

Council Use Only	
Date & time form received:	
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## Application for Works within the Council Road Reservation (Form Number – L-INFFRM002)

Local Government (Highways) Act 1982 (Clause 46)

### 1 Applicants Details

Name	
<input type="text"/>	<input type="text"/>
First	Last
Address	
<input type="text"/>	
Town	Postcode
<input type="text"/>	<input type="text"/>
Contact Phone Number	Contact Email Address
<input type="text"/>	<input type="text"/>
Road where works required	
<input type="text"/>	
Location details	
<input type="text"/>	

### 2 Works Required

- |   |  |
|---|--|
| <input type="checkbox"/> Removal of vegetation                | <input type="checkbox"/> New Landscaping                                     |
| <input type="checkbox"/> Installation/Removal of fencing      | <input type="checkbox"/> Installation/Removal of stormwater infrastructure   |
| <input type="checkbox"/> Alterations to roadside drains       | <input type="checkbox"/> Stormwater connection point                         |
| <input type="checkbox"/> Erecting/Removal of a structure      | <input type="checkbox"/> Construction of kerb crossover and vehicular access |
| <input type="checkbox"/> Installation/Remove temporary sign   | <input type="checkbox"/> Minor subdivision                                   |
| <input type="checkbox"/> Install underground electrical cable |  |
| <input type="checkbox"/> Other Roadworks (please specify)     |  |

### 3 Required Information

Nominated contractor undertaking work

- Supply Certificate of Currency for Public Liability Insurance
- Plan showing the location and details of the works
- Traffic Management Plan

### 4 Acknowledgement and Signature

- I agree that by typing my name below in 'Name of signatory' I have signed this application (if completing electronically)

Name of signatory

Signature (if completing in hard copy)

Date

### 5 Submission

Applications can be submitted as follows:

- Email to [council@latrobe.tas.gov.au](mailto:council@latrobe.tas.gov.au) and label the subject of your email "Application for Works within the Council Road Reservation"; or
- Mail to PO Box 63, Latrobe, TAS, 7307; or

Deliver in person to the Council office at 170 Gilbert St, Latrobe.

#### Personal Information Protection Statement

As required under the Personal Information Protection Act 2004

Personal information is managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates, on request to Council.

Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and if necessary, may be disclosed to other public sector bodies, agents, or contractors of Council, in accordance with Council's personal information protection policies.

Failure to provide all required information may result in your application not being able to be accepted or processed.