

## Latrobe Council Fees and Charges Schedule 2023/2024

Latrobe Memorial Hall			Fee*	
Bond (refundable)	Damage	Meeting / Activity only - low risk	Nil	
		Function / Event (no alcohol) – medium risk	\$170	
		Function / Event (alcohol sold or consumed) – high risk	\$450	
	Key deposit		\$30	
Hire Charge (per booking)	Hall only	Meeting / Activity only	Per hour (minimum 2 hour)	\$20
			Per day	\$100
		Function / Event	Per hour (minimum 4 hour)	\$30
			Per day	\$200
	Ancillary Room(s)	Meeting / Activity only	Per hour (minimum 2 hour)	\$12
			Per day	\$60
		Function / Event	Per hour (minimum 4 hour)	\$25
			Per day	\$150
	Kitchen	Per hour (minimum 2 hour)	\$15	
		Per day	\$90	
	Entire facility	Per hour (minimum 2 hour)	\$90	
		Per day	\$400	
	Pre-event setup – day or night before	Per hour	\$40	
	Public Liability Insurance	Meeting / low risk activity only		\$6
Function / Event (no alcohol) / medium risk activity		\$20		
Function / Event (alcohol sold or consumed) / high risk activity		\$60		
Cancellation Fee	Less than 14 days' notice		Equal to hire fee	
	Less than 24 hours		Equal to bond (damage)	
Remissions	Not for profit or local community groups		50% discount on hire charge	

\* GST included in all hire charges