

# Annual Plan and Budget Estimate

2023 - 2024



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## Mayor's Introduction

Our Council's 2023/2024 Annual Plan and Budget will provide for the completion of a number of the largest infrastructure projects undertaken in recent memory, and possibly, at any time in our history. Amongst others, our community can expect to see the completion of the long-awaited Latrobe township Flood Mitigation Project which will have been eight years in the making.



The floods of 2016 and 2022 are still vivid in the memories of many in our community and this project will, we expect, provide a significant level of both comfort and safety for residents and business owners in the lower end of the Latrobe Township who were so heavily impacted by both events. At the same time, Council expects to see the completion of the much-vaunted high-level crossing of the Mersey River at Warrawee, which will be an iconic addition to the mountain bike experience across the Kentish and Latrobe Council areas. Local company BridgePro have designed and constructed the longest single-span pedestrian suspension bridge in the Nation and one of the longest in the Southern Hemisphere.

We also expect to see completion of major projects at both the Port Sorell Caravan Park and at Camp Banksia; the latter of which has been the subject of strong lobbying from many in our community over an extended period. Likewise, in Latrobe, nearly \$3 million has been budgeted for the upgrade of facilities and infrastructure at the Latrobe Recreation ground which is again triggered by a significant increase in participation in those sports and activities conducted at the Recreation Ground Facilities. Catering for our community's growth is very much a fundamental component of this year's Annual Plan and Budget process but comes at a time when Councillors are very much aware of the cost-of-living pressures being experienced by community members. Balancing those two priorities has been pivotal to the discussions and debate at the almost record number of budget workshops and reviews that have been undertaken by Elected Members, our management team and staff.

Council has also budgeted for over \$4 Million in stormwater infrastructure with a particular focus on Sankey Street, Port Sorell and Percival Street, Latrobe. The capital works program again highlights the infrastructure and service needs of an ever-growing municipality. There is clearly a correlation between population growth and an increase in the expected service levels and Councils both now and into the future, will need to consider the balance between those expectations and our capacity to continue to fund major capital works.

Councillors and staff have again worked collaboratively to respond to our community's challenges and expectations, whilst at the same time, being very cognisant of the impact on our long-term financial plan. The development of this Annual Plan and Budget has been challenging and subject to strong debate, but at the end of the day Council has settled upon a rate increase of 7.9%, which is consistent with our current Rating Policy and reflective of the need to fund the infrastructure and services of the fastest growing municipality in our region.

## Mayor's Introduction

Although the rate increase is 1% above the Hobart CPI of 6.9%, it is also under the Local Government Association of Tasmania's Council Cost index of 8.1%, and it is very much reflective of the ever-increasing demands being placed on Council as a key provider of infrastructure and services in our Local Government Area.

In closing, I would like to thank and acknowledge the collaborative contribution of elected members and the dedication and diligence of our staff lead by the General Manager - Mr Gerald Monson, Team Leader of Finance - Mr Andrew Cock and members of our management team. Together we have prepared an Annual Plan and Budget that is fiscally responsible and reflective of the needs of an ever-growing community.



**Mayor Peter Freshney**

## The Council



**Mayor Peter Freshney**

M: 0417 287 006  
E: peter.freshney@latrobe.tas.gov.au

**Term of Office:**  
2011 – 2026

**Committee Membership:**

- Port Sorell Caravan Park Committee
- Latrobe Council Economic Development Committee (Proxy)
- Latrobe Memorial Hall and Hamilton Hub Advisory Special Committee (Proxy)
- Cradle Coast Authority Chief Representative
- Dulverton Regional Waste Management Authority (Proxy)
- LGAT Annual and General Meeting Representative
- Mersey Leven Emergency Management Committee
- TasWater Owner Representatives Committee
- General Manager’s Evaluation Group
- Municipal Alliance Committee
- Latrobe High School Liaison Officer
- St Patrick’s School Liaison Officer
- St Patrick’s Child Care Board of Management
- Premier’s Local Government Council



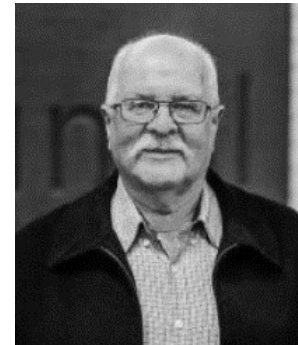
**Deputy Mayor Vonette Mead**

M: 0407 055 180  
E: vonette.mead@latrobe.tas.gov.au

**Term of Office:**  
2018 – 2026

**Committee Membership:**

- Latrobe Sport and Recreation Management Committee
- Latrobe Tree Planting Committee (Proxy)
- Port Sorell Caravan Park Committee
- Latrobe Council Economic Development Committee
- Cradle Coast Authority (Proxy)
- Dulverton Regional Waste Management Authority
- LGAT Annual and General Meeting Representative (Proxy)
- Latrobe Council Audit Panel Member (Proxy)
- Mersey Leven Emergency Management Committee (Proxy)
- TasWater Owner Representatives Committee (Proxy)
- General Manager’s Evaluation Group
- Municipal Alliance Committee
- Wild Mersey Mountain Bike Trails Advisory Committee
- Port Sorell History Group Liaison Officer
- Sassafras Primary School Liaison Officer



**Councillor Graeme Brown AFSM**

M: 0417 598 116  
E: graeme.brown@latrobe.tas.gov.au

**Term of Office:**  
2014 - 2026

**Committee Membership:**

- Bells Parade Precinct Committee
- Elderly Persons Units Advisory Committee
- Latrobe Cemetery Committee
- Latrobe and Districts Youth Centre Management Committee
- Latrobe Council Audit Panel Member
- Australia Day Awards Working Group
- General Manager’s Evaluation Group
- Municipal Alliance Committee
- Wild Mersey Mountain Bike Trails Advisory Committee
- Latrobe Primary School Liaison Officer

## The Council



### Councillor Garry Sims

M: 0419 139 053  
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**Term of Office:**  
1994 – 2026

#### Committee Membership:

- Banksia Facilities Management Committee
- Elderly Persons Units Advisory Committee
- Moriarty Hall Committee
- Latrobe Memorial Hall and Hamilton Hub Advisory Special Committee
- Australia Day Awards Working Group
- Community Development Grants Working Group
- Port Sorell Men's Shed Liaison Officer



### Councillor Gerrad Wicks

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**Term of Office:**  
2014 – 2026

#### Committee Membership:

- Bells Parade Precinct Committee
- Latrobe Cemetery Committee
- Latrobe Sport and Recreation Committee (Proxy)
- Port Sorell Caravan Park Committee (Proxy)
- Australia Day Awards Working Group
- Community Development Grants Working Group (Proxy)



### Councillor Sommer Metske

M: 0409 622 710  
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**Term of Office:**  
2018 - 2026

#### Committee Membership:

- Latrobe Tree Planting Committee
- Latrobe Council Economic Development Committee
- Port Sorell Memorial Hall Controlling Authority
- Community Development Grants Working Group
- Port Sorell Primary School Liaison Officer

## The Council



**Councillor Jacki Martin**

M: 0409 435 825  
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**Term of Office:**  
2022 – 2026

**Committee Membership:**

- Latrobe and Districts Youth Centre Management Committee
- Latrobe Tree Planting Committee
- Port Sorell Advisory Committee
- Latrobe Council Economic Development Committee
- Port Sorell Memorial Hall Controlling Authority (Proxy)
- Community Development Grants Working Group
- General Manager's Evaluation Group (Proxy)
- Andrews Creek Primary School Liaison Officer



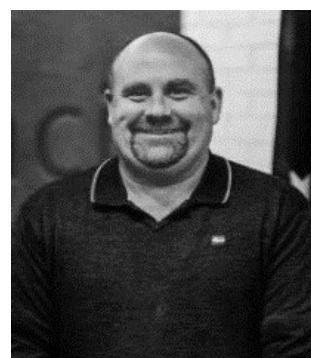
**Councillor Claudia Baldock**

M: 0424 782 379  
E: claudia.baldock@latrobe.tas.gov.au

**Term of Office:**  
2022 – 2026

**Committee Membership:**

- Banksia Facilities Management Committee
- Elderly Persons Units Advisory Committee (Proxy)
- Latrobe Council Audit Panel Member
- Municipal Alliance Committee (Proxy)
- Geneva School Liaison Officer



**Councillor David Fidler**

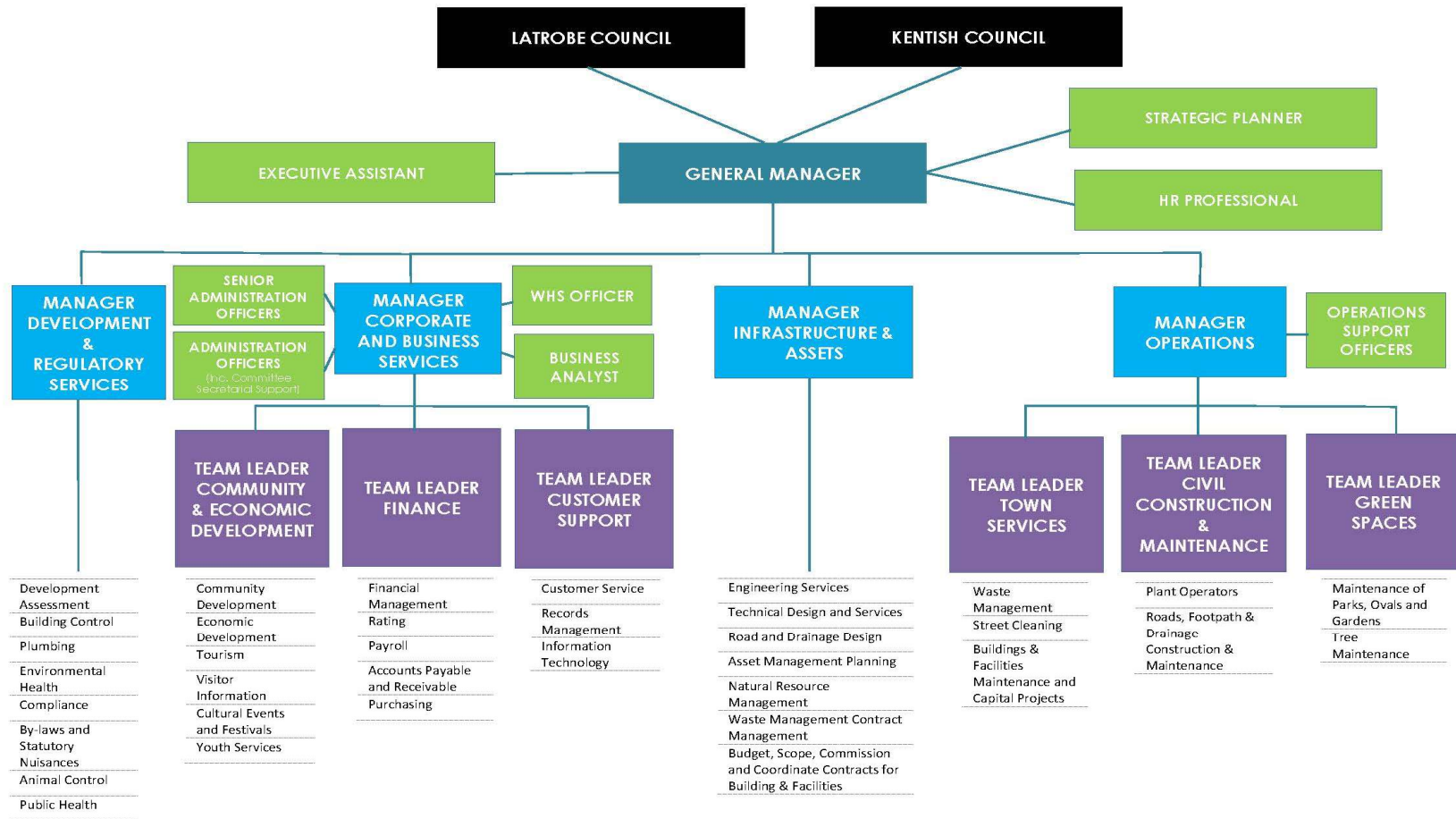
M: 0457 880 028  
E: david.fidler@latrobe.tas.gov.au

**Term of Office:**  
2022 – 2026

**Committee Membership:**

- Bells Parade Precinct Committee
- Latrobe Sport and Recreation Committee
- Port Sorell Advisory Committee
- Australia Day Awards Working Group
- Community Development Grants Working Group

## ORGANISATION STRUCTURE – 2023





## Budget Process

This section lists the budget processes undertaken in order to adopt the budget in accordance with the *Local Government Act 1993* and *Regulations*.

The first step in the budget process is for officers to prepare a draft and submit to Council for discussion, amendment and eventual adoption. The budget must be adopted by an absolute majority before 31 August each year. A copy of the Annual Plan must be provided to both the Director of Local Government and the Director of Public Health.

The key dates for the budget process are summarised below.

Budget Process		Timing
1	Commence drafting estimates/ consult with community	January/February
2	Workshops with Council	March – June
3	Budget adopted and rates and charges set by Council	July
4	Advertise new rates and charges within 21 days	July
5	Provide Director of Local Government with a copy of the rating resolution and annual plan	July

## General Manager's Summary



The Council has agreed to increase the General Rate by 7.9%, which is in line with Council's Long Term Financial plan. The increase provides for the Council to be financially stable into the future notwithstanding major capital works which are being funded and undertaking long-term maintenance and management of new subdivisions donated by developers. Despite the increase in rates, Council remains one of the lowest rating Councils in the region.

Council has taken up a \$5 million loan towards the \$15 million Latrobe Flood Mitigation system. Council has also a concessional loan of \$6.25 million from Tascorp which will convert to a \$2.45 million, 10 year loan for Wild Mersey Bike Bridge, Tarlton Road and Bosworth Park and a \$3.8 million, 20 year loan for the Port Sorell Caravan Park and Camp Banksia facility. Depreciation expenses have increased by \$783,000 over the past two years which equates to a rate increase of approximately 9.9%. The budgeted interest in 2023/24 on the loans detailed above totals \$316,000. There is evidence that a growing gap exists between population growth and the additional revenue councils receive from that growth which includes a requirement for additional infrastructure.

The Council has worked with the Kentish Council on the current review of local government by the state government through the independent Local Government Board and two submissions were made emphasising the importance and learnings of the shared services arrangement which the two councils have undertaken over the last 12 years. At the time of preparing this report the Local Government Board has outlined four possible structural reform scenarios for the Cradle Coast Community Catchment area (which includes the Latrobe and Kentish Council areas) and much time and effort is going into consulting with the community and making a further submission to the Board with applications closing on the 2nd August 2023. The proposed reform of local government could have a major impact on the Latrobe Council as we know it and it is important that the community is engaged and participates in the current reform process taking place.

Council continues to seek efficiencies through further resource sharing and by taking opportunities to contribute to regional development. The majority of savings generated from the efficiencies gained up to this point have been reinvested into new technology and plant and equipment to modernise Council operations. This will enable Council to better cope with increased community expectations on the range and quality of services provided. Key budget information is provided in the following pages regarding the rate increase, operating result, service levels, cash and investments, capital works, financial position, financial sustainability, and key strategic activities of the Council.

I take this opportunity to thank all Council employees who responded magnificently to the two natural disasters which we had last year (including the windstorm event in Kentish) working tirelessly to deliver a high level of service during extremely challenging times. We are delivering a significant capital works program during a period of supply chain difficulties, increasing costs of goods and services, and a shortage of specialist skills and resources. It is pleasing that over the next twelve months the four priority projects identified in Councils Strategic Plan will be completed.

## General Manager's Summary

Finally, I take this opportunity to congratulate the Mayor and Councillors on the way they work together for the benefit of the community, and I look forward on behalf of the team to deliver, in an efficient and cost-effective way, the services and projects that are funded by this budget.

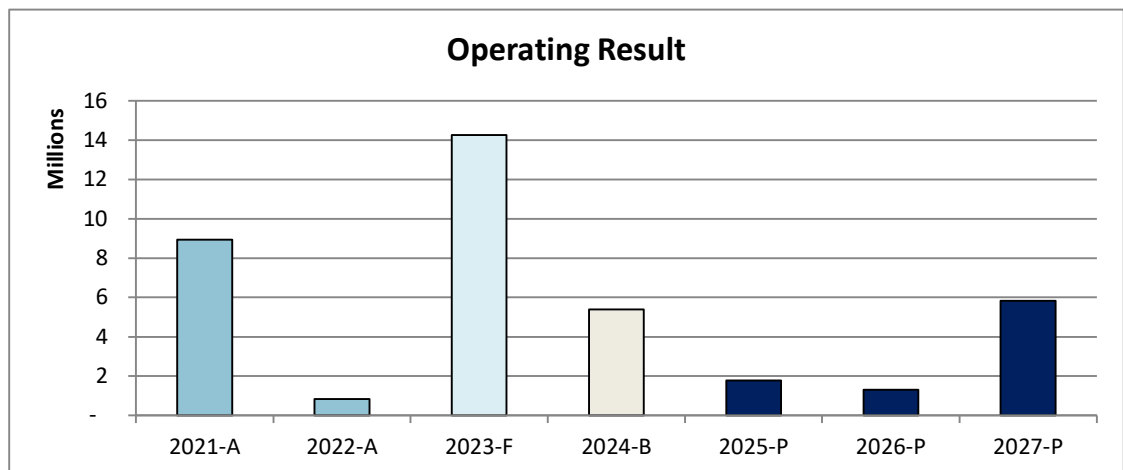
### 1 Rates

In setting the rates for 2023/24 a general rate increase of 7.9% has been applied. Council will offer a discount of 2% for early payment of rates.

After allowing for new rates collected due to building growth, and the unwinding of some previously capped rate increases relating to increased property valuations, the general rate income will increase by an estimated 9.9%, including growth of 2%.

The Local Government Association of Tasmania (LGAT) Council Cost Index for 2023 is 8.11% (2022, 4.06%). Annual CPI to March 2023 was 7%.

### 2 Operating Result

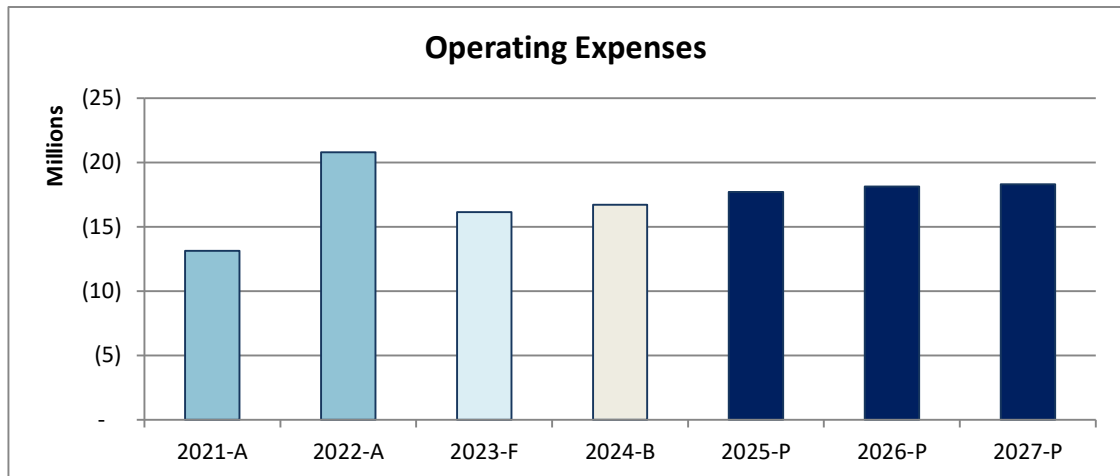


The budgeted operating result for 2023/24 is a surplus of \$5.393 million, a decrease of \$8.869 million on the forecast surplus for 2022/23 of \$14.262 million. The variance is mainly due to the reduction in grants for delivery of capital works.

The budgeted 2023/24 underlying surplus is estimated to be \$177,205, some \$49,627 less than the forecast \$127,578 underlying surplus for 2022/23. The underlying result is discussed in section 7 of this summary.

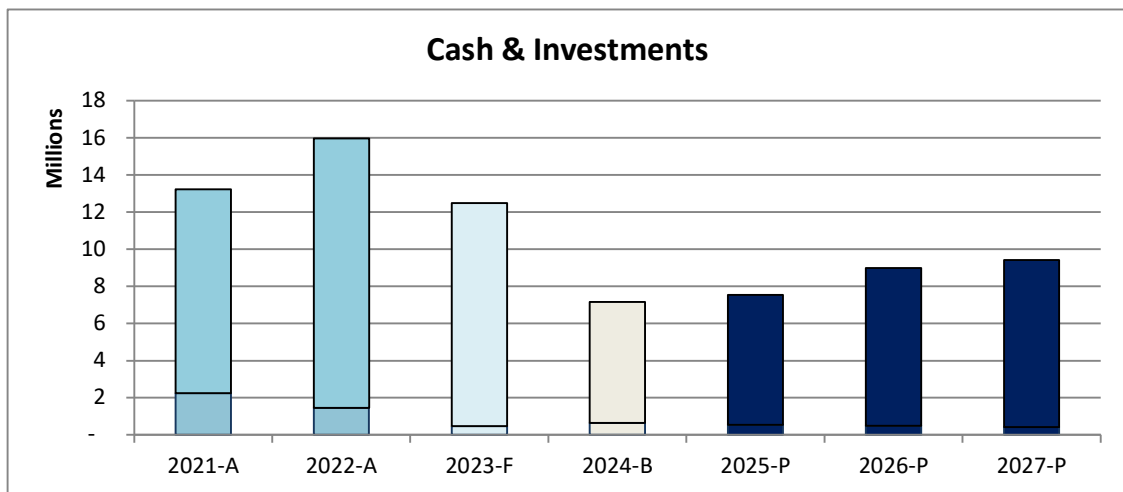
## General Manager's Summary

### 3 Operating Expenses



The 2023/24 operating expenses required to deliver services are budgeted to be \$16.709 million a 3.6% increase on the forecast expenditure for 2022/23.

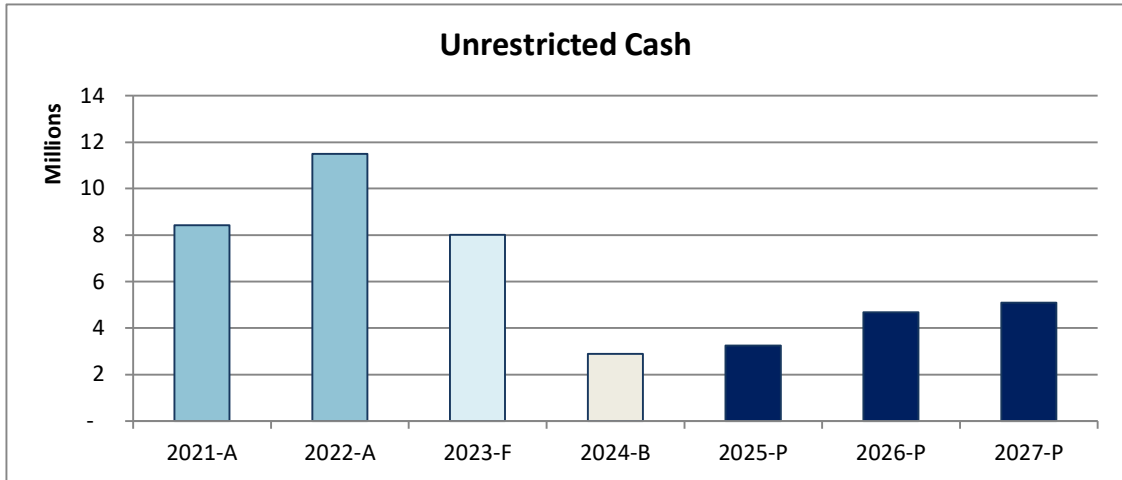
### 4 Cash & Investments



Cash and investments are budgeted to decrease by \$5.329 million to \$7.148 million as at 30 June 2024.

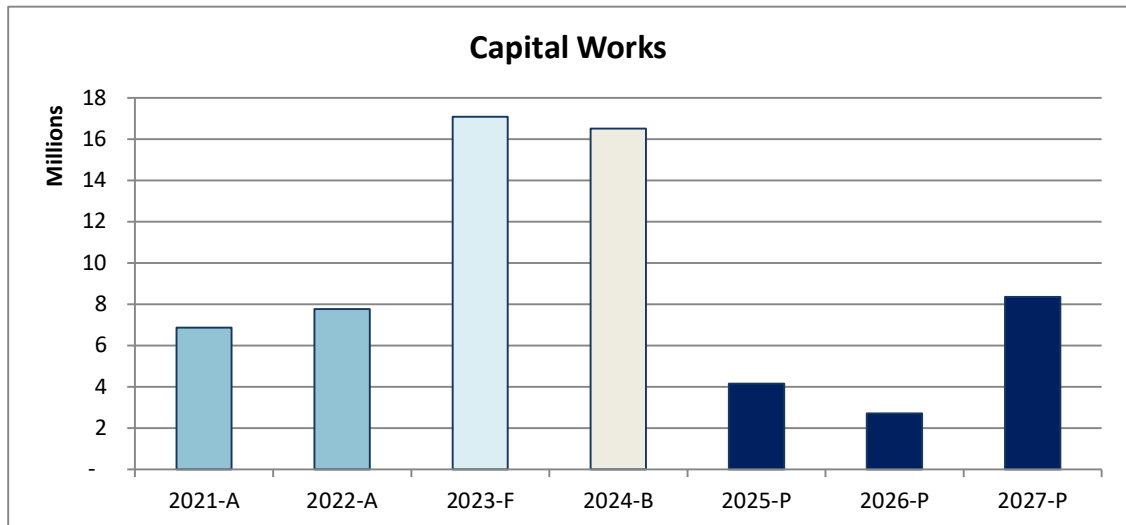
## General Manager's Summary

### Cash and Investments After Restrictions



After allowing for the cash required to meet obligations such as repayment of deposits and bonds, employee entitlements and unspent specific purpose grants, unrestricted cash is estimated to reduce to \$2.896 million at the end of 2023/24.

### 5 Capital Works

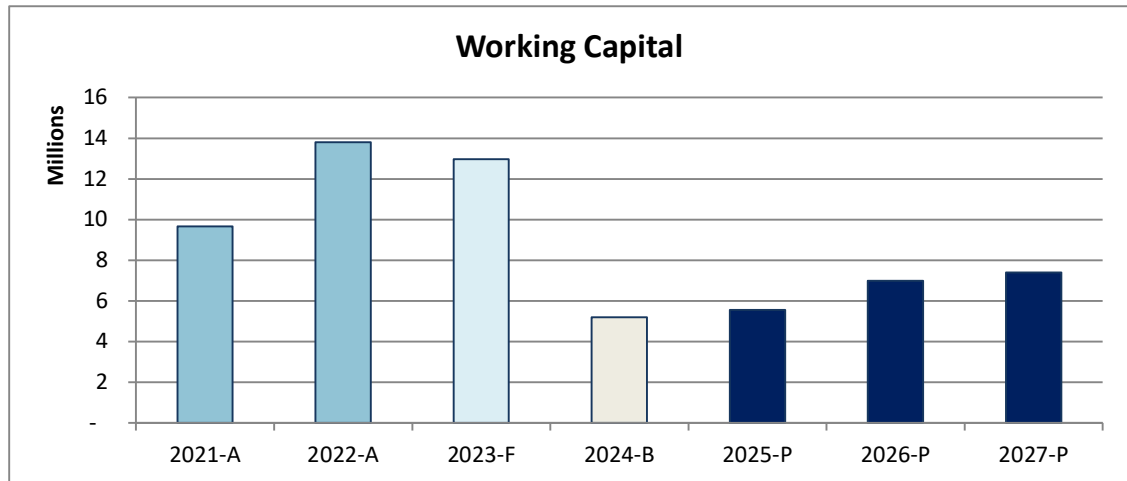


The Capital Works program for the 2023/24 financial year is budgeted to be \$16.516 million, which includes \$6.342 million of projects carried forward from the 2022/23 financial year.

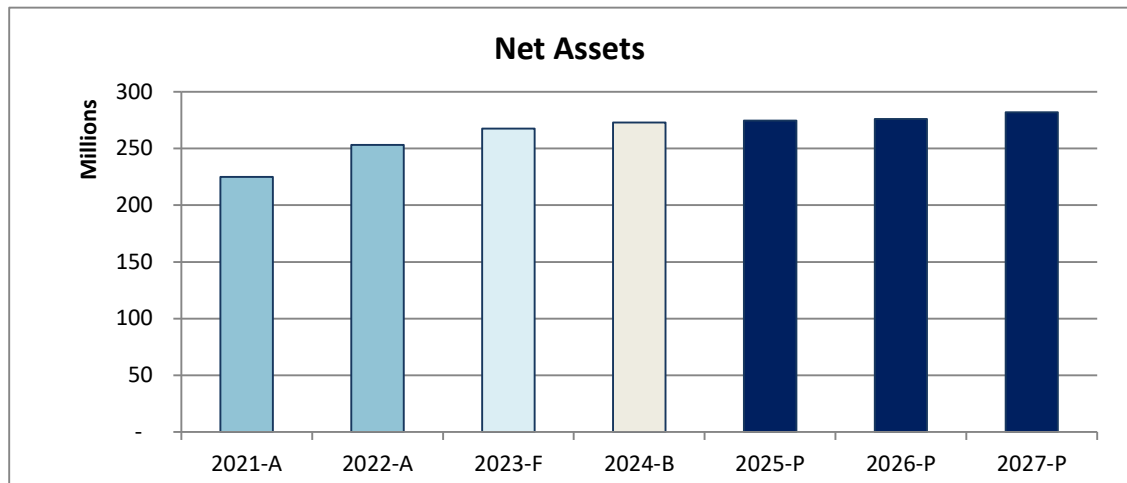
Of the \$16.516 million in capital funding required, \$4.151 million will come from Council operations, \$3.953 million from specific purpose capital grants and contributions, and \$8.411 million will come from cash reserves (including funding for projects carried forward).

## General Manager's Summary

### 6 Financial Position



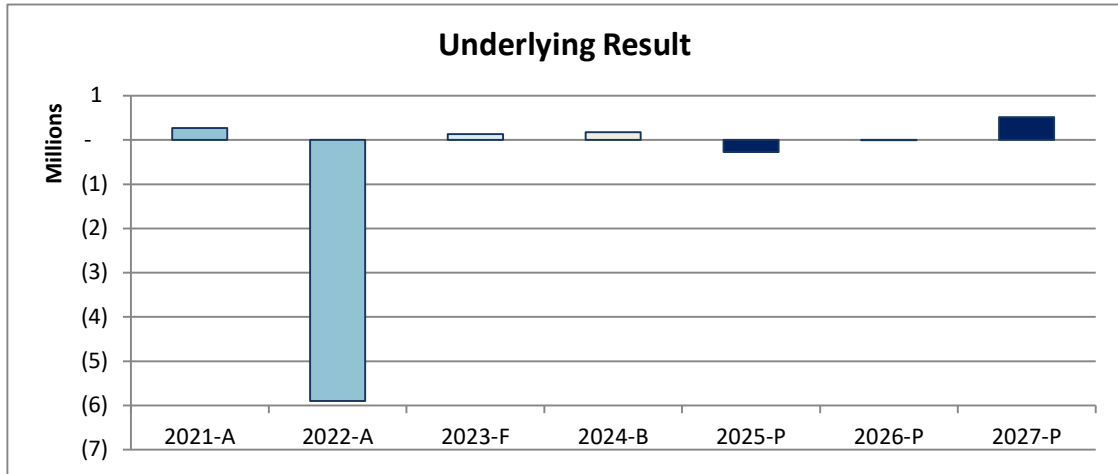
Working Capital is the excess of Council's current assets over its current liabilities and indicates Council's ability to meet its financial obligations in the short term. The surplus funds currently held are budgeted to be expended and the future trend prediction will be addressed in the Long Term Financial Management Plan.



Council's budgeted net assets as at 30 June 2024 are budgeted to be \$272.926 million.

## General Manager's Summary

### 7 Financial Sustainability

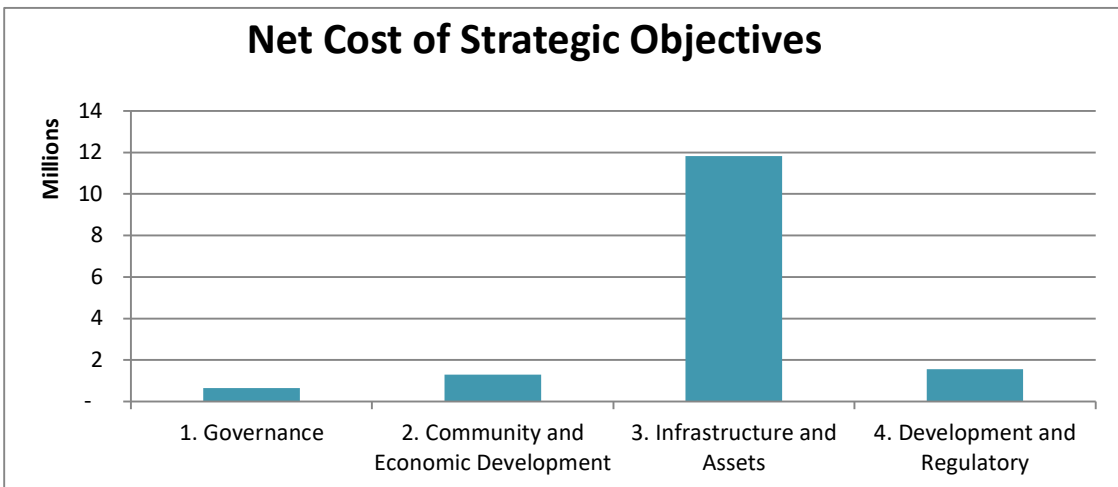


The underlying result is the net operating result for the year adjusted for non-recurring or one-off amounts, such as capital grants and contributions specifically for new and upgraded assets, subdivision assets received and gain on sale of surplus assets. Council's policy is to aim over the medium to longer term to achieve an underlying surplus as a buffer against risk and uncertainty.

The 2023/24 budgeted underlying result is a surplus of \$177,205, a decrease of \$49,627 on the 2022/23 forecast underlying surplus of \$127,578.

The 2022/23 forecast underlying result has been impacted by once-off costs due to disaster events.

### 8 Strategic Objectives



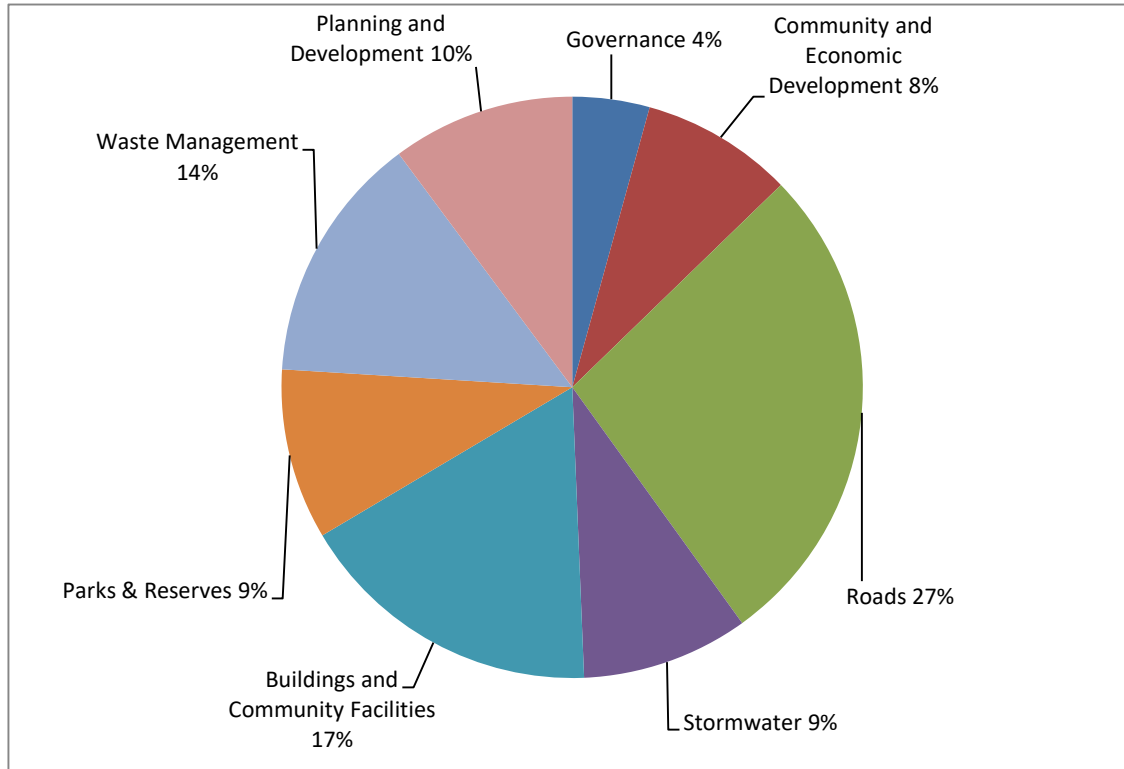
The Annual Budget includes a range of activities and initiatives that will contribute to achieving the strategic objectives specified in Council's Strategic Plan.

The above graph shows the level of funding allocated in the estimates to achieve the strategic objectives as set out in the Annual Plan detailed in the Overview and Annual Plan section of this document.

## General Manager's Summary

### 9 Where Rates are Spent

The following chart provides an indication of how Council allocates its expenditure across the services that it delivers.



This budget has been developed through a detailed review of operations and resources and Councils' management team endorses them as financially responsible. More detailed budget information is available throughout this document.

The Annual Plan and Budget is recommended to Council for approval.

**Gerald Monson**  
General Manager





# Latrobe Council Overview & Annual Plan

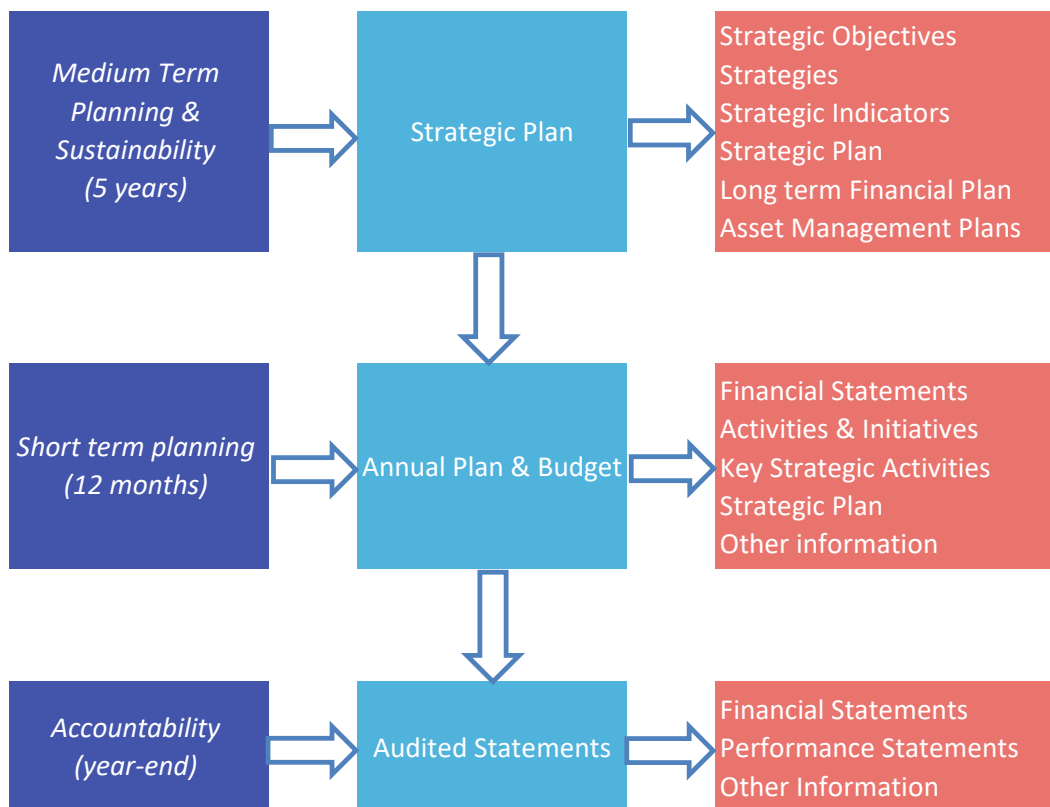
## Overview

### 1 Linkage to the Strategic Plan

This section describes how the annual budget links to the achievement of the Council's current strategic plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long, medium and short term.

#### 1.1 Strategic Planning Framework

The Strategic Plan summarises Council's objectives and strategies. The Annual Budget is then framed within the Strategic Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Strategic Plan. The diagram below depicts the strategic planning framework for Council.



The budget has been developed within an overall planning framework which guides the Council in identifying and meeting community needs and aspirations over the long term (ten year financial plan), converting these into medium term (Strategic Plan) and short term (Annual Plan and Annual Budget) objectives, strategies, initiatives, activities and resource requirements and then holding itself accountable (Audited Financial Statements).

## Linkage to the Strategic Plan

### Our Vision and Values

#### Our Vision

Latrobe is a friendly and welcoming community recognised for:

- The high quality of life that is enjoyed by our residents and visitors within an attractive built environment.
- The preservation of the rural character and rich soils of the area, which enables agriculture to be a key component of our economy.
- The uniquely beautiful natural environment including the seaside settlement areas.
- An efficient, responsive, and adaptive Council which provides strong, visionary, and consultative leadership.

#### Our Values

These are the values which will guide Council's choices and actions as we implement our vision for the future.

**Leadership** – committed to providing the highest standard of leadership and performance.

**Community Participation** – encourages and values the contributions made by each person.

**Lifestyle and Environment** – committed to providing, encouraging, and promoting the area's natural advantages and developed attributes which enhances our quality of life.

**Employee Management** – values the contribution of our staff and is committed to ensuring their ongoing well-being and development.

**Asset Management** – committed to effective and efficient management of all our infrastructure assets.

**Regional Co-operation** – to work collaboratively and co-operatively with our neighbours.

### 1.2 Strategic Objectives

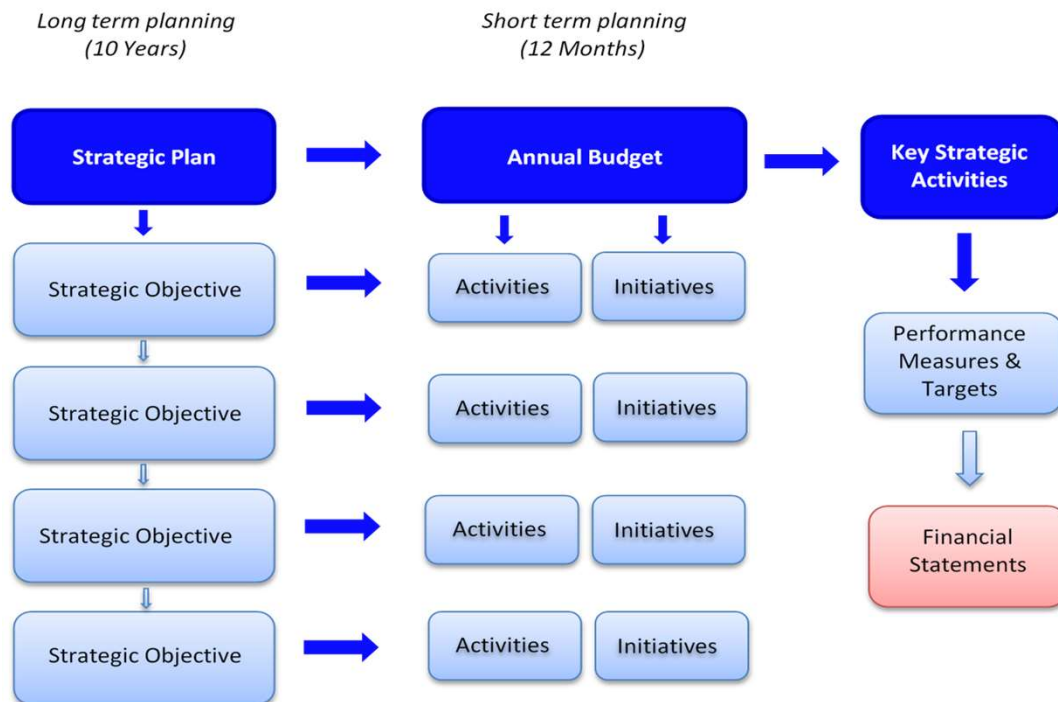
Council's Strategic Plan consists of strategic objectives grouped under the following themes:

1. Governance
2. Community and Economic Development
3. Infrastructure and Assets
4. Development and Regulatory

The objectives and strategies outlined in the Strategic Plan aim to make Latrobe a better place to live, work and visit by encouraging community wellbeing, economic growth and good governance, and enhancing our natural and built environments.

## 2 Activities, Initiatives and Key Strategic Activities

This section provides a description of the activities and initiatives to be funded in the budget for the 2023/24 year and how these will contribute to achieving the strategic objectives specified in the Strategic Plan. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the budget and the Strategic Plan is shown below.



## 3 Priority Projects

Four major infrastructure projects have been prioritised within the 2020-2030 strategy due to their significance in enhancing the economic and social well-being of the Latrobe community. Collaboration with other levels of government and with the private sector will be critical to Council's success.

- Latrobe Flood Protection and Stormwater Plan
- Wild Mersey Mountain Bike Trail
- Port Sorell Caravan Park Upgrade
- Banksia Facilities Centre Redevelopment

Each of these projects are included in the 2023/24 Capital Works Program and detail of the progress expected during 2023/24 to deliver these projects is provided in the following sections of this report.

## Latrobe Flood Protection and Stormwater Plan



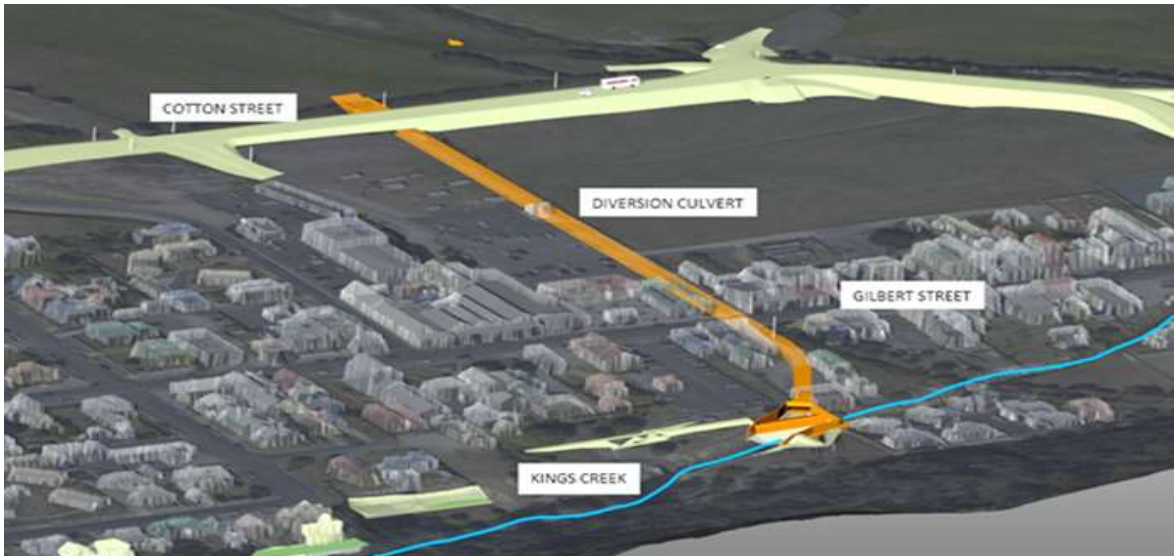
The severity of the June 2016 flood event and its impact on Latrobe caused a high level of concern in the community regarding flood protection of the town.

Council engaged consultants to undertake a flood analysis and to develop options to protect the town from future flooding. Council initially agreed to implement a recommendation identified in the Minimising Flood Risk in Latrobe – Hydraulic Modelling and Levee Options Assessment Report to protect properties from Mersey River floodwaters, while at the same time increasing the flow capacity of Kings Creek by lowering friction losses and the raising of containment walls.

Following a tender process late in 2020, Council selected a preferred contractor (BridgePro), who also provided an alternative bid, which Council ultimately accepted. The alternative saw the reconstruction of Cotton Street to act as a levee bank and peak flows in Kings Creek diverted through a large culvert from Kings Park, across Gilbert St, through the Station Square carpark and discharge outside the Cotton Street levee. This negated the need to install concrete flood barriers along the lower sections of Kings Creek and behind Kobie Lane. A pump station for the lower section of Kings Creek will discharge locally-collected stormwater to a flooded Mersey River. The levee on River Road remains unchanged.

## **Works Planned for 2023/24**

Construction was substantially completed during 2022/23 and will be finalised during 2023/24.



## **Wild Mersey Mountain Bike Trail**



Council is continuing, in partnership with Kentish Council, to deliver the Wild Mersey mountain bike experience. Building on Tasmania's growing reputation as an international mountain biking destination.

Offering a variety of trail experiences suitable for riders of all abilities, the trail network provides unrivalled experiences taking in spectacular mountain and river views through our part of Tasmania's unique wilderness.

With the ongoing promotion of the Wild Mersey mountain bike trails into key markets, and connection between the trail network and the Coastal Pathway, Latrobe's tourism and business sector will be well positioned to leverage off the increasing cycle-tourism market to deliver benefits for our local community.

## Port Sorell Caravan Park Upgrade



The Port Sorell Caravan Park is located on the foreshore of the Rubicon Estuary and has been operating for over 30 years.

Council resumed operational management of the Park in 2018 and worked through several licencing, risk and compliance issues that had been identified. The advanced age of the buildings was a major concern, with several amenities blocks and the office area identified as requiring upgrading to meet legislative standards.

A Master Plan provides the direction for the continued operation of the site and identified the need for significant capital upgrades of the Park's amenities and accommodation options.

The redevelopment of the Park represents an opportunity for Council to capitalise on the popularity of the site, and further reinforce Port Sorell as a destination for visitors to the North West of Tasmania into the future.

### **Works Planned for 2023/24**

Stage 1 of the Port Sorell Caravan Park Redevelopment was completed in August 2021. Stage 2 has been completed in 2022/23 and included the construction of a new caretaker's residence and the installation of underground assets to power additional sites. The main entrance to the Park will change from Meredith Street to Darling Street to improve traffic flow and safety through the Park. This has commenced in late 2022/23 and will carry over into the 2023/24 financial year. Further scoping of amenities and electronic access to camp facilities to streamline processes and enhance campers experience will continue throughout the financial year.

## Banksia Facilities Centre Redevelopment



The Banksia Facilities Centre was initially leased by the Council from the State Government in 2006, eventually being transferred to Council's ownership in 2016.

In 2017, Council commissioned a review of the property and community consultation to identify the future direction of the site.

In 2019, Council accepted a report, which detailed the functions of the camp which were to be retained, while allowing improved access to the community through reorientated layout.

The refurbishment of Camp Banksia will result in improved accommodation options, as well as investing in active and passive recreational facilities accessible to the wider community.

The Banksia Centre will be expanded to cater for sports and community functions, together with maintaining existing meeting rooms and recreational spaces. This project will result in a significant capital investment, cumulating in several years of research and community feedback.

The revamped Camp Banksia will see a modern, user-designed sport and recreational camp with a renewed focus on local participation, while at the same time maintaining its appeal to the wider Tasmanian and interstate user groups.

### **Works Planned for 2023/24**

Implementation and construction of the Banksia Facilities Centre Master Plan commenced in late April 2022 after seasonal workers vacated the site. Built across several stages, the project will see the construction of two new camp accommodation blocks sleeping seventy-six, and play spaces for community and camp use. The existing Banksia Centre will be modified to include an exhibition space for the local history group and the Performing Arts Centre upgraded to better accommodate overflow from use of the stadium, with seating for 200. The majority of construction works to Camp Banksia and the Banksia Centre will be completed by June 2023, with a small portion carrying over to the 2023/24 financial year. The public accessible playground and amenities are expected to be completed by September 2023, including a proposed open day to celebrate completion of this high value project.



## Activities, Initiatives and Key Strategic Activities

### Strategic Category 1 – Governance

Governance	
•	We will maintain an organisation that places customers and the community at the heart of our service delivery
•	We will establish a strong governance framework that is transparent, accountable, and employs evidence-based decision making
•	We will deliver long-term financial and economic programs focused on improving our financial sustainability
•	We will use technology to streamline and enhance our service delivery

### Strategic Objective 1.1 – Advocacy and Leadership

Provide leadership and advocacy on behalf of our community

Key Strategies	Performance Measure
Engage with State, Regional and Local Government bodies to promote local projects and development opportunities and resolve strategic issues affecting the municipal area	Relationships maintained
Support the retention and upgrading of the Mersey Community Hospital	Facility retained
Support the retention and continued upgrading of the services provided through the Devonport Airport	Airport retained and flights increased
Support the North West of Tasmania being recognised as a renewable energy hub, including the Battery of the Nation project	North West recognised as a renewable energy hub
Lobby for and encourage the continued improvement of National Broadband Network services and mobile phone coverage in the Council area	NBN rollout increased and mobile phone services improved
Advocate for and promote the provision of a range of high quality education and life-long learning opportunities in the municipal area	Quality education provided
Lobby Governments for funding, services and infrastructure important to the community, including upgrading the Devonport to Launceston section of the Bass Highway	Infrastructure improvements
Seek to expand the range of medical and family services available within the Latrobe municipal area	Expanded services
Work with representatives of the agricultural sector to attract and retain seasonal workers	Seasonal workers attracted to the area

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 1.2 – Governance

Provide consistent, accountable, transparent and effective governance

Key Strategies	Performance Measure
Promote the professional development of elected members	Training provided
Promote awareness of Council’s Code of Conduct to elected members	No successful Code of Conduct complaints
Participate in relevant State and regional initiatives and partnership agreements	Council participation
Utilise the Annual Report and Annual General Meeting to promote achievements of the council	Achievements promoted
Examine specific service delivery options between Council and other providers.	Options examined
Engage in efficient resource sharing as an alternative to amalgamation with other Councils	Resource sharing opportunities advanced
Communicate the rationale and outcome of Council’s decisions, policies and activities through appropriate communication channels	Decisions and activities communicated
Deliver consistent and open community engagement, including where appropriate, community participation through established Council Committees	Community consulted on key initiatives
Ensure Council information meets community and stakeholder interests, is accessible, easy to understand and complies with legislative requirements	Accessibility to information is maintained

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Elected Members	Facilitation of Council elections, management of Council meetings and minutes, elected members allowance, seminars and training.	338,772	40,000
		(100)	-
		<b>338,672</b>	<b>40,000</b>
Executive Management	Provision of general management services and executive support. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.		

## Activities, Initiatives and Key Strategic Activities

### 2023/24 Annual Actions / Initiatives

- Review and implement a single Customer Service Charter.
- Continue implementation of OneSystem modules and continuous improvement of existing modules.
- Council to ratify a new Delegation Manual.
- Continue to implement Docs on Tap document compilation and distribution system for all Council Committees and processes, following the roll out for Ordinary Meetings.
- Develop a purchasing and procurement training package.
- Provide training and professional development opportunities to elected members as needed and as opportunities arise.
- Prepare an Annual Report promoting the achievements of Council and present to the Annual General Meeting.
- Provide a refresher training/awareness session on Council's Code of Conduct to elected members.
- Regularly update Council's website to communicate Council's decisions, policies and activities and the reasons behind them.
- Continue to obtain local input into decision making by providing regular public forums within the Council area and utilising social media opportunities.
- Consider IT upgrades to provide for live-streaming of Council meetings.
- Participate in the State Government's Local Government Reform process and examine options within that framework to promote resource-sharing as an alternative to amalgamation with other Councils.
- Issue six editions of the Cradle Coast and Country newsletter to all residents, providing updates on Council activities.

### Strategic Objective 1.3 – Financial Management

Ensure the long-term financial viability of the council

Key Strategies	Performance Measure
Achieve an underlying surplus over the medium to long term	Underlying surplus achieved
Maintain fair and equitable rating levels	Positive result when benchmarked against other councils
Maintain a Financial Management Strategy which is aligned to Asset Management Plans and other strategic documents	Strategy developed and reviewed annually
Support the activities of the Independent Audit Panel	Audit Panel meetings convened
Implement a technology system which is fully integrated throughout Council's operations	TechnologyOne system fully implemented
Receive an unqualified annual audit report	Unqualified audit report received

## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Financial Services	Issuing certificates to facilitate real estate transactions within the Municipality and investing cash reserves held by Council. Meeting financial obligations of Council including Land Tax, Fringe Benefits Tax and audit. Costs for this function are generally allocated as overhead transfers to the various service function cost centres of Council.	320,815	219,227
		(320,815)	-
		-	<b>219,227</b>

### 2023/24 Annual Actions / Initiatives

- Review Council's Financial Management Strategy (including long-term financial plan) aimed to achieve an underlying surplus over the medium to long term.
- Prepare an annual budget in line with Council's Financial Management Strategy and report regularly to management, Council and the community on variations from budget.
- Review Council's Rates and Charges Policy and review rates modelling data to ensure a fair and equitable rating system is maintained.
- Provide resources to support the efficient and effective operation of Council's Audit Panel and facilitate responses to Audit Panel requests.
- Review and update documentation of financial processes and procedures to ensure consistency with the recently implemented OneSystem modules and to provide consistency for staff induction and training.

### Strategic Objective 1.4 – Employee Development

Develop opportunities for skilled, experienced, and motivated staff

Key Strategies	Performance Measure
Provide and maintain adequate staff and resource levels to meet changing needs	Staffing resources maintained
Identify and provide appropriate training and encourage the personal development of all employees	Training plan completed
Develop and review staff policies	Policies reviewed
Develop and retain in-house skills through Council's Workforce Development Plan and Succession Plan	Plans maintained
Encourage commitment to Council's customer	Number of customer complaints
Undertake staff performance reviews	Performance reviews completed

## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description
People and Safety	Provision of human resource services including training and development, staff uniforms and immunisations. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.

### 2023/24 Annual Actions / Initiatives

- Incorporate data from recently implemented TechnologyOne HR modules into workforce development and succession plans.
- Use information provided by the annual performance appraisal process to identify training needs, develop a training plan and deliver required training to staff.
- Review those staff policies that are due for review and where necessary, provide staff education and training.
- Monitor and review staffing levels and recruit staff as required to maintain adequate staffing levels in accordance with council's organisational structure.
- Implement a leadership development program for senior management and team leaders.
- Complete changes to HR and payroll processes and systems to integrate changes from the new Enterprise Agreement.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 1.5 – Risk Management

Committed to risk management and building community capacity and resilience

Key Strategies	Performance Measure
Adopt the Tasmanian Disaster Resilience Strategy and develop an action plan to achieve local outcomes	Action Plan adopted
Develop a Risk Management Framework aligned with ISO 31000	Framework developed on time and accepted by Council
Maintain and improve risk management systems and culture as a core organisational focus	CMP assessment shows an annual improvement
Integrate risk management principles into all business practices and establish risk-based decision making	Risk-based decision making is demonstrated
Improve the level of compliance each year of the strategy with relevant legislative requirements and internal policies	Improvements identified
Provide internal and external audit functions as required to review Council's performance, risk management, financial governance and reporting	Audits completed
Investigate and share climate change mitigation and adaptation initiatives with the community	Community informed and engaged
Maintain bushfire management plans for the municipal area	Plans reviewed and updated
Implement actions relating to Latrobe contained in the 2017 'Review into the Tasmanian Floods of June and July 2016'	Actions implemented
Implement the Latrobe Flood Mitigation Report recommendations	Funding secured; recommendations implemented

## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description
Risk Management	Development and monitoring of Council's Risk Management Plan. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.

### 2023/24 Annual Actions / Initiatives

- Review Council's risk appetite in accordance with the Risk Management Framework.
- Provide training on how to use/consider Council's Risk Management Framework in operational decision making.
- Review Council's operating risk registers.
- Develop, implement and monitor risk control improvement plans as identified in Council's strategic risk register.
- Provide risk management updates in Council's Annual Report to promote community awareness of risk management systems.

## Activities, Initiatives and Key Strategic Activities

### Strategic Category 2 – Community and Economic Development

Community and Economic Development

- We will support a vibrant, caring, resilient and inclusive community
- We will build a strong local economy focused on improving local employment opportunities
- We will provide and maintain a broad range of services and facilities for the community to use
- We will host and support events that foster and enhances community pride and involvement

#### Strategic Objective 2.1 – Business Development

Identify, promote, and support business and economic development opportunities

Key Strategies	Performance Measure
Implement the Latrobe Economic Development Strategy	Plan implemented
Actively promote the municipal area as an ideal location to conduct business and commerce	Promotion undertaken
Support and assist developers in identifying and managing opportunities for business growth and development	Support provided
Develop a plan to enhance the Latrobe CBD retail precinct, including Station Square	Plan developed and agreed
Support the establishment of industrial precincts in the Council area	Site identified and strategy developed
Support business networking and opportunities for collaboration within the municipal area	Support provided



## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Economic Development	Facilitation of economic development within the municipality.	226,348	-
		-	-
		<b>226,348</b>	-
Port Sorell Caravan Park	Management and maintenance of the Caravan Park facility including building and grounds maintenance and management of lease agreements with commercial operators.	479,983	1,291,564
		(580,000)	-
		<b>(100,017)</b>	<b>1,291,564</b>

### 2023/24 Annual Actions / Initiatives

- Continue to support joint Business Association with the Kentish municipality businesses (KaLIBA), \$35,000 to drive economic development opportunities, such as collaborating on event planning and delivery.
- Develop a joint Open Space Sport and Recreation Plan (including strategies for accommodating cycling and walking) with Kentish Council.
- Work in partnership with the West by North West regional tourism organisation to grow the tourism profile of the Latrobe Municipality.
- Investigate options for the long-term future of the Latrobe Market.
- Scope an Expressions of Interest document for development of a Public Arts Strategy.
- Develop a Food Van Policy for Council's consideration.
- Complete Stage 2 of the Port Sorell Caravan Park Redevelopment by relocating the main entrance to the Park from Meredith Street to Darling Street to improve traffic flow and safety through the Park.
- Port Sorell Caravan Park upgrades in line with the Master Plan.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 2.2 – Tourism

Promote, develop, and support tourism activities

Key Strategies	Performance Measure
Actively participate and encourage tourism operators to support the West by North West tourism organisation and their initiatives	Participation
Provide guidance and support to tourism initiatives developed by the local industry	Support provided
Leverage Port Sorell as the gateway to Narawntapu National Park	Gateway promoted
Provide sustainable visitor information and interpretive services and infrastructure	Services provided
Maintain a policy on overnight low-cost, self-contained camping areas within the municipal area	Policy maintained
Support the development of appropriate short-term visitor accommodation	Encourage investment in short-term accommodation
Support opportunities for improvements to mobile communication reception in the area, including provision of Wi-Fi where appropriate	Expansion supported
Complete construction of the Wild Mersey Mountain Bike Trail project	Construction completed
Develop a modern Latrobe-Port Sorell tourism focused website	New website developed

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Visitor Information Centres	Provision of information and services to tourists. Provision of a "White I" visitor information service to tourists. Budgeted costs include an overhead allocation based on normal operations. The actual overheads applied may be less due to COVID-19 closures.	115,354	-
		-	-
		<b>115,354</b>	-
Tourist Facilities and Services	Marketing the municipality as a tourist destination. Promotion, development and support for tourism in the Municipality. Costs for this function are generally recorded in the economic development cost centre.		

## Activities, Initiatives and Key Strategic Activities

### 2023/24 Annual Actions / Initiatives

- Work with KaLIBA on a joint approach to marketing the region.
- Implement a new funding agreement with KaLIBA, that includes KPI's for promoting the local tourism economy.
- Continue working with West by North West on promoting the region in addition to exploring grant opportunities.
- Consider the long-term future of the Latrobe Visitor Information Centre.
- Develop a plan for the future use of Sherwood Hall and closer integration with the adjacent Australian Axeman's Hall of Fame.
- Work with Latrobe tourism operators and organisations, plus state and regional tourism stakeholders, to develop a diverse and robust tourism industry through product development, industry development, marketing and lobbying.

### Strategic Objective 2.3 – Culture, Festivals and Events

Work with the community to facilitate and celebrate festivals, events and culture

Key Strategies	Performance Measure
Promote local arts, history and culture through local, regional and state tourism channels	Increased awareness
Support the development of local/regional/state/national events calendar which includes a range of diverse events which encourages community participation and increased overnight visitors	Events calendar established and maintained

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Cultural Events	Facilitation of arts and cultural events within the Municipality.	131,267	-
		(500)	-
		<b>130,767</b>	-

### 2023/24 Annual Actions / Initiatives

- Support for ANZAC Day celebrations.
- Support the organisation and promotion of Australia Day events.
- Continue to support Latrobe businesses in the development of Chocolate Winterfest, Latrobe as a major event for the Latrobe municipality.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 2.4 – Community Facilities/Services

Provide a range of quality community facilities and services which engage and empower the community to participate

Key Strategies	Performance Measure
Improve community facilities at Port Sorell, to meet needs	Facilities improved
Continue to improve walkways and cycleways within the municipal area	Walkways and cycleways improved
Support completion of the North West Coastal Pathway, including extensions to Port Sorell	Bikeways included in plans
Incorporate the Port Sorell History Group's collection as part of the Banksia Facility Redevelopment	Collection included as part of the redevelopment
Support and encourage youth participation and engagement in sport and local activities	Support provided
Support ongoing strategies within the Tasmanian Plan for Positive Ageing which are relevant for the Latrobe community	Initiatives identified and support provided
Encourage volunteers through the recognition and celebration of their valuable contribution	Volunteerism recognised
Support schools in their efforts to provide adequate and safe car and bus parking infrastructure	Safe parking infrastructure at all schools
Support local opportunities in the health and human services sectors that arise from the Mersey Community Hospital being situated in the municipal area	Support provided
Create conservation management plans and incentive policies for heritage assets	Plans and policies adopted
Support local community groups to provide activities and programs that reduce social isolation and encourage diversity of participation, including via the Council Community Grants Program	Community Grants distributed
Support the affordable housing needs of elderly residents and other vulnerable members of the community	Effective management of assets
Develop a long term plan for the Latrobe Cemetery	Plan adopted

## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Community Development	Empowering the community and fostering social inclusion and equality to effect positive outcomes at the grass roots level for the benefit of the community as a whole.	131,810	-
		-	-
		<b>131,810</b>	-
Community Grants	Provision of financial assistance to community organisations to encourage high levels of engagement within the community.	91,595	-
		-	-
		<b>91,595</b>	-
Community Participation and Contributions	Engaging with the community to ensure that the vision and services of Council meet the needs and expectations of the community.	77,153	-
		-	-
		<b>77,153</b>	-
Youth Services	Engaging youth within the community. Costs for this function are generally recorded in the community development cost centre.		

### 2023/24 Annual Actions / Initiatives

- Continue the publication of Council Coast and Country newsletter to engage with the community.
- Prepare a Community Health and Wellbeing Plan.
- Continue Council's Volunteer Recognition Program.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 2.5 – Emergency Response and Recovery

Be prepared to respond to emergency situations and assist in community recovery

Key Strategies	Performance Measure
Protect community assets in an emergency by having access to available resources when required	Preparedness to respond when necessary
Monitor Council’s Community Recovery Plan to ensure the resources can be made available to assist the community during an emergency recovery response	Community Recovery Plan reviewed regularly
Remain an active participant in the Mersey Leven Emergency Management Committee	Participation in the activities of the Committee

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Emergency Response and Recovery	Maintain preparedness, respond to emergency situations and assist in the community recovery.	18,224	-
		-	-
		<b>18,224</b>	-
State Emergency Service	In partnership with Devonport Council, Latrobe Council provides resources and support to Mersey State Emergency Service.	24,130	92,144
		(8,866)	-
		<b>15,264</b>	<b>92,144</b>

### 2023/24 Annual Actions / Initiatives

- Integrate consideration of the strategic risk register into daily decision making.
- Advocate for solutions to local mobile black spots.
- Advocate for access to the State Emergency Service radio network when responding to a significant event where telecommunications services are disrupted.

## Activities, Initiatives and Key Strategic Activities

### Strategic Category 3 – Infrastructure and Assets

Infrastructure and Assets
<ul style="list-style-type: none"> <li>• We will support our growing population through the provision of modern public infrastructure</li> <li>• We will improve liveability, health and the quality of life of our residents through a range of recreational opportunities and quality open spaces</li> <li>• We will build and maintain streetscapes that have unique and a welcoming sense of place</li> <li>• We will seek opportunities to reduce the amount of waste going to landfill</li> </ul>

#### Strategic Objective 3.1 – Roads

Provide a safe and well-maintained road network that caters for all road users

Key Strategies	Performance Measure
Maintain an updated Transport Services Asset Management Plan	Plan adopted and reviewed biannually
Prepare parking, pedestrian, and traffic management plans for the key retail areas	Plan adopted
Ensure there is off-street car parking maintained adjacent to commercial districts	Car parking availability is maintained and improved
Respond to evolving vehicle and transport requirements including the provision of electric vehicle recharging stations	New opportunities explored and implemented where viable
Maintain a policy of free car parking availability in all commercial areas	Provision of free parking is maintained
Lobby other levels of government for the continued safety and access upgrades on key roads which service the Latrobe area	Road upgrades are progressed
Incorporate shared pathways into transport options including the Coastal Pathway	Shared pathways are constructed and maintained

## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Management of road network	Includes maintenance, renewal and upgrade of road pavement and seal, footpaths, kerb and channel, bridges, major culverts and car parks.	4,189,200	3,974,705
		(1,060,033)	(1,329,254)
		<b>3,129,167</b>	<b>2,645,451</b>

### 2023/24 Annual Actions / Initiatives

- Further integrate the sharing of equipment and other resources into the normal operating practices of Kentish and Latrobe Council workforces.
- Undertake the annual road resealing program.
- Complete the reconstruction of Tarleton Road between Seymour Street and Jowetts Lane.
- Commence the construction of a shared path parallel to Hawley Esplanade.
- Upgrade the Port Sorell Main Road / Alexander Street roundabout including improved drainage, kerb and channel and improved visual amenity.
- Upgrade Darling Street, Port Sorell to support the relocation of the Caravan Park entry.
- Upgrade Squeaking Point Road between Frankford Road and Applebys Road.
- Create an overland flow path within the Sankey Street road reserve to minimise stormwater entering private properties.
- Extend the River Road coastal pathway into Bells Parade.

### Strategic Objective 3.2 – Stormwater

Develop and improve the system for stormwater reticulation and disposal

Key Strategies	Performance Measure
Develop and adopt a Stormwater Strategy in accordance with the Urban Drainage Act 2013	Plan adopted and reviewed biannually
Develop and implement the Latrobe Flood Mitigation project	Flood mitigation measures successfully implemented
Prepare and implement a Stormwater Asset Management Plan, with a focus on the industrial estate areas	Plan adopted
Develop a Port Sorell-specific stormwater management strategy	Plan adopted
Upgrade and extend the stormwater reticulation system in consultation with TasWater	Areas identified and upgrades undertaken
Develop a policy to improve the open drains and creeks in all townships	Policy developed and improvement priorities progressed



## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Management of Stormwater Scheme	Includes maintenance, renewal and upgrade of stormwater collection and storage assets in the Latrobe area.	1,423,975	4,655,565
		-	(840,000)
		<b>1,423,975</b>	<b>3,815,565</b>

### 2023/24 Annual Actions / Initiatives

- Continue to develop a stormwater model for Latrobe township and review the Port Sorell Model.
- Construct the Kings Creek culvert diversion from Kings Park to Cotton Street and build the Cotton Street and River Road levees to complete the Latrobe flood levees project.
- Investigate options to reduce stormwater ponding adjacent Poyston Creek in the Port Sorell Golf Course.
- Increase storage capacity in the Sankey Street detention basin.

### Strategic Objective 3.3 – Building and Community Facilities

Manage Council-owned buildings and facilities for the benefit of the community

Key Strategies	Performance Measure
Update and maintain a Buildings and Community Facilities Asset Management Plan	Plan adopted and reviewed biannually
Review Council's disability access plan	Review completed biannually
Redevelop Banksia Facilities Centre in line with the Banksia Facilities Centre Master Plan 2019	Works completed
Identify and implement low energy and low emission upgrades in Council facilities	Improvements implemented
Implement an electronic control access system for major facilities	Systems installed
Investigate future sporting and recreational needs and plan infrastructure and/or access arrangements and consolidation of sports within designated precincts	Facilities improved
Own and operate the Port Sorell Caravan Park and upgrade the facilities offered to improve the visitor experience and provide increased financial performance	Capital improvements completed on time and within budget

## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Banksia Facilities Centre (Banksia Centre)	Management and maintenance of the Banksia Centre including building and grounds maintenance and operations.	218,314	1,432,158
		(50,000)	-
		<b>168,314</b>	<b>1,432,158</b>
Banksia Facilities Centre (Camp Banksia)	Management and maintenance of the Camp Banksia Facility, including building and grounds maintenance and operations.	333,417	-
		(150,000)	(1,000,000)
		<b>183,417</b>	<b>(1,000,000)</b>
Other Halls and Community Centres	Management and maintenance of the halls and community centres including building and grounds maintenance and operations.	206,066	25,393
		(38,750)	-
		<b>167,316</b>	<b>25,393</b>
Sport and Recreation Facilities	Management and maintenance of sport & recreation facilities including building and grounds maintenance and operations for the basketball stadium, squash courts and swimming pool.	600,337	3,174,031
		(75,400)	(1,045,000)
		<b>524,937</b>	<b>2,129,031</b>
Public Amenities and Facilities	Management and maintenance of streetlighting, public toilets and other public amenities.	495,266	99,577
		-	-
		<b>495,266</b>	<b>99,577</b>
Elderly Persons Units	Management and maintenance of 60 Elderly Persons Units, including building and grounds maintenance and operations.	469,711	269,716
		(664,000)	-
		<b>(194,289)</b>	<b>269,716</b>
Museums	Management and maintenance of museums including building and grounds maintenance.	133	-
		-	-
		<b>133</b>	-

## Activities, Initiatives and Key Strategic Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
General Buildings	Management and maintenance of general buildings and grounds maintenance.	107,722	49,047
		(27,000)	-
		<b>80,722</b>	<b>49,047</b>
Healthcare Buildings	Management and maintenance of healthcare buildings.	195,333	-
		(60,000)	-
		<b>135,333</b>	-
Operations Buildings	Management and maintenance of complexes including building and grounds maintenance and operations. Costs for this function are fully allocated as overhead transfers to the various service function cost centres of Council.	-	100,000
		-	-
			<b>100,000</b>

### 2023/24 Annual Actions / Initiatives

- Reopen the redeveloped Camp Banksia and Banksia Centre.
- Prepare a strategic plan for the Port Sorell Caravan Park.
- Implement an online booking platform for selected community facilities to increase accessibility and create operational efficiencies.
- Continue construction of the Banksia Facilities Centre Master Plan projects including accommodation upgrades and new recreation, exhibition, performing arts and play spaces.
- Progress the design and upgrade of the change room and band room facilities under the grandstands at the Latrobe Recreation Ground.
- Refurbish the Latrobe Elderly Person Units as they are vacated.
- Implement a new booking management system across Councils' halls and facilities to improve customer experience.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 3.4 – Parks and Reserves

Maintain parks and reserves for community use

Key Strategies	Performance Measure
Update and maintain a Parks and Reserves Asset Management Plan	Plan reviewed biannually
Progress improvements to both Kings Park and Shearwater Park in line with the development plans	Improvements completed
Implement the Bells Parade Development Plan including heritage landscape renovations, interpretive signage and improvements to Pig Island access and usage	Plan implemented
Continue implementing the Bosworth Park Master Plan 2018 recommendations	Plan implemented

### Activities

Core Function	Description	Expenditure (Revenue) Net Cost (\$)	Capital Expenditure (Capital Grants) Net Cost (\$)
Parks and Reserves	Includes management and maintenance of trees, gardens, open space, playgrounds, amenities and land improvements in town parks and reserves.	1,456,903	807,487
		(50,000)	(50,000)
		<b>1,406,903</b>	<b>757,487</b>

### 2023/24 Annual Actions / Initiatives

- Develop a playground in the Bradshaw Street open park space in line with the outcomes from the Open Space, Sport and Recreation Plan.
- Upgrade the playing surface of Latrobe Tennis Club.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 3.5 – Natural Resource Management

Integrate NRM principles into Council’s operational environment

Key Strategies	Performance Measure
Support and assist local NRM groups and the community to deliver approved projects	Projects delivered
Support preparation of a Rubicon Estuary Management Plan, including removal of rice grass	Plan prepared
Develop a coastal inundation risk management strategy, including flexible coastal adaptation pathways for the Port Sorell community and the Rubicon Estuary	Strategy completed
Work with State Government and relevant agencies in relation to environmental flows, health and biodiversity of the Mersey River	Healthy river system
Maintain a weed management strategy and action plan	Weed control implemented

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Natural Resource Management	Development and implementation of weed management strategies. Assistance to groups such as Latrobe Landcare, Rubicon Coast Landcare and Port Sorell Region Landcare Group to protect and preserve the natural environment and resources within the Municipality.	16,387	-
		-	-
		<b>16,387</b>	-

#### 2023/24 Annual Actions / Initiatives

- Establish a "Friends of Rubicon Estuary" group to work with Council to improve the natural values of the Rubicon Estuary.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 3.6 – Waste Management

Provide responsible waste management services

Key Strategies	Performance Measure
Review all waste management services for the municipal area and implement strategy changes, as appropriate	Review completed
Rehabilitate the Port Sorell landfill site to align with future land use plans, including potential for the construction of a modern transfer station	Rehabilitation plan implemented
Monitor feasibility of organics waste collection, including as a regional or sub-regional partnership and maintain green waste disposal services and infrastructure	Reduced organics in landfill
Participate in regional waste management projects and activities	Participation in activities
Identify illegal dumping hotspots and encourage community reporting of dumped waste	Reduced incidence of dumping
Focus on the delivery of safe, cost effective, innovative and convenient waste management services including options for improved recycling and reuse opportunities	Efficient delivery of waste services

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Waste Management Services	Contribution to the running costs of the Spreyton Waste Transfer Station to provide waste disposal services to the Latrobe community, provision of household garbage collection and kerbside recycling services and provision of waste disposal services to the Port Sorell community. Includes transactions relating to Council's ownership share in Dulverton Waste Management Authority.	2,123,024	133,183
		(2,120,518)	-
		<b>2,506</b>	<b>133,183</b>

## **Activities, Initiatives and Key Strategic Activities**

### **2023/24 Annual Actions / Initiatives**

- Progress the implementation of a food and organics (FOGO) collection service.
- Undertake, investigate and program priority rehabilitation works as more becomes known about the former Port Sorell landfill site.
- Formalise Tip Shop operations and associated resource recovery with the Port Sorell Lions Club.

## Activities, Initiatives and Key Strategic Activities

### Strategic Category 4 – Development and Regulatory

#### Development and Regulatory

- We will encourage land use and development strategies which create a connected, sustainable, and accessible community
- We will be guided by contemporary planning and development guidelines, which seek a balance between economic, social, and environmental considerations
- We will encourage the broader use of energy efficient technologies in the community, as part of future development strategies

#### Strategic Objective 4.1 – Planning and Building Services

Effectively manage land use planning and building services

Key Strategies	Performance Measure
Administer the Planning Scheme to manage development and land use	Plan administered
Work with other levels of government and regional stakeholders on regional development and planning issues	Input into regional issue
Meet Council's statutory building and plumbing services requirements	Requirements met
Invigorate and extend the Latrobe township business centre	Business land and services provided
Implement the new Latrobe Planning Scheme as part of the Tasmanian Planning Scheme Framework	Planning Scheme implemented



## Activities, Initiatives and Key Strategic Activities

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Planning Services	Processing planning applications and providing advice and making decisions about development proposals which require a planning permit. Monitoring Council's planning scheme and processing amendments where necessary. Preparing major policy documents shaping the future of the towns within the Municipality.	678,557	22,000
		(253,000)	-
		<b>425,557</b>	<b>22,000</b>
Land Development	Facilitation of land release to ensure demand for property within the municipality is met and to attract future ratepayers to the region.	5,339	129,716
		(1,325)	-
		<b>4,014</b>	<b>129,716</b>
Building and Plumbing Services	Providing statutory building and plumbing services to the Municipality including processing of building and plumbing approvals, monitoring compliance and investigating complaints and illegal works.	536,195	-
		(378,000)	-
		<b>158,195</b>	-

### 2023/24 Annual Actions / Initiatives

- Completion of a supply and demand analysis to support local strategic planning.
- Completion of a stormwater study to inform the Port Sorell Strategic Plan.
- Contribute to the review of the Cradle Coast Regional Land Use Strategy to ensure long term there is sufficient zoned land for a range of purposes.
- Continue to provide statutory planning services to West Coast Council.
- Undertake actions required for finalising the new State-wide Planning Scheme.
- Review of Latrobe and Port Sorell Strategic Plans
- Deliver a masterplan for Latrobe Central Business District to guide future development and address associated issues, such as parking.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 4.2 – Health Services

Promote and maintain public health standards.

Key Strategies	Performance Measure
Maintain a municipal area Health Plan which incorporates monitoring, reporting and regulatory compliance	Plan reviewed annually
Conduct inspection of food premises to ensure a high level of food safety	Inspections conducted
Undertake compliance, education and licencing to ensure public health and environmental standards are maintained	Environmental standards maintained
Undertake assessments of proposed on-site waste water disposal systems and monitor existing systems to ensure compliance with environmental standards	Environmental standards met
Continue recreational water sampling program during the summer	Samples tested

### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Health Services	Protecting the community's health and well-being across a range of activities including infectious disease control, places of assembly, public health risk, water quality, environmental protection, food surveillance, development assessment, and community recovery.	156,420	-
		(23,200)	-
		<b>133,220</b>	-

### 2023/24 Annual Actions / Initiatives

- Administer school-based immunisation program, which is carried out in conjunction with the Department of Health.
- Co-ordinate food safety training for local businesses and organisations.

## Activities, Initiatives and Key Strategic Activities

### Strategic Objective 4.3 – Animal Control and Regulatory Services

Encourage and recognise responsible animal ownership

Key Strategies	Performance Measure
Promote responsible dog ownership including compliance with the Dog Control Act and Council's Dog Management Policy	Compliance achieved
Promote responsible cat ownership	Cats voluntarily registered
Identify fire risks within the Municipality and issue Fire Abatement Notices where required	Risks identified and Abatement Notices issued

#### Activities

Core Function	Description	\$ Expenditure (Revenue) Net Cost	\$ Capital Expenditure (Capital Grants) Net Cost
Animal Control	Registration of cats and dogs within the Municipality, monitoring of compliance with regulations covering domestic animals and management of stray animals within the Municipality.	183,249	-
		(105,315)	-
		<b>77,934</b>	-
Regulatory Services	Identification of fire risks within the Municipality and issuing of Fire Abatement Notices.	-	-
		-	-
		-	-

#### 2023/24 Annual Actions / Initiatives

- In partnership with Cradle Coast NRM Council will offer a cat desexing program.

## Activities, Initiatives and Key Strategic Activities

### Reconciliation with Budget Operating Result

	Net Cost (Revenue) \$	Expenditure \$	Revenue \$
1. Governance	338,672	659,587	(320,915)
2. Community and Economic Development	706,498	1,295,864	(589,366)
3. Infrastructure and Assets	7,600,086	11,835,787	(4,235,701)
4. Development and Regulatory	798,920	1,559,760	(760,840)
<b>Total Activities and Initiatives</b>	<b>9,444,176</b>	<b>15,350,998</b>	<b>(5,906,822)</b>
Other Non-attributable	(1,118,105)		
<b>Deficit Before Funding Sources</b>	<b>8,326,071</b>		
Rates and Charges	(8,455,277)		
Capital Grants & Contributions	(5,264,254)		
<b>Deficit/(Surplus) for the Year</b>	<b>(5,393,461)</b>		

## 3 Budget Influences

### 3.1 Snapshot of Latrobe Council

The Latrobe Municipality covers an area of 600.5 square kilometres at the eastern end of the North West Coast of Tasmania. The Council area includes the towns/ localities of Latrobe, Tarleton, Wesley Vale, Moriarty, Northdown, Thirlstane, Port Sorell, Shearwater, Hawley Beach, Squeaking Point, Harford, Sassafra and Merseylea.

**Population - 12,926**

#### Property Profile

As at 30 June 2023 the Municipality will have an estimated 7,094 rateable properties (2022: 6,707) distributed as follows:

Property Type	Number of Properties June 2023	Number of Properties June 2022
Commercial	131	121
Industrial	103	92
Primary Production	490	468
Public Institution	84	49
Quarrying/Mining	3	2
Residential	5,347	5,296
Sporting/Recreation	88	26
Vacant Land	847	653
<b>Totals</b>	<b>7,093</b>	<b>6,707</b>

#### Road Network

As at 30 June 2023, the Municipality had 229 kilometres of sealed roads, 60 kilometres of unsealed roads and 35 bridges/major culverts.

### 3.2 External Influences

In preparing the 2023/24 budget, a number of influences have been taken into account as they may significantly impact the services delivered by Council in the budget period. These include:

- The economic climate and its impact on ratepayers and Council interest income.
- The impact of disaster events that have occurred in recent years.
- The Local Government Association of Tasmania (LGAT) Council Cost Index for 2023 is 8.11% (2022, 4.06%). Annual CPI to March 2023 was 7.0%.

## Budget Influences

### 3.3 Internal Influences

- The main internal influence which is expected to impact on the preparation of the 2023/2024 budget is the resource-sharing arrangements between Kentish and Latrobe Councils which include the sharing of all management and where appropriate all staff and plant across the two councils to maximise efficiencies.
- Council's Enterprise Agreement includes an allowance for wage increases of 3.75% for 2022/23.
- The estimated cost of the rehabilitation of the Port Sorell Waste Transfer Station. A provision for the future of approximately \$18.2 million has been raised and the assumption has been made that these funds will be expended in future years, reducing cash reserves, increasing liabilities and reducing working capital.

### 3.4 Budget Principles

In response to these influences and in the interests of responsible and sustainable financial management, the following key budget principles are used to guide resource allocation decisions:

- Identify new non-rate revenue opportunities to support existing activities where possible.
- Review provision of services for opportunities to increase efficiency and quality.
- All new initiatives and capital works are justified with alignment to Council's Strategic Plan.
- Services provided are actively reviewed to ensure service levels match community needs.
- The long term financial strategy and principles provide a firm foundation for business decisions and resource allocation.

### 3.5 Legislative Requirements

The *Local Government Act 1993* (the Act), requires Council to prepare and adopt an Annual Plan and budget for each financial year. The budget is required to include estimated revenue, expenditure, borrowings, capital works and any other detail required by the Minister. The first step in the budget process is for officers to prepare a draft of the annual estimates in accordance with the Act and submit the draft to Council for discussion, amendment and eventual adoption. The budget must be adopted by an absolute majority before 31 August, but not more than one month before the start of the relevant financial year. The related Annual Plan must be provided to the Director of Local Government and the Director of Public Health.

The 2023/24 estimates, which are included in this report are for the year 1 July 2023 to 30 June 2024 and are prepared in accordance with the Act. The estimates include a budgeted Statement of Comprehensive Income, Balance Sheet and Statement of Cash Flows and Budgeted Capital Works. The Annual Plan and Budget has been prepared for the year ended 30 June 2024 taking into account the Accounting Standards and other mandatory professional reporting requirements, and in accordance with the Act. They also include detailed information about the rates and charges to be levied, the Capital Works Program to be undertaken and other financial information required by Council in order to make an informed decision about the adoption of the budget.

Annual Plan & Budget 2023/2024



Latrobe Council

**Latrobe Council  
Budget Analysis**

## 4 Analysis of Operating Budget

This section analyses the expected revenues and expenses of Council for the 2023/24 year.

### 4.1 Operating Revenue

		<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance</b>	<b>Variance %</b>
<b>Recurrent Income</b>					
Rates and charges	4.1.1	9,507,763	10,374,910	867,147	9.1%
Statutory fees and fines	4.1.2	553,696	518,715	(34,981)	-6.3%
User fees	4.1.3	1,738,451	1,841,175	102,724	5.9%
Grants	4.1.4	2,984,773	2,484,456	(500,317)	-16.8%
Interest	4.1.5	320,250	247,500	(72,750)	-22.7%
Other income	4.1.6	384,767	301,521	(83,246)	-21.6%
Investment revenue from water corporation	4.1.7	446,400	458,400	12,000	2.7%
Share of net profits/(losses) of associates accounted for by the equity method	4.1.8	728,437	611,243	(117,194)	-16.1%
		<b>16,664,537</b>	<b>16,837,920</b>	<b>173,383</b>	<b>1.0%</b>
<b>Capital Income</b>					
Capital grants received specifically for new or upgraded assets	4.1.9	12,143,571	4,264,254	(7,879,317)	-64.9%
Contributions - cash	4.1.10	21,476	-	(21,476)	-100.0%
Contributions - non-monetary assets	4.1.11	1,561,084	1,000,000	(561,084)	-35.9%
		<b>13,726,131</b>	<b>5,264,254</b>	<b>(8,461,877)</b>	<b>-61.6%</b>
<b>Total Income</b>		<b>30,390,668</b>	<b>22,102,174</b>	<b>19,478,873</b>	<b>64.1%</b>



## Analysis of Operating Budget

### 4.1.1 Rates and Charges - (\$867,147 increase)

The Local Government Act 1993 provides the ability for Council to raise rates and charges for the purpose of providing services to the community. Rates are an important income stream and it is estimated that general rate revenue will represent 52% of recurrent budget income in 2023/24.

		<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
<b>Rates and Charges</b>					
General rate		7,908,226	8,691,140	782,914	9.9%
Waste management rates		1,183,843	1,301,043	117,200	9.9%
Fire levies		469,151	481,316	12,165	2.6%
<b>Total Gross Rates and Charges</b>		<b>9,561,220</b>	<b>10,473,499</b>	<b>912,279</b>	<b>9.5%</b>
Less discount for early payment		(42,092)	(86,314)	(44,222)	105.1%
Less Council rate remissions		(11,365)	(12,275)	(910)	8.0%
<b>Net Rates and Charges</b>		<b>9,507,763</b>	<b>10,374,910</b>	<b>867,147</b>	<b>9.1%</b>

Council's net rates and charges revenue, including fire levies, has increased by 9.1% on the 2022/23 forecast.

In setting general rates Council has allowed for a 9.9% increase in rates revenue, inclusive of 2% new rates from natural growth in the rates base.

The waste management rates allow for an increase of 9.9% for waste disposal rates revenue, inclusive of 2% new rates from growth.

The increase in the discount rate for early payment to 2.0% from 1.0%, recognises the recent increase in the RBA cash rate. The increase in remissions is a reflection on the increase in the general rate.

## Analysis of Operating Budget

### 4.1.2 Statutory Fees and Fines - (\$34,981 decrease)

Statutory fees and fines include charges relating to Council's regulatory functions including building, planning and animal control.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
Building permits and levies	210,500	176,000	(34,500)	-16.4%
Planning fees and charges	222,766	220,000	(2,766)	-1.2%
Food premise, place of assembly and water licences	17,200	17,500	300	1.7%
Animal control fees and infringements	103,230	105,215	1,985	1.9%
<b>Total Statutory Fees and Fines</b>	<b>553,696</b>	<b>518,715</b>	<b>(34,981)</b>	<b>-6.3%</b>

The decrease in Planning and Building fees is due to conservative budgeting allowing for a potential decrease in activity from the higher levels during 2022/23.

### 4.1.3 User Fees - (\$102,724 increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to the users of Council's services. User fees include rental income from Council properties, income from the Port Sorell Caravan Park and other Council facilities.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
User fees	1,738,451	1,841,175	102,724	5.9%

The main reason for the budget increase is increase in user fees for Camp Banksia during 2023/24 with resumption of camp activities.

## Analysis of Operating Budget

### 4.1.4 Grants - (\$500,317 decrease)

Operating grants include all monies received from the State and Federal Governments and other external bodies to assist with funding the delivery of Council services to ratepayers. Movements in grant funding are summarised below.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
Grants Commissions – Roads Grant	1,243,154	1,023,767	(219,387)	-17.6%
Grants Commissions – Bridges Grant	11,677	9,616	(2,061)	-17.7%
Grants Commission – Base Grant	1,642,627	1,363,758	(278,869)	-17.0%
Grants Other	87,315	87,315	-	0.0%
<b>Total Operating Grants</b>	<b>2,984,773</b>	<b>2,484,456</b>	<b>(500,317)</b>	<b>-16.8%</b>

Budgeted Grants Commission Grants have reduced for 2023/24 due to a change in the timing of payment of these grants. In 2022/23, the Commonwealth Government paid 75% of these grants in advance, however for the 2023/24 grants, this was increased to 100%, meaning an additional 25% of these grants were received in advance during 2022/23.

Other grants budgeted for 2023/24 are interest subsidies under the State stimulus loans program and the Heavy Vehicle Motor Tax.

### 4.1.5 Interest - (\$72,750 decrease)

The interest revenue is from money earned by Council's cash and investments.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
Interest received	320,250	247,500	(72,750)	-22.7%

Cash and investments held by Council are expected to reduce significantly in the first half of the 2023/24 financial year as projects such as the Latrobe Flood Mitigation Project and the Banksia Facilities Redevelopment are completed. Council has budgeted conservatively for reduced interest revenue during 2023/24 based on the reduced investment balance and an average interest rate of 4.5%.

## Analysis of Operating Budget

### 4.1.6 Other Income - (\$83,246 decrease)

Other income includes a range of revenue from Council facilities, reimbursements, dividends and other contributions.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Dulverton Regional Authority income tax equivalents	95,000	69,544	(25,456)	-26.8%
Dulverton Regional Authority dividends	74,250	78,188	3,938	5.3%
Elderly Persons Units - amortisation of donor fees	70,000	54,000	(16,000)	-22.9%
Other income	145,517	99,789	(45,728)	-31.4%
<b>Total Other Income</b>	<b>384,767</b>	<b>301,521</b>	<b>(83,246)</b>	<b>-21.6%</b>

A mixture of conservative budgeting and an expected decrease in income tax equivalents from Dulverton Regional Authority has seen a variance compared to the forecast.

Elderly Persons Units donor fee amortisation is expected to decline as donor fee arrangements are phased out.

### 4.1.7 Investment revenue from Water Corporation (\$12,000 increase)

Council holds an equity investment in TasWater of 1.9%.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Investment revenue from water corporation	446,400	458,400	12,000	2.7%

In accordance with its Corporate Plan, TasWater has returned to pre COVID-19 distribution levels paying an extra special dividend each year for a further 3 years to replace the distributions previously foregone by Councils.

## Analysis of Operating Budget

### 4.1.8 Share of net profits/(losses) of associates and joint ventures accounted for by the equity method (\$117,194 decrease)

Council is a partner in the Dulverton Regional Waste Management Authority, a Joint Authority established under the Act. The primary activity of the Authority is to operate a regional landfill site at Dulverton. Other partners in this Joint Authority are Devonport City, Central Coast and Kentish Councils. Council's ownership interest in the Authority at 30 June 2022 was 11.25%.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method.	728,437	611,243	(117,194)	-16.1%

The 2024 budgeted share of profits is based on estimates provided by Dulverton Regional Waste Management Authority.

### 4.1.9 Capital Grants - (\$7,879,317 decrease)

Includes all capital grants received from State and Federal Governments sources that are provided specifically to fund new or upgraded assets. A detailed analysis of these grants is provided in table below.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
Latrobe Flood Mitigation	8,005,088	840,000	(7,165,088)	-89.5%
Banksia Facilities Centre Redevelopment	3,000,000	1,000,000	(2,000,000)	-66.7%
Commonwealth Roads to Recovery Program	311,064	311,064	-	0.0%
Local Road and Community Infrastructure Stimulus Grants	794,419	374,190	(420,229)	-52.9%
Black Spot Funding - Gilbert St/Hamilton St intersection	-	375,000	375,000	
NDRAA - Flood Claim	-	49,000	49,000	
Vulnerable Road User Program -Hawley Esplanade Pathway	-	220,000	220,000	
Latrobe Recreation Ground Changeroom Redevelopment	-	1,000,000	1,000,000	
Latrobe Tennis Club	-	45,000	45,000	
Sheean Memorial	-	50,000	50,000	
Cradle Coast Waste Management Group - Best Practice Improvements Grants Program	33,000	-	(33,000)	-100.0%
<b>Total Capital Grants</b>	<b>12,143,571</b>	<b>4,264,254</b>	<b>(7,879,317)</b>	<b>-64.9%</b>

## Analysis of Operating Budget

### 4.1.10 Capital Contributions - (\$21,476 decrease)

Capital contributions include all monies received from community sources to fund new or upgraded assets and are detailed below.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Developer contributions	21,476	-	(21,476)	-100.0%
<b>Total Capital Contributions</b>	<b>21,476</b>	<b>-</b>	<b>(21,476)</b>	<b>-100.0%</b>

### 4.1.11 Contributions – non-monetary assets (\$561,084 decrease)

Upon finalisation of subdivision developments, ownership of infrastructure assets passes to Council at no cost. The values below represent the expected values of the assets to be passed to Council.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Subdivision assets received	1,561,084	1,000,000	(561,084)	-35.9%
<b>Total</b>	<b>1,561,084</b>	<b>1,000,000</b>	<b>(561,084)</b>	<b>-35.9%</b>

## 4.2 Operating Expenditure (\$580,142 increase)

		Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
<b>Expenses</b>					
Employee costs	4.2.1	4,176,414	4,838,132	661,719	15.8%
Materials and contracts	4.2.2	5,601,518	5,230,752	(370,766)	-6.6%
Impairment of receivables	4.2.3	-	-	-	
Depreciation and amortisation	4.2.4	4,351,740	4,633,387	281,647	6.5%
Finance costs	4.2.5	319,456	315,690	(3,766)	-1.2%
Other expenses	4.2.6	1,679,445	1,690,752	11,307	0.7%
<b>Total Expenses</b>		<b>16,128,572</b>	<b>16,708,713</b>	<b>580,142</b>	<b>3.6%</b>

### 4.2.1 Employee costs (\$661,719 increase)

Employee costs include labour related expenditure such as wages, salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off and payroll tax.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Total employment costs	4,326,414	5,101,132	774,719	17.9%
Less: amounts allocated to capital	(150,000)	(263,000)	(113,000)	75.3%
<b>Employee costs per Income Statement</b>	<b>4,176,414</b>	<b>4,838,132</b>	<b>661,719</b>	<b>15.8%</b>

## Analysis of Operating Budget

Full-Time Equivalent (FTE) Employees				
	Forecast 2022/23	Budget 2023/24	Variance	Variance %
Latrobe Employees	50.00	51.80	1.8	3.6%

The full-time equivalent numbers above are point-in-time estimates as at 30 June. Full-time equivalent staffing is expected to increase by 1.8, mainly due to vacant positions being filled. Employee costs allocated to capital in 2022/23 was lower than originally budgeted, mainly due to staff time being diverted to flood and storm damage repairs. Employee costs allocated to capital projects is expected to increase by \$113,000 in 2023/24.

A 3.75% increase is allowed for employee pay rises plus a contingency of 3%. In addition, allowance has been made for 0.5% increase in SGC superannuation payments and up to 4% matched superannuation payments in accordance with Council's Enterprise Agreement.

### 4.2.2 Materials and Contracts (\$370,766 decrease)

Materials and contracts includes the purchases of goods and services in the form of consumables, payments to contractors, consultants and professional services.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Materials, repairs & maintenance	3,935,088	3,788,584	(146,504)	-3.7%
Consumables	34,796	27,080	(7,716)	-22.2%
Contracts - other infrastructure	336,810	396,713	59,903	17.8%
Fuel	155,316	170,000	14,684	9.5%
Fleet Costs	130,814	136,600	5,786	4.4%
Property holdings costs	282,727	296,690	13,963	4.9%
Minor Plant & Equipment	19,676	42,800	23,124	117.5%
Property maintenance and operating	39,908	8,300	(31,608)	-79.2%
Communication	86,374	88,690	2,316	2.7%
Marketing and advertising	51,565	75,500	23,935	46.4%
Legal fees	59,970	17,000	(42,970)	-71.7%
Consultants	406,175	438,876	32,701	8.1%
General expenses	388,107	436,902	48,795	12.6%
IT software & maintenance	271,550	327,391	55,841	20.6%
<b>Total</b>	<b>6,198,876</b>	<b>6,251,126</b>	<b>52,250</b>	<b>0.8%</b>
Less internal cost allocations	597,359	1,020,374	423,016	70.8%
<b>Total Materials and Contracts</b>	<b>5,601,518</b>	<b>5,230,752</b>	<b>(370,766)</b>	<b>-6.6%</b>

## Analysis of Operating Budget

Materials, repairs and maintenance costs are budgeted to decrease for the 2024 financial year despite increasing prices, due to additional costs in 2022/23 relating to the October 2022 storm and flood recovery works. These additional costs were partially offset by NDRRA funding.

The increase in contracts for other infrastructure partly relates to price increases from contractors due to inflation and partly due to re-classification of property maintenance costs. The budget for property maintenance and operating costs has reduced mainly because costs have been reclassified in the 2023/24 budget to materials, repairs and maintenance.

Consultants costs for 2023/24 includes \$70,000 for a Latrobe CBD study, \$30,000 for stage 2 of Port Sorell stormwater modelling, \$35,000 land use supply and demand studies and a land use strategic plan, \$25,000 allowance towards a public art strategy or signage strategy and \$15,000 to facilitate review of Council's strategic plan. The balance of consultancy costs is for professional services in areas such as Finance, IT and Planning.

IT software and maintenance costs have increased both due to inflation and also due to additional modules implemented as part of phase two of the TechnologyOne OneSystem implementation.

### 4.2.3 Impairment of debts (\$ unchanged)

An impairment expense is recognised when there is objective evidence that amounts owed to Council are not probable of collection. No impairment is expected for 2023/24.



## Analysis of Operating Budget

### 4.2.4 Depreciation and amortisation - (\$281,647 increase)

Depreciation is an accounting transaction that attempts to measure the decline in value of Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase in depreciation is attributed to the acquisition of subdivisions and the capitalisation of capital projects.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
<i>Property</i>				
Land Improvements	229,000	245,000	16,000	7.0%
Buildings	827,029	867,104	40,074	4.8%
<i>Plant &amp; Equipment</i>				
Plant & Equipment	242,550	259,550	17,000	7.0%
Computers & telecommunications	78,823	78,823	-	0.0%
<i>Infrastructure</i>				
Roads, bridges and footpaths	2,064,338	2,164,911	100,573	4.9%
Drainage	910,000	1,018,000	108,000	11.9%
<b>Total Depreciation &amp; Amortisation</b>	<b>4,351,740</b>	<b>4,633,387</b>	<b>281,647</b>	<b>6.5%</b>

Revaluations to buildings, roads, bridges and footpaths plus additions and improvements has seen an increase in depreciation for 2023/24.

### 4.2.5 Finance costs (\$3,766 decrease)

Finance costs relate to interest charged by financial institutions on funds borrowed. Finance costs are partly offset by interest subsidies under the State stimulus loans program included in section 4.1.4 above. Council undertook a new loan of \$5m in June 2022 to part fund the Latrobe Flood Mitigation.

## Analysis of Operating Budget

### 4.2.6 Other Expenses (\$11,307 increase)

Other expenses relates to a range of unclassified items including contributions to regional bodies and community groups, land tax, valuation fees as well as expense allocation adjustments. The most significant increase is for payment of the state fire commission levy. This cost is offset by revenue collected.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>	<b>Variance %</b>
Audit costs	46,000	55,500	9,500	20.7%
Councillors' allowances	174,577	177,300	2,723	1.6%
Councillors' expenses	11,000	11,000	-	0.0%
Bank Fees	43,612	39,000	(4,612)	-10.6%
Election and electoral roll expenses	95,000	7,500	(87,500)	-92.1%
Electricity & Gas	196,850	226,376	29,526	15.0%
Fire Levies	460,052	481,316	21,264	4.6%
Insurance	147,594	160,100	12,506	8.5%
Donations & Contributions	72,021	85,810	13,789	19.1%
Property Management Fees	2,100	2,250	150	7.1%
Subscriptions & Memberships	146,409	151,387	4,978	3.4%
Land Tax	181,184	190,242	9,058	5.0%
TechOne - Implementation Write-Off	99,571	99,571	-	0.0%
Statutory registrations and Licence fees	3,475	3,400	(75)	-2.2%
<b>Total</b>	<b>1,679,445</b>	<b>1,690,752</b>	<b>11,307</b>	<b>0.7%</b>

Audit costs have increased as advised by Tasmanian Audit Office due to increases in their costs including wage costs and increased work due to changes in auditing standards. Election and electoral role expenses will reduce because 2022/23 included the costs of the October 2022 local government elections. Budgeted electricity cost has increased to allow for a 15% increase in price following a decision by the Economic Regulator in June 2023.

## Analysis of Operating Budget

### 4.3 Underlying Result (\$49,626 increase)

The underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other once-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or once-off items of revenues and expenses which can often mask the operating result.

	Forecast 2022/23	Budget 2023/24	Variance \$	Variance %
Net Operating Result for the year	14,262,096	5,393,461	(8,868,636)	-62.2%
Capital grants received specifically for new or upgraded assets	(12,143,571)	(4,264,254)	7,879,317	-64.9%
Contributions - cash	(21,476)	-	21,476	-100.0%
Contributions - non-monetary assets	(1,561,084)	(1,000,000)	561,084	-35.9%
Grants received in advance - current year	(2,350,139)	(2,397,141)	(47,002)	2.0%
This year's grants included in prior years income	1,532,791	2,350,139	817,348	53.3%
Other Adjustment - Disaster Recovery Costs	\$ 408,961	\$ 95,000	\$ (313,961)	-76.8%
<b>Underlying Result</b>	<b>127,578</b>	<b>177,205</b>	<b>49,626</b>	<b>38.9%</b>

The underlying result for the 2023/24 year is estimated to be a surplus of \$177,205, a increase of \$49,626 on the forecast surplus of \$127,578 for 2022/23.

## Analysis of Cash Flows

This section analyses the expected cash flows from the operating, investing and financial activities of the Council for the 2022/23 year. Estimating cash flows for the Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- Operating Activities – refers to the cash generated or used in the normal service delivery function of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- Investing Activities – refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- Financing Activities – refers to cash generated or used in the financing of Council functions and include borrowing from financial institutions. These activities also include the principal component of loan repayments for the year.

## Analysis of Cash Flows

### 5.1 Budgeted Cash Flow Statement

#### 5.1.1 Cash Flows from Operating Activities (\$4.151 million inflow of cash)

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>
Rates	9,507,763	10,374,910	867,147
Statutory fees and fines	553,696	518,715	(34,981)
User charges and other fines	1,738,451	1,841,175	102,724
Grants	2,984,773	2,484,456	(500,317)
Interest	320,250	247,500	(72,750)
Investment revenue from water corporation	310,517	230,646	(79,871)
Other receipts	446,400	458,400	12,000
Share of Profits of Associates (Dulverton Waste Management)	74,250	70,875	(3,375)
Payments to suppliers	(5,601,518)	(5,230,752)	370,766
Payments to employees (including redundancies)	(4,176,414)	(4,838,132)	(661,719)
Finance costs	(319,456)	(315,690)	3,766
Other payments	(1,679,445)	(1,690,752)	(11,307)
<b>Net cash provided by (or used in) operating activities</b>	<b>4,159,268</b>	<b>4,151,351</b>	<b>(7,917)</b>

## Analysis of Cash Flows

### 5.1.1 Cash Flows from Operating Activities (\$4.151 million inflow of cash)

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items, which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to estimate cash flows available from operating activities as set out in the following table:

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>
<b>Surplus/(Deficit)</b>	14,262,096	5,393,461	(8,868,636)
<b>Non-cash Items</b>			
Depreciation and amortisation	4,351,740	4,633,387	281,647
Non - cash distribution - Dulverton	(728,437)	(611,243)	117,194
Capital grants specifically for new/upgrading Assets	(12,143,571)	(4,264,254)	7,879,317
Capital Contributions - cash	(21,476)	-	21,476
Physical resources received free of charge	(1,561,084)	(1,000,000)	561,084
<b>Total non-cash items</b>	<b>(10,102,828)</b>	<b>(1,242,110)</b>	<b>8,860,718</b>
<b>Net Cash provided by Operating Activities</b>	<b>4,159,268</b>	<b>4,151,351</b>	<b>(7,917)</b>

### 5.1.2 Cash Flows from Investing Activities (\$3.901 million outflow of cash)

The increase in cash outflows from investing activities is mainly due to increased payments for property, plant and equipment combined. This is caused by increased carried forward projects from 2021/22.

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>
Payments for property, infrastructure, plant and equipment	(17,079,156)	(16,515,514)	563,643
Capital grants	-	700,000	700,000
Capital grants	9,493,571	6,414,254	(3,079,317)
Contributions	21,476	-	(21,476)
Investments	2,500,000	5,500,000	
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(5,064,109)</b>	<b>(3,901,260)</b>	<b>1,162,850</b>

### 5.1.3 Cash Flows from Financing Activities (\$0.079 million outflow of cash)

	<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>
Repayment of interest bearing loans and borrowings	(74,848)	(78,614)	(3,766)
<b>Net cash provided by (or used in) financing activities</b>	<b>(74,848)</b>	<b>(78,614)</b>	<b>(3,766)</b>

### 5.1.4 Net Increase (Decrease) in Cash (\$.648 million inflow of cash)

Total cash is forecast to increase by \$.171 million to \$.648 million at 30 June 2024.

Net increase/(decrease) in cash and cash equivalents	(979,689)	171,478	1,151,166
Cash and cash equivalents at the beginning of the financial year	1,455,758	476,069	(979,689)
<b>Cash and cash equivalents at the end of the financial year</b>	<b>476,069</b>	<b>647,547</b>	<b>171,478</b>

## 6 Analysis of Capital Budget

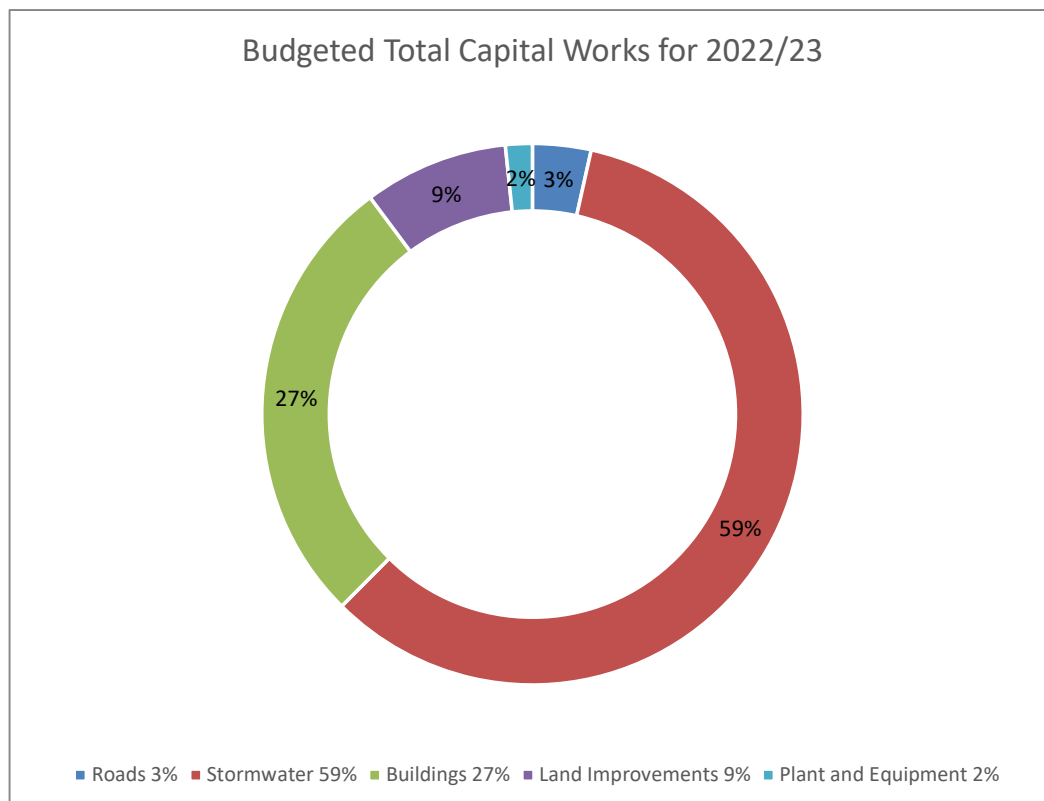
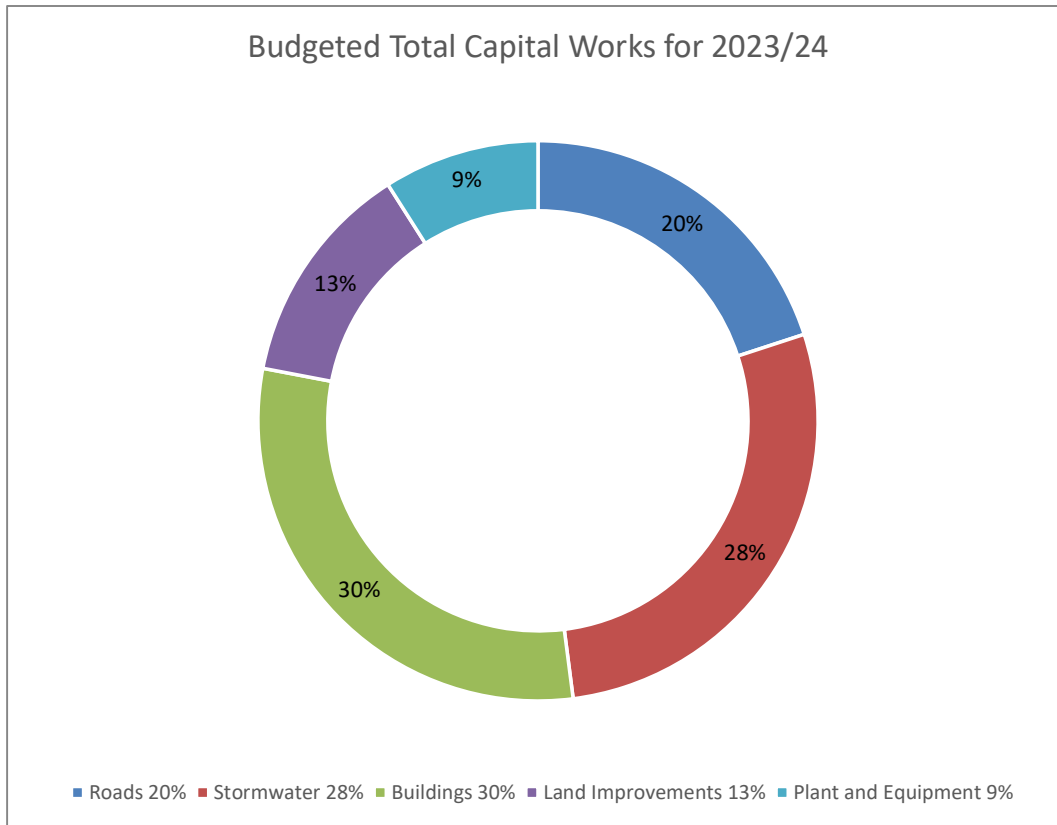
This section analyses the planned capital expenditure for the 2023/24 year and the source of funding for the capital budget.

### 6.1 Capital Works (\$16.516 million)

		<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>
<b>Works Carried Forward</b>	6.1.1			
Roads		595,324	839,589	244,265
Stormwater		1,083,220	17,513	(1,065,707)
Buildings		1,286,090	3,586,455	2,300,365
Land Improvements		1,475,772	1,646,214	170,442
Plant and Equipment		149,245	252,121	102,876
<b>Total Works Carried Forward</b>		<b>4,589,651</b>	<b>6,341,892</b>	<b>1,752,241</b>
<b>New Works</b>				
Roads		0	2,581,115	2,581,115
Stormwater		8,987,385	4,638,053	(4,349,332)
Buildings		3,378,846	1,304,413	(2,074,434)
Land Improvements		-	464,494	464,494
Plant and Equipment		123,274	1,185,547	1,062,273
<b>Total New Works</b>		<b>12,489,505</b>	<b>10,173,622</b>	<b>(2,315,884)</b>
<b>Total Capital Works</b>		<b>17,079,155</b>	<b>16,515,514</b>	<b>(563,643)</b>
Represented by:				
Asset Renewal	6.1.2	8,027,203	7,274,036	(753,167)
New Assets / Upgrades	6.1.2	9,051,952	9,241,478	189,526
<b>Total Capital Works</b>		<b>17,079,155</b>	<b>16,515,514</b>	<b>(563,642)</b>

The Works Carried-Forward 2022/23 forecast are projects carried-forward from 2021/22 to 2022/23. The 2023/24 budget are projects carried-forward from 2022/23 to 2023/24. The relatively large amount of carried-forward projects is due to scoping, design and consultation delays and high demand for contractors and materials.

## Analysis of Capital Budget





## Analysis of Capital Budget

### 6.1.1 Carried Forward Works (\$6.342 million)

At the end of the financial year there are projects that are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2022/23 year it is forecast that \$6.342 million of capital works will be incomplete and carried forward into the 2023/24 financial year.



## Analysis of Capital Budget

### 6.1.2 Asset Renewal (\$7.274 million) and New Assets/ Upgrades (\$9.241 million)

A distinction is made between expenditure on new and upgraded assets and expenditure on asset renewals.

Expenditure on asset renewal is expenditure on an existing asset, which maintains the service potential or extends the useful life of the asset.

Expenditure on new or upgraded assets results in new assets or increased service potential in existing assets and will result in an additional burden for the future operation, maintenance and capital renewal.

Appendix B includes additional detail regarding the classification of 2023/24 capital works.

## Analysis of Capital Budget

### 6.2 Funding Sources

		Forecast 2022/23	Budget 2023/24	Variance \$
<b>External</b>				
Grants for New/Upgraded Assets	6.2.1	11,832,510	3,953,193	(7,879,317)
Capital Contributions	6.2.2	21,476	-	(21,476)
New borrowings carried forward	6.2.4	5,000,000	-	(5,000,000)
<b>Total External Funding</b>		<b>16,853,986</b>	<b>3,953,193</b>	<b>(12,900,793)</b>
<b>Internal</b>				
Cash and Investments	6.2.5	-	8,410,969	8,410,969
Operating	6.2.6	225,169	4,151,351	3,926,182
<b>Total Internal Funding</b>		<b>225,169</b>	<b>12,562,321</b>	<b>12,337,151</b>
<b>Total Funding Sources</b>		<b>17,079,155</b>	<b>16,515,514</b>	<b>(563,642)</b>

#### 6.2.1 Grants – Capital \$3.953 million

Capital grants include all monies received from State and Federal Government sources for the purpose of funding the Capital Works Program. Capital grants are not budgeted unless grant approval has been confirmed. Details of these grants are provided in section 4.1.9 of this document.

#### 6.2.2 Capital Contributions - \$ Nil

Capital contributions include all monies received from community sources for the purpose of funding the Capital Works Program.

#### 6.2.3 New Borrowings - Nil

Council has not budgeted to take up any new borrowings to fund capital projects in 2023/24.

#### 6.2.4 New Borrowings Carried-Forward - \$ Nil

New borrowings of \$5 million were drawn down in June 2021/22 to fund Council's contribution to the Latrobe Flood Mitigation project during 2022/23. No new borrowings were made in 2022/23 and no new borrowings are planned for 2023/24, however previously interest-free Covid-19 stimulus loans totalling \$6.25 million are planned to be refinanced in April 2024 after the end of the interest subsidy from the State.

#### 6.2.4 Cash and Investments - \$8.411 million

Council plans to draw on cash reserves to partly fund the Capital Works Program (including carried forward capital projects) and deliver the priority projects in Council's Strategic Plan in line with the Financial Management Strategy.

## 7 Analysis of Budgeted Financial Position

### 6.2.5 Operations - \$4.151 million

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$4.151 million will be generated from operations to fund the 2023/24 capital works program.

### 7.1 Estimated Balance Sheet

		Forecast 2022/23	Budget 2023/24	Variance \$
<b>Assets</b>	7.1.1			
<b>Current assets</b>				
Cash and cash equivalents		476,069	647,547	171,478
Trade and other receivables		3,793,933	1,143,933	(2,650,000)
Financial assets		12,000,000	6,500,000	(5,500,000)
Inventories		113,661	113,661	-
Other assets		1,045,550	1,045,550	-
<b>Total current assets</b>		<b>17,429,213</b>	<b>9,450,691</b>	<b>(7,978,522)</b>
<b>Non-current assets</b>				
Investment in associates accounted for using the equity method		3,637,539	4,248,782	611,243
Investment in water corporation		29,792,742	29,792,742	-
Property, infrastructure, plant and equipment		250,595,052	262,777,178	12,182,126
Right-of-use assets		15,992	15,992	-
<b>Total non-current assets</b>		<b>284,041,325</b>	<b>296,834,694</b>	<b>12,793,369</b>
<b>TOTAL ASSETS</b>		<b>301,470,538</b>	<b>306,285,385</b>	<b>4,814,847</b>
<b>Liabilities</b>	7.1.2			
<b>Current liabilities</b>				
Trade and other payables		2,260,199	2,260,199	-
Trust funds and deposits		524,212	524,212	-
Provisions		1,165,198	1,165,198	-
Lease liabilities		6,664	6,664	-
Contract liabilities		500,000	-	(500,000)
Interest-bearing loans		3,766	295,730	291,964
<b>Total current liabilities</b>		<b>4,460,039</b>	<b>4,252,003</b>	<b>(208,036)</b>

## Analysis of Budgeted Financial Position

<b>Non-current liabilities</b>				
Trust funds and deposits		95,346	95,346	-
Provisions		18,204,839	18,204,839	-
Lease liabilities		6,664	6,664	-
Interest bearing loans		11,171,386	10,800,808	(370,578)
<b>Total non-current liabilities</b>		<b>29,478,235</b>	<b>29,107,657</b>	<b>(370,578)</b>
<b>TOTAL LIABILITIES</b>		<b>33,938,274</b>	<b>33,359,660</b>	<b>(578,614)</b>
<b>Net Assets</b>	7.1.3	<b>267,532,264</b>	<b>272,925,725</b>	<b>5,393,461</b>
		<b>Forecast 2022/23</b>	<b>Budget 2023/24</b>	<b>Variance \$</b>
<b>Equity</b>	7.1.4			
Accumulated Surplus		123,324,571	128,718,032	5,393,461
Asset Revaluation Reserves		144,207,693	144,207,693	-
<b>TOTAL EQUITY</b>		<b>267,532,264</b>	<b>272,925,725</b>	<b>5,393,461</b>

### 7.1.1 Current Assets (\$7.979 million decrease) and Non-Current Assets (\$12.793 million increase)

Cash and cash equivalents and investments are expected to decrease by \$5.329 million.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all land, buildings, roads, vehicles, equipment etc. which has been built up by the Council over many years. The increase in this balance is net result of the Capital Works Program, less depreciation and asset sales, plus asset revaluations during the year.

## Analysis of Budgeted Financial Position

### 7.1.2 Current Liabilities (\$0.208 million decrease) and Non-Current Liabilities (\$0.371 million decrease)

Current interest-bearing loans liabilities are those that are due for payment within 12 months and also reduces the non-current interest-bearing loan liabilities.

Current provisions are made up of provision for employee entitlements and are estimated not to change significantly. The rehabilitation provision for the Port Sorell Waste Transfer Station isn't expected to change this year.

### 7.1.3 Net Assets (\$5.393 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the estimated net worth of Council as at June 30.

### 7.1.4 Equity (\$5.393 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset Revaluation Reserve, which represents the difference between the previously recorded value of assets and their current valuations.
- Investment Revaluation Reserve, which represents the difference between the previously recorded value of Council's investment in associates and their current valuations.
- Accumulated surplus, which is the value of all net assets, less reserves that have accumulated over time.

## 8 Key Financial Indicators

### 8.1 Financial Resources

The following table summarises the estimated key financial results for the 2023/24 year as compared to the 2022/23 forecast results.

Indicator	Forecast	Budget	Projected		
	2023 \$,000	2024 \$,000	2025 \$,000	2026 \$,000	2027 \$,000
Recurrent Income	16,665	16,838	17,438	18,114	18,821
Operating Result	14,262	5,393	1,769	1,303	5,826
Underlying Operating Result	128	177	(272)	(8)	515
Liquid assets less total liabilities	(17,668)	(25,068)	(24,315)	(22,471)	(21,627)
Cash and Investments	476	648	530	482	411
Cash Flow from Operations	4,159	4,151	3,866	4,249	4,894
Capital Works	17,079	16,516	4,154	2,716	8,361
- Asset Renewal	2,114	7,274	3,677	1,952	2,296
- Asset New/ Upgrade	14,965	9,241	478	764	6,065
Depreciation Expense	4,352	4,633	4,749	4,868	4,990

### 8.2 Key Financial Indicators

The Local Government (Management Indicators) Order 2014 (S.R. 2014, No. 36) prescribes and defines the financial and asset management sustainability indicators that councils are to report in their annual financial statements.

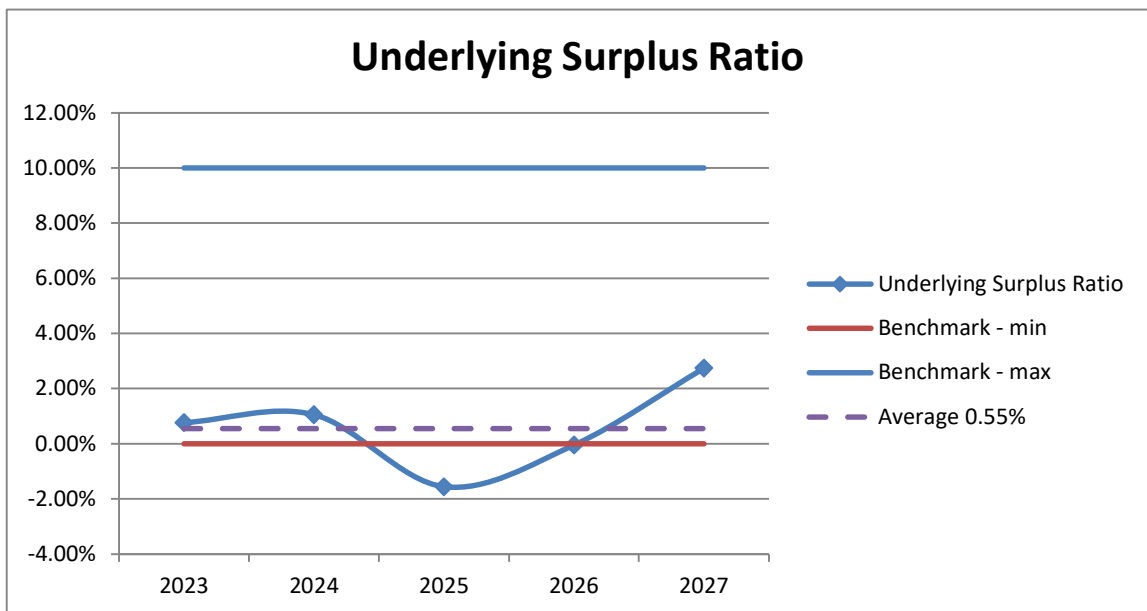
The following graphs and commentary show Council's expected performance against selected indicators over the next four years as compared to suggested benchmark results.

## Key Financial Indicators

### 8.2.1 Underlying surplus ratio

Underlying surplus ratio means an amount that is the underlying surplus or deficit of a council for a financial year divided by the recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) of a council for the financial year.

<b>Underlying Surplus Ratio</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>Average</b>
Ratio	0.77%	1.05%	-1.56%	-0.04%	2.74%	0.55%
	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>
Underlying Surplus	128	177	(272)	(8)	515	103
Recurrent Income	16,665	16,838	17,438	18,114	18,821	17,803



A positive ratio indicates the percentage of the Council's recurring income that is available to fund new initiatives or repay debt. It is the percentage by which major controllable sources of income and operating grants vary from day-to-day expenditure.

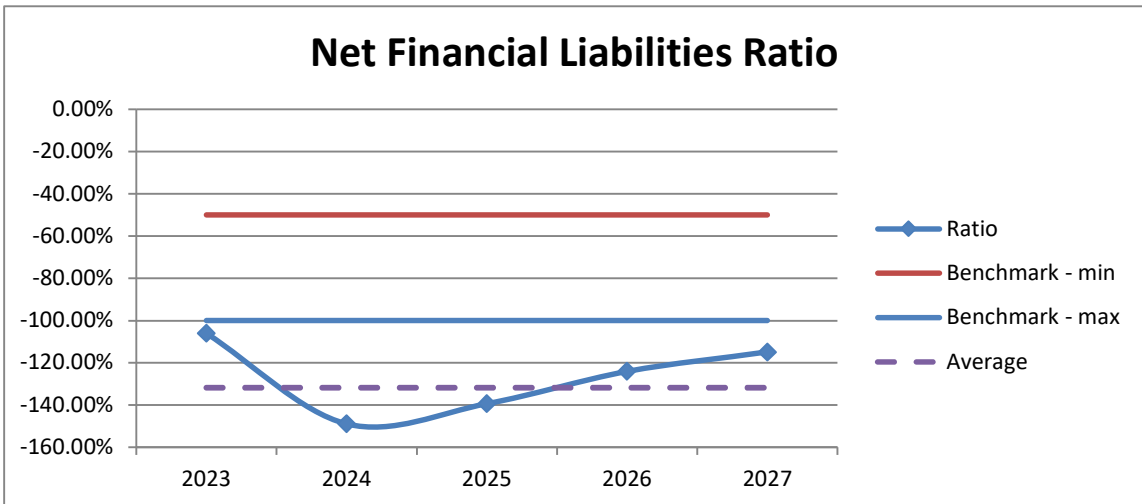
Council had a negative underlying surplus ratio in 2022/23 due mainly to once-off adjustments relating to a storm event. Council expects to return to a positive ratio in 2023/24. Council's aim is for this benchmark to trend towards 3 to 5% over the long term.

## Key Financial Indicators

### 8.2.2 Net financial liabilities

Net financial ratio means an amount that is the amount of net financial liabilities of a council for a financial year divided by an amount that is the recurrent income (not including income received specifically for new or upgraded assets, physical resources received free of charge or other income of a capital nature) of a council for the financial year.

<b>Net Financial Liabilities Ratio</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>Average</b>
Ratio	-106.02%	-148.88%	-139.44%	-124.05%	-114.91%	-131.82%
	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>
Liquid assets less total liabilities	(17,668)	(25,068)	(24,315)	(22,471)	(21,627)	(23,370)
Recurrent income	16,665	16,838	17,438	18,114	18,821	17,803



This ratio indicates Council's capacity to meet its financial obligations from its operating activities.

Council's current financial management strategy accepts debt as a legitimate funding source for new and upgraded assets.

This ratio is affected by the take up by Council of \$6.25 million of COVID-19 stimulus loans in 2020/21 and an additional \$5 million of borrowings taken up in 2021/22. Council will address the fact that this ratio is outside of the benchmark range when it reviews its Financial Management Strategy and Long-term Financial Plan in August 2023.

The net financial liabilities ratio indicated above is also affected by the liability for the rehabilitation of the Port Sorell Waste Transfer Station.



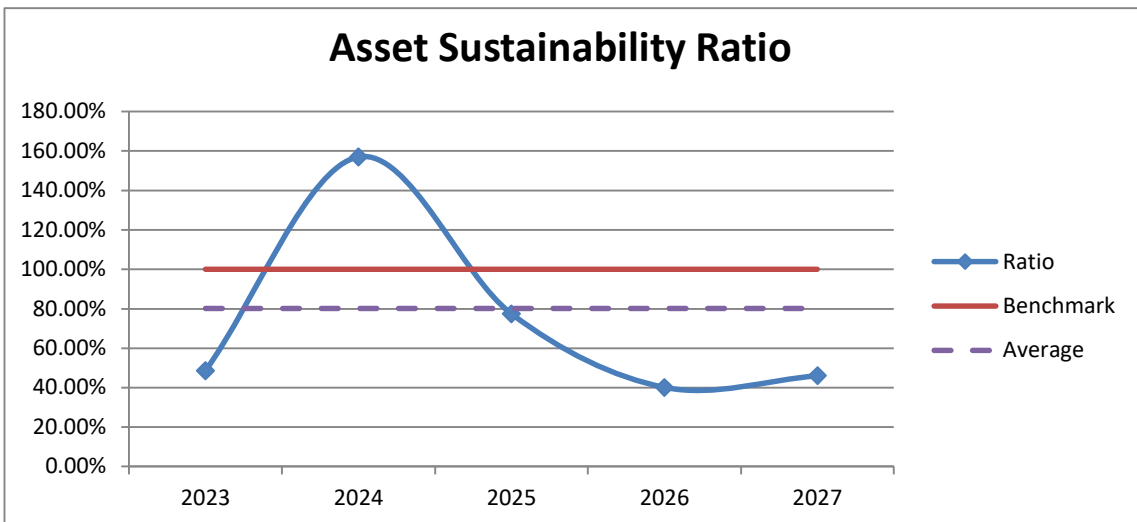
## Key Financial Indicators

### 8.2.3 Asset sustainability ratio

Asset sustainability ratio means an amount that is the amount of capital expenditure by a council in a financial year on the replacement and renewal of existing council plant, equipment and infrastructure assets divided by the annual depreciation expenses of the plant, equipment and assets for the financial year.

#### Asset Sustainability

Ratio	2023	2024	2025	2026	2027	Average
Ratio	48.58%	157.00%	77.43%	40.10%	46.01%	80.14%
	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>	<b>\$,000</b>
Capital expenditure on renewal of existing	2,114	7,274	3,677	1,952	2,296	3,800
Depreciation Expense	4,352	4,633	4,749	4,868	4,990	4,810



This ratio measures whether assets are being replaced at the rate they are wearing out.

Council's average is below the benchmark, however Council aims to match its asset renewal with actual asset demand as identified by its asset management processes rather than the long-term averages as indicated by this benchmark. It is expected that at some time in the future, Council's asset renewal expenditure will exceed the benchmark to compensate for the current below benchmark expenditure.

# Latrobe Council Appendices

## Appendix A - Budgeted Financial Statements

### Budgeted Statement of Comprehensive Income For the Year Ending 30 June 2024

	Actual 2021-A	Actual 2022-A	Budget 2023-B	Forecast Actual 2023-F	Budget 2024-B	2025-P	Projected 2026-P	2027-P
<b>Income</b>								
<b>Recurrent Income</b>								
Rates and charges	8,025,573	8,802,343	9,588,993	9,507,763	10,374,910	10,893,656	11,438,338	12,010,255
Statutory fees and fines	756,753	623,738	580,900	553,696	518,715	531,683	544,975	558,599
User fees	1,758,333	1,927,459	1,560,950	1,738,451	1,841,175	1,887,204	1,934,384	1,982,744
Grants	1,768,290	2,990,247	1,942,033	2,984,773	2,484,456	2,546,567	2,610,232	2,675,487
Contributions - cash	-	-	-	-	-	-	-	-
Interest	52,389	47,607	264,250	320,250	247,500	200,000	200,000	200,000
Other income	509,641	394,239	378,563	384,767	301,521	309,059	316,786	324,705
Investment revenue from Water Corporation	191,000	458,400	446,400	446,400	458,400	458,400	458,400	458,400
Share of net profits/(losses) of associates accounted for by the equity method	357,292	279,944	728,437	728,437	611,243	611,243	611,243	611,243
	<b>13,419,271</b>	<b>15,523,977</b>	<b>15,490,526</b>	<b>16,664,537</b>	<b>16,837,920</b>	<b>17,437,812</b>	<b>18,114,358</b>	<b>18,821,434</b>
<b>Capital Income</b>								
Capital grants received specifically for new or upgraded assets	648,017	2,361,151	9,909,125	11,832,510	3,953,193	730,000	-	4,000,000
Capital grants received specifically for renewal of assets	311,061	311,061	311,061	311,061	311,061	311,061	311,061	311,061
Contributions - cash	48,809	104,637	10,000	21,476	-	-	-	-
Contributions - non-monetary assets	7,632,032	3,325,591	2,000,000	1,561,084	1,000,000	1,000,000	1,000,000	1,000,000
	<b>8,639,919</b>	<b>6,102,440</b>	<b>12,230,186</b>	<b>13,726,131</b>	<b>5,264,254</b>	<b>2,041,061</b>	<b>1,311,061</b>	<b>5,311,061</b>
<b>Total Income</b>	<b>22,059,190</b>	<b>21,626,417</b>	<b>27,720,712</b>	<b>30,390,668</b>	<b>22,102,174</b>	<b>19,478,873</b>	<b>19,425,419</b>	<b>24,132,495</b>
<b>Expenses</b>								
Employee costs	(3,848,982)	(4,473,003)	(4,808,273)	(4,176,414)	(4,838,132)	(4,838,131)	(4,968,761)	(5,102,917)
Materials and services	(4,382,105)	(5,531,311)	(4,942,726)	(5,601,518)	(5,230,752)	(5,780,319)	(5,921,784)	(5,828,524)
Impairment of receivables	(3,061)	(94,972)	-	-	-	-	-	-
Depreciation and amortisation	(3,388,957)	(3,849,589)	(3,945,258)	(4,351,740)	(4,633,387)	(4,749,222)	(4,867,953)	(4,989,652)
Finance costs	(8,186)	(76,200)	(319,455)	(319,456)	(315,690)	(608,749)	(587,144)	(564,272)
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(6,688)	(282,893)	-	-	-	-	-	-
Increase in provision for landfill rehabilitation	-	(5,001,800)	-	-	-	-	-	-
Other expenses	(1,483,682)	(1,486,368)	(1,548,010)	(1,679,445)	(1,690,752)	(1,733,021)	(1,776,346)	(1,820,755)
	<b>(13,121,661)</b>	<b>(20,796,136)</b>	<b>(15,563,722)</b>	<b>(16,128,572)</b>	<b>(16,708,713)</b>	<b>(17,709,442)</b>	<b>(18,121,988)</b>	<b>(18,306,120)</b>
<b>Net Operating Result for the year</b>	<b>8,937,529</b>	<b>830,281</b>	<b>12,156,989</b>	<b>14,262,096</b>	<b>5,393,461</b>	<b>1,769,431</b>	<b>1,303,431</b>	<b>5,826,376</b>

## Appendix A - Budgeted Financial Statements

	Actual 2021-A	Actual 2022-A	Budget 2023-B	Forecast Actual 2023-F	Budget 2024-B	2025-P	Projected 2026-P	2027-P
<b>Other Comprehensive Income</b>								
<b>Items that will not be reclassified to surplus or deficit</b>								
Fair value adjustments on equity investment assets	2,159,751	791,869	-	-	-	-	-	-
Net asset revaluation increment/(decrement)	-	26,472,190	-	-	-	-	-	-
Share of other comprehensive income of associates and joint ventures accounted for by the equity method	-	299,102	-	-	-	-	-	-
	<b>2,159,751</b>	<b>27,563,161</b>	-	-	-	-	-	-
<b>Items that may be reclassified to surplus or deficit</b>								
Revaluation - Investment in TasWater	-	-	-	-	-	-	-	-
<b>Total Other Comprehensive Income</b>	<b>2,159,751</b>	<b>27,563,161</b>	-	-	-	-	-	-
<b>Comprehensive Result</b>	<b>11,097,280</b>	<b>28,393,442</b>	<b>12,156,989</b>	<b>14,262,096</b>	<b>5,393,461</b>	<b>1,769,431</b>	<b>1,303,431</b>	<b>5,826,376</b>
<b>Adjustments</b>								
Net Operating Result for the year	8,937,529	830,281	12,156,989	14,262,096	5,393,461	1,769,431	1,303,431	5,826,376
Contributions - cash	(48,809)	(104,637)	(10,000)	(21,476)	-	-	-	-
Contributions non-monetary assets	(7,632,032)	(3,325,591)	(2,000,000)	(1,561,084)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Grants specifically for new/ upgraded assets	(648,017)	(2,361,151)	(9,909,125)	(11,832,510)	(3,953,193)	(730,000)	-	(4,000,000)
Grants for renewal of assets	(311,061)	(311,061)	(311,061)	(311,061)	(311,061)	(311,061)	(311,061)	(311,061)
Non-operational income								
Grants received in advance - current year	(908,178)	(1,532,791)	(1,411,092)	(2,350,139)	(2,397,141)	-	-	-
Grants received in advance - prior year	876,510	908,178	1,532,791	1,532,791	2,350,139	-	-	-
Add non-operational expenses								
Disaster recovery costs	-	-	-	408,961	95,000	-	-	-
<b>Underlying Result</b>	<b>265,942</b>	<b>(5,896,772)</b>	<b>48,502</b>	<b>127,578</b>	<b>177,205</b>	<b>(271,630)</b>	<b>(7,630)</b>	<b>515,315</b>

## Appendix A - Budgeted Financial Statements

### Budgeted Balance Sheet as at 30 June 2024

	Actual 2021-A	Actual 2022-A	Original Budget 2023-B	Forecast 2023-F	Budget 2024-B	2025-P	Projected 2026-P	2027-P
<b>Assets</b>								
<b>Current assets</b>								
Cash and cash equivalents	2,250,463	1,455,758	4,363,405	476,069	647,547	530,275	481,887	410,568
Trade and other receivables	824,329	1,143,933	213,329	3,793,933	1,143,933	1,143,933	1,143,933	1,143,933
Investments	10,976,200	14,500,000	-	12,000,000	6,500,000	7,000,000	8,500,000	9,000,000
Inventories	106,361	113,661	211,361	113,661	113,661	113,661	113,661	113,661
Other assets	301,624	1,045,550	123,558	1,045,550	1,045,550	1,045,550	1,045,550	1,045,550
<b>Total current assets</b>	<b>14,458,977</b>	<b>18,258,902</b>	<b>4,911,653</b>	<b>17,429,213</b>	<b>9,450,691</b>	<b>9,833,419</b>	<b>11,285,031</b>	<b>11,713,712</b>
<b>Non-current assets</b>								
Investment in associates accounted for using the equity method	2,404,305	2,909,102	3,618,040	3,637,539	4,248,782	4,860,025	5,471,268	6,082,511
Investment in water corporation	29,000,873	29,792,742	29,000,873	29,792,742	29,792,742	29,792,742	29,792,742	29,792,742
Property, infrastructure, plant and equipment	203,565,572	236,306,552	230,807,228	250,595,052	262,777,178	263,182,060	262,030,452	266,401,849
Right-of-use assets	21,323	15,992	21,323	15,992	15,992	15,992	15,992	15,992
<b>Total non-current assets</b>	<b>234,992,073</b>	<b>269,024,388</b>	<b>263,447,464</b>	<b>284,041,325</b>	<b>296,834,694</b>	<b>297,850,819</b>	<b>297,310,454</b>	<b>302,293,094</b>
<b>Total assets</b>	<b>249,451,050</b>	<b>287,283,290</b>	<b>268,359,117</b>	<b>301,470,538</b>	<b>306,285,385</b>	<b>307,684,238</b>	<b>308,595,486</b>	<b>314,006,806</b>
<b>Liabilities</b>								
<b>Current liabilities</b>								
Trade and other payables	1,614,805	2,260,199	314,805	2,260,199	2,260,199	2,260,199	2,260,199	2,260,199
Trust funds and deposits	447,685	524,212	447,685	524,212	524,212	524,212	524,212	524,212
Provisions	1,263,731	1,165,198	1,263,732	1,165,198	1,165,198	1,165,198	1,165,198	1,165,198
Lease liabilities	7,000	6,664	6,664	6,664	6,664	6,664	6,664	6,664
Contract liabilities	1,218,829	500,000	-	500,000	-	-	-	-
Interest - bearing loans and borrowings	250,000	-	78,614	3,766	295,730	317,335	340,207	364,420
<b>Total current liabilities</b>	<b>4,802,050</b>	<b>4,456,273</b>	<b>2,111,500</b>	<b>4,460,039</b>	<b>4,252,003</b>	<b>4,273,608</b>	<b>4,296,480</b>	<b>4,320,693</b>
<b>Non-current liabilities</b>								
Trust funds and deposits	153,986	95,346	153,986	95,346	95,346	95,346	95,346	95,346
Provisions	13,355,299	18,204,839	13,355,299	18,204,839	18,204,839	18,204,839	18,204,839	18,204,839
Lease liabilities	14,000	6,664	13,328	6,664	6,664	6,664	6,664	6,664
Interest - bearing loans and borrowings	6,250,000	11,250,000	11,096,538	11,171,386	10,800,808	10,408,625	9,993,570	9,554,302
<b>Total non-current liabilities</b>	<b>19,773,285</b>	<b>29,556,849</b>	<b>24,619,151</b>	<b>29,478,235</b>	<b>29,107,657</b>	<b>28,715,474</b>	<b>28,300,419</b>	<b>27,861,151</b>
<b>Total liabilities</b>	<b>24,575,335</b>	<b>34,013,122</b>	<b>26,730,651</b>	<b>33,938,274</b>	<b>33,359,660</b>	<b>32,989,082</b>	<b>32,596,899</b>	<b>32,181,844</b>
<b>Net Assets</b>	<b>224,875,715</b>	<b>253,270,168</b>	<b>241,628,467</b>	<b>267,532,264</b>	<b>272,925,725</b>	<b>274,695,156</b>	<b>275,998,587</b>	<b>281,824,962</b>
<b>Equity</b>								
Accumulated Surplus	108,231,183	109,062,475	124,983,935	123,324,571	128,718,032	130,487,463	131,790,894	137,617,269
Reserves	116,644,532	144,207,693	116,644,532	144,207,693	144,207,693	144,207,693	144,207,693	144,207,693
<b>Total Equity</b>	<b>224,875,715</b>	<b>253,270,168</b>	<b>241,628,467</b>	<b>267,532,264</b>	<b>272,925,725</b>	<b>274,695,156</b>	<b>275,998,587</b>	<b>281,824,962</b>

## Appendix A - Budgeted Financial Statements

### Budgeted Cash Flow Statement for the year ended as at 30 June 2024

	Actual 2021-A	Actual 2022-A	Original Budget 2023-B	Forecast 2023-F	Budget 2024-B	2025-P	Projected 2026-P	2027-P
<b>Cash flows from operating activities</b>								
Rates	8,022,114	8,864,231	9,588,993	9,507,763	10,374,910	10,893,656	11,438,338	12,010,255
Statutory fees and fines	569,467	623,738	580,900	553,696	518,715	531,683	544,975	558,599
User charges and other fines	1,399,767	2,300,661	1,560,950	1,738,451	1,841,175	1,887,204	1,934,384	1,982,744
Grants	1,768,290	2,990,247	1,942,033	2,984,773	2,484,456	2,546,567	2,610,232	2,675,487
Interest	64,574	47,607	264,250	320,250	247,500	200,000	200,000	200,000
Other receipts	1,240,780	419,209	307,688	310,517	230,646	238,184	245,911	253,830
Share of Profits of Associates (Dulverton Waste Management)	74,250	74,249	70,875	74,250	70,875	70,875	70,875	70,875
Investment revenue from water corporation	191,000	458,400	446,400	446,400	458,400	458,400	458,400	458,400
Net GST refund/payment	972,298	1,061,001	-	-	-	-	-	-
Payments to suppliers	(5,901,655)	(7,784,500)	(4,942,726)	(5,601,518)	(5,230,752)	(5,780,319)	(5,921,784)	(5,828,524)
Payments to employees (including redundancies)	(3,842,183)	(4,583,658)	(4,808,273)	(4,176,414)	(4,838,132)	(4,838,131)	(4,968,761)	(5,102,917)
Finance costs	(8,186)	(76,200)	(319,455)	(319,456)	(315,690)	(608,749)	(587,144)	(564,272)
Other payments	(1,249,918)	(1,486,368)	(1,548,010)	(1,679,445)	(1,690,752)	(1,733,021)	(1,776,346)	(1,820,755)
<b>Net cash provided by (or used in) operating activities</b>	<b>3,300,598</b>	<b>2,908,617</b>	<b>3,143,624</b>	<b>4,159,268</b>	<b>4,151,351</b>	<b>3,866,349</b>	<b>4,249,079</b>	<b>4,893,723</b>
<b>Cash flows from investing activities</b>								
Payments for property, infrastructure, plant and equipment	(6,868,009)	(7,770,396)	(24,554,501)	(17,079,156)	(16,515,514)	(4,154,104)	(2,716,345)	(8,361,048)
Proceeds from sale of property, infrastructure, plant and equipment	74,928	700,048	-	-	700,000	-	-	-
Capital grants	1,358,907	1,953,383	9,720,186	9,493,571	6,414,254	1,041,061	311,061	4,311,061
Contributions	48,809	104,637	10,000	21,476	-	-	-	-
Net proceeds from/( payments for) investments	(2,776,200)	(3,523,800)		2,500,000	5,500,000	(500,000)	(1,500,000)	(500,000)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(8,161,565)</b>	<b>(8,536,128)</b>	<b>(14,824,315)</b>	<b>(5,064,109)</b>	<b>(3,901,260)</b>	<b>(3,613,043)</b>	<b>(3,905,284)</b>	<b>(4,549,987)</b>

## Appendix A - Budgeted Financial Statements

	Actual 2021-A	Actual 2022-A	Budget 2023-B	Forecast Actual 2023-F	Budget 2024-B	2025-P	Projected 2026-P	2027-P
<b>Cash flows from financing activities</b>								
Trust funds and deposits	(73,946)	89,469	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	(6,663)	(7,336)	-	-	-	-	-	-
Proceeds from interest-bearing loans and borrowings	6,250,000	5,000,000	-	-	-	-	-	-
Repayment of interest-bearing loans and borrowings	-	(250,000)	(74,848)	(74,848)	(78,614)	(370,578)	(392,183)	(415,055)
<b>Net cash provided by (or used in) financing activities</b>	<b>6,169,391</b>	<b>4,832,133</b>	<b>(74,848)</b>	<b>(74,848)</b>	<b>(78,614)</b>	<b>(370,578)</b>	<b>(392,183)</b>	<b>(415,055)</b>
Net increase/(decrease) in cash and cash equivalents	1,308,424	(795,378)	(11,755,539)	(979,689)	171,478	(117,272)	(48,388)	(71,319)
Cash and cash equivalents at the beginning of the financial year	942,039	2,251,136	16,118,944	1,455,758	476,069	647,547	530,275	481,887
<b>Cash and cash equivalents at the end of the financial year</b>	<b>2,250,463</b>	<b>1,455,758</b>	<b>4,363,405</b>	<b>476,069</b>	<b>647,547</b>	<b>530,275</b>	<b>481,887</b>	<b>410,568</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### Road base and seal

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2022/23
Reseals - Annual reseal allocation	Reseal list to be determined	350,000	-	350,000	97,694
Reseals - Gilbert Street (Bradshaw to Miles Ford Bridge)	Asphalt parking lanes (outside 7.4m central strip) in conjunction with Department of State Growth	220,000	-	220,000	-
Squeaking Point Road (Frankford Road to Appleby Road)	Reconstruct and widen 1.3km of rural road where possibly and practical.	909,000	303,000	1,212,000	40,687
Beer Street - reconstruct and seal section	Seal missing link	-	50,000	50,000	-
Tarleton Rd	Localised reconstructions	61,211	-	61,211	61,211
Darling Street Upgrades	Upgrade Darling Street as part of Caravan Park entrance redevelopment	-	170,182	170,182	170,182
Bus stop upgrades - priority site(s) - Year 1	Endorsed Community Road Safety Committee recommendation for an annual allocation of \$15k to \$50k.	-	14,004	14,004	14,004
Tarleton Road Widening	Complete 2022 project	39,559	-	39,559	39,559
<b>Total Road Base and Seal</b>		<b>1,579,770</b>	<b>537,186</b>	<b>2,116,956</b>	<b>423,336</b>



## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### Footpaths

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/twd. from 2022/23
Alexander St / Banksia Rise	Install kerb ramps across Banksia Rise to link Alexander St footpath	-	20,000	20,000	-
Footpath - Bells Pde to River Road Pathway	Link to Coastal Pathway	-	125,000	125,000	-
Hawley Esplanade Footpath	Footpath/cycling track along foreshore of the Esplanade	-	300,000	300,000	2,504
<b>Total Footpaths</b>		-	<b>445,000</b>	<b>445,000</b>	<b>2,504</b>

### Kerb & Channel

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/twd. from 2022/23
Alexander Street / Pepik Street junction	Extend splitter island into Pepik to prevent straight lining of traffic	-	20,000	20,000	-
Roundabout Gilbert St and Percival St junction	Approved Black Spot project	-	375,000	375,000	-
Hamilton St - Kerb & Channel	Construct K&C from existing at Thomas St to existing near Reibev St. 320m	-	87,360	87,360	87,360
Hamilton St - Kerb & Channel	Reconstruct K&C from Cotton St to Thomas St (Eastern side)	-	105,513	105,513	105,513
Port Sorell Main Rd / Alexander Street existing roundabout	Upgrade town entry amenity including the installation of kerb, improved drainage, and vegetation.	44,175	176,700	220,875	220,875
<b>Total Kerb &amp; Channel</b>		<b>44,175</b>	<b>764,574</b>	<b>808,749</b>	<b>413,749</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### Car Parks

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/twd. from 2022/23
Bosworth Park - Playground Park Carpark	Seal, linemarking and wheelstops	-	35,000	35,000	-
Shannon Drive - upgrade area for parking	At far end of road for reserve users	-	15,000	15,000	-
<b>Total Car Parks</b>		-	<b>50,000</b>	<b>50,000</b>	-

### Stormwater

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/twd. from 2022/23
Bells Parade drainage	Tree roots, open joints ect. renewal	165,000	-	165,000	-
Hawley Esplanade Drainage improvements	Adjacent 52 Hawley Esplanade. Owner submission.	-	10,000	10,000	-
Latrobe Flood Mitigation Project - 2023/24 stage	Total project budget now in the order of \$15.4m. Allow for CF from 2019/20 FY. JM to check - majority should be done in 2023.	-	2,300,000	2,300,000	-
Enclose open drain - Percival Street/Alberta St 300m		-	950,000	950,000	-
Sankey Street, Hawley - address flood issues	design and implement solution Hawley Esplanade at junction	-	800,000	800,000	947
Sankey Street, Hawley - Stormwater Design	Design works to address flood issues	-	30,000	30,000	-
Port Sorell Stormwater Study - Priority Works	Allowance for priority works from study	-	300,000	300,000	-
Sankey Street stormwater detention basin	Modifications based on 60 degrees report. Complete prior to Jochro subdivision completion.	-	84,000	84,000	-
Gilbert Street/Hamilton Street junction stormwater works	Form manhole bases & reline stormwater main across Gilbert St currently with open joints	16,565	-	16,565	16,565
<b>Total Stormwater</b>		<b>181,565</b>	<b>4,474,000</b>	<b>4,655,565</b>	<b>17,513</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### Buildings

Project	Detail	Renewal	New / Upgrade	Budget	inc. c/rwa. from 2022/23
EPU Annual Refurbishments - Vacated Units	increased to \$224,000 (for 8 units) per open Council Minute 17104 February 2022	250,000	-	250,000	24,000
EPU Refurbishment - Annual Shower Replacements	Replace Terrazzo Showers	15,000	-	15,000	-
Kings Park Re-development	Refurbish toilet block	-	15,000	15,000	-
Latrobe Council Chambers	Glass replacement next to internal courtyard - Design & Engineering	40,000	-	40,000	-
Latrobe Rec - New Groundsman's Shed	New shed to replace previous space allocation under bandroom grandstand	-	80,000	80,000	-
Latrobe Recreation Ground Facilities Redevelopment - 2023 stage		2,747,852	-	2,747,852	1,879,439
Port Sorell Caravan Park Amenities - Access		-	60,000	60,000	-
EPU Boundary Fence - Laura Street		2,358	2,358	4,716	4,716
Banksia Facilities redevelopment - 2022/23 stage	Including Camp Banksia redevelopment	472,612	959,546	1,432,158	1,432,158
Latrobe Depot Truck Shed - Enclose front of sign shed	Enclose front of sign shed, & roller door, upgrade lighting & power points	-	20,000	20,000	20,000
Port Sorell Caravan Park - upgrades	Priority upgrades from Master Plan	175,000	-	175,000	175,000
Building Latrobe Recreation Ground - Access Control System		5,337	10,835	16,172	16,172
Public Amenities Priority Works		9,577	-	9,577	9,577
Port Sorell Memorial Hall - Side Door Air Lock		-	25,393	25,393	25,393
<b>Total Buildings</b>		<b>3,717,736</b>	<b>1,173,132</b>	<b>4,890,868</b>	<b>3,586,455</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### Land Improvements

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/twa. from 2022/23
Bus stop upgrades - priority site(s) - Year 2	Endorsed Community Road Safety Committee recommendation for an annual allocation of \$15k to \$50k.	-	15,000	15,000	-
Latrobe flood levees - landscaping	Tree planting, groundcovers , artwork(?) etc	-	100,000	100,000	-
Port Sorell Drinking Fountains	Installations at Vine Street foreshore and Port Sorell Pontoon carpark area	-	10,000	10,000	-
Power wheel barrow	Wild Mersey Trail maintenance	-	8,000	8,000	-
Refurbish rec ground public toilets in Clubrooms	Potentially upgrade before grandstand redevelopment starts - extra usage	75,000	-	75,000	-
Sheean Memorial (subject to funding)	Construct Memorial (including land acquisition)	-	80,000	80,000	-
Latrobe Tennis Courts	Digout and replace court subgrade and surface. Extend fence line to current standards	305,000	-	305,000	201,834
Bells Parade Interpretative signage		-	30,000	30,000	1,672
Columbarium - Latrobe Cemetery	Duplicate existing columbarium	-	15,000	15,000	-
Wild Mersey Gateway Sign		-	15,000	15,000	-
Wild Mersey Mountain Bike Trails	Allowance for completion of the Wild Mersey trails	-	48,444	48,444	48,444
Latrobe CBD Bins	Replace street bins and install recycling bins	-	27,886	27,886	27,886
Building Port Sorell Waste Transfer Station Temporary Upgrade	Temporary building upgrade	-	18,983	18,983	3,983
Port Sorell Caravan Park Refurbishment		-	1,056,564	1,056,564	1,056,564

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/rwa. from 2022/23
Port Sorell History Project-Interpretive Signs		-	15,033	15,033	15,033
Latrobe Depot - New Automated Entry Gate		-	29,047	29,047	29,047
Land Perkins Park Cricket Net Upgrades		6,252	18,755	25,007	25,007
PSAC Memorials - Seat or Signage		-	3,962	3,962	3,962
Wild Mersey MTB Bridge	complete 2022 project	-	16,752	16,752	16,752
Land Development Alberta St/Cotton St		-	129,716	129,716	129,716
Port Sorell Landfill Site	Priority remedial actions	86,313	-	86,313	86,313
<b>Total Land Improvements</b>		<b>472,565</b>	<b>1,638,143</b>	<b>2,110,708</b>	<b>1,646,214</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### IT equipment and software

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/twd. from 2022/23
Banksia Centre Furniture		-	7,500	7,500	-
Banksia Centre WiFi		-	10,000	10,000	-
Customer service area furniture and equipment		10,000	-	10,000	-
Replace Councillor I-pads with Laptops		-	12,500	12,500	-
Scheduled replacements - Laptops and hardware		41,250	-	41,250	-
IT Server/switch/ups replacement (Latrobe share)		25,744	-	25,744	25,744
IT WAN installation - 3 sites		-	16,909	16,909	16,909
Laptop PC replacements (Latrobe share)		15,180	-	15,180	15,180
Printer Replacement - Large Multifunction Printer		985	-	985	985
Wi-Fi access point replacement		5,108	-	5,108	5,108
<b>Total IT equipment and software</b>		<b>98,267</b>	<b>46,909</b>	<b>145,175</b>	<b>63,925</b>

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

### Plant and Equipment

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2022/23
3 Yard Tip Truck - L56		80,000	-	80,000	-
4x2 Extra Cab Diesel Ute - L70		80,000	-	80,000	-
4x2 Extra Cab Diesel Ute - L72		30,000	-	30,000	-
72" Ride On Mower - L77		45,000	-	45,000	-
Industrial vac/blower	2022 project 108100	-	10,297	10,297	-
Mower	Suitable for flood levee embankment maintenance	-	88,000	88,000	-
Nissan Truck	10 Yard Tip Truck - Civil	210,000	-	210,000	-
Plant 14	Parks - Utility	22,000	-	22,000	-
Plant 2	Manager Infrastructure & Assets	22,000	-	22,000	-
Plant 5	General Manager	22,000	-	22,000	22,000
Plant 55	Services - 4 Tonne Truck	70,000	-	70,000	-
Plant 56 (L55?)	Services - Truck (Tipper)	100,000	-	100,000	-
Plant L35	JCB Backhoe	240,000	-	240,000	-
Plant 8	Team Leader Development & Regulatory Services	22,000	-	22,000	-

## Appendix B - Budgeted Capital Works for the Year Ending 30 June 2024

Project	Detail	Renewal	New / Upgrade	Budget	Inc. c/fwd. from 2022/23
Plant 80	Parks - Mower	45,000	-	45,000	-
	Replace 2.5t roller - L19	40,000	-	40,000	-
Plant 1	Community Services	15,000	-	15,000	15,000
Plant 6	Planning and Regulatory Services	15,000	-	15,000	15,000
Plant 9	Development Regulatory Services pool vehicle	22,000	-	22,000	22,000
SES 2008 ute replacement	Should be funded under SES MOU. Share costs 50/50 with DCC.	28,906	14,238	43,144	43,144
SES 4x4	Ford Ranger 2008 model	49,000	-	49,000	49,000
Replace Pool Vehicle	Ford Ranger 2x2	22,051	-	22,051	22,051
<b>Total Plant and Equipment</b>		<b>1,179,958</b>	<b>112,535</b>	<b>1,292,493</b>	<b>188,196</b>
<b>Total</b>		<b>7,274,036</b>	<b>9,241,478</b>	<b>16,515,514</b>	<b>6,341,892</b>



## Appendix C - Rates Resolution 2023/2024

That in accordance with the provisions of Part 9 of the *Local Government Act 1993*, (“the Act”) and the *Fire Service Act 1979*, the following Rates and Charges are made for the period 1 July 2023 to 30 June 2024:

### 1. DEFINITIONS

- 1.1 “AAV” means the assessed annual value as defined in the Act.
- 1.2 “general land” has the same meaning as it does in the Fire Service Act, 1979.
- 1.3 “land” means a parcel of land within the Latrobe Council municipal area which is shown as being separately assessed in the valuation list.
- 1.4 “valuation list” means a valuation list as defined in the Valuation of Land Act 2001 (as amended).
- 1.5 The singular includes the plural and the plural includes the singular.

### 2. EXEMPTIONS

The exemptions provided in Section 87 (1), Section 93 (4) and Section 94 (4) of the Act apply.

### 3. RATES AND CHARGES

- 3.1 That pursuant to Section 90 of the Local Government Act, 1993 Council makes the following **General Rate** on all rateable land (excluding land which is exempt pursuant to the provision of Section 87) within the municipal area of Latrobe of 6.0321 cents in the dollar on the AAV of the land, with a minimum payable in respect of that rate of \$341.
  - (a) Pursuant to Section 107, by reason of the use or predominant use of any land, or the non-use of any land, Council declares by absolute majority that the **General Rate shall be varied** as follows:
    - i) Land used for primary production purposes a General Rate of 6.0321 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$356;
    - ii) Land used for industrial or commercial purposes a General Rate of 9.0481 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$646;
    - iii) Land used for utility/public purposes a General Rate of 9.0481 cents in the dollar on the AAV of the land with a minimum payable in respect of that rate of \$341.
- 3.2 Pursuant to Section 88A of the Act, Council by absolute majority, sets a maximum percentage increase in the General Rate in respect of the

## Appendix C - Rates Resolution 2023/2024

entirety of all rateable land within the municipal area and fixes the condition which applies in order for a ratepayer to qualify for the maximum percentage increase as follows;

- (a) the maximum percentage increase is 7.9%; and
- (b) the maximum percentage increase does not apply where rateable land was the subject of a supplementary valuation pursuant to the Valuation of Land Act 2001 at any time since 1 July 2022.

3.3 Pursuant to Section 94 Council makes a **Waste Management Service Charge** (garbage removal) in respect of all lands to which Council makes available a garbage removal service of:

- (a) \$223.87 for one 240 litre mobile garbage bin and one recycle bin;
- (b) \$210.74 for one 140 litre mobile garbage bin and one recycle bin.

3.4 Pursuant to Section 93A Council makes a **Fire Service Rate** which the Council declares by an absolute majority to be varied as follows:

- (a) 0.2892 cents in the dollar of the AAV for land within the Latrobe and Port Sorell Volunteer Brigade Rating District with a minimum payable in respect of that rate of \$48; and
- (b) 0.2944 cents in the dollar of the AAV for general land with a minimum payable in respect of that rate of \$48.

### 4. PAYMENT OPTIONS

4.1 All rates and charges made by the preceding clauses are payable by either:

- (1) one sum due to be paid on or before the 31 August 2023; or
- (2) four instalments being:
  - (a) a first instalment of one fourth of all the rates and charges on or before 31 August 2023;
  - (b) a second instalment of one fourth of all rates and charges on or before 31 October 2023;
  - (c) a third instalment of one fourth of all rates and charges on or before 28 February 2024;
  - (d) a fourth instalment of one fourth of all rates and charges on or before 30 April 2024.

4.2 For the purpose of Clause 5.1(2), the first, second, third and fourth instalments are to be calculated to the nearest whole cent, and in respect of half a cent to the nearest largest whole cent.

## Appendix C - Rates Resolution 2023/2024

- 4.3 If a ratepayer fails to pay any instalment within 21 days of the date on which rates are due, the ratepayer is to immediately pay the full amount of the unpaid rates and charges for the financial year.
- 4.4 A discount on the current year rates and charges of 2.00 per cent on any rate and charge specified in a rate notice will apply where all rates and charges, including arrears are paid in full on or before 31 August 2023.

### 5. SUPPLEMENTARY RATES

- (1) If a supplementary valuation is made of any land prior to 30 June 2024 the General Manager may at his discretion, adjust the amount payable in respect of any rate for that land for that financial year.
- (2) If a rate notice is issued by the General Manager under clause 6(1), the amount shown as payable on that notice is due to be paid within 30 days of the date on which that notice issued.

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>ANIMAL CONTROL</b>					
<b>Registration (by due date)</b>					
Domestic dog	Annual	Exempt	\$ 57.00	\$ -	\$ 57.00
#Working/#purebred/#greyhound/**hunting dog	Annual	Exempt	\$ 31.50	\$ -	\$ 31.50
#Dog that has completed accredited training course	Annual	Exempt	\$ 31.50	\$ -	\$ 31.50
Dog owned by pensioner (one only)	Annual	Exempt	\$ 21.50	\$ -	\$ 21.50
#Sterilised dog	Annual	Exempt	\$ 25.50	\$ -	\$ 25.50
*Declared restricted breed dog	Annual	Exempt	\$ 149.50	\$ -	\$ 149.50
Dangerous dog	Annual	Exempt	\$ 315.00	\$ -	\$ 315.00
#Guide dog/Medical alert dog	No charge				No Charge
<b>Registration (after due date)</b>					
Domestic dog	Annual	Exempt	\$ 62.00	\$ -	\$ 62.00
#Working/#purebred/#greyhound/**hunting dog	Annual	Exempt	\$ 36.50	\$ -	\$ 36.50
#Dog that has completed accredited training course	Annual	Exempt	\$ 36.50	\$ -	\$ 36.50
Dog owned by pensioner (one only)	Annual	Exempt	\$ 26.50	\$ -	\$ 26.50
#Sterilised dog	Annual	Exempt	\$ 30.50	\$ -	\$ 30.50
*Declared restricted breed dog	Annual	Exempt	\$ 154.50	\$ -	\$ 154.50
Dangerous dog	Annual	Exempt	\$ 320.00	\$ -	\$ 320.00
#Guide dog/Medical alert dog	No charge				No charge
# on provision of evidence					
* as defined in the Dog Control Act 2000					
** must be a current financial member of an authorised or approved association					
New dogs registered after 31/12/23 will be 50% pro-rata fee					
New dogs registered after 31/03/24 will be 25% pro-rata fee					
<b>Kennel Licences</b>					
Application for kennel licence		Exempt	\$ 94.50	\$ -	\$ 94.50
Renewal of existing kennel licence	Annual	Exempt	\$ 44.50	\$ -	\$ 44.50
Replacement tag		Taxable	\$ 5.45	\$ 0.55	\$ 6.00
Dog complaint deposit		Exempt	\$ 28.50	\$ -	\$ 28.50
Purchase of dangerous dog sign		Taxable	\$ 68.64	\$ 6.86	\$ 75.50
Purchase of dangerous dog collar - small		Taxable	\$ 56.82	\$ 5.68	\$ 62.50
Purchase of dangerous dog collar - medium		Taxable	\$ 62.27	\$ 6.23	\$ 68.50
Purchase of dangerous dog collar - large		Taxable	\$ 65.00	\$ 6.50	\$ 71.50
Purchase of dangerous dog collar X large		Taxable	\$ 67.73	\$ 6.77	\$ 74.50

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Voluntary cat registration</b>					
General cat registration	Annual	Exempt	\$ 11.50	\$ -	\$ 11.50
Cat owned by pensioner	Annual	Exempt	\$ 6.00	\$ -	\$ 6.00
Neutered cat	Annual	Exempt	\$ 3.00	\$ -	\$ 3.00
<b>Impounding - Other Animals</b>					
Pound fees (Collecting & transportation)			Reimbursement of costs + 5% admin fee		
Daily maintenance fee - per head per day					\$30
Treatment fees			Reimbursement of costs + 5% admin fee		
Misc. Impound fees (notice of impounding/public notice)			Reimbursement of costs + 5% admin fee		
<b>BUILDING &amp; PLUMBING FEES</b>					
<b>Category 4 Building Works - issue of building and demolition permits (includes issue of Completion Certificates)</b>					
<b>Class 1 Dwelling</b>	Per application				
Permit Authority, single dwelling		Exempt	\$ 415.00	\$ -	\$ 415.00
Permit Authority multiple dwelling plus 50% Permit Authority fee per additional unit		Exempt	\$ 357.00	\$ -	\$ 357.00
<b>Class 10 Shed/Garage</b>	Per application				
Permit Authority		Exempt	\$ 328.50	\$ -	\$ 328.50
<b>Class 2 to 9 Commercial/Industrial</b>	Per application				
Permit Authority		Exempt	\$ 536.50	\$ -	\$ 536.50
<b>Building administration levy 0.1% of estimated cost of works BCIT levy (Training) 0.2% of estimated cost of works</b>					
<b>Category 3 Building Works - Notifications (registration and record keeping)</b>					
Class 1 Dwelling	Per application	Exempt	\$ 357.00	\$ -	\$ 357.00
Class10 Shed		Exempt	\$ 236.00	\$ -	\$ 236.00
Class 2 - 9 Commercial/Industrial		Exempt	\$ 357.00	\$ -	\$ 357.00
Building administration levy 0.1% of estimated cost of works					
BCIT levy (Training) 0.2% of estimated cost of works					
<b>Low risk building works (record keeping)</b>					
Receiving Form 80 and associated plans	No charge				No charge
<b>Category 3 and Category 4 Plumbing Works, Issue of Certificate of Likely Compliance (plumbing)/Plumbing Permit</b>					
<b>Includes plumbing proposal assessment and issue of Completion Certificates</b>					
<b>Class 1 Dwelling</b>					
<b>Permit Authority &amp; Plumbing Surveyor - sewer and stormwater drainage &amp; water reticulation, single dwelling</b>					
- Roof drainage/plumbing (includes 1 mandatory inspection)	Per application	Exempt	\$ 300.00	\$ -	\$ 300.00
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 894.00	\$ -	\$ 894.00
- With sanitary facilities - unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 1,217.00	\$ -	\$ 1,217.00

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
Any additional inspections		Exempt	\$ 120.50	\$ -	\$ 120.50
Multiple dwellings-as for single dwelling plus \$400 for each additional unit					
<b>Class 10 Shed/Garage</b>					
Permit Authority & Plumbing Surveyor - sewer and stormwater drainage & water reticulation					
- Roof drainage (includes 1 mandatory inspection)		Exempt	\$ 294.50	\$ -	\$ 294.50
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 657.00	\$ -	\$ 657.00
- With sanitary facilities-unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 858.50	\$ -	\$ 858.50
Any additional inspection		Exempt	\$ 120.50	\$ -	\$ 120.50
<b>Class 2 - 9 - Commercial/Industrial</b>					
Permit Authority and Plumbing Surveyor < 500m2 floor area		Exempt	\$ 536.50	\$ -	\$ 536.50
Permit Authority and Plumbing Surveyor >500m2 floor area		Exempt	\$ 894.00	\$ -	\$ 894.00
Plus mandatory inspections					
- Roof drainage only (includes 1 mandatory inspection)		Exempt	\$ 120.50	\$ -	\$ 120.50
- With sanitary facilities - serviced area (includes 3 mandatory inspections)		Exempt	\$ 357.00	\$ -	\$ 357.00
- With sanitary facilities - unserviced area (includes up to 5 mandatory inspections)		Exempt	\$ 858.50	\$ -	\$ 858.50
Any additional inspection		Exempt	\$ 120.50	\$ -	\$ 120.50
<b>Low Risk Plumbing Works (record keeping)</b>					
- Review Form 80 and associated plans	No charge	Exempt			No charge
<b>Permit Extension</b>					
Approval for extension of time to complete Category 3 plumbing works-per application		Exempt	\$ 63.50	\$ -	\$ 63.50
Approval for extension of time to complete Category 4 plumbing works-per application		Exempt	\$ 120.50	\$ -	\$ 120.50
<b>Variation to approvals</b>					
Notice of variation to works or change in building surveyor, builder, plumber or other responsible person		Exempt	\$ 63.50	\$ -	\$ 63.50
<b>Permit of Substantial compliance</b>					
Application for Permit of Substantial Compliance - (illegal works)	Double applicable fee	Exempt			Double applicable fee

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Building Certificate</b>					
Application for Building Certificate - Class 10		Exempt	\$ 179.00	\$ -	\$ 179.00
Application for Building Certificate - Class 1		Exempt	\$ 357.00	\$ -	\$ 357.00
<b>Additional functions</b>					
Consent to building on land - S 79 Building Act 2016		Exempt	\$ 479.00	\$ -	\$ 479.00
Statement of satisfaction for contaminated land-S14 & 58(4) Regulations 2016		Exempt	\$ 243.00	\$ -	\$ 243.00
Consent to build over or near a drain - S 73 Building Act 2016		Exempt	\$ 243.00	\$ -	\$ 243.00
Consent to occupy a non-dwelling building-S308 Building Act, 2016		Exempt	\$ 243.00	\$ -	\$ 243.00
Consent to fence off unbuilt land - S309 Building Act, 2016		Exempt	\$ 243.00	\$ -	\$ 243.00
Consent from Environmental Health Officer, S3,70,157,182,216 Building Act 2016		Exempt	\$ 179.00	\$ -	\$ 179.00
<b>Additional Services</b>					
Providing copies of records, including search - plus print costs for hard copies		Taxable	\$ 25.91	\$ 2.59	\$ 28.50
Registration of backflow prevention device - per notification		Exempt	\$ 63.50	\$ -	\$ 63.50
Advice of intention to perform protection works OR lodgement of plans for protection works-per notification		Exempt	\$ 63.50	\$ -	\$ 63.50
Inspections and issue of occupancy/completion certificates-expired permits	Recovery of contract Building Surveyor's fee				Recovery of contract Building Surveyor's fee
Cancellation of Permit within 12 months of lodgement	Refund 50% of Council's fees				Refund 50% of
<b>CEMETERY FEES</b>					
<b>Lawn Cemetery</b>					
Reservation for future burial	Per unit	Taxable	\$ 276.82	\$ 27.68	\$ 304.50
Purchase of plot for immediate burial	Per unit	Taxable	\$ 386.82	\$ 38.68	\$ 425.50
Interment fee for reserved plot or second burial	Per unit	Taxable	\$ 122.73	\$ 12.27	\$ 135.00

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Columbarium</b>					
Reservation for future ashes placement	Per unit	Taxable	\$ 54.09	\$ 5.41	\$ 59.50
Ashes placement for reserved space	Per unit	Taxable	\$ 276.82	\$ 27.68	\$ 304.50
Purchase of space for immediate placement	Per unit	Taxable	\$ 330.91	\$ 33.09	\$ 364.00
<b>Memorial Garden</b>					
Reservation for future ashes placement	Per unit	Taxable	\$ 54.09	\$ 5.41	\$ 59.50
Ashes placement for reserved space	Per unit	Taxable	\$ 276.82	\$ 27.68	\$ 304.50
Purchase of space for immediate placement	Per unit	Taxable	\$ 330.91	\$ 33.09	\$ 364.00
Interment of ashes in existing grave	Per unit	Taxable	\$ 122.73	\$ 12.27	\$ 135.00
Replacement of existing or placement of additional plaque	Per unit	Taxable	\$ 122.73	\$ 12.27	\$ 135.00
Tree dedication					\$304.50
<b>ELDERLY PERSONS HOME UNIT RENTAL</b>					
<b>(per fortnight)</b>					
<b>Founder Donors</b>					
One person – one bedroom	Fortnight	Input Taxed	\$ 275.00	\$ -	\$ 275.00
Two people – one bedroom	Fortnight	Input Taxed	\$ 281.00	\$ -	\$ 281.00
One person – two bedroom	Fortnight	Input Taxed	\$ 244.00	\$ -	\$ 244.00
Two people – two bedroom	Fortnight	Input Taxed	\$ 249.00	\$ -	\$ 249.00
<b>Market Rent</b>					
One Bedroom (reviewed with upgrades)	Fortnight	Input Taxed	\$ 420.00	\$ -	\$ 420.00
Two Bedrooms (reviewed with upgrades)	Fortnight	Input Taxed	\$ 570.00	\$ -	\$ 570.00
Hamilton St units 1-7*	Fortnight	Input Taxed			Capped at \$605
*Based on Centrelink Income and % of market rent					



<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>ENGINEERING FEES</b>					
Stormwater connections					
Main in block/adjoining block <1.5m deep	Cost Recovery	Taxable			Cost Recovery
Main in block/adjoining block >1.5m deep	Cost Recovery	Taxable			Cost Recovery
Road crossing/under road bore	Cost Recovery	Taxable			Cost Recovery
Construction of manhole (<1.5m deep)	Cost Recovery	Taxable			Cost Recovery
Crossover bond		Taxable if forfeited	\$ 588.18	\$ 58.82	\$ 647.00
<b>ENVIRONMENTAL HEALTH</b>					
Registration of Food Business					
- Charity/Not for Profit	No charge				No charge
- Temporary, 3 or more events		Exempt	\$ 63.00	\$ -	\$ 63.00
Temporary 1 day/event		Exempt	\$ 30.00	\$ -	\$ 30.00
- Seasonal		Exempt	\$ 88.00	\$ -	\$ 88.00
- School Canteen		Exempt	\$ 88.00	\$ -	\$ 88.00
- Low risk		Exempt	\$ 125.50	\$ -	\$ 125.50
- Moderate risk		Exempt	\$ 188.00	\$ -	\$ 188.00
- High risk		Exempt	\$ 249.50	\$ -	\$ 249.50
- Inspection request		Taxable	\$ 170.91	\$ 17.09	\$ 188.00
Public Health Risk Activity Registration-Body Piercing		Exempt	\$ 125.50	\$ -	\$ 125.50
Public Health Risk Activity Registration-Tattooing		Exempt	\$ 188.00	\$ -	\$ 188.00
Place of assembly licence		Exempt	\$ 125.50	\$ -	\$ 125.50
Place of assembly licence – specific events		Exempt	\$ 62.50	\$ -	\$ 62.50
Pools and spas-water sampling-excluding analysis fee		Taxable	\$ 455.00	\$ 45.50	\$ 500.50
Resort pool and spa sampling fee					\$ 610.00
Water supply sampling – excluding analysis fee		Taxable	\$ 56.82	\$ 5.68	\$ 62.50
Registration Private water supplier - low		Exempt	\$ 60.50	\$ -	\$ 60.50
Registration Private water supplier - high		Exempt	\$ 120.50	\$ -	\$ 120.50
Water cartage licence annual inspection fee		Exempt	\$ 181.00	\$ -	\$ 181.00
Issue of Environmental Protection Notice (minimum fee \$370)	Hourly	Taxable	\$ 125.45	\$ 12.55	\$ 138.00
Regulated system					\$ 132.00

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>FACILITY HIRE</b>					
<b>Banksia Centre</b>					
Bond		Taxable	\$ 154.55	\$ 15.45	\$ 170.00
Stadium – per hour		Taxable	\$ 20.00	\$ 2.00	\$ 22.00
Per day		Taxable	\$ 160.00	\$ 16.00	\$ 176.00
Stadium floor matting - includes installation and pack down			\$ 227.27	\$ 22.73	\$ 250.00
Performing Arts Facility-per hour		Taxable	\$ 20.00	\$ 2.00	\$ 22.00
Per day		Taxable	\$ 160.00	\$ 16.00	\$ 176.00
Projector, Screen and Audio - per session			\$ 45.45	\$ 4.55	\$ 50.00
Stage - per session			\$ 45.45	\$ 4.55	\$ 50.00
Meeting room 1 or 2-per hour		Taxable	\$ 16.36	\$ 1.64	\$ 18.00
Per day		Taxable	\$ 130.91	\$ 13.09	\$ 144.00
					\$ -
Meeting rooms 1 and 2 combined-per hour		Taxable	\$ 29.55	\$ 2.95	\$ 32.50
Per day		Taxable	\$ 236.36	\$ 23.64	\$ 260.00
<b>Camp Banksia</b>					
Bond		Taxable	\$ 409.09	\$ 40.91	\$ 450.00
Hub A - per day, per person		Taxable	\$ 27.27	\$ 2.73	\$ 30.00
Hub B - per day, per person		Taxable	\$ 27.27	\$ 2.73	\$ 30.00
Blackwood Cabins - per day, per person		Taxable	\$ 22.73	\$ 2.27	\$ 25.00
Dining Hall - per hour		Taxable	\$ 20.00	\$ 2.00	\$ 22.00
Dining Hall - per day		Taxable	\$ 160.00	\$ 16.00	\$ 176.00
Camp Kitchen		Taxable	\$ 136.36	\$ 13.64	\$ 150.00
Catering available on request					
Camp Activities available on request					
Kitchen facilities-per hour		Taxable	\$ 10.91	\$ 1.09	\$ 12.00
Per day		Taxable	\$ 87.27	\$ 8.73	\$ 96.00
<b>Latrobe &amp; Districts Youth Centre</b>					
<b>Squash/racquetball courts – per hour</b>					
Per Court		Taxable	\$ 12.73	\$ 1.27	\$ 14.00
Per Court by affiliates		Taxable	\$ 9.09	\$ 0.91	\$ 10.00
<b>Multipurpose room</b>					
Affiliates – per hour		Taxable	\$ 8.18	\$ 0.82	\$ 9.00
Non-affiliates – per hour		Taxable	\$ 15.45	\$ 1.55	\$ 17.00

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Meeting room – per session</b>					
Affiliates		Taxable	\$ 8.18	\$ 0.82	\$ 9.00
Non-affiliates		Taxable	\$ 15.45	\$ 1.55	\$ 17.00
<b>Latrobe Memorial Hall</b>					
Facility hire fees separately listed					
Stage equipment - per day		Taxable	\$ 109.09	\$ 10.91	\$ 120.00
Stage equipment - per session		Taxable	\$ 36.36	\$ 3.64	\$ 40.00
Piano		Taxable	\$ 59.09	\$ 5.91	\$ 65.00
Event board advertising		Taxable	\$ 22.73	\$ 2.27	\$ 25.00
<b>Port Sorell Memorial Hall</b>					
Hourly rate		Taxable	\$ 16.36	\$ 1.64	\$ 18.00
Per day		Taxable	\$ 60.91	\$ 6.09	\$ 67.00
Hire trestle tables – each		Taxable	\$ 6.82	\$ 0.68	\$ 7.50
Hire chairs (per 10)		Taxable	\$ 11.36	\$ 1.14	\$ 12.50
<b>Reserves, Parks &amp; Gardens</b>					
Bell's Parade bark hut BBQ area or rotunda - per 2 hours, non-commercial event		Taxable	\$ 54.55	\$ 5.45	\$ 60.00
Bell's Parade - commercial event			By negotiation		By negotiation
Bell's Parade - bond (refundable)			\$ 51.82	\$ 5.18	\$ 57.00
Roadside Vendor permit (Free for charitable/community organisations)		Exempt	\$ 110.00	\$ -	\$ 110.00
<b>Port Sorell Caravan Park</b>					
Powered Sites - per night per family		Taxable	\$ 38.18	\$ 3.82	\$ 42.00
Unpowered Sites - per night		Taxable	\$ 29.09	\$ 2.91	\$ 32.00
Additional Persons - per night per site		Taxable	\$ 9.09	\$ 0.91	\$ 10.00
Semi-permanent Licence (sewer connection)		Taxable	\$ 2,909.09	\$ 290.91	\$ 3,200.00
Licence Transfer Fee	Fixed	Taxable		Fixed at 2% of Sale Price	
<b>MISCELLANEOUS ADMINISTRATION FEES</b>					
Photocopying, black and white – A4 per page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, black and white – A3 per page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, colour - per A4 page		Taxable	\$ 0.45	\$ 0.05	\$ 0.50
Photocopying, colour - per A3 page		Taxable	\$ 0.91	\$ 0.09	\$ 1.00
Facsimile - per fax		Taxable	\$ 5.00	\$ 0.50	\$ 5.50
Laminating - per page		Taxable	\$ 4.09	\$ 0.41	\$ 4.50
Section 132 - rates certificate (30 fee units)		Exempt	\$ 55.00	\$ -	\$ 55.00
Section 337 - Council land information certificate (132.5 fee units)		Exempt	\$ 243.00	\$ -	\$ 243.00

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>PLANNING FEES</b>					
<b>Development/ Use</b>					
Provision of a certificate for no permit required proposals		Exempt	\$ 171.00	\$ -	\$ 171.00
Signs		Exempt	\$ 236.00	\$ -	\$ 236.00
Minor Residential (Dwelling extensions/outbuildings/associated use & demolitions)		Exempt	\$ 357.00	\$ -	\$ 357.00
Major residential – new dwelling		Exempt	\$ 490.50	\$ -	\$ 490.50
Multiple dwelling development – up to 4 units		Exempt	\$ 894.00	\$ -	\$ 894.00
Multiple dwelling development – over 4 units		Exempt	\$ 1,787.50	\$ -	\$ 1,787.50
Agricultural shed – Rural resource zone (storage purposes only)		Exempt	\$ 357.00	\$ -	\$ 357.00
Commercial/Industrial – expansion to existing (less than \$50,000) and change of use		Exempt	\$ 600.00	\$ -	\$ 600.00
Commercial/Industrial – minor change of use		Exempt	\$ 230.00	\$ -	\$ 230.00
Minor Commercial/Industrial (up to \$500,000)		Exempt	\$ 894.00	\$ -	\$ 894.00
Major Commercial/Industrial (over \$500,000)		Exempt	\$ 1,787.50	\$ -	\$ 1,787.50
Retrospective application for unapproved development- 2 x applicable fee		Exempt	2 x applicable fee	\$ -	2 x applicable fee
<b>Discretionary applications:</b>					
<b>Notification and assessment costs</b>					
All use and development (including demolition) unless Level 2 activity		Exempt	\$ 375.00	\$ -	\$ 375.00
Level 2 Activity	Cost recovery				Cost recovery
<b>Subdivision</b>					
Application not requiring road development (plus amount per lot below)		Exempt	\$ 657.00	\$ -	\$ 657.00
Application requiring road development (plus amount as per lot as below)		Exempt	\$ 836.00	\$ -	\$ 836.00
Services areas - per lot		Exempt	\$ 59.50	\$ -	\$ 59.50
Non-serviced areas – per lot		Exempt	\$ 179.00	\$ -	\$ 179.00
Engineering assessment fee – plus \$75 per lot		Exempt	\$ 431.00	\$ -	\$ 431.00
Engineering works compliance (applied wherever new infrastructure is to be vested in Council)					
Development cost not exceeding \$25,000		Exempt	\$ 1,193.00	\$ -	\$ 1,193.00
Development cost exceeding \$25,000 - The greater of \$1,000 or 1.5% of assessed value of engineering works		Exempt			

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>Administration fees</b>					
Use of corporate seal and Part V agreements		Exempt	\$ 242.00	\$ -	\$ 242.00
Petition to amend sealed plan (plus cost recovery where a hearing is required)		Exempt	\$ 242.00	\$ -	\$ 242.00
Adhesion orders and amendments to sealed plans		Exempt	\$ 179.00	\$ -	\$ 179.00
Landscape and pavement bond - per square metre of site area or 100% of estimated cost (minimum of \$2,000)		Outside scope - Taxable if forfeited	\$ 52.27	\$ 5.23	\$ 57.50
Amendment of permit		Exempt	\$ 171.00	\$ -	\$ 171.00
Amendment of permit - subdivision		Exempt	\$ 285.00	\$ -	\$ 285.00
Extension of permit		Exempt	\$ 132.00	\$ -	\$ 132.00
Payment in lieu of parking provision – per space		Exempt	\$ 5,961.50	\$ -	\$ 5,961.50
<b>Strata Development administration fees</b>					
Certificate of approval, amendment, consolidation or cancellation of stratum plan		Exempt	\$ 242.00	\$ -	\$ 242.00
Certificate of approval, amendment, consolidation of stratum plan with engineering referral		Exempt	\$ 370.00	\$ -	\$ 370.00
Certificate of approval staged development scheme		Exempt	\$ 415.00	\$ -	\$ 415.00
Variation to staged development scheme		Exempt	\$ 357.00	\$ -	\$ 357.00
<b>Planning Scheme Amendments</b>					
Assessment by Council per application (not including Tasmanian Planning Commission lodgement fee and notification costs)		Exempt	\$ 2,980.00	\$ -	\$ 2,980.00

<b>Appendix D</b>					
<b>Fees and Charges Schedule 2023/2024</b>					
	Fee Basis	GST Code	Fee	GST	GST Inc
<b>TRANSFER STATION - PORT SORELL</b>					
<b>General or green waste</b>					
up to 0.5m3	m3	Taxable	\$ 13.64	\$ 1.36	\$ 15.00
0.5m3 to 1.5m3	m3	Taxable	\$ 19.09	\$ 1.91	\$ 21.00
1.5m3 to 2m3	m3	Taxable	\$ 24.55	\$ 2.45	\$ 27.00
Over 2m3 – per m3	m3	Taxable	\$ 20.00	\$ 2.00	\$ 22.00
<b>Cardboard</b>					
0.5m3 to 2m3	m3	Taxable	\$ 8.18	\$ 0.82	\$ 9.00
2m3 to 4m3	m3	Taxable	\$ 14.55	\$ 1.45	\$ 16.00
<b>Tyres</b>					
Car or motorcycle	Per unit	Taxable	\$ 8.18	\$ 0.82	\$ 9.00
4WD and light truck up to 9.5t GVM	Per unit	Taxable	\$ 14.55	\$ 1.45	\$ 16.00
Truck, earthmover and tractor (Cut in half)	Per unit	Taxable	\$ 29.09	\$ 2.91	\$ 32.00
<b>Other</b>					
Steel including motor vehicle bodies	No charge		No charge		No charge
Clean fill – per m3	m3	Taxable	\$ 30.91	\$ 3.09	\$ 34.00
Mattresses	Per unit	Taxable	\$ 13.64	\$ 1.36	\$ 15.00
Sale of mulched ground cover material - per m3	m3	Taxable	\$ 24.55	\$ 2.45	\$ 27.00
<b>WILD MERSEY MTB TRAILS</b>					
Event with 25 people or less attend	Per Event	Taxable	No charge		No charge
Event with 26 to 50 people attend	Per Event	Taxable	No charge		No charge
Event with over 50 people, \$50 administration fee plus \$5 per person per event	Per Event	Taxable	No charge		No charge
For an event that has no fee to attend	Per Event	Taxable	No charge		No charge

## Appendix D Fees and Charges Schedule 2023/2024

Latrobe Memorial Hall			Fee*	
Bond (refundable)	Damage	Meeting / Activity only - low risk	Nil	
		Function / Event (no alcohol) – medium risk	\$170	
		Function / Event (alcohol sold or consumed) – high risk	\$450	
	Key deposit		\$30	
Hire Charge (per booking)	Hall only	Meeting / Activity only	Per hour (minimum 2 hour)	\$20
			Per day	\$100
		Function / Event	Per hour (minimum 4 hour)	\$30
			Per day	\$200
	Ancillary Room(s)	Meeting / Activity only	Per hour (minimum 2 hour)	\$12
			Per day	\$60
		Function / Event	Per hour (minimum 4 hour)	\$25
			Per day	\$150
	Kitchen	Per hour (minimum 2 hour)	\$15	
		Per day	\$90	
	Entire facility	Per hour (minimum 2 hour)	\$90	
		Per day	\$400	
	Pre-event setup – day or night before	Per hour	\$40	
	Public Liability Insurance	Meeting / low risk activity only		\$6
Function / Event (no alcohol) / medium risk activity		\$20		
Function / Event (alcohol sold or consumed) / high risk activity		\$60		
Cancellation Fee	Less than 14 days' notice		Equal to hire fee	
	Less than 24 hours		Equal to bond (damage)	
Remissions	Not for profit or local community groups		50% discount on hire charge	

\* GST included in all hire charges