

# Latrobe Municipality COVID-19 Recovery Action Committee

## Terms of Reference

The Latrobe Municipality COVID-19 Recovery Action Committee is established in response to the Coronavirus pandemic declared by the World Health Organisation (WHO) on 11 March 2020. It covers the Latrobe Municipality.

### Mission

To co-ordinate and manage the human, economic and social recovery of communities in the Latrobe Municipality during and after the COVID-19 situation.

### Objectives

The Latrobe Municipality COVID-19 Recovery Action Committee will:

1. Identify government and non-government support in health and wellbeing services, financial and economic services who can be appropriately utilised to assist with recovery needs.
2. Develop short, medium and long-term responses to recovery from the COVID-19 situation to assist communities to rebuild in a way that enhances resilience across social and economic values, including actively contributing to the State response.
3. To develop and support community participation in local opportunities and programs that improve recovery outcomes for communities, including participation of groups with social disadvantage and financial and economic outcomes for businesses.
4. To ensure consistent and co-ordinated messaging to local communities, including vulnerable community members and those who do not have access to the internet.
5. To ensure information relevant to the local Latrobe COVID-19 situation is shared effectively and in a timely manner between the Latrobe Municipality COVID-19 Recovery Action Committee, North West Regional Social Recovery Committee (NWRSRC) and the State Recovery Committee (SRC).

### Chair

The Chair of the Recovery Committee is the Mayor of Latrobe Council.

In the absence of the Mayor, the Municipal Recovery Coordinator will chair the meeting.

### Membership

Industry/Sector	Representative
Mayor/Committee Chairman	Cr Peter Freshney
Municipal Recovery Coordinator	Michelle Dutton
Deputy Recovery Coordinator	Glenys Nicholls
Agriculture	Nathan Richardson
Businesses - Latrobe	Carolyn McLennan
Businesses - Port Sorell area	Lyndsey Holmes
Church	Pastor Ralph Terry
Economic and Tourism Development	Ian Waller
Education/Youth	Rosemary Lincolne

Industry/Sector	Representative
Health Service	Carole French
Job Network Agency	Karen Malone CVGT
Latrobe Economic Development Committee Chair	Cr Vonette Mead
Service Group	Rodney Bramich
Sport	Greg Donald

### **Secretariat**

Secretariat support will be provided by Latrobe Council, or by other agreed arrangement.

### **Frequency of meetings**

The Latrobe Municipality COVID-19 Recovery Action Committee will meet fortnightly (initially) either via teleconference, face to face or a combination of both methods as determined by members.

The ongoing frequency and location of meetings will be determined as required, by member's agreement.

### **Reporting**

The Latrobe Municipality COVID-19 Recovery Action Committee will implement a localised Recovery Action Plan and report through the Municipal Recovery Coordinator to the Regional and State Recovery Committees.

### **Consultation**

The Latrobe Municipality COVID-19 Recovery Action Committee representatives will utilise their existing industry/sector network and expand, as required, in that field to provide broad consultation that supports and informs the Committee's objectives.