetings of a special committee.*

### 4.2 Strategic Plan Reference

<b>Program</b>	3	Infrastructure and Assets
<b>Activity</b>	3.3	Buildings and Community Facilities
<b>Objective</b>	3.3	Manage Council owned buildings and facilities for the benefit of the community
<b>Strategy</b>	3.3.7	Own and operate the Port Sorell Caravan Park and upgrade the facilities offered to improve the visitor experience and provide increased financial performance

APPROVED BY COUNCIL: 12 February 2024 Minute: 12.2

EFFECTIVE DATE: 12 February 2024

ADMINISTERED BY: Manager Infrastructure & Assets

This policy will be reviewed periodically to ensure its relevance in terms of community needs and expectations and Council goals, targets, budget and statutory requirements.